

Rārangi take Kaunihera

Council Agenda

Monday 13 May 2024, 4 pm
Council Chamber, Albion Street, Hāwera



Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Celine Filbee
Councillor



Te Aroha Hohaia
Councillor



Robert Northcott
Deputy Mayor



Leanne Horo
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Tuteri Rangihaeata
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Diana Reid
Councillor



Racquel Cleaver-Pittams
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or

dispose of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

Huinga Tāngata / Attendance Register

Date	23/08/23	04/09/23	18/09/23	18/09/23	16/10/23	18/10/23	30/10/23	06/11/23	27/11/23	11/12/23	19/02/24	13/03/24	18/03/24	03/04/24
Meeting	E	E	E	O	E	E	O	E	E	O	O	E	E	O
Andy Beccard	√	A	√	√	√	√	√	√	√	√	A	√	√	√
Mark Bellringer	√	A	√	√	√	√	√	√	√	√	√	A	A	A
Celine Filbee	AO	√	√	√	√	√	A	A	A	A	√	√	√	√
Te Aroha Hohaia	√	√	√	√	√	√	A	A	√	√	√	A	√	A
Leanne Horo	A	√	X	√	A	A	A	X	√	√	√	A	√	A
Aarun Langton	A	√	√	√	√	X	√	X	A	X	X	√	√	√
Steffy Mackay	√	√	√	√	√	√	√	√	A	√	√	√	√	√
Phil Nixon	√	√	A	A	√	√	√	√	√	√	√	√	√	√
Robert Northcott	√	√	√	√	A	√	√	√	√	√	√	√	√	√
Tuteri Rangihaeata	X	√	X	√	A	X	A	X	√	√	X	X	√	X
Diana Reid	√	√	√	√	√	A	√	A	√	√	√	√	√	√
Bryan Roach	√	√	A	A	A	√	√	√	√	√	√	A	√	√
Brian Rook	X	√	√	√	√	A	A	√	√	√	√	√	√	X
Racquel Cleaver-Pittams	A	√	√	√	√	√	√	√	√	√	√	√	√	√

Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

Types of Meetings

- I Inaugural
- O Ordinary Council Meeting
- E Extraordinary Council Meeting

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



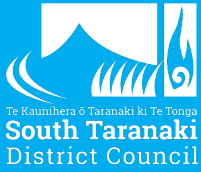
Rārangi Agenda

Ordinary Council Monday 13 May 2024 at 4 pm

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 5.1 **Ordinary Council held on 3 April 2024** Page 9
6. **Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 6.1 **Risk and Assurance Committee held on 27 March 2024**..... Page 22
 - 6.2 **Te Hāwera Community Board held on 15 April 2024**..... Page 30
 - 6.3 **Pātea Community Board held on 15 April 2024** Page 36
 - 6.4 **Eltham-Kaponga Community Board held on 17 April 2024**..... Page 43
 - 6.5 **Taranaki Coastal Community Board held on 17 April 2024**..... Page 50
 - 6.6 **Te Kāhui Matauraura held on 24 April 2024**..... Page 56
 - 6.7 **Policy and Strategy Committee held on 29 April 2024**..... Page 64
7. **Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**
 - 7.1 **Risk and Assurance Committee held on 27 March 2024**..... Page 76
 - 7.2 **Policy and Strategy Committee held on 29 April 2024**..... Page 81
 - 7.3 **Personnel Committee held on 3 April 2024**..... Page 101
 - 7.4 **Personnel Committee held on 8 April 2024**..... Page 105
8. **Karakia**

Next Meeting Date: Monday 24 June 2024

Elected Members' Deadline: Monday 10 June 2024



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Ngā Whakaputanga

Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

4. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	13 May 2024
Subject	Ordinary Council – 3 April 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes including the public excluded minutes of the meeting held on 3 April 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes including the public excluded minutes of the Ordinary Council meeting held on 3 April 2024 as a true and correct record.



Menīti Minutes

5

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 3 April 2024 at 4.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Racquel Cleaver-Pittams, Celine Filbee, Aaron Langton, Steffy Mackay, Diana Reid and Bryan Roach.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Fran Levings (Community Development Advisor), Anne Sattler (Senior Policy Advisor), Phil Waite (Operations Manager - Property and Facilities), Becky Wolland (Head of Policy and Governance), one member of the public.

Matakore / Apologies: Councillors Mark Bellringer, Te Aroha Hohaia and Leanne Horo.

RESOLUTION

(Cr Roach/Cr Mackay)

23/24 **THAT** the apologies from Councillors Mark Bellringer, Te Aroha Hohaia and Leanne Horo be received.

CARRIED

Councillor Roach declared a conflict of interest regarding the Ōpunakē Greenspace report.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Jackie Morrow, Grey Power – Pensioner Housing Proposal

Ms Morrow provided an update on Grey Power's Pensioner Housing Proposal which had been accepted to discuss at their Federation meeting in June. If accepted at that meeting the proposal would be presented to the Minister of Housing. It was felt that district councils should be in charge of pensioner housing. Local councils had the expertise, knowledge and the understanding of their own environment to be able to provide the necessary community/pensioner housing within their districts. Their proposal was a blueprint on what could be rolled out nationwide. It was about removing the barriers and moving away from asset testing. This was about making it a level playing field for those who had worked hard all their lives but through no fault of their own were still paying mortgages, were widowed, had ill health, wanted to reduce their living space and move into a lower cost, more suitable home.

If the blueprint was put into action it was Greypower’s view that it would set up many districts, bringing in more revenue and freeing up cashflow to take the pressure off health systems. In 15 years these villages could be self-sustainable, earning money that would go back into the local councils. There were 600,000 people that would be reaching the age of 65 years in the coming years and something needed to be done. Ms Morrow believed Hāwera could be a satellite city and lead the way for the rest of the country. They were seeking support from the district councils to get this up and running nationwide.

Mayor Nixon questioned the wording in the remit around asking government to provide funding for this proposal. At this stage he supported the proposal, however wanted to understand what the financial implications would be. The Council had a Housing for the Elderly Policy which outlined how the Council managed housing for the elderly in South Taranaki. It was an important aspect of our community to have our elderly looked after.

Deputy Mayor Northcott asked if this required the uptake from all councils in the country for it to work. Ms Morrow explained that she would like to see Hāwera lead the way. It was a prototype that could be taken nationwide.

Councillor Cleaver-Pittams supported the proposal, however noted that it relied on government funding. Ms Morrow commented that if the Council backed the proposal then it would provide greater support when presenting it to the Minister of Housing.

Councillor Mackay supported the proposal in theory, however questioned the wording in the remit around the healthcare programme options. Ms Morrow explained that the proposal was for villages that were secure and aesthetically pleasing. In those villages there would be an activity centre, first aid station with a 24/7 registered nurse on site who could keep an eye on everyone within the village. They saw it as a community within a community.

Mayor Nixon noted that the Council would discuss this and come back to them with the Council’s position prior to their Annual General Meeting in June.

Councillor Filbee supported the idea, however was uncomfortable with the wording in the remit and suggested that it be reviewed. The health provision options were a complex space for the Council. She did not believe the proposal needed to go to the national government in order to make it happen.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Ordinary Council held on 19 February 2024.

RESOLUTION

(Cr Reid/Cr Mackay)

24/24

THAT the Council adopts the minutes of the Ordinary Council meeting held on 19 February 2024 as a true and correct record.

CARRIED

2.2 Extraordinary Council – To consider a proposed District Plan change for consultation held on 13 March 2024.

RESOLUTION (Cr Mackay/Cr Filbee)

25/24 **THAT** the Council adopts the minutes of the Extraordinary Council – To consider a proposed District Plan change for consultation meeting held on 13 March 2024 as a true and correct record.

CARRIED

2.3 Extraordinary Council – To review and adopt Long Term Plan consultation document held on 18 March 2024.

RESOLUTION (Cr Roach/Deputy Mayor Northcott)

26/24 **THAT** the Council adopts the minutes of the Extraordinary Council - To review and adopt Long Term Plan consultation document meeting held on 18 March 2024 as a true and correct record.

CARRIED

3. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

3.1 Policy and Strategy Committee held on 7 February 2024.

RESOLUTION (Deputy Mayor Northcott/Cr Langton)

27/24 **THAT** the Council receives the minutes of the Policy and Strategy Committee meeting held on 7 February 2024.

CARRIED

3.2 Risk and Assurance Committee held on 14 February 2024.

Deputy Mayor Northcott asked what progress had been made with financial contributions from the South Taranaki Business Park. Ms Aitken noted that Mr Mehta had confirmed the Council was still forecasting to receive some contributions in this financial year.

RESOLUTION (Cr Filbee/Cr Cleaver-Pittams)

28/24 **THAT** the Council receives the minutes of the Risk and Assurance Committee meeting held on 14 February 2024.

CARRIED

3.3 Te Hāwera Community Board held on 4 March 2024.

RESOLUTION (Cr Reid/Cr Filbee)

29/24 **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 4 March 2024.**

CARRIED

3.4 Pātea Community Board held on 4 March 2024.

RESOLUTION (Deputy Mayor Northcott/Cr Filbee)

30/24 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 4 March 2024.**

CARRIED

3.5 Eltham-Kaponga Community Board held on 6 March 2024.

RESOLUTION (Cr Mackay/Deputy Mayor Northcott)

31/24 **THAT the Council receives the minutes of Eltham-Kaponga Community Board meeting held on 6 March 2024.**

CARRIED

3.6 Taranaki Coastal Community Board held on 6 March 2024.

It was noted that the Ōpunakē Pump Track project was ready to go with the scaffolding already erected. A groundbreaking blessing ceremony had taken place.

RESOLUTION (Cr Langton/Cr Roach)

32/24 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 6 March 2024.**

CARRIED

3.7 Te Kāhui Matauraura held on 13 March 2024.

RESOLUTION (Cr Langton/Deputy Mayor Northcott)

33/24 **THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 13 March 2024.**

CARRIED

3.8 Environment and Hearings Committee held on 13 March 2024.

RESOLUTION

(Cr Beccard/Cr Reid)

34/24 **THAT the Council receives the minutes of Environment and Hearings Committee meeting held on 13 March 2024.**

CARRIED

3.9 Policy and Strategy Committee held on 18 March 2024.

It was confirmed that there had been direct engagement with Empower Youth regarding the Long Term Plan document.

RESOLUTION

(Cr Cleaver-Pittams/Deputy Mayor Northcott)

35/24 **THAT the Council;**

- a) **Receives the minutes of Policy and Strategy Committee meeting held on 18 March 2024.**
- b) **Adopts recommendation 06/24 PS from the Policy and Strategy Committee;**

THAT the Council adopts the Te Reo Māori Policy with the following amendments:

- **Reference Te Kaunihera o Taranaki ki Te Tonga throughout the Policy; and**
- **Include every Māori word used in the Policy as part of the definitions or glossary.**

- c) **Adopts recommendation 07/24 PS from the Policy and Strategy Committee;**

THAT the Council adopts the draft Community Funding Policy with the following minor amendments:

- **Individuals are eligible for funding through the Local Discretionary Fund.**
- **An event is eligible for the Tangata Whenua Liaison Fund.**

CARRIED

4. Pūrongo / Reports

4.1 Delegations Register Update

The Delegations Register (the Register) required regular updates to ensure it was correct and current. The Register provided a clear transfer of delegation of authority from the Council to the Chief Executive (CE), and from the CE to appropriate officers. The report requested that the delegations contained in Appendix 1 be delegated from the Council to the CE.

Mrs Sattler explained that the Council was moving towards using LocoDelegations which was a cloud-based delegation register developed by the Association of Local Government Information Management (ALGIM) and Efinity Digital. Simpson Grierson undertook a full

review of all primary and secondary legislation and provided an accurate list of all relevant powers that the Council could delegate to the CE who could then on-delegate these powers to officers. The Council's database had been tidied up and Simpson Grierson would continue to review the register to ensure it remained up to date.

RESOLUTION

(Cr Mackay/Cr Roach)

36/24 THAT the Council approves the delegations, transferring powers contained in Appendix 1 of this report, to the Chief Executive.

CARRIED

4.2 Egmont Street, Pātea – Installation of speed calming features

A petition was submitted to the Council from the Pātea community in regards to traffic speeds along Egmont Street, Pātea. A series of community discussions were held to consider options for slowing down traffic. Options were presented to the community for feedback. The community were asked if they supported the installation of a raised platform and speed humps along Egmont Street. Comments and feedback received during the consultation supported the proposal. The traffic calming measures proposed in the report for the Council's consideration aligned with the Act and would help reduce the speed of traffic and enhance road safety.

Mr Haveswood explained that the report sought approval from the Council for the installation of a raised platform and three speed humps on Egmont Street, Pātea. The Council had a low risk low cost roading budget which was the proposed funding source for the project. He noted that some of the speed humps would be recycled from Camberwell Road which would help keep the costs down.

Mayor Nixon noted that this was an example of good democracy, the Council working with the community to achieve what the community asked for. He noted the overwhelming support in favour to put these measures in place.

Deputy Mayor Northcott noted that as a resident of Pātea and being involved in the process this was the last resort, however something needed to be done to keep people safe. The preference was adequate policing, however even the new 30 km signage on that stretch of road was being ignored. Mayor Nixon agreed that the Council needed to work with the police to monitor the activity happening in this area.

Councillor Filbee commented that if this issue was as big as is being presented then the Council needed to install significant speed humps to effectively slow people down. She did not consider the comment about campervans and caravans to be a valid argument against installing them.

Councillor Roach generally was not in favour of speed humps as he felt it was the wrong approach. He supported speed cameras being installed and asked if the Council had the power to install speed cameras. Mr Denton responded that the Council could not install speed cameras. Councillor Roach acknowledged that raised platforms were effective, however he would not want to see it affecting heavy traffic using the road. He noted that a speed hump had a carbon footprint and vehicles were required to use more energy. He would like to see legislation changed to enable councils to install speed cameras. However, he supported the proposal.

Councillor Mackay supported a raised platform. She had seen it work effectively in Eltham slowing traffic down making the community feel safer. Trucks drove over the platform with no issues. There had been comments that this had reduced the noise from the trucks. The residents who lived in Eltham were happy.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

37/24

THAT the Council approve the installation of a raised platform (outside the Pātea community pool) and three speed humps along Egmont Street, Pātea.

CARRIED

Councillor Roach removed himself from the meeting at 4.41 pm to allow for the discussion on the Ōpunakē Greenspace.

4.3 Ōpunakē Green Space – Special Consultative Procedure

The report provided the statement of proposal to initiate a special consultative procedure (SCP) for a pedestrian mall and green space to create a ‘heart’ in Ōpunakē.

Mr Haveswood explained that the special consultative procedure was to seek feedback on the Ōpunakē Greenspace proposal. The consultation document included three key questions. The first question asked for feedback on the concept images, the second question related to the proposal to change the status of a portion of Napier Street to a pedestrian mall, and the third question asked for feedback on the proposed budget. There would be a town meeting held in conjunction with this process.

Mayor Nixon noted that the consultation document provided a good impression of what the greenspace could look like.

In response to the query around the outcome of the tender process for the old TSB Bank Building, Mr Haveswood explained that Te Kāhui o Taranaki Iwi was the new owner of the building. The automated teller machine (ATM) would remain in the building for the community.

Councillor Langton commended the work undertaken by Council staff on the Ōpunakē green space proposal.

Deputy Mayor Northcott noted that this proposal was enhancing the central business district to make it a nicer environment for people to live in our towns. This was what community development was about.

It was noted that consultation was undertaken with key stakeholders as part of the preparation of the proposal.

RESOLUTION

(Deputy Mayor Northcott/Cr Mackay)

38/24

THAT the Council;

- a) Approve the statement of proposal for the Ōpunakē Green Space in accordance with Section 83 of the Local Government Act and Section 336 of the Local Government Act 1974.**
- b) Notes that the approval of the statement of proposal will initiate a special consultative procedure to change the status of a portion of Napier Street to a pedestrian mall.**

CARRIED

4.4 Inaha Reservoir 1 Floor Rehabilitation and Bridge Street Eltham Stormwater Rehabilitation – Increase in Budget

The report was to request an increase to the budgets for the Inaha reservoir floor rehabilitation and Bridge Street, Eltham stormwater rehabilitation.

Mr Denton explained that the existing Inaha Reservoir had water leaks and was taken out of commission until options could be investigated. Two options were explored; repair the existing reservoir or acquire more land and construct a new reservoir. To repair the existing reservoir the estimates for the project were undertaken in 2022 and since then there had been a significant increase in material and labour costs. The project scope was also modified to include additional features and requirements as a result of a detailed design, that included structural strengthening of the roof and waterproofing to increase the National Building Standard’s (NBS) rating from 35% to 100%. Council officers’ preferred option was to upgrade the current reservoir and provide resilience to that supply.

The project to rehabilitate Bridge Street, Eltham stormwater would restore the existing damaged stormwater main and ensure continuity of stormwater disposal to the Eltham catchment. The Council GIS system stated the pipe to be replaced was 375mm in diameter. When excavated it was found to be 675mm in diameter. This resulted in additional cost. The two manholes originally to be retained were found to be in poor condition and leaking. The two manholes were not standard manholes installed by the Council and these would also need to be upgraded . The increase in budget would enable the Council to get the work done.

In response to the query around the project status Mr Denton confirmed that the Bridge Street project was underway and expected to be completed soon.

Deputy Mayor Northcott asked what the estimated life expectancy was for the Inaha Reservoir once repaired. Mr Denton commented that the reservoir would be as new, and the repairs brought it up to 100% of the NBS.

Councillor Roach asked if the reservoir would be compliant with the new regulations once repaired. Mr Denton explained that the repairs resulted in the reservoir being compliant for storage and water safety plans, however that the supply still required more work to be undertaken.

RESOLUTION

(Cr Roach/Cr Mackay)

39/24

THAT the Council;

- a) Approves a budget increase of up to \$336,120 for the Inaha Reservoir 1 Rehabilitation.**
- b) Approves a budget increase of up to \$65,288 for Bridge Street, Eltham Stormwater main rehabilitation.**

CARRIED

4.5 Road Naming Application – 12 Tayler Street Subdivision

Steve Leach and Annette Syme applied to the Council to name a new road (Right of Way) for a subdivision located at 12 Tayler Street, Eltham. The Council was responsible for naming roads. Officers recommended the Council adopts option one and name the new road, Taikākā Lane.

Mr Dagg explained that this matter was previously presented to the Council in December 2023. At that time, the Council officer's recommendation was that Hinekura Lane be put forward as the preferred name. However, the applicant spoke at the meeting and indicated that there was another road name option that they thought they had put forward, but it had not been included in the officer's report. Given this misunderstanding, the report was withdrawn and put to this meeting with the name that had now been agreed on by both the relevant Iwi (Ngāti Ruanui) and the applicant. The recommended road name was Taikākā Lane.

Mayor Nixon commented that it was fantastic to see a seven lot subdivision going ahead in Eltham.

Councillor Mackay noted that this was a prime example of the Road Naming Policy working well. It was positive to see development in Eltham.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

40/24

THAT the Council approves the name of the new road, in the 12 Tayler Street subdivision: Taikākā Lane.

CARRIED

4. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

41/24

THAT the public be excluded from the following parts of the proceedings of this meeting namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds

under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Receipt of minutes – Risk and Assurance Committee held on 14 February 2024	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
1	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).
1	To prevent the disclosure or use of official information for improper gain or advantage (s. 7(2)(j)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Receipt of minutes – Environment and Hearings Committee 13 March 2022.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a

		<p>recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)</p>
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CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

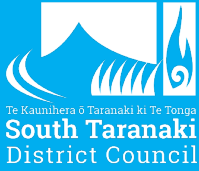
44/24 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 5.03 pm.

Dated this day of 2023.

.....
CHAIRPERSON



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Held with the public excluded in Hāwera on Wednesday 3 April 2024.

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Risk and Assurance Committee held on 14 February 2024.

RESOLUTION (Cr Filbee/Cr Cleaver-Pittams)

42/24 **THAT** the Council adopts the public excluded minutes of the Risk and Assurance Committee meeting held on 14 February 2024 as a true and correct record.

CARRIED

1.2 Environment and Hearings Committee held on 13 March 2024.

RESOLUTION (Cr Beccard/Cr Reid)

43/24 **THAT** the Council adopts the public excluded minutes of the Environment and Hearings Committee meeting held on 13 March 2024 as a true and correct record.

CARRIED

2. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION (Deputy Mayor Northcott/Cr Langton)

44/24 **THAT** the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 5.03 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

6

To	Ordinary Council
Date	13 May 2024
Subject	Risk and Assurance Committee – 27 March 2024

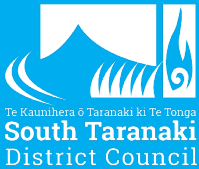
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Risk and Assurance Committee met on 27 March 2024. The Council is being asked to receive the Risk and Assurance Committee minutes from 27 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Risk and Assurance Committee meeting held on 27 March 2024.



Menīti Minutes

Ngā Menīti take o te Komiti Tūraru me te Taurangi Risk and Assurance Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 27 March 2024 at 1.00 pm

6

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Racquel Cleaver-Pittams, Celine Filbee and Marie Broughton (Iwi Representative).

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Rob Haveswood (Group Manager Community Services), Claire Bourke (Management Accountant), Sam Greenhill (Governance Officer), Vipul Mehta (Head of Business Enablement), Garry Morris (Senior Accountant), Anna Officer (Business and Risk Analyst), Becky Wolland (Head of Strategy and Governance), Garth Gregory and Priya Patel *online* (Mercer).

RESOLUTION

(Cr Beccard/Mayor Nixon)

15/24 AR **THAT** the apology from Councillor Te Aroha Hohaia be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Long Term Plan – Becky Wolland

A high level update on the Long Term Plan (LTP) was provided. The key focus for the consultation was that costs were skyrocketing. Local Government inflation was up 20%. There was a focus on letting the community know what was driving the increases. The consultation document included four key topics which were roading, rates subsidy, fees and charges and the Eltham Town Hall. It was noted that the community was able to submit on any part of the LTP document. There had been a request from a member of the public for all of the supporting information.

In response to a query regarding progress with the roading contractor it was noted that any changes to the roading contract were not reflected in the Consultation Document. It was noted that risks associated with roading contract options would be outlined to the Council when the report was presented.

The projected revenue for the ten years was outlined and it was highlighted that the percentage of revenue taken from the rates had decreased which was a result of grants and

subsidies. Debt would peak in 2034, however the debt would always remain within the debt limits and ratios.

The proposed rate increase for year one was 11.29% with an average increase of 5.47% for the ten years. The rate cap would be exceeded for the first three years of the LTP.

Consultation was open until 6 May. Kuppā Kōrero sessions and community meetings were being held during the consultation period.

It was noted that Council officers were working closely with the auditors to mitigate risks regarding the information in the Consultation Document versus the LTP.

2. Whakaaetia ngā Minitī / Confirmation of Minutes

2.1 Risk and Assurance Committee minutes held on 14 February 2024

RESOLUTION

(Mr Jones/Cr Beccard)

16/24 AR **THAT the Risk and Assurance Committee adopt the minutes of their meeting held on 14 February 2024 as a true and correct record.**

CARRIED

3. Pūrongo-Whakamārama / Information Report

3.1 Long Term Plan Audit Engagement Letter

The Long Term Plan Audit Engagement Letter outlined the terms of the audit engagement.

It was highlighted that the attached engagement letter was the draft letter. It was noted that the audit fee of \$123,900 was incorrect and the correct figure was \$128,000 which was the fee recommended by the Office of the Auditor General. There were a few errors in the letter which would be corrected before the final letter was provided.

RESOLUTION

(Mayor Nixon/Cr Filbee)

17/24 AR **THAT the Risk and Assurance Committee endorses the Long Term Plan Audit Engagement Letter subject to the required changes.**

CARRIED

3.2 Senior Leadership Team Risk Review

The Council's strategic risks were reviewed by the Senior Leadership Team on a quarterly basis or as new High or Extreme risks were identified. The report included a review of one strategic risk, the related business risks and a review of all risks with a high or extreme residual rating.

The main premise from the last quarterly review was to focus on one strategic risk at a time. The risk reviewed in March was *Failure to attract and retain staff*. A number of additions to

the strategic risk had been identified and the ratings of a few of the business risks were changed.

It was queried if the comment regarding the failure to confirm the presence of asbestos was in the wrong place. It was noted that this was a risk identified in the last financial report which highlighted \$1 million had been paid for the removal of asbestos.

It was noted that failure to attract and retain top talent was one of the top ten global risks.

RESOLUTION

(Mr Jones/Mayor Nixon)

18/24 AR THAT the Risk and Assurance Committee receives the Senior Leadership Team Risk Review report and reviews recent changes made to strategic and business risks.

CARRIED

3.3 Insurance Internal Audit Report

The report provided an overview of the Insurance Internal Audit conducted in September 2023, outlining findings and recommended actions.

Following the audit there were four low recommendations and two improvement ideas identified. The main recommendations were around process mapping as well as the broker review being overdue. It was noted that the broker review being overdue was for all three district councils, as it was a region wide broker.

In response to a query regarding self insurance for emergencies it was noted the funds compounded over each year. There had been times when the funds had been used to minimise rate increases, however there was approximately \$1 million available for self insurance at the moment. It was noted that roading could not be insured due to the subsidy. Emergency roading works due to a disaster attracted significant subsidies, however it was not guaranteed. There were concerns raised regarding the wording of self insurance and whether this would impact potential subsidies during a disaster.

RESOLUTION

(Cr Beccard/Cr Filbee)

19/24 AR THAT the Risk and Assurance Committee receives the Insurance Internal Audit Report.

CARRIED

3.4 Emergency Response Management Internal Audit Report

The report provided an overview of the Emergency Response Management Internal Audit conducted in November 2023, outlining findings and recommended actions.

The Emergency Response Management Internal Audit had six recommendations and three improvements included. The majority of these recommendations had been actioned since the audit was carried out. It was highlighted that staff had not had real training on mobilising. It was noted that annual training on civil defence emergencies at a local level was also important for successful emergency response management.

The Council had one controller and one alternate controller with one being fully qualified. The other controller had one portion of the training remaining to be fully qualified.

It was highlighted that localism was vital in emergency response management and it was queried if there was a push for localised emergency plans. It was noted that the workplan included the development of community response plans. There needed to be a hierarchy for the management of events, however the communication link with the local communities was also crucial.

There were concerns regarding the risk to the Council as it had been more than five years since a disaster had occurred. Community plans had been drafted for all towns in the District. It was noted that the sector was primarily volunteers with only one staff member employed. It was suggested that there needed to be a third controller who was potentially semi-retired with the relevant skills.

The additional work done since the audit was completed was acknowledged, however it was felt that the Council's preparation was bordering on inadequate. It was highlighted that there was a lack of communication between the Taranaki Emergency Management Office (TEMO) and the Council regarding Elected Members who were trained in the foundation and intermediate course.

In response to concerns regarding the importance of emergency response management it was noted that there was a highly engaged staff member working in this space and work on the recommendations had commenced before the report was presented to the Committee.

It was suggested that emergency response should be included on the workplan to provide updates until the Committee was more comfortable. It was noted that typically updates would be provided through the Quarterly Internal Audit Status Report. In response to a request for an audit of what capabilities were in the community it was noted that the community response plans were designed to capture this information.

RESOLUTION

(Mayor Nixon/Cr Beccard)

20/24 AR THAT the Risk and Assurance Committee receives the Emergency Response Management Internal Audit Report and request enhanced reporting moving forward.

CARRIED

3.5 Risk and Assurance Committee - Workplan

The Risk and Assurance Committee Workplan for 2023/24 – 2026/27 included key reports, policies for review and workshops, for the next three years.

It was noted that an update in July on the Long Term Plan was too soon following adoption. In response to a query regarding a potential update on three waters in May it was suggested that an update in July would be better suited.

RESOLUTION

(Mr Jones/Cr Beccard)

21/24 AR THAT the Risk and Assurance Committee receives the Risk and Assurance Committee Workplan for the period 2023/24 – 2026/27.

CARRIED**3.6 Strategic Risk Review Report**

The report presented details of the strategic risk “Failure to manage and protect Council information” which covered a failure to manage and protect information; leading to significant interruption of Council services or a legislative breach.

Following a request from the Committee a deep dive into one of the strategic risks had been carried out. The review gave an in depth overview of the risk and also included any associated business risks. In response to a query regarding if more could be done it was noted that more could always be done with more resources, however efforts were already being made in this space. It was highlighted that the strategic risk had a high rating due to the potential impact. In response to a query regarding artificial intelligence (AI) it was noted that AI was being treated as a separate risk with a policy underway.

RESOLUTION**(Mr Jones/Cr Filbee)****22/24 AR THAT the Risk and Assurance Committee receives the Strategic Risk Review Report.****CARRIED****3.7 Quarterly Internal Audit Status Report**

The report provided an update on the status of the Internal Audit activity since the last Internal Audit Status report. The report also included an update on the open recommendations from previous internal audits.

There had been nine recommendations closed since the last report. Eight of the recommendations depended on the implementation of TechOne which had been separated out. In response to a query regarding the achievability of the dates set it was noted that previously the dates had been moved out as they approached. It was highlighted that a change to a date needed to include a valid reason.

The leave policy had been on the list for a long time, however the draft policy had now been presented to the Senior Leadership Team.

In response to a query regarding credit checks for key financial roles it was noted that this would be carried out when a new employee was hired, however retrospective checks would not be carried out.

RESOLUTION**(Cr Filbee/Mayor Nixon)****23/24 AR THAT the Risk and Assurance Committee receives the Quarterly Internal Audit Status Report.****CARRIED****3.8 Privacy Breaches Update (April – December 2023)**

The report provided an update regarding the Council’s response under the Privacy Act 2020.

It was noted that moving forward the report would be aligned with other reports rather than reporting on odd months. There had been no notifiable breaches, however the idea was for staff to report any breach that occurred.

RESOLUTION

(Mr Jones/Mayor Nixon)

24/24 AR **THAT** the Risk and Assurance Committee receives the Privacy Breaches Update (April to December 2023) Information Report.

CARRIED

4. Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public

RESOLUTION

(Mayor Nixon/Cr Beccard)

25/24 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes held on 14 February 2024.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Statement of Investment Policy and Objectives.		
3. Health and Safety Quarterly Report – September 2023 to February 2024.		
4. Quarterly Cyber Security Report.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1, 3	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
1	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).
1, 2, 4	To prevent the disclosure or use of official information for improper gain or advantage (s. 7(2)(j)).

CARRIED

5. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Beccard)

30/24 AR THAT the Risk and Assurance Committee resumes in open meeting.

CARRIED

The meeting concluded at 3.00 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	13 May 2024
Subject	Te Hāwera Community Board – 15 April 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 15 April 2024. The Council is being asked to receive Te Hāwera Community Board minutes from 15 April 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 15 April 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Council Chamber, Albion Street, Hāwera on Monday 15 April 2024 at 11.00 am.

6

Kanohi Kitea / Present: Andrew Blanche, Heather Brokenshire and Nikki Watson (Chairperson).

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sophie Canute (Strategic Planner), Sarah Capper-Liddle (Planner), Sam Greenhill (Governance Officer), Ebony Kalin (University Student – Policy, Governance and Community Services), (Eileen Kolai-Tuala (Community Development Advisor), Caitlin Moseley (Planner), Anne Sattler (Senior Policy Advisor), Jess Sorensen (Planning and Development Manager), Phil Waite (Operations Manager – Property and Facilities) and four members of the public.

Matakore / Apologies: Raymond Buckland and Councillor Diana Reid.

RESOLUTION

(Mrs Brokenshire/Mr Blanche)

18/24 HA **THAT the apologies from Raymond Buckland and Councillor Diana Reid be received.**

CARRIED

1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

1.1 Sarah Capper-Liddle – District Plan Change

The Papakāinga Plan Change had been worked on for some time and was now at the point of notification. Consultation began on Monday 15 April and would be open until 13 May. Communities would be notified of the consultation through the rates letter, on the website, in the newspaper and Southlink at all the LibraryPlus facilities and the main administration building. The plan change was intended to update the provisions relating to Papakāinga development. The main purpose was to better enable Papakāinga within the District on general title land. It was also recommended that there be changes to the net site area to better enable Papakāinga development in residential and township zones.

In response to a request for clarification of what Papakāinga development was it was explained that it was housing undertaken by Māori. These provisions allowed Māori to build more than one dwelling on a site. It intended to provide housing for whānau and was typically undertaken on Māori freehold land.

1.2 Anika Parry, Evita Morellon and Carlitos Morellon – EmpowerYouth

EmpowerYouth was a group of youth aged between 12 and 21 working together with an aim to make a positive impact on the community. Mural designs by a number of the members had been created for the Hāwera skatepark. There were ten designs in total and the final design was a compilation of three of the submitted ideas. The colours and designs were the creativity of the EmpowerYouth members. The next steps were finalising the mural before the mural was painted at the Hāwera skatepark. It was hoped that the weather would remain fine for the mural to be completed during the school holidays.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board meeting held on 4 March 2024.

RESOLUTION

(Ms Watson/Mr Blanche)

19/24 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 4 March 2024 as a true and correct record.**

CARRIED

3. Pūrongo / Reports

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the March 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION

(Mr Blanche/Mrs Brokenshire)

20/24 HA **THAT Te Hāwera Community Board receives the Local Discretionary Funding Report.**

CARRIED

Te Hāwera Community Board – Kāmahi Dog Park Gates

A funding application was received from Te Hāwera Community Board to install a secure gate which would allow the dogs a holding area at Kāmahi Dog Park.

RESOLUTION

(Mr Blanche/Mrs Brokenshire)

21/24 HA **THAT Te Hāwera Community Board allocates \$1,660 from their local discretionary fund to Te Hāwera Community Board to install a secure gate which would allow the dogs a holding area at Kāmahi Dog Park.**

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report provided an update to the Board on progress with community development projects and activities across the District and other items of interest.

EmpowerYouth was continuing work on the Hāwera skatepark mural project. Work at the Normanby Recreation Centre had begun, however there had been delays due to the weather. It was expected that the project would be completed by June. The photo frame project was being researched again and it was hoped that more information would be provided at the next meeting.

It was good to see action happening in the Civil Defence space. There were concerns raised that training for Civil Defence had not been tested with an event. In response to a query regarding a requirement for Civil Defence training for elected members it was noted that this was not a requirement, however it was useful. It was noted that free training was available through Taranaki Emergency Management Office.

An update was provided on the changes to the Community Initiatives Fund. It was noted that from 1 July there would be a significant increase to the Local Discretionary Fund and the Board would be updated on the changes and how the fund would be administered.

RESOLUTION

(Mrs Brokenshire/Mr Blanche)

22/24 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – March 2024

The report covered a range of library activities and statistics across the District for February 2024.

The libraries had been busy with regular programmed activities as well as sea week and the school holiday programmes. There had been a movement in America where a book had been banned from libraries simply because a girl of colour was depicted on the front cover. It was noted that the South Taranaki libraries aimed to be a safe and inclusive space which allowed freedom of speech while also balancing books that were not offensive or inflammatory. All books had now been fitted with a Radio Frequency Identification Tag and a smart shelf had been installed in Hāwera LibraryPlus in preparation for the completion of Te Ramanui o Ruapūtahanga.

RESOLUTION

(Ms Watson/Mrs Brokenshire)

23/24 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for February 2024.

CARRIED

4.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of February 2024.

There had been an increase in consenting activity for both resource and building consents. There had been a decrease in noise complaints following the holiday season. It was highlighted that the number of building consents being issued within the statutory timeframe had increase slightly, however work was still needed in this area.

There were concerns raised that delays in issuing building consents had a flow on effect and impacted other businesses. It was noted that the delays were not always due to the Council as some building required fire risk exercises to be carried out by Fire and Emergency New Zealand.

In response to a query regarding the increase in dog registrations it was noted that this was to keep up with the rate of inflation. The results of the section 17A review, under the Local Government Act, would address concerns regarding animal management with afterhours animal control being brought in house.

RESOLUTION

(Mr Blanche/Ms Watson)

24/24 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report.

CARRIED

4.4 Facility Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mrs Brokenshire/Mr Blanche)

25/24 HA THAT Te Hāwera Community Board receives Te Hāwera Facilities Usage Report.

CARRIED

4.5 Freedom Camping Site Assessment Report

The report was presented to gain feedback on the Freedom Camping Site Assessment.

A review of the Freedom Camping Bylaw was being carried out. Along with the review of the bylaw the actual freedom camping sites were being assessed. There were a number of changes recommended for Te Hāwera ward and were outlined in the report. As a result of the changes to the Freedom Camping Act (the Act) freedom camping was now allowed on public land in a tent anywhere accessible by foot. It had been suggested that a town boundary map could be used to prohibit freedom camping in town centres unless specifically identified as a freedom camping area.

In response to a query regarding the issues of people sleeping in public spaces it was noted that homeless people could not be infringed under the Act. It was noted that if someone

chose to be homeless then they were considered a freedom camper. Town boundaries would help to deal with situations where people park up on the side of the road.

The Board supported the town boundary map idea. It was noted that there was a proposal to move the freedom camping sites at Waihi Beach closer to the toilets for people camping in tents.

It was queried if Tuke Street was frequently used by freedom campers. It was noted that to the Council’s knowledge there had not been any freedom campers at this site. It was noted that the Board potentially had plans for the area.

There were concerns raised regarding the rubbish situation at Waihi Beach. It was noted that more rubbish bins would likely attract more rubbish.

It was noted that consultation was planned for July or August.

RESOLUTION (Mrs Brokenshire/Mr Blanche)

25/24 HA THAT Te Hāwera Community Board receives the Freedom Camping Site Assessment Report and provides feedback.

CARRIED

4.6 Long Term Plan Consultation Document Information Report

The report updated the Board on the Long Term Plan (LTP) Consultation Document.

The Board was reminded of their obligations under the Local Government Act which stated that Community Boards must submit to the LTP. It was noted that the consultation document was a summary of the LTP and all other supporting information could be found on the Council’s website.

It was noted that the Council were required to look at each individual submission point included within every submission.

RESOLUTION (Mr Blanche/Ms Watson)

26/24 HA THAT Te Hāwera Community Board receives the Long Term Plan Consultation Document Information Report.

CARRIED

The meeting concluded at 11.45 am.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

6

To	Ordinary Council
Date	13 May 2024
Subject	Pātea Community Board – 15 April 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 15 April 2024. The Council is being asked to receive the Pātea Community Board minutes from 15 April 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 15 April 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Kaipo Marae, Waitōtara Valley Road, Waitōtara on Monday 15 April 2024 at 4.36 pm.

6

Kanohi Kitea / Present: Deputy Mayor Robert Northcott, Jacq Dwyer (Chairperson), Cheryl Rook, Owen Savage and Bronwyn Wattus.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sarah Capper-Liddle (Planner), Sam Greenhill (Governance Officer), Carlene Hill (Building Control Team Leader), Eileen Kolai-Tuala (Community Development Advisor), Anne Sattler (Senior Policy Advisor), Jess Sorensen (Planning and Development Manager), Phil Waite (Operations Manager – Property and Facilities) and eight members of the public.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Sarah Capper-Liddle – District Plan Change

The notification for the Papakainga District Plan Change had been finalised. Consultation began on Monday 15 April and would be open until 13 May. Papakāinga development allowed whānau and Iwi members to build multiple dwellings on a single piece of land. Previously there were provisions for this to occur on Māori freehold land however the proposed changes would allow for Papakāinga development on general title land as well. There were also changes proposed for the density requirements. In 2019 there had been an influx of inquiries for Papakāinga development which had been delayed due the plans being on general title land.

The consultation document and submission form was available on the Council’s website and hard copies were available at the Council’s main administration building, the LibraryPlus and in the newspaper.

In response to a query regarding the definition of Papakāinga development it was noted that there was a very broad definition that was not limited to dwellings however allowed for multiple dwelling units or ancillary units on one title. It was noted that the definition was open for comment as part of the consultation.

In response to a question regarding evidence it was noted that for general title land there would need to be endorsement from the Iwi entity regarding the intent of Papakāinga development.

1.2 Dallas McLeod – Blocked Drains

Mr McLeod raised concerns regarding the maintenance of drains in Waitōtara. It was noticed that the drains were cleared following an extreme weather event rather than preventative clearing to avoid flooding. It was noted that in a flood water hit the transfer station and then ran off into the deepest points. It was requested that preventative measures be tested to help minimise the risk. It was suggested that a request be put through the Antenno app to help highlight the area needing maintenance.

1.3 Deputy Mayor Robert Northcott – Stolen Vehicles

A pensioner had their vehicle stolen from outside their home and it was noted that there was a reoccurring issue it was hoped that the arrival of a new police officer may resolve some of the issues.

1.4 Aarona McGregor – Roading

Mr McGregor raised concerns regarding the speed vehicles travel around the corner near Kaipo Marae. It was requested that signage be installed to warn drivers to reduce their speed.

The piece of land front of Kaipo Marae that was intended to be used for the bridgeway was being used as a truck stopping and weighing. It was queried if the process could be started to return the land back to the Marae.

1.5 Garry Davis – Funding

Mr Davis queried if there was any funding available for planting. It was noted that there was a number of funding avenues that could be considered including the Natural Environment Fund, Tangata Whenua Liaison Fund, Uru Pā Maintenance Fund and the Local Discretionary Fund.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 4 March 2024.

RESOLUTION

(Mr Savage/Ms Wattrus)

16/24 PA THAT the Pātea Community Board adopts the minutes from their meeting held on 4 March 2024 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the March 2024 Local Discretionary Funds including the current status of the Board’s Fund.

There had been changes made to the Community Funding Policy and there would be a significantly greater amount allocated to the Local Discretionary Fund in the new financial year.

RESOLUTION

(Mrs Rook/Ms Wattus)

17/24 PA THAT the Pātea Community Board receives the Local Discretionary Funding Report.

CARRIED

St Hilda in the Woods Church

A funding application was received from St Hilda in the Woods Church to paint the exterior of the Church and its Library.

The Board had never received an application from St Hilda in the Woods Church before and the church was over 100 years old.

RESOLUTION

(Mr Savage/Mrs Rook)

18/24 PA THAT the Pātea Community Board allocates \$3,000 from their Local Discretionary Fund to St Hilda in the Woods Church to paint the exterior of the Church and its Library.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Pump Track in Waverley

There had been a hold up with the Pump Track in Waverley. Further updates would be provided as part of the Community Development Activity Report.

4.2 Civil Defence

A Civil Defence section had been included in the Community Development Activity Report.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

A meeting was held with Ngā Rauru to continue discussions of Kaitiaki for the Waverley township. Following the public consultation for the Pātea speed humps the project was approved by the Council. It was hoped that the speed humps would be installed by mid May. Aotea Utanganui – Museum of South Taranaki had been working on content for the information boards for the Pātea Loop Track.

It was noted that the Pātea Salt Marsh was a significant site and it was good to see the Council looking after it. It was noted that previously there had been a board walk through the Pātea Salt Marsh and it would be good for this to be reinstated.

RESOLUTION

(Deputy Mayor Northcott/Ms Wattрус)

19/24 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – March 2024

The report covered a range of library activities and statistics across the District for February 2024.

The Council wanted LibraryPlus facilities around the District to be a safe and inclusive space for everyone. There had been a movement in America which saw a book banned due to the image on the front cover. It was important to find the balance between freedom of speech and excluding inflammatory actions. In preparation for the completion of Te Ramanui o Ruapūtahanga radio frequency identification tags were installed into all library books across the District. A smart shelf had been installed in the Hāwera LibraryPlus.

In response to a query regarding the Happening Holidays Programme it was noted that the movie sessions were not included but would return for the next school holidays.

RESOLUTION

(Mr Savage/Ms Wattрус)

20/24 PA THAT the Pātea Community Board receives the District LibraryPlus Report for February 2024.

CARRIED

5.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of February 2024.

There had been an increase in consenting activity which was positive for the District. There had also been a decrease in the number of noise complaints following the holiday season. There had been a slight increase in the number of building consents issued within the statutory timeframe however it was hoped that there would be further improvement in these numbers. Hāwera and Pātea remained high in the number of roaming dogs.

RESOLUTION

(Ms Wattрус/Deputy Mayor Northcott)

21/24 PA THAT the Pātea Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

In response to a query regarding the Rotary Flats for sale in Hāwera it was noted that the Council was looking at housing for the elderly across the District. The Council had decided not to pursue the Rotary Flats at this time.

RESOLUTION

(Ms Wattrus/Mrs Rook)

22/24 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report.

CARRIED

5.5 Freedom Camping Site Assessment Report

The Report was presented to gain feedback on the Freedom Camping Site Assessment.

Due to the introduction of the Self-Contained Motor Vehicles Legislation Act 2023 (the Act) a review of the Freedom Camping Bylaw needed to be conducted. At the same time a review of all freedom camping sites was being carried out. Through the new Act freedom camping was now permitted in any local authority areas unless specifically prohibited. An idea had been proposed that town boundary maps could be useful to show all areas as prohibited unless specifically identified as permitted. A report was being presented to the Policy and Strategy Committee at the end of the month.

In response to a query regarding feedback it was noted that this could be provided via email or as part of the consultation planned for July and August. There were concerns raised regarding the proposed change to prohibit freedom camping at Bedford/Egmont Street Reserves. It was noted that the area was not protected by bollards for people camping in tents. It was noted that areas at Pātea Beach could be prohibited however it was likely people would still freedom camp in these areas. By prohibiting specific areas the Council then had the ability to move people along if they were camping in those areas.

RESOLUTION

(Deputy Mayor Northcott/Ms Wattrus)

23/24 PA THAT the Pātea Community Board receives the Freedom Camping Site Assessment Report and provides feedback.

CARRIED

5.6 Long Term Plan Consultation Document Information Report

The report updated the Board on the Long Term Plan (LTP) Consultation Document.

The Board were reminded of their obligations under the Local Government Act to submit on the LTP. The consultation document was a summary of the LTP and all of the supporting information could be found on the Council's website. A session was being held on Monday to assist the Community Boards with writing their submissions.

RESOLUTION

(Ms Wattus/Mr Savage)

24/24 PA **THAT** the Pātea Community Board receives the Long Term Plan Consultation Document Information Report.

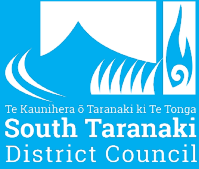
CARRIED

6

The meeting concluded at 5.50 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	13 May 2024
Subject	Eltham-Kaponga Community Board – 17 April 2024

6

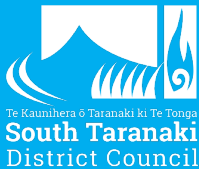
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 17 April 2024. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 17 April 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 17 April 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Mangamingi Hall, Rāwhitiroa Road, Eltham on Wednesday 17 April 2024 at 10.30 am

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Kanohi Kītea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Deputy Mayor Robert Northcott, Rob Haveswood (Group Manager Community Services), Sarah Capper-Liddle (Planner), Sam Greenhill (Governance Officer), Anne Sattler (Senior Policy Advisor), Jess Sorensen (Planning and Development Manager) and Phil Waite (Operations Manager – Property and Facilities).

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Sarah Capper-Liddle – District Plan Change

The consultation for the proposed Papakāinga District Plan changes opened on Monday 15 April and closed on Monday 13 May. Papakāinga development was defined in the District Plan to allow multiple dwelling units and Marae to be put on a single site typically on Māori freehold land. Through the District Plan change it was proposed to allow Papakāinga development on general title land. The proposed changes would not affect Papakāinga development on Māori freehold land but would include general title land as well. The proposed changes also included the removal of the density requirements on general title land for Papakāinga development.

Submissions could be made online through the Council's website and hard copies were available at the LibraryPlus, the Hāwera Administration Building and in the newspaper.

In response to a query regarding who could put multiple dwellings on a single site it was noted that this was only permitted for Papakāinga development.

1.2 Karen Cave on behalf of Llew Eyon – Eltham RSA

Ms Cave read a letter on behalf of Llew Eyon in support of the funding application from the Eltham RSA.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 6 March 2024.

RESOLUTION

(Ms Douds/Mr Maindonald)

18/24 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 6 March 2024 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the March 2024 Local Discretionary Funds including the current status of the Board's Fund.

There had been several changes to the Community Funding Policy. These changes would mean a significant increase in the amount of funding administered through the Local Discretionary Fund for the next financial year.

RESOLUTION

(Mr Hawkes/Cr Mackay)

19/24 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.**

CARRIED

Eltham RSA

A funding application was received from the Eltham RSA to close the road for ANZAC services.

Mr Maindonald declared a conflict of interest.

The Board were pleased to hear that the Eltham RSA were considering other funding sources for the ANZAC services moving forward. In response to a suggestion for the Eltham RSA to pay for the plan and implement it themselves it was noted that under the new legislation traffic management needed to be implemented by a trained professional.

RESOLUTION

(Cr Mackay/Mr Hawkes)

20/24 EL **THAT the Eltham-Kaponga Community Board allocates \$1,820 from their Local Discretionary Fund to the Eltham RSA to close the road for ANZAC services.**

CARRIED

Central Taranaki Safe Community Trust

A funding application was received from the Central Taranaki Safe Community Trust for Save a Life – Central Taranaki.

It was noted that the Automated External Defibrillator (AED) would be a good asset for the Kaponga Community.

RESOLUTION

(Ms Douds/Cr Mackay)

21/24 EL **THAT the Eltham-Kaponga Community Board allocates \$743.41 from their Local Discretionary Fund to the Central Taranaki Safe Community Trust for Save a Life – Central Taranaki.**

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Eltham Field Gun

It was noted that the group working on the Eltham Field Gun had initially underestimated the work required. The new aim was either Armistice Day 2024 or ANZAC Day 2025. There had also been other issues that had contributed to the delay in completing the work.

4.2 Local Security Cameras – Kaponga

Following a recommendation at the last meeting contact had been made with the Soccer Club regarding security cameras in Kaponga. It was noted that there were only three incorporated societies in Kaponga and one was not eligible to apply for funding.

4.3 Tayler Street Dog Park – Old Soccer Club Rooms

The Board had been thanked for the funding that had been allocated. It was noted that quotes were being sought for the removal of the concrete pad.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The work was underway to revitalise the bollards, lamp posts and seating in Eltham. The accessible toilet at the Kaponga War Memorial Hall had been completed and was able to be used. The Government Policy Statement dictated that new raised crossings could not be installed. Work was being carried out to design roading solutions around the existing raised crossing in Eltham including potential pinch points.

It was queried how long the seats and lamp posts would be gone.

RESOLUTION

(Mr Hawkes/Ms Douds)

22/24 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – March 2024

The report covered a range of library activities and statistics across the District for February 2024.

LibraryPlus staff had been busy with events including sea week and their school holiday programmes. There had been a movement in America which saw a book get banned purely because of the picture on the front cover. This movement highlighted the importance of ensuring the libraries were a safe and inclusive space while also allowing for freedom of speech. Radio Frequency Identification Tags had been installed in all books across the District in preparation for the completion of Te Ramanui o Ruapūtahanga. A smart shelf had also been installed in the Hāwera LibraryPlus.

It was highlighted that the digital skills for seniors sessions had not been advertised well and it was hoped that better promotion of the sessions could be provided moving forward.

RESOLUTION

(Ms Douds/Mr Maindonald)

23/24 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for February 2024.

CARRIED

5.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of February 2024.

There had been an increase in consenting activity and a decrease in the number of noise complaints following the holiday season. There had been an increase in the number of building consents issued within the statutory timeframes however this was still an area of focus.

RESOLUTION

(Cr Mackay/Mr Hawkes)

24/24 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Douds/Mr Hawkes)

25/24 EL THAT the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

CARRIED

5.5 Freedom Camping Site Assessment Report

The Report was presented to gain feedback on the Freedom Camping Site Assessment.

Following the introduction of the Self-Contained Motor Vehicles Legislation Act a review of the Freedom Camping Bylaw was required. It was also an opportunity to review the freedom camping sites. There were a number of changes being proposed for the Eltham-Kaponga Ward which were outlined in the report. With the changes to the Freedom Camping Act freedom camping was permitted on any site owned by the Council unless prohibited.

Since the report was written another option had been recommended for the management of the freedom camping sites which included a town boundary map. These maps would show that freedom camping was prohibited on all sites within the towns other than where it was specifically listed as permitted.

It was highlighted that the residents would be happy with the proposal to prohibit freedom camping at Rukumoana Reserve. It was also noted that there may be push back regarding the proposal to prohibit freedom camping at Connell Reserve.

A report was being prepared for the Policy and Strategy Committee meeting at the end of the month and it was expected that public consultation would be carried out in July and August.

There were concerns raised regarding the lack of public toilets available after hours.

RESOLUTION

(Mr Hawkes/Ms Douds)

26/24 EL THAT the Eltham-Kaponga Community Board receives the Freedom Camping Site Assessment Report and provides feedback.

CARRIED

5.6 Long Term Plan Consultation Document Information Report

The report updated the Board on the Long Term Plan (LTP) Consultation Document.

The Board was reminded of their obligations under the Local Government Act to submit on the LTP. The consultation document was a summary of the LTP and all supporting information could be found on the Council's website.

It was highlighted that the Eltham Town Hall was part of the consultation document and it was important that the Board submitted on the topic.

It was noted that due to the newspaper did not get delivered to Kapong residents did not receive the LTP consultation document. It was suggested that copies of the consultation document should be put into the PO Boxes at the Kaponga Four Square.

RESOLUTION

(Mr Hawkes/Ms Douds)

27/24 EL **THAT** the Eltham-Kaponga Community Board receives the Long Term Plan Consultation Document Information Report.

CARRIED

The meeting concluded at 11.19 am.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	13 May 2024
Subject	Taranaki Coastal Community Board – 17 April 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 17 April 2024. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 17 April 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 17 April 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Pihama Hall, 3271 Surf Highway, Pihama on Wednesday 17 April 2024 at 2.30 pm.

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Kanohi Kitea / Present: Liz Sinclair, Andy Whitehead (Chairperson), Monica Willson and Councillor Aarun Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sara Capper-Liddle (Planner), Sam Greenhill (Governance Officer), Reg Korau (Iwi Liaison Manager – Acting Planning Team Leader), Anne Sattler (Senior Policy Advisor), Phil Waite (Operations Manager – Property and Facilities), and one media.

Matakore / Apologies: Sharlee Mareikura.

RESOLUTION

(Ms Sinclair/Mrs Willson)

16/24 TC **THAT** the apology from Sharlee Mareikura be received.

CARRIED

1. **Tauākī Whakarika / Declarations of Interest**

Cr Langton declared a conflict of interest in relation to the funding application from the Ōpunakē High School.

2. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

2.1 Sarah Capper-Liddle – District Plan Change

The proposed District Plan change for the Papakāinga development provisions was open for consultation. The consultation period ran from Monday 15 April to Monday 17 May. Papakāinga development was defined as allowing for multiple dwelling units or marae on a site that had a status of Māori freehold. Through the proposed changes Papakāinga development would be allowed to occur on general title land. As part of the changes it was also proposed that Papakāinga development would not need to meet the density requirements. It was noted that Papakāinga development was only intended to be undertaken by Māori land owners. Information regarding the consultation was available on the Council's website, LibraryPlus, the Hāwera Administration Building and in the newspaper.

3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Taranaki Coastal Community Board Meeting held on 6 March 2024.

RESOLUTION

(Cr Langton/Mrs Willson)

17/24 TC **THAT** the Taranaki Coastal Community Board adopts the minutes from their meeting held on 6 March 2024 as a true and correct record.

CARRIED

4. Pūrongo / Report

4.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the March 2024 Local Discretionary Funds including the current status of the Board's Fund.

An update was provided on the changes that had been made to the Community Funding Policy. It was noted that the changes would see a greater amount of funding to be administered through the Local Discretionary Fund.

RESOLUTION

(Mr Whitehead/Ms Sinclair)

18/24 TC **THAT** the Taranaki Coastal Community Board receives the Local Discretionary Funding Report.

CARRIED

Ōpunakē Community Baths

A late funding application was received from the Ōpunakē Community Baths. The application had been included in the report as a place holder. Due to the discrepancies between the report and the completed application form it was decided that the late application would not be accepted for consideration.

RESOLUTION

(Mr Whitehead/Ms Sinclair)

19/24 TC **THAT** the Taranaki Coastal Community Board declines accepting the late application received from the Ōpunakē Community Bath.

CARRIED

Cr Langton left the meeting at 2.40 pm.

Ōpunakē High School

A funding application was received from the Ōpunakē High School to purchase new branded sports gear and bags for students.

There were concerns raised regarding whether the uniforms would remain the property of the school or if the students would get to keep them. It was requested that the

recommendation include a condition which required the sports gear and bags to remain the property of Ōpunakē High School.

It was felt that it was important for students to have pride in the fact they had been selected to go on the sports trip.

RESOLUTION

(Mr Whitehead/Mrs Willson)

20/24 TC **THAT the Taranaki Coastal Community Board allocates \$2,000 from their Local Discretionary Fund to the Ōpunakē High School to purchase new branded sports gear and bags for students with the condition that the sports gear and bags remain the property of the school.**

CARRIED

Cr Langton returned to the meeting at 2.46 pm

5. Ngā Take Kawea / Items for Action

5.1 Manaia Facilities

An organisation had been approved to lead the business case. The business case would outline options for potential locations, designs and operating models. It was expected that the business case would be completed by the end of May.

6. Pūrongo-Whakamārama / Information Reports

6.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The upgrades to the Goat Track were now complete and it was now safer for the community. Work on the pump track was underway. It was noted that the consultation for the proposed closure of a portion of Napier Street was now open. The Board was encouraged to make a submission. It was highlighted that conversations regarding the Ōpunakē green space had been conducted with the new owners of the old TSB building.

There were concerns raised regarding the Lions Club sign that was close to the edge of the pump track. It was hoped that the sign could be moved to reduce the hazard.

RESOLUTION

(Mrs Willson/Cr Langton)

21/24 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

6.2 District LibraryPlus Report – March 2024

The report covered a range of library activities and statistics across the District for February 2024.

LibraryPlus across the District were busy with events including sea week and the school holiday programmes. There had been a movement in America which saw a book banned from libraries due to the image on the front page. This highlighted the importance of libraries being a safe and inclusive space while also allowing freedom of speech. Radio Frequency Identification Tags had been installed in all library books in preparation of the completion of Te Ramanui o Ruapūtahanga. Smart shelves had also been installed in Hāwera LibraryPlus.

RESOLUTION

(Cr Langton/Mrs Willson)

22/24 TC THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report for February 2024.

CARRIED

6.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of February 2024.

There had been an increase in consenting activity and a decrease in the number of noise complaints. There had been a slight improvement in the number of building consents issued within the statutory timeframe however there was still work to be done to improve the figures more.

RESOLUTION

(Mr Whitehead/Mrs Willson)

23/24 TC THAT the Taranaki Coastal Community Board receives the Environmental Services Activity Report.

CARRIED

6.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mrs Willson/Cr Langton)

24/24 TC THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report.

CARRIED

6.5 Freedom Camping Site Assessment Report

The Report was presented to gain feedback on the Freedom Camping Site Assessment.

A review of the Freedom Camping Bylaw was being carried out following the introduction of the Self-Contained Motor Vehicles Legislation Act 2023. At the same time a review of the

freedom camping sites across the District was also being carried out. An overview of the proposed changes for the Taranaki Coastal ward was provided.

It was noted that the residents of Arawhata Road removed the freedom camping signs as they opposed freedom camping at the Arawhata Road carpark.

It had been proposed that town boundary maps could be an option which would prohibit freedom camping within the town boundaries unless otherwise permitted. This would give the Council the ability to move people along when they were camping in undesirable locations where freedom camping was prohibited.

In response to a query regarding monitoring it was noted that ambassadors were employed between November and April however the Council relied on feedback from the community.

It was noted that a report was being presented to the Policy and Strategy Committee at the end of the month. It was expected that public consultation would be carried out in July and August.

RESOLUTION **(Cr Langton/Mr Whitehead)**

25/24 TC THAT the Taranaki Coastal Community Board receives the Freedom Camping Site Assessment Report and provides feedback.

CARRIED

6.6 Long Term Plan Consultation Document Information Report

The report updated the Board on the Long Term Plan (LTP) Consultation Document.

The Board were reminded of their obligation under the Local Government Act to submit on the LTP. It was noted that the consultation document was a summary of the LTP and the supporting information could be found on the Council’s website. A session was being held on Monday to support the Boards with their submissions.

It was noted that a survey had been sent out to the communities to help the Boards gain an understanding of what the community wanted.

RESOLUTION **(Mrs Willson/Ms Sinclair)**

26/24 TC THAT the Taranaki Coastal Community Board receives the Long Term Plan Consultation Document Information Report.

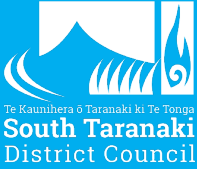
CARRIED

The meeting concluded at 3.11 pm.

Dated this day of 2024.

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CHAIRPERSON





Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	13 May 2024
Subject	Te Kāhui Matauraura – 24 April 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 24 April 2024. The Council is being asked to receive Te Kāhui Matauraura minutes from 24 April 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 24 April 2024.



Menīti Minutes

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 24 April 2024 at 10.03 am.

6

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard and Aaron Langton, Peter Moeahu and Wharehoka Wano *online* (Te Kāhui o Taranaki), Ferinica Hawe-Foreman (Te Korowai o Ngāruahine) and Graham Young (Te Runanga o Ngāti Ruanui).

Ngā Taenga-Ā-Tinana / In Attendance: Janine Maruera (Te Korowai o Ngāruahine – Communications Team Lead), Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Rob Haveswood (Group Manager Community Services), Gordon Campbell (Corporate Planner), Sophie Canute (Strategic Planner), Sara Dymond (Governance and Support Team Leader), Sam Greenhill (Governance Officer), Reg Korau (Iwi Liaison Manager – Acting Planning Team Leader), one media and two members of the public.

Matakore / Apologies: Ngaraina Brooks (Te Korowai o Ngāruahine) and Ngapari Nui (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Ms Hawe-Foreman)

12/24 TKM **THAT** the apologies from Ngaraina Brooks (Te Korowai o Ngāruahine) and Ngapari Nui (Te Rūnanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 13 March 2024.

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Langton)

13/24 TKM **THAT** the minutes of Te Kāhui Matauraura meeting held on 13 March 2024 be confirmed as a true and correct record.

TAUTOKO / CARRIED

2. Ngā Take Kawea / Items for Action

2.1 Te Reo Policy

It was noted that Te Reo Policy could be removed from Items for Action.

2.2 Naming of Pilot Station Road

It was noted that this was a drawn out process. It was believed that the return to Lower Kaharoa Road was not a road name change. Clarification was being sought from Land Information New Zealand (LINZ) as to whether the road name was legally changed to Pilot Station Road.

3. Pūrongo-Whakamārama / Information Reports

3.1 Community Development Activity Report

The report provided an update on progress with community development projects and activities across the District and other items of interest.

Safety measures were being considered in Waverley and Eltham, however the release of the Government policy statement on speed management meant that installing new raised platforms was not permitted. Work with the co-design groups on the town revitalisation plans continued. The Tangata Whenua Liaison Fund closing date had been extended due to a lack of applications.

In response to a query regarding the vests for school buses that were given out it was noted that Kura had not been included at this time.

It was noted that Taranaki Iwi had purchased the old TSB building in Ōpunakē and was thankful for the opportunity. It was highlighted the proposed green space was a good opportunity for Taranaki Iwi to work with the Council on the project.

It was queried whether the development of the community resilience templates would relate to marae connectivity. It was noted that the Government had announced a complete review of civil defence, however through the development of the community resilience plans all community groups would be engaged to ensure a comprehensive plan.

MŌTINI / RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

14/24 TKM **THAT Te Kāhui Matauraura receives the Community Development Activity Report.**

TAUTOKO / CARRIED

3.2 Environmental Services Activity Report

The report provided updates on activities relating to the Environmental Services group for the month of February 2024.

Measures had been put in place to improve building consent compliance, however improvements were not seen in the data yet. It was hoped that this would change over the

next few months. It was highlighted that there were concerns regarding animal control in Pātea and Te Hāwera and it was hoped that this would be brought under control. The progress around the organic waste processing facility was positive. The notification for the Papakāinga District Plan Change opened on Monday 15 April.

In response to a query regarding further information around the regional organics waste processing facility it was noted that the Council was about to engage with Iwi Chief Executives for expressions of interest to be on the decision making panel.

It was queried what the process was for notification of reforestation projects specifically regarding a pine tree plantation on Ngāriki Road. It was noted that this particular plantation would be followed up at an operational level. The particular project was privately run.

MŌTINI / RESOLUTION

(Mr Moeahu/Mr Young)

15/24 TKM THAT Te Kāhui Mataura receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

3.3 Corporate Services Activity Report

The report provided updates on activities across the District relating to the Corporate activities, since the last report in August 2023.

The consultation for the Long Term Plan closed on Monday 6 May. Meetings had been held at each of the LibraryPlus location and it had been promoted as much as possible. There had been just over 100 submissions to date. It was noted that there were no clear themes at this time apart from a clear message from residents asking for a pathway along Turuturu Road.

It was understood from the Ombudsman’s report that the public were entitled to attend workshops. It was highlighted that the Ombudsman was suggesting that this would be a good thing for the Council to do. It was noted that the Council currently met all legislative requirements, however options for what could be done differently were being considered. It was noted that the findings by the Ombudsman were recommendations, however the Council wanted to have a robust conversation regarding options.

MŌTINI / RESOLUTION

(Mr Young/Cr Beccard)

16/24 TKM THAT Te Kāhui Mataura receives the Corporate Services Activity Report.

TAUTOKO / CARRIED

3.4 Community Services Activity Report

The report provided updates on recent and current activities by the Community Services Group across the District and other items of interest.

It was noted that in previous meetings there had been reports on the septic tank at Pātea Beach. Measures were put in place to ensure no further damage to the environment occurred. The area had been fenced off and sucker trucks were being used. It was noted that there was no obvious solution at this time.

MŌTINI / RESOLUTION

(Ms Hawe-Foreman/Mr Young)

17/24 TKM THAT Te Kāhui Matauraura receives the Community Services Activity Report.

TAUTOKO / CARRIED

3.5 Pouherenga-ā-lwi Activity Report

The report provided updates on general activities that concern all lwi groups and the organisation and activities relevant to each lwi for the period January 2024 to April 2024.

There were a number of Māori planners who had attended the New Zealand Planners Institute Conference. There was a significant amount of work being carried out in the emergency management space. A report had been released following Cyclone Gabriel and it was disappointing to see a lack of commentary regarding Māori and their help during the event.

It was queried what the Council’s policy was in terms of the elected Māori ward members attending the annual Government conference. It was noted that attendance had been regular and the Council supported that.

MŌTINI / RESOLUTION

(Mr Moeahu/Deputy Mayor Northcott)

18/24 TKM THAT Te Kāhui Matauraura receives the Pouherenga-ā-lwi Activity Report.

TAUTOKO / CARRIED

3.6 Draft Street Café Policy

The draft Street Café Policy was presented to Te Kāhui Matauraura for feedback which would assist in the preparation of the report that would be presented to the Council in June for approval.

The report included a high level summary and the draft policy was attached as an appendix. The draft policy had not been discussed with the Council at this time. It was noted that a report was being presented to the Policy and Strategy Committee on Monday. Previously there had been a policy in place, however it was unclear whether it was revoked or had lapsed. The Council had been operating without a policy, however permits were still being issued.

It was commended that the report included the topical debate regarding smokefree environments. Ngāti Ruanui requested that as a reminder smokefree environments were encouraged.

In response to a query regarding liquor licensing in a liquor ban area it was noted that the license would create a ring fence around that particular site.

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Ms Hawe-Foreman)

19/24 TKM THAT Te Kāhui Matauraura receives the street café report and provides feedback on the policy.

TAUTOKO / CARRIED

3.7 Review of Dangerous, Affected and Insanitary Buildings Policy

The Council’s Dangerous, Affected and Insanitary Buildings Policy was overdue for review and Te Kāhui Matauraura was invited to comment on the policy as part of the review process.

The Council was required by law to have a policy that considered dangerous, affected and insanitary buildings. The policy was slightly overdue for review. A copy of the draft policy was provided and no major changes were proposed. It was noted that there had been 26 notices issued over the last five years mostly for dangerous buildings.

It was queried how a building was defined and what level of deterioration the policy had effect over. It was noted that either the Council would see an issue or a resident would report an issue for the Council to investigate.

There were concerns raised regarding Pātea hospital as it was unsafe and unsanitary. It was noted that notices had been issued for the building in the past and it was on the radar of the Council.

It was noted that the scope of the policy needed to be directly linked to the Building Act as the policy relied heavily on the Building Act. It was highlighted that the scope was quite wide, however the definition was narrow.

MŌTINI / RESOLUTION

(Mr Young/Deputy Mayor Northcott)

20/24 TKM THAT Te Kāhui Matauraura receives the Review of Dangerous, Affected and Insanitary Buildings Policy Report and provides comment on the policy.

TAUTOKO / CARRIED

3.8 Iwi Appointment to Community Services Portfolio Group

The report asked Te Kāhui Matauraura to consider an appointment to the Community Services Portfolio Group for the remainder of the 2022-2025 triennium.

Te Kāhui Matauraura was asked to consider an appointment to the Community Services Portfolio Group. It was requested that a description of the position be provided to the members following the meeting.

MŌTINI / RESOLUTION

(Mr Moeahu/Mr Young)

6

21/24 TKM **THAT** Te Kāhui Matauraura;

- a) **Receives the resignation of Shannah Fiso in her role as Iwi representative of the Community Services Portfolio Group.**
- b) **Notes that registration of Interest are requested for an Iwi representative of the Community Services Portfolio Group, closing on 19 June 2024.**

TAUTOKO / CARRIED

3.9 Freedom Camping Site Assessment Report

The Freedom Camping Site Assessment Report was being presented to gain feedback from Te Kāhui Matauraura members.

Following the introduction of the Self-Contained Motor Vehicles Legislation Act 2023 a review of the bylaw was required. As part of the review an assessment of all of the freedom camping sites was carried out. An idea of town boundary maps was presented to Te Kāhui Matauraura which would prohibit all freedom camping on Council land within the map unless specifically permitted. It was noted that anything outside of the township would still be sign posted.

MŌTINI / RESOLUTION

(Mr Moeahu/Deputy Mayor Northcott)

22/24 TKM **THAT** Te Kāhui Matauraura receives the Freedom Camping Site Assessment Report and provides feedback.

TAUTOKO / CARRIED

4. Take Whānui / General Issues

4.1 Parking Fines in Pātea

Clarification was sought regarding the traffic controls and fines that had been issued in Pātea. It was also queried what the policy was for issuing fines versus providing a warning. It was noted that the query would need to be taken on notice as it depended on the specific incident.

It was noted that there was no set policy, however when the parking warden was called out to a township for another job they would issue notices while in the area. It was noted that where there were vehicles parked outside of properties Ngāti Ruanui was happy to work with the Council on a collaborative approach.

It was noted that it was a legal requirement to have a warranted vehicle when on a public roadside. It was suggested that warnings rather than issuing fines would be a good idea.

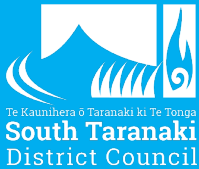
**Ko te wā whakamutunga 11.07 am o te ata.
Meeting closed at 11.07 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2024.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

6

To	Ordinary Council
Date	13 May 2024
Subject	Policy and Strategy Committee – 29 April 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 29 April 2024. The Council is being asked to receive the Policy and Strategy Committee minutes from 29 April 2024 for their information.
2. There were two recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 10/24 PS that the Council adopts the draft Dangerous, Affected and Insanitary Buildings Policy.
4. The Policy and Strategy Committee moved a recommendation 12/24 PS that the Council include a clause in the Street Café Policy around the Council supporting a Smokefree/Vape free environment and the ultimate decision on whether to encourage a Smokefree/Vape free environment was with the business owner.

Taunakitanga / Recommendation

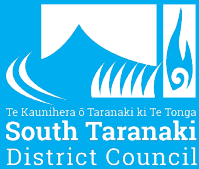
THAT the Council;

- a) Receives the minutes of the Policy and Strategy Committee meeting minutes held on 29 April 2024.
- b) Adopts recommendation 10/24 PS from the Policy and Strategy Committee;

THAT the Council adopts the draft Dangerous, Affected and Insanitary Buildings Policy.

- c) Adopts recommendation 11/24 PS from the Policy and Strategy Committee;

THAT the Council include a clause in the Street Café Policy around the Council supporting a Smokefree/Vape free environment and the ultimate decision on whether to encourage a Smokefree/Vape free environment was with the business owner.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Held in the Council Chamber, Albion Street, Hāwera on Monday 29 April 2024 at 1.00 pm.

6

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Leanne Horo, Aaron Langton, Steffy Mackay, Deputy Mayor Robert Northcott (Chairperson), Tuteri Rangihaeata, Diana Reid, Bryan Roach (1.06 pm) and Brian Rook.

Ngā Taenga-Ā-Tinana / In Attendance: Heather Brokenshire (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Rob Haveswood (Acting Chief Executive), Liam Dagg (Group Manager Environmental Services), Sophie Canute (Strategic Planner), Sara Dymond (Governance and Support Team Leader), Vipul Mehta (Head of Business Enablement), Gerard Langford (Head of Communication and Customer Services), Vincent Lim (Roading Team Leader), Anne Sattler (Senior Policy Advisor), Rahul Sharma (Works Delivery Manager), Phil Waite (Property and Facilities Operations Manager), Howard Wilkinson (3 Water Transition Manager), Scott Willson (Business Deelopment Manager), Becky Wolland (Head of Strategy and Governance), three members of the public and one media.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Venture Taranaki – Stacey Hitchcock and Kelvin Wright

Venture Taranaki provided an update on what had been happening in the last quarter. The three keys areas they strategically focused on were Energy, Food and Fibre and Tourism Destination. In the last quarter there was the Offshore Energy forum held in Hāwera with 200 attendees mainly from Hāwera and online. A Taranaki Energy Workforce Transition Group had been set up to provide skills training on the transition from oil and gas workers to renewable energy. Platform to Launch was about providing platforms for food and beverage operators to launch to prepare for export domestically and internationally. They had a stall at WOMAD and had 12 local food and beverage producers at the stand. It was not about the sales it was about the conversations being had. Branching Out was their flagship project, there were three pilot trails in South Taranaki. They had completed their first year of trials which had been successful in South Taranaki. There was a huge export market which was exciting. Part of Branching Out Venture Taranaki developed national

strategies for each one. For Hops they had released their national strategy, and they were looking for new markets and opportunities. There was a big Land diversification project and there would be an online tool that would support farmers.

Councillor Roach arrived at 1.06 pm.

The cruise season was now complete, along with the delivery of the first year of the Taranaki Cruise Strategy. The team had been in Sydney showcasing Taranaki to inbound operators. The film *The Mountain* saw a lot of direct economic impact to Taranaki bringing \$800,000 into the region. The biggest return would be how many would see the movie and then consider visiting Taranaki. There were 37 applications to the PowerUp - Business Ready programme, 16 were selected of which two were from South Taranaki. The 2023/24 performance measures were tracking well, this information would be provided in their report. Coming up soon as part of the agriculture and dairy work was how to support farmers in the agriculture sector for the future around climate change and international regulations. One part was around methane and how to control emissions through methane. Moving on Methane was being held on Tuesday 28 May with national and international speakers. They were keen to have Taranaki as leaders in this space as an agricultural region making sure our farms were fit for the future.

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Economic Development and Tourism Report to 31 March 2024

The report provided a combined update of activities of the Economic Development and Tourism units and presents the quarterly report from Venture Taranaki Trust (VTT).

Mr Willson commented that the next stage of work was underway at the South Taranaki Business Park. The delivery of the Mayor's Taskforce for Jobs (MTFJ) programme moved into the Council's Business Development team in January. It was great to host the Offshore Wind Forum in Hāwera with Council staff attending to represent South Taranaki. There were enormous opportunities for the District when that begins to take shape.

Councillor Beccard noted that offshore wind and iron sand were conflicting industries and asked what was happening in that area. Mr Wright (VTT) explained that the two zones did cross over, however there was a firm belief that the two could coexist if they made it through the consenting framework. The area of cross over was not significant enough to be detrimental to one or the other.

Mayor Nixon thanked Venture Taranaki for bringing the Offshore Wind Forum to Hāwera and said it was an appropriate place considering what was happening in the area. It was informative and had brilliant content. He asked where suitable could Venture Taranaki bring more of these to South Taranaki. Ms Hitchcock (VTT) confirmed this where suitable.

Mayor Nixon sought clarification on what a PechaKucha evening was. Mr Willson explained that PechaKucha was a Japanese originated networking and business event. For the Foundry it was about getting customers in the space to share a story.

In terms of the cruise industry and the estimation that the seven vessels had contributed \$2.6 m to the Taranaki economy Councillor Bellringer queried whether South Taranaki had seen any of it. He sought clarification around how South Taranaki businesses could get

involved into providing tourism events for these visitors. Ms Hitchcock's understanding was that cruise ships planned ahead of time for bookings on the cruise ship so Venture Taranaki had to be advanced to provide commissionable product into the cruise ship. There were a lot of day trips into markets in New Plymouth, there were opportunities for anyone in Taranaki to provide market stalls within the market. It was the tours on buses around the region that was the most important. Capability building with tourism providers was occurring so that they reached the level that tour operators on the ships needed them to. This was part of the Cruise Strategy. Mr Wright added that the inbound operators to present to the booking agents were 24 months in advance. There had to be a commissionable product mature enough to be presented to them today and be reliable enough to be there in two years' time. Taranaki did not yet have the minimum viable number of tourists coming throughout the year to create sustainable businesses, which was a big challenge. For the "in the moment" opportunities like the markets from a South Taranaki perspective New Plymouth would get the most benefit from the walk on and walk offs.

Mayor Nixon noted that the opportunity for South Taranaki was getting the cruise ships to stay overnight. South Taranaki had the attractions, however time constraints affected it. To achieve 28 cruise ships in Taranaki in 2028, there would need to be more things because New Plymouth and North Taranaki would be saturated. He saw there being an opportunity for South Taranaki to build on and work to as that grew. Mr Wright commented that an over night stay was purely driven by the commercial of the operator. To get a cruise ship to stay overnight was unusual because the nighttime was used to travel.

Councillor Cleaver-Pittams noted the importance of the information getting out to potential operators in South Taranaki so could become an option. She asked how best this could be achieved. Mr Wright explained that there was a group for current operators and interested operators that came together to understand the potential.

Councillor Filbee queried Venture Taranaki about their involvement in the cruise ship business and whether they believed their efforts and investments were making a sufficient impact. . Mr Wright confirmed this noting that their current commitment was 60% to 70% focus for one staff member.

Councillor Filbee asked how much direct contact there was between experienced tourism providers directly to with the tour companies. Mr Wright explained that cruise was handled through an impound operator event and Venture Taranaki represented the region on that. There was nothing stopping a business presenting their own business independently.

Councillor Filbee noted that the report was operational based in terms of infrastructure progress for the South Taranaki Business Park, however she was more interested in the revenue avenue side of the project. She asked how titles had been granted, what the rate take was from the area to help contribute and how the development contributions were going. Mr Willson commented that he had been asked to prepare a report to the Risk and Assurance Committee looking at lot yields in the future, financial contributions and how long it would take to get revenue for the project to contribute to the infrastructure. To this point there were development agreements in place and developers were investing directly into the construction. As the District Plan process unfolded there would be a mechanism for collecting contributions from the developers in the future. There had been a considerable amount of work go into ensuring the mechanism was fair across the zones and set at a level that met the Council's financial requirements, however continued to

make the Business Park a competitive proposition. The development agreements in the west end precinct included a clause that would help with demands. There had been six titles granted and the general feeling for the incoming demand was positive.

Mr Mehta noted that currently rates were being charged on the land.

RESOLUTION

(Cr Filbee/Cr Cleaver-Pittams)

08/24 PS **THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 31 March 2024.**

CARRIED

3. Whakaae i Ngā Mēniti / Confirmation of Minutes

3.1 Policy and Strategy Committee held on 18 March 2024.

RESOLUTION

(Cr Roach/Mayor Nixon)

09/24 PS **THAT the Policy and Strategy Committee adopts the minutes including public excluded from the meeting held on 18 March 2024 as a true and correct record.**

CARRIED

4. Pūrongo / Report

4.1 Review of Dangerous, Affected and Insanitary Buildings Policy

The Council adopted its Dangerous, Affected and Insanitary Buildings Policy in 2018. Due to resources not being available to review the Policy, it was now overdue. No major changes were proposed. The report asked the Committee to review the draft policy and recommend that the Council adopts it, with or without changes.

Mr Dagg noted that the Policy was still fit for purpose, however was happy to consider other changes the Council might suggest. The Policy had been exercised on a number of occasions.

Councillor Reid queried what reasoning would cause the Council to be required to undertake work to ensure a building was safe. Mr Dagg noted that an example of this was asbestos and threat of asbestos, however it was normally when a structure was going to collapse for example the Pātea Cool Store.

Councillor Beccard noted that the process to address issues where people were non-compliant took a long time. He asked if the Policy could be made tougher so that progress could be quicker. Mr Dagg noted that the action taken was based on risk. If the risk was high, then the issue would be resolved through the Council undertaking the work. The Chief Executive had powers to issue a warrant.

RECOMMENDATION

(Mayor Nixon/Cr Beccard)

10/24 PS **THAT the Policy and Strategy Committee recommends that the Council adopts the draft Dangerous, Affected and Insanitary Buildings Policy.**

CARRIED

6

5. Pūrongo-Whakamārama / Information Reports

5.1 Approach to Taranaki Water Services Delivery Project Mandate Stage 2 Option Analysis

The new government repealed the previous Affordable Waters legislation and planned to commence its own water programme known as Local Water Done Well. The first piece of new legislation was anticipated in mid-2024, which was expected to see a requirement for councils to develop, and submit for approval, Water Services Delivery Plans by early-mid 2025. To maintain momentum the Mayoral Forum approved the next step in the “Water Services Delivery for Taranaki – Project Mandate”, to develop an Indicative Business Case exploring all options for water services delivery and recommending a preferred option. An external resource would undertake this work with costs being met from the previous Support Package funding and proportioned between councils based on their size. The plan was to come back to the Committee towards end of the June and to identify any consensus across the region.

Councillor Beccard noted that there was concern that if the Council combined with the other councils then we would end up subsidising water costs. Mr Wilkinson noted that this was unknown and depended on what the financial model it was. There was a suite of options.

Councillor Roach queried whether a purchasing arm would be considered as part of the options. A Council Controlled Organisation set up that all councils could purchase pipes with scope for buying in bulk. Mr Wilkinson commented that it was not within the scope they were looking at however it was a great idea. Mr Haveswood commented that this would be a key part of the next piece of work.

RESOLUTION

(Cr Beccard/Cr Filbee)

11/24 PS **THAT the Policy and Strategy Committee receives the Approach to Taranaki Water Services Delivery Project Mandate – Stage 2 Options Analysis Report.**

CARRIED

5.2 Street Café Policy

The draft Street Café Policy (the Policy) was presented to the Committee for feedback. The feedback that was provided would assist in the preparation of the report that would be presented to the Council in June for approval.

Ms Canute explained that the report provided a high-level summary of the purpose and background of the Policy and the draft Policy. A street café permit meant that a business owner of a café or restaurant was required to obtain written approval from the Council to

extend their operating area onto the footpath, roadway or frontage for the purpose of alfresco dining. There was an application process which was outlined on the Council's website. The purpose of the Policy was to strike a balance between creating vibrancy across the town centres and putting controls in place to prioritise pedestrian and accessible access. Historically the Council had a South Taranaki District Licensing Agency Policy for the reduction of liquor abuse and the management of street café permits (2010) which either lapsed or was revoked. The Council had been operating without a policy since 2012. The draft Policy was presented to Te Kāhui Matauraura and received feedback from Ngāti Ruanui who supported the inclusion of a smoke free clause. She was seeking feedback on the Policy, whether there was a preferred review timeline for permits and whether the Committee would like to see a clause in the Policy for any type of smokefree endorsement.

Councillor Hohaia endorsed a smokefree clause of some sort. There were places in Hāwera where before there was time to assess the situation people were in a smoke area.

In response to the query around what understanding the hospitality sector had of this Ms Canute explained that there was a process in place, however there was risk involved if the Council was to confiscate equipment. She did not believe the community were aware that there was not a policy in place.

Deputy Mayor Northcott noted that any smokefree clause the Council endorsed would not be enforceable.

Councillor Mackay supported Option 2 to include a clause in the Policy around the Council supporting a Smokefree environment. This was what the Council did as a philosophy. She also supported that the ultimate decision landed with the business owner.

Councillor Bellringer would like Vape free included in the Policy.

Councillor Reid queried whether the Policy included requirements around the installation of safety barriers to protect people from vehicles. Ms Canute noted that it depended on the platform of the design. It would be the responsibility of the Environmental Health Officer to consider the safety aspects. There were some flow on affects that would need to be considered and these would be assessed on a case by case basis. Mr Haveswood highlighted that the Policy would give the Council a vehicle to provide a consistent feel across the District.

Councillor Filbee endorsed Option 2, however questioned the requirement for a permit. If the business owner was meeting the four responsibilities of having street furniture or street café why did they then need a permit to do so. Mr Langford noted that it was about ensuring there was a balance between pedestrians and businesses. This required someone to check that, however the Policy was suggesting that permits would be reviewed every five years.

Councillor Roach supported the Policy, there needed to be adequate access for people to use the footpath. There needed to be tools in place for the Council to manage situations where the rules were not being followed.

Councillor Beccard did not encourage smoking, however believed the Council should not have a Policy that when there were issues that there was nothing they could do.

Mayor Nixon supported Option 2 as he explained that it was not about the Council banning smoking but about the Council supporting a smokefree environment. He commented the Smokefree Environments and Regulated Products Act 1990 permitted smoking and vaping in an 'open area'. What the Council put in place would be under this Act so therefore vaping would be covered as well as smoking. Ms Canute commented that in the request for the smokefree endorsement it was around the clause that opened a pathway for the Council to encourage a smokefree environment. She noted that the information was providing background that under the legislation it was not something the Council were required to do.

For clarity Councillor Mackay suggested that the Policy stated that the ultimate decision on whether to encourage a Smokefree/Vape free environment was with the business owner.

RECOMMENDATION

(Cr Filbee/Mayor Nixon)

12/24 PS THAT the Policy and Strategy Committee;

- a) Receives the Street Café Policy report;**
- b) Recommends the Council include of a clause in the Street Café Policy around the Council supporting a Smokefree/Vape free environment and the ultimate decision on whether to encourage a Smokefree/Vape free environment was with the business owner.**

CARRIED

5.3 Freedom Camping Site Assessment Report

The Freedom Camping Bylaw 2016 required a review due to the introduction of the Self-Contained Motor Vehicles Legislation Act 2023 (the Act). This report recommended a full review and that the revised Bylaw was in place for the 2024/25 summer season. The Freedom Camping Site Assessment Report and this report were being presented to gain feedback from the Committee. The feedback that was provided would assist in the preparation of the consultation documents that would be presented to the Council in June for approval.

Mrs Sattler explained that the key changes were around updating the definitions removing inconsistencies, the proposed town boundary maps and potential freedom camping areas. The feedback from Community Boards and Te Kāhui Matauraura was there was a general consensus supporting the proposal. The town boundary maps were a new idea in response to Section 10 of Act. Under the old legislation there was a blanket statement except for areas where freedom camping was permitted. Section 10 now stated that 'Freedom camping was permitted in any local authority area unless it was restricted or prohibited in that area. The town boundary maps would reduce the number of maps, make the bylaw more user friendly and would require less signs to maintain. The Site Assessment Report examines sites to determine their suitability and if they should be allowed. If town boundary maps were not used, it was proposed that all playgrounds, parks and reserves prohibit freedom camping whether they were accessed by vehicle or on foot. If town boundary maps were used, these areas would automatically be prohibited. There were proposed changes in each of the four wards.

In response to the query around whether someone sleeping in a tent was considered freedom camping. Mrs Sattler explained that homelessness was defined as someone who was unable to live in residential accommodation so if a rough sleeper choose not to live in a residential house then they were considered a freedom camper. If they were a freedom camper in a prohibited zone then they could be moved on.

Councillor Hohaia suggested revisiting the definition of tenting because modern tents could be freestanding not requiring pegs. That included tarpaulins which did not need to be fixed to the ground.

Mayor Nixon was interested to hear through consultation what the community thought. He commended this Council for setting up the ambassador scheme which had worked well. He reiterated his comments that there were not enough freedom campers in South Taranaki. He supported the town boundary maps as it simplified things and would save money with signage. Deputy Mayor Northcott endorsed these comments as it provided the Council another tool. The Council had always taken an advisory approach.

Councillor Filbee asked how much work had been undertaken on identifying new sites not assessed before. She encouraged freedom camping as it brought people into the District. Mrs Sattler noted that each site was assessed on what else could be done there but also brought up Council owned properties to determine where freedom camping was appropriate.

If the Council adopted the Policy where the town area was prohibited a question was asked on what the implications were for someone who was parked in a camper/bus on the side of the road connected to power. Mrs Sattler noted that it was more about the education and problem areas. It was for the worst-case scenario and what tools the Council had to move people on. Mr Haveswood added that the Council took an educational stance to infringement whilst the Council could make an infringement.

Councillor Roach suggested a limit of six campers at Hurst Park, supported the removal of tents at Middletons Bay and recommended the limit be increased to six for contained and non self-contained.

There was clarification provided around the freedom camping site at Rotokare Scenic Reserve.

Ms Dwyer noted that now there were steps to the toilets at Bourke's Lookout and wondered if it would be a desirable spot for freedom camping. It would also assist with reducing the congestion at the beach over the summer. Mr Waite noted that it was felt that there was no real flat ground for freedom camping. He suggested that she submit her feedback.

Councillor Rangihaeata noted that Te Matatini was in February 2025 where there would be thousands of people coming to South Taranaki that we needed to house. Mr Haveswood explained that the Council was working with Ngā Iwi o Taranaki to set up a South Taranaki approach for Te Matatini. The Council was looking at specific options for that event that would enable people not restrict.

RESOLUTION

(Cr Horo/Mayor Nixon)

13/24 PS **THAT the Policy and Strategy Committee receives the Freedom Camping Site Assessment Report and provides feedback.**

CARRIED

6. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Beccard/Cr Rook)

14/24 PS **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Report - Options for Road Maintenance Services Delivery	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

Mayor Nixon left the meeting at 2.36 pm.

7. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Mackay/Cr Langton)

16/24 PS **THAT** the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.56 pm.

Dated this day of 2024

.....
CHAIRPERSON

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

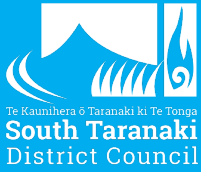
THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Receipt of minutes – Risk and Assurance Committee held on 27 March 2024	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Policy and Strategy Committee held on 29 April 2024		
3. Receipt of minutes – Personnel Committee held on 3 April 2024		
4. Receipt of minutes – Personnel Committee held on 8 April 2024		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
3, 4	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).



Karakia

8. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te
tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

Draw on, draw on,

Draw on the supreme sacredness

*To clear, to free the heart, the body and the
spirit of mankind*

To be clear, will be clear, yes is cleared.

Deeply in peace!