

Rārangi take Kaunihera

Council Agenda

Monday 5 August 2024, 4 pm
Council Chamber, Albion Street, Hāwera



Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Celine Filbee
Councillor



Te Aroha Hohaia
Councillor



Robert Northcott
Deputy Mayor



Leanne Horo
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Tuteri Rangihaeata
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Diana Reid
Councillor



Racquel Cleaver-Pittams
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or

dispose of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

Huinga Tāngata / Attendance Register

Date	06/11/23	27/11/23	11/12/23	19/02/24	13/03/24	18/03/24	03/04/24	13/05/24	20/05/24	22/05/24	04/06/24	12/06/24	24/06/24	08/07/24
Meeting	E	E	O	O	E	E	O	O	E	E	E	E	O	E
Andy Beccard	√	√	√	A	√	√	√	√	√	√	√	A	√	√
Mark Bellringer	√	√	√	√	A	A	A	√	√	√	√	A	A	√
Celine Filbee	A	A	A	√	√	√	√	√	A	A	√	√	√	A
Te Aroha Hohaia	A	√	√	√	A	√	A	√	√	√	√	√	√	√
Leanne Horo	X	√	√	√	A	√	A	√	√	AO	√	A	√	√
Aarun Langton	X	A	X	X	√	√	√	√	A	A	A	√	√	A
Steffy Mackay	√	A	√	√	√	√	√	√	√	√	√	√	√	√
Phil Nixon	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Robert Northcott	√	√	√	√	√	√	√	√	√	√	√	√	√	A
Tuteri Rangihaeata	X	√	√	X	X	√	X	X	√	X	X	√	A	√
Diana Reid	A	√	√	√	√	√	√	√	√	√	√	A	√	√
Bryan Roach	√	√	√	√	A	√	√	√	√	√	√	√	√	√
Brian Rook	√	√	√	√	√	√	X	√	√	√	√	√	A	√
Racquel Cleaver-Pittams	√	√	√	√	√	√	√	√	√	√	√	A	√	AO

Key

√	Attended
AO	Attended Online
-	Was not required to attend
A	Apology
Y	Attended but didn't have to attend
X	Did not attend - no apology

Types of Meetings

I	Inaugural
O	Ordinary Council Meeting
E	Extraordinary Council Meeting

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Monday 5 August 2024 at 4 pm

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 5.1 [Ordinary Council held on 24 June 2024](#) Page 10
 - 5.2 [Extraordinary Council – To adopt the Long Term Plan and consider Financial Contributions](#) Page 21
6. **Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 6.1 [Risk and Assurance Committee held on 3 July 2024](#) Page 33
 - 6.2 [Te Hāwera Community Board held on 8 July 2024](#)..... Page 39
 - 6.3 [Pātea Community Board held on 8 July 2024](#)..... Page 44
 - 6.4 [Eltham-Kaponga Community Board held on 10 July 2024](#) Page 53
 - 6.5 [Taranaki Coastal Community Board held on 10 July 2024](#) Page 59
 - 6.6 [Te Kāhui Matauraura held on 17 July 2024](#) Page 64
 - 6.7 [Policy and Strategy Committee held on 22 July 2024](#) Page 71
 - 6.8 [Extraordinary Risk and Assurance Committee held on 22 July 2024](#) Page 82
7. **Pūrongo / Report**
 - 7.1 [Request to approve over-expenditure - Collingwood Street/Clifford Road, Eltham intersection water renewals](#)..... Page 86

Next Meeting Date: Monday 16 September 2024

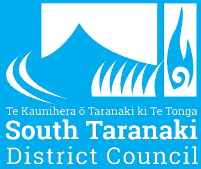
Elected Members' Deadline: Monday 2 September 2024

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

8.1	Report: Project Tūkau - Indicative Business Case	Page 92
8.2	Ordinary Council held on 24 June 2024	Page 185
8.3	Risk and Assurance Committee held on 3 July 2024	Page 188
8.4	Extraordinary Risk and Assurance Committee held on 22 July 2024	Page 196

9. Karakia

Next Meeting Date: Monday 16 September 2024
Elected Members' Deadline: Monday 2 September 2024



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



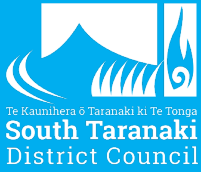
Ngā Whakaputanga Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

4

4. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Ordinary Council – 24 June 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on 24 June 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 24 June 2024 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Monday 24 June 2024 at 4.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Leanne Horo, Aaron Langton, Steffy Mackay, Diana Reid and Bryan Roach.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Gerard Langford (Head of Communication and Customer Services), Anne Sattler (Senior Policy Advisor), Phil Waite (Operations Manager – Property and Facilities), Becky Wolland (Head of Strategy and Governance).

Matakore / Apologies: Councillors Mark Bellringer, Tuteri Rangihaeata and Brian Rook.

RESOLUTION **(Cr Hohaia/Deputy Mayor Northcott)**

94/24 **THAT** the apologies from Councillors Mark Bellringer, Tuteri Rangihaeata and Brian Rook be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Raymond Buckland – Disposal Fee for Tractor Tyres

Mr Buckland had concerns that the Council was looking to adopt the fees and charges with the disposal of tractor tyres at a \$44 charge. There were three different groups of tractor tyres and in comparison to neighbouring councils we would be at a loss. This could result in an influx of tractor tyres coming to the District. He would like this to be considered.

Clarification was sought around whether the proposed charge of \$44 covered the disposal costs. Mr Denton explained that there was a tyre scheme that would be in place from 1 September. The number of tractor tyres disposed of had been minimal.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Ordinary Council held on 13 May 2024.

RESOLUTION (Cr Horo/Cr Reid)

95/24 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 13 May 2024 as a true and correct record.**

CARRIED

3. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

2.1 Environment and Hearings Committee held on 24 April 2024.

Mayor Nixon had concerns with utilising land for agrivoltaics. There was a lot to learn about land utilisation when there was entire farms being used for that activity.

RESOLUTION (Cr Beccard/Cr Mackay)

96/24 **THAT the Council receives the minutes of the Risk and Assurance Committee meeting held on 24 April 2024.**

CARRIED

2.2 Risk and Assurance Committee held on 15 May 2024.

RESOLUTION (Cr Cleaver-Pittams/Cr Beccard)

97/24 **THAT the Council receives the minutes of the Risk and Assurance Committee meeting held on 15 May 2024.**

CARRIED

2.3 Te Hāwera Community Board held on 27 May 2024.

The spelling of the town Normanby was incorrect in the minutes.

RESOLUTION (Cr Reid/Cr Hohaia)

98/24 **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 27 May 2024.**

CARRIED

2.4 Pātea Community Board held on 27 May 2024.

Councillor Horo queried the removal of the tyre marks on the road and whether this would set a precedent for other towns which had tyre marks on the road. Ms Aitken explained that the Council agreed to attempt to water blast the tyre marks while workers were already undertaking other work in the area as a one off. Council officers were mindful of the precedent it might set.

Deputy Mayor Northcott noted that the tyre marks were significant on one of their main thoroughfares. He had spoken to a resident who was under the impression nothing had been done. He had not seen any evidence that attempts had been made to clean off the tyre marks. The information Mr Denton had was that at the same time as work was being undertaken on the speed humps the tyre marks were water blasted. He would follow up on this.

Councillor Filbee queried the outcome of the discussions with police. Mayor Nixon noted that there were discussions had and it was hoped that there would be a better response going forward.

RESOLUTION (Deputy Mayor Northcott/Cr Mackay)

99/24 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 27 May 2024.**

CARRIED

2.5 Eltham-Kaponga Community Board held on 29 May 2024.

RESOLUTION (Cr Mackay/Cr Beccard)

100/24 **THAT the Council receives the minutes of Eltham-Kaponga Community Board meeting held on 29 May 2024.**

CARRIED

2.6 Taranaki Coastal Community Board held on 29 May 2024.

RESOLUTION (Cr Langton/Cr Roach)

101/24 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 29 May 2024.**

CARRIED

2.7 Te Kāhui Matauraura held on 5 June 2024.

RESOLUTION (Deputy Mayor Northcott/Cr Beccard)

102/24 **THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 5 June 2024.**

CARRIED

2.8 Environment and Hearings Committee held on 5 June 2024.

Deputy Mayor Northcott noted that the Committee had concerns with farm land being used for solar farming. It was hoped that their comments would be taken into consideration.

Councillor Reid complimented Ms Moseley on the report written highlighting the Committee’s findings and thoughts. Councillor Beccard added that the Committee had a lot of questions.

RESOLUTION (Cr Beccard/Cr Mackay)

103/24 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 5 June 2024.**

CARRIED

2.9 Policy and Strategy Committee held on 10 June 2024.

RESOLUTION (Cr Hohaia/Cr Mackay)

104/24 **THAT the Council;**

- a) **Receives the minutes of the Policy and Strategy Committee meeting including the public excluded held on 10 June 2024.**
- b) **Adopts recommendation 19/24 PS from the Policy and Strategy Committee;**

THAT the Council approve the content of the Road Renaming Consultation Document.

- c) **Adopts recommendation 20/24 PS from the Policy and Strategy Committee;**

THAT the Council adopts the following policies as presented with this report:

- a) **Rates Discount Policy;**
- b) **Rates Postponement Policy;**
- c) **Rates Remission Policy; and**
- d) **Remission and Postponement of Rates on Māori Freehold Land Policy.**

- d) **Adopts recommendation 21/24 PS from the Policy and Strategy Committee;**

THAT the Council approve the change to Schedule One of the Parking Control and Traffic Flow Bylaw 2014, and install a mobility car park outside the Ōpunakē Swimming Pool on Longfellow Road.

CARRIED

RESOLUTION

(Cr Roach/Cr Filbee)

- 105/24 THAT the Council;**

- a) **Adopts recommendation 22/24 PS from the Policy and Strategy Committee;**

THAT the Council having considered at its meeting on 19 February 2024 the need for a new Trade Waste Bylaw, as required by section 155 of the Local Government Act 2002 and having considered the submissions received on the draft Trade Waste Bylaw, the Policy and Strategy Committee recommends the Council;

- a) **Adopt the draft Trade Waste Bylaw 2024 as attached to this report; and**
- b) **Note that the Trade Waste Bylaw 2024 will take effect from 1 July 2024.**

CARRIED

3. Pūrongo / Reports

3.1 Adoption of the Street Café Policy

The Street Café Policy (the Policy) was reviewed and amended to reflect the changes requested by the Policy and Strategy Committee on Monday 29 April 2024. The report recommended the Council adopt the draft policy as presented, or with amendments.

Mrs Wolland commented that based on the feedback received the key changes were the addition of a section about clear fire exits, endorsement of Smokefree and Vapefree and the definition of al fresco dining.

Councillor Mackay noted that the new definition of al fresco did not include the wording *consuming food and/or alcohol*. It was noted that this was a typo and would be updated.

Councillor Beccard disagreed with allowing retailers to decide whether they should allow smoking/vaping outside of their premises. This was Council property so that decision should be the Council's. Mrs Wolland explained that the Council was allowing retailers to use the footpath to eat and drink. The Policy was endorsing smokefree and vapefree environments, there were no infringements or regulatory rules around it. Deputy Mayor Northcott added that it was encouragement and letting retailers know that the Council's preference was smokefree and vapefree in that specific area.

In response to the query around the cost to obtain a permit Ms Aitken noted that the fee in the proposed Long Term Plan for a Street Café permit was \$306 for a five year period.

Councillor Reid asked if Council staff were assured that the safety of people sitting in the al fresco area from traffic was covered in the Policy. Mr Dagg noted that the Street Café Policy was about ensuring vibrancy of the town centre however the assessment of safety and function of the pavement was undertaken in conjunction with the issuing of the permit. In terms of liability if an accident occurred it would be no different than someone walking on the footpath.

RESOLUTION

(Cr Roach/Cr Horo)

106/24 THAT the Council adopts the Street Café Policy 2024.

CARRIED

3.2 Freedom Camping Bylaw Review

The report sought confirmation from the Council that a Freedom Camping Bylaw was required and the proposed Bylaw draft was appropriate to release for public consultation.

Mrs Sattler explained that Section 11.1 under the Freedom Camping Act 2011 prohibited self-contained vehicles. A section was added into the Bylaw for special events. The Bylaw would state that for special events freedom camping in non-self-contained vehicles, self-contained vehicles and tents was permitted in certain areas with the approval of the Chief Executive. In schedule 3 it listed the different areas in each town where a large number of campers could be accommodated for special events.

Mayor Nixon supported the idea of ring fencing the towns and not permitting any freedom camping in that whole area except for specific areas listed. This was simpler and cheaper to enforce.

Councillor Mackay referred to the Eltham town map and queried why Connell Reserve was prohibited. She had a lot of local residents that used the site query why it could not be used. It was queried whether there had been consideration for asking the New Zealand Motor Caravan Association (NZMCA) about operating it as a pop-up park. Mr Waite noted that the reason it had been removed from the schedule was because it was popular due to being sheltered for freedom campers to set up permanently and vehicles damaging the grass. Forest and Bird advised that they no longer wanted to take care of that reserve. A request could be made to NZMCA.

In response to the comment made that there had been erosion at Middleton’s Bay Mr Waite explained that the freedom camping site was not part of the eroded area.

Councillor Filbee was still concerned about the maps that were preventing people from parking on road reserve. She asked that Council staff look at the laws around parking over night on the road reserve and make consideration within the bylaw for that. Her understanding was that a bus could be parked on a road reserve for a night. She supported the maps for ease of use however believed there needed to be a byline underneath that explained that this was able to be done. Mr Dagg would have this information for the deliberations meeting.

In relation to Middleton’s Bay Councillor Roach believed it would be useful for the maps to state the number of freedom campers allowed.

Councillor Horo left the meeting at 4.42 pm.

RESOLUTION (Deputy Mayor Northcott/Cr Hohaia)

107/24 **THAT the Council;**

- a) **Agrees that under section 155 of the Local Government Act 2002 a Freedom Camping Bylaw is the most appropriate way of addressing the perceived problem.**
- b) **Approves the proposed Freedom Camping Bylaw and Statement of Proposal. The approval means that the proposed Freedom Camping Bylaw is released so as to initiate the special consultative procedure as required under the Freedom Camping Act 2011 and the Local Government Act 2002.**

CARRIED

3.3 Fees and Charges Adoption and Late Additions to the 2024-2034 Long Term Plan

The report asked the Council to confirm the fees and charges for the 2024/25 financial year, year 1 of the Long Term Plan (LTP) and approval of three additional projects to the LTP as late additions. The setting of the fees and charges prior to 1 July would ensure that revenue could be collected to cover the costs associated with delivering Council services and activities.

Ms Aitken commented that this had been a challenging LTP because of the timeframes particularly with 3 water services being added back in and the requirements from the Office of the Auditor General. Adoption would take place on 8 July and so that all the fees and charges could take affect from 1 July the report was asking the Council to adopt them today. This meant that those fees would take affect from 1 July.

During the final stages of the LTP preparation it was highlighted that there were a couple of projects missed. These had been added back in and the report asked the Council to approve the addition of the Waverley Beach Ramp which would be funded from the Wairoa Recreation Reserve; Pātea Beach toilet waste water which was currently a septic tank and investigations were underway on how to address those issues which would be funded from the Pātea Harbour Endowment Fund; and a small increase to the overall earthquake prone buildings’ budget because Council staff had a better idea of the cost.

Councillor Horo rejoined the meeting at 4.47 pm.

Councillor Beccard noted that the Pātea Harbour Endowment Fund was to be used on the Pātea Moles and queried whether there were sufficient funds for the Pātea Beach toilet wastewater. Ms Aitken confirmed that there were sufficient funds and this work would be loan funded and the interest paid from the Pātea Harbour Endowment Fund.

It was noted that the \$308,000 was to look at a more permanent solution for the issues with the wastewater at the Pātea Beach toilets.

Councillor Reid commented that there were concerns raised through the submissions around the cost to hire the Hāwera Memorial Theatre and Hāwera Community Centre. She sought confirmation that there would be a reduction in cost because users would not be charged for hours they did not occupy the facility, for example overnight. Mr Waite explained that in the past the Council charged for the period it was booked for however now would be charged for the period the building was occupied. Mayor Nixon commented that those hiring Council facilities for an extended time have a discussion with the Council. Ms Aitken noted that the price for hiring multiple spaces for periods of more than 24 hours may be negotiated with the hirer. There were parameters around it.

Councillor Roach referred to the comments made by Mr Buckland and sought confirmation that the price of tyre disposal was correct. Mr Denton explained that there was a tyre scheme that would be in place from 1 September. There would be collection points where tyres could be dropped off. Deputy Mayor Northcott noted that the stewardship fee was only for tyres that were being sold at the present time and did not include tyres that were already stockpiled.

In relation to the kerbside collection service Councillor Mackay noted that there had been a discussion about introducing a fee for a separate general waste bin later in the year. Mr Denton confirmed that this would take affect 1 October 2024 and that figure needed to be added in.

Councillor Horo left the meeting at 4.54 pm.

In response to the query around a community charge for the Hāwera Community Centre Ms Aitken explained that through deliberations there was no change to the proposed fees and charges. It was pointed out that there was no increase in the hireage fees from 2023/24 to 2024/25. Mayor Nixon added that the change was how the fees were interpreted.

Councillor Horo rejoined the meeting at 4.56 pm.

RESOLUTION

(Cr Beccard/Cr Hohaia)

108/24

THAT the Council:

- a) Adopts the fees and charges schedule for the 2024-25 financial year as set out in Appendix I with the addition of a general waste bin fee, to come into effect on 1 July 2024 in accordance with section 150 of the Local Government Act 2002.**
- b) Approves the addition of three late items to the 2024-2034 Long Term Plan:**
 - Waverley Beach Ramp \$616,200 (fully funded from Wairoa Recreational Reserve)**
 - Pātea Beach Toilets Wastewater \$308,100 (funded by loan to be repaid by the Pātea Harbour Endowment Fund)**
 - Earthquake Prone Buildings – Seismic Strengthening \$307,200 (funded by loan with minimal impact on rates).**

- c) **Notes that the Council has already resolved to increase the dog registration fees as part of its deliberations and resolutions on 4 June 2024, to enable new notices to go out to dog owners in accordance with the legislated timetable.**

CARRIED

4. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Mackay/Cr Langton)

109/24 **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council held on 13 May 2024 3. Receipt of minutes – Risk and Assurance Committee held on 15 May 2024	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1 and 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2. Receipt of minutes – Environment and Hearings Committee held on 24 April 2024.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to

<p>3. Receipt of minutes – Environment and Hearings Committee held on 5 June 2024.</p>		<p>deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)</p>
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CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Mackay/Cr Beccard)

114/24 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 5.02 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

5

To	Ordinary Council
Date	5 August 2024
Subject	Extraordinary Council – To adopt the LTP and consider Financial Contributions – 8 July 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the minutes of the Extraordinary Council – To adopt the LTP and consider Financial Contributions meeting held on 8 July 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council – To adopt the LTP and consider Financial Contributions meeting held on 8 July 2024 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Extraordinary Council Meeting To adopt the 2024-2034 Long Term Plan and consider Financial Contributions

Council Chambers, Albion Street, Hāwera on Monday 8 July 2024 at 2.45 pm.

Kanohi Kitea / Present: Mayor Phil Nixon and Councillors Andy Beccard, Mark Bellringer, Racquel Cleaver-Pittams *online*, Te Aroha Hohaia, Leanne Horo, Steffy Mackay, Diana Reid, Tuteri Rangihaeata, Brian Rook and Bryan Roach.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Rachael Harris (Senior Communications Officer), Vipul Mehta (Head of Business Enablement), Garry Morris *online* (Finance Manager), Jess Sorensen (Planning and Development Manager), Becky Wolland (Head of Strategy and Governance), Bennie Greyling and George Tsarukyan (Deloitte).

Matakore / Apologies: Deputy Mayor Northcott and Councillors Celine Filbee and Aaron Langton.

RESOLUTION **(Cr Mackay/Cr Rook)**

115/24 **THAT** the apologies from Deputy Mayor Northcott and Councillors Celine Filbee and Aaron Langton be received.

CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Extraordinary Council – Long Term Plan Hearing held on 4 June 2024.

RESOLUTION **(Cr Roach/Cr Horo)**

116/24 **THAT** the Council adopts the minutes of the Extraordinary Council – 2024-2034 Long Term Plan Deliberations meeting held on 4 June 2024 as a true and correct record.

CARRIED

2. Pūrongo / Report

2.1 2024-2034 Long Term Plan Adoption Report and Rate Setting for 2024/25 Financial Year

The report presented the Council’s 2024-2034 Long Term Plan (LTP) and supporting documents for adoption and set the rates for the 2024/25 financial year. The Council would normally adopt the fees and charges for the 2024/25 financial year as part of the LTP adoption, however due to timing the fees and charges were adopted at the Council’s ordinary meeting on 24 June 2024.

The LTP was a culmination of 18 months of work and was the Council’s plan for the next ten years. Following the deliberations meeting, the final rate increase was 11.1% for year one of the LTP.

RESOLUTION **(Mayor Nixon/Cr Beccard)**

117/24 **THAT the Council adopts the 2024-2034 Long Term Plan, as attached to this report in Appendix I, in accordance with section 95 of the Local Government Act 2002.**

CARRIED

The audit report covered key focus areas of the LTP document. The LTP consultation document was not audited due to the changes to three waters. For the previous LTP there was an emphasis of matter which had been removed due to internal changes. The Council received a clean audit opinion on the LTP.

In response to a query regarding the increased use in capital expenditure it was noted that there was a number of factors including renewals and the increased cost of goods.

The LTP was a difficult plan to bring together due to the uncertainty around three waters and the unprecedented cost increases. It was felt that the plan would deliver current levels of service while completing several projects. It was fortunate that measures were able to be put in place to mitigate significant rate increases.

It was highlighted that the Council’s rate increase was significantly lower than other councils around the country.

In response to a query regarding advice from PriceWaterhouseCooper it was noted that advice could be sought from another organisation if required.

RESOLUTION **(Cr Mackay/Cr Hohaia)**

118/24 **THAT the Council**

a) Resolves in accordance with the 2024-2034 Long Tern Plan and requirements of the 2024/25 Financial Year to raise up to \$37,908,000 of debt (\$24,908,000 of new debt to fund capital expenditure, and \$13,000,000 to repay upcoming maturities in 2024/25) which will be secured by a charge over rates or rates revenue as per the Council’s Liability Management Policy.

- b) Delegates to the Chief Executive and approved signatories, authority to negotiate terms and conditions of the said debt and to use any of the approved debt and interest rate management instruments for the period ending 30 June 2025.
- c) Notes that officers will seek advice from PriceWaterhouseCoopers to ensure the best terms and conditions for the required debt are obtained.

CARRIED

It was noted that the resolutions had been checked by a legal professional to ensure they were accurate. It was highlighted that the good work of obtaining alternative funding ensured the rate increase was not an additional 4% higher than it was.

RESOLUTION

(Cr Beccard/Cr Reid)

119/24 **THAT** the Council

- a) Sets the following rates (all GST inclusive) under the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2024 and ending on 30 June 2025.
 - (i) **General Rate**
A general rate of 0.09353 cents in the dollar of capital value on every rateable rating unit set under Section 13 of the Local Government (Rating) Act 2002.
 - (ii) **Uniform Annual General Charge**
A uniform annual general charge of \$755.92 for each separately used or inhabited part of a rateable rating unit, set under Section 15 of the Local Government (Rating) Act 2002.
 - (iii) **Roading Rate**
A targeted rate for roading of 0.07527 cents in the dollar of capital value on every rateable rating unit set under Section 16 of the Local Government (Rating) Act 2002.
 - (iv) **Hāwera Business Rate**
A targeted rate set under Section 16 of the Local Government (Rating) Act 2002 of 0.07429 cents in the dollar on capital value on all rateable rating units used for commercial or industrial purposes located within a defined area of Hāwera and including areas of the former Hāwera County that are located within 1,500 metres of the former Hāwera Borough boundary.
 - (v) **Warmer Homes Scheme Rate – Voluntary Targeted Rate**
Pursuant to Section 16 of the Local Government (Rating) Act 2002 a voluntary targeted rate for the South Taranaki District Council’s Home Heating Scheme on a rating unit which has been granted funding assistance for the installation of insulation or approved heating products. The rate is calculated as a percentage of the service amount (the cost of installation plus any accrued interest before added to the First Year rates) until the service amount and the

costs of servicing the serviced amount are recovered. For 2024/25 the rate will be charged as follows;

First Year Rated*	Percentage Paid This Year
2016/17	14.20
2017/18	14.11
2018/19	14.02
2019/20	13.94
2020/21	13.88
2021/22	13.88
2022/23	13.96
2023/24	14.04

*this refers to the first year the targeted rate is added to the property.

(vi) Water Supply Rates

A targeted rate for water supply, set under Section 16 of the Local Government (Rating) Act 2002 of:

- \$684.25 for each separately used or inhabited part of a rating unit connected to a Council operated water supply for urban water supply schemes.
- \$342.13 for each separately used or inhabited part of a rating unit that is not connected to the Council operated water supply, but is within 100 metres of a water main.

A targeted rate for water supply set under Section 16 of the Local Government (Rating) Act 2002 on all rating units that receive water by meter connection, based on connection size and backflow prevention availability, of:

- \$150 per connection for water meters that provide <= 32mm connection
- \$260 per connection for water meters that provide <= 32mm connection with backflow
- \$175 per connection for water meters that provide <= 40mm connection
- \$325 per connection for water meters that provide <= 40mm connection with backflow
- \$460 per connection for water meters that provide <= 50mm connection with backflow
- \$630 for per connection for water meters that provide > 50mm connection with backflow

A targeted rate for water supply set under Section 19 of the Local Government (Rating) Act 2002 based on a fixed charge per cubic metre of water provided as follows:

- \$2.97 per cubic metre for urban supplies – Town
- \$3.16 per cubic metre for urban supplies – Extra High Users
- \$1.16 per cubic metre for Waimate West rural supply metered consumers

(vii) Wastewater Disposal Rate

A targeted rate for sewage disposal set under Section 16 of the Local Government (Rating) Act 2002 of:

- \$874.00 for each separately used or inhabited part of a rating unit connected to a public wastewater drain;
- \$437.00 for each separately used or inhabited part of a rating unit that is not connected to a public wastewater drain but is within 30 metres of such a drain.

(viii) Eltham Drainage Area

Targeted rates for drainage maintenance works set under Section 16 of the Local Government (Rating) Act 2002 on rating units within the Eltham Drainage Area, differentiated as follows:

- All land classified Class A – Differential 1.00.
A targeted rate of 0.01107 cents in the dollar of land value.
- All land classified Class B – Differential 0.65.
A targeted rate of 0.00720 cents in the dollar of land value.
- All land classified Class C – Differential 0.35.
A targeted rate of 0.00386 cents in the dollar of land value.

(ix) Kerbside Collection Rate

A targeted rate for kerbside collection set under Section 16 of the Local Government (Rating) Act 2002, on the following basis:

- Urban – \$325.00 for each set of bins (refuse and recycling) on every rating unit situated within the urban areas of Pungarehu, Rāhotu, Ōpunakē, Kaponga, Eltham, Manaia, Ōhawe, Hāwera, Normanby, Pātea, Waverley and Waverley Beach where the kerbside collection service is available.
- Rural – \$325.00 for each set of bins (refuse and recycling) on rating units that are situated within the rural area, where the customer requests the service and where the Council is prepared to provide the kerbside collection service.

CARRIED

RESOLUTION

(Cr Roach/Cr Bellringer)

120/24 THAT the Council

a) Resolves that all rates (except for rates relating to water supply by meter and water meter connection services) be payable in four instalments, due on or by the following dates:

(i) Due Dates for Payment of Rates

1st Instalment	28 August 2024
2nd Instalment	27 November 2024
3rd Instalment	26 February 2025
4th Instalment	28 May 2025

(ii) Due dates for rates for Water Supply By Meter and Water Meter Connection Invoice Month Due Dates

July 2024	20 August 2024
August 2024	20 September 2024
September 2024	21 October 2024
October 2024	20 November 2024
November 2024	20 December 2024
December 2024	20 January 2025
January 2025	20 February 2025
February 2025	20 March 2025
March 2025	21 April 2025
April 2025	20 May 2025
May 2025	20 June 2025
June 2025	21 July 2025

If an invoice includes consumption over the period spanning two financial years this will be pro-rated (ie. a per cubic metre rate will be charged at the relevant year’s applicable rate).

CARRIED

RESOLUTION

(Cr Beccard/Cr Mackay)

121/24 **THAT** the Council

- a) Resolves, pursuant to sections 57 and 58 of the Local Government (Rating) Act 2002, that penalties be charged at a rate of 10% of the amount of each rate instalment (excluding water supply by meter rates and water meter connection rates) which remains unpaid after the due date stated above, to be added after the due dates stated above;

Dates when penalties will be added

1st Instalment	3 September 2024
2nd Instalment	3 December 2024
3rd Instalment	4 March 2025
4th Instalment	4 June 2025

CARRIED

It was noted that the 2% discount provided to ratepayers who paid early did not negatively impact other rate payers.

RESOLUTION

(Cr Hohaia/Cr Horo)

122/24 **THAT** the Council

- a) Resolves that, under section 55 of the Local Government (Rating) Act 2002, an early payment discount of 2% can be applied where a ratepayer pays the year’s rates in full (except for water supply by meter rates and water meter connection rates) on or before the due date of the first instalment for the year. This will be 28 August 2024.

CARRIED

RESOLUTION

(Cr Hohaia/Cr Bellringer)

123/24 THAT the Council

- a) Approves that all rates shall be payable during normal business hours at any of the following locations:

Ōpunakē LibraryPlus, Napier Street, Ōpunakē
Eltham LibraryPlus, High Street, Eltham
Kaponga LibraryPlus, Egmont Street, Kaponga
Hāwera Administration Building, Albion Street, Hāwera
Hāwera LibraryPlus/Te Ramanui o Ruapūtahanga, High Street, Hāwera
Manaia LibraryPlus, South Road, Manaia
Pātea LibraryPlus, Egmont Street, Pātea
Waverley LibraryPlus, Weraroa Road, Waverley

Where any payment is made by a ratepayer that is less than the amount now payable, the Council will apply the payment firstly to any rates outstanding from previous rating years and then to current year rates due.

CARRIED

Due to an administrative error the aquatic services and cemeteries fees and charges needed to be adopted as per the figures that were consulted on.

RESOLUTION

(Cr Mackay/Cr Bellringer)

124/24 THAT the Council

- a) Notes the aquatic and cemetery services fees and charges adopted on 24 June 2024 were incorrect; and
- b) Approves the aquatic and cemetery services fees and charges as consulted on in the 2024-2034 Long Term Plan for the 2024/25 Financial Year:

			2024/25 Fees Consulted On
Aquatic Services	Rural Pools	Lifeguard Charge-out rate per hour	\$ 40.00
	Aquatic Centre	Entry Fees	
		Adults	\$ 6.00
		Spectators	\$ 1.60
		Family pass (2 adults plus 2 children)	\$ 16.00
	Price is inclusive of pool entry	Learn to swim 4 yrs + (per lesson)	\$ 12.00

	Price is inclusive of pool entry	Learn to swim AquaTots (per lesson)	\$ 10.00
	Price is inclusive of pool entry	Learn to swim 1 on 1 lesson (30min)	\$ 44.00
	Price is inclusive of pool entry	Learn to swim 1 on 2 lesson (30min)	\$ 55.00
	Price is inclusive of pool entry	Access & Inclusion (special needs) private lesson 1 on 1	\$ 17.00
	Price is inclusive of pool entry	School Swim and Survive with instructors (40min - cost per head)	\$ 5.00
	Price is inclusive of pool entry	AquaFit	\$ 6.00
		BBQ Hire	\$ 10.00
		Swim tickets	
		Preschooler 11 swim ticket	\$ 19.00
		Child 11 Swim ticket	\$ 43.00
		Child 22 Swim ticket	\$ 80.00
		Child 50 Swim ticket	\$ 172.00
		Adult 11 Swim ticket	\$ 53.00
		Adult 22 Swim ticket	\$ 100.00
		Adult 50 Swim ticket	\$ 211.00
		School Swimming Sports per hour	\$ 133.00
		Exclusive Use	
		Exclusive: use per hour 25m facility (excluding hydroslide)	\$ 172.00
		Exclusive: private use per hour learner pool only	\$ 61.00
		Exclusive: private use per hour 25 m pool only	\$ 133.00
		Exclusive: private use per hour 50 m pool (with outdoor change rooms)	\$ 167.00
		Exclusive: Hydroslide per hour (exclusive use)	\$ 100.00
		Exclusive: Thermal Pool per hour (exclusive use)	\$ 59.00
		Exclusive: Toddlers Splash park per hour (exclusive use)	\$ 59.00
		Exclusive: 25m pool only Swim Clubs (per hour)	\$ 100.00
		Exclusive: Lane Hire (per hour)	\$ 29.00
Cemeteries	Plot Purchases	Lawn	\$ 2,185.00
		Cremation	\$ 1,564.00
		Infant	\$ 1,564.00
	Interment Costs	Adult (single depth)	\$ 2,438.00
		Ashes	\$ 627.00
		Ashes (double)	\$ 679.00

		Adult (double)	\$ 2,749.00
		Child (single)	\$ 1,765.00
		Infant (single)	\$ 1,426.00
		Second burial (turf grave)	\$ 2,438.00
		Probe	\$ 230.00
	Memorial Spaces	Manaia Memorial Wall (plaque and space)	\$ 184.00
		Other memorial walls spaces only (where available)	\$ 58.00
	Monument Permit Fee	Headstone Installation	\$ 161.00

CARRIED

2.2 Financial Contributions Plan Change Approach

The South Taranaki District Council (the Council) was currently in the process of undertaking an Urban Growth Plan Change. To ensure that the Council could support development and subdivisions financial contributions needed to be provided for in the District Plan. There were several methods that the Council could use, and this report was asking for direction on an approach to collect financial contributions from developments to support infrastructure and recreational reserves.

RESOLUTION

(Cr Mackay/Cr Beccard)

125/24 **THAT the Council receives the Financial Contribution Plan Change Approach report.**

CARRIED

There were five options presented for consideration for the financial contributions. The first option was to stay with the status quo under the Operative District Plan which was a combination of the set cost approach and the case-by-case approach. The second option presented was a set cost approach with amended dollar amounts. Option three was a formula based approach and meant that an equation or formula would be included in the District Plan. The fourth option was a case-by-case approach which could outline the basis of the contribution, reasons that the Council might take a financial contribution and an assessment criteria. Option five was to use development contributions which was another tool to fund growth-related infrastructure under the Local Government Act 2002.

It was agreed that the formula based approach outlined as option three was fair and gave officers certainty.

RESOLUTION

(Cr Beccard/Cr Mackay)

126/24 **THAT the Council agrees that the preferred method to collect financial contributions was option three to use a formula based approach.**

CARRIED

It was noted that development contributions were provided for in the Local Government Act and were complex to implement. Development contributions were typically used by larger councils that were experiencing high rates of growth. Financial contributions were provided for in the Resource Management Act and provided for sufficient methods to recover all required costs.

RESOLUTION (Cr Beccard/Cr Mackay)

127/24 **THAT the Council agrees that no further investigations be undertaken on the use of Development Contributions provided for in the Local Government Act.**

CARRIED

It was felt that all developers within the District should pay the same percentage of civic and recreation contributions. Land value would be less in the District’s smaller towns and therefore the contribution amount will be less. It was noted that if the contribution percentage was less in certain areas of the District the ratepayer would have to contribute more financially to cover the costs.

RESOLUTION (Cr Beccard/Cr Reid)

128/24 **THAT the Council agrees that the preferred method to collect financial contributions in Pātea, Waverley, Kaponga, Manaia and Eltham was option three to use a formula based approach.**

CARRIED

It was suggested that Papakāinga should align with other developments in the District and pay financial contributions.

There were concerns raised regarding the complex cascade of events within Papakāinga development. It was highlighted that Māori land was owned by multiple owners whereas general title land was typically owned by an individual or corporate. There was no question as to whether Papakāinga development was permitted on Māori owned land. In response to a query regarding how Papakāinga worked in an urban setting it was noted that there would be a provision in the District Plan for those cultural spaces. The key aspect of Papakāinga development that needed to be considered was that it was development without the intention to sell and for the properties to remain for generations to come.

It was felt that for a fair approach Papakāinga development on general title land should pay financial contributions as there was a need for contributions to keep towns vibrant. It was suggested that officers look at adding financial contributions to Papakāinga development in urban areas on general title land.

It was highlighted that with the proposed District Plan Papakāinga development provisions that were being consulted on, as part of a District Plan change, would mean development on Māori owned land would not trigger a consent and therefore the Council would not know about the development.

RESOLUTION (Cr Beccard/Cr Hohaia)

129/24 **THAT** the Council agrees that the preferred method to collect financial contributions for Papakāinga development on general title land was option three to use a formula based approach and Māori owned land continues to be exempt from financial contributions.

CARRIED

5

The meeting concluded at 3.45 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Risk and Assurance Committee – 3 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Risk and Assurance Committee met on 3 July 2024. The Council is being asked to receive the Risk and Assurance Committee minutes from 3 July 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Risk and Assurance Committee meeting held on 3 July 2024.



Menīti Minutes

Ngā Menīti take o te Komiti Tūraru me te Taurangi Risk and Assurance Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 3 July 2024 at 10.30 am

6

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Racquel Cleaver-Pittams, Te Aroha Hohaia and Marie Broughton (Iwi Representative).

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Fiona Aitken (Chief Executive), Rob Haveswood (Group Manager Community Services), Liam Dagg (Group Manager Environmental Services), Claire Bourke (Management Accountant), Sam Greenhill (Governance Officer), Jill Manaia (Health and Safety Advisor), Vipul Mehta (Head of Business Enablement), Garry Morris (Senior Accountant), Anna Officer (Business and Risk Analyst), Simon Walkinshaw (People and Capability Manager), Garth Gregory, Priya Patel (Mercer), Greg McMaster (Salt), Jonathon Wakeman, Eric Finnell (Skerryvore), Richard Mandeno, Wayne Skerten, David Batty (Metrics), Chris Di Leva, Lewis Fowler (Harbour), Sam Bryden and Alan Clarke (Nikko).

Matakore / Apologies: Councillor Celine Filbee.

RESOLUTION

(Cr Beccard/Mayor Nixon)

45/24 AR THAT the apology from Councillor Celine Filbee be received.

CARRIED

1. Whakaaetia ngā Minitī / Confirmation of Minutes

1.1 Risk and Assurance Committee minutes held on 15 May 2024

RESOLUTION

(Mayor Nixon/Cr Hohaia)

46/24 AR THAT the Risk and Assurance Committee adopt the minutes of their meeting held on 15 May 2024 as a true and correct record.

CARRIED

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Risk Management Status Report

The report provided information to the Committee on the Council’s strategic risks, managed by the Senior Leadership Team, business risks with a high rating and general risk management activities.

There were concerns raised regarding the increased residual score for the Building Consent Processing Risk. It was highlighted that it was important to ensure consents that were being outsourced to other councils needed to be carefully considered to ensure rural and urban consents were being considered by those who understood the requirements of specific buildings such as farm sheds. A service level review of Building Control was being carried out which would include evidence from the 2022/23 financial year compared to previous financial years.

In response to a query regarding the potential for shared services for building control it was noted that there not a high level of interest from neighbouring councils at this time.

It was suggested that future reports include movement. It was noted that work was actively being carried out to improve reporting and new systems would provide more flexibility on the reporting available moving forward.

RESOLUTION

(Mr Jones/Mayor Nixon)

47/24 AR THAT the Risk and Assurance Committee receives the Quarterly Risk Management Status Report.

CARRIED

2.2 Quarterly Internal Audit Status Report

The report provided the Committee with an update on the status of Internal Audit activity since the last Internal Audit Status Report. The report also included an update on the open recommendations from previous internal audits.

There were six recommendations that had been closed since the last report. It was highlighted that the Privacy and Compliance audit was nearing completion and would increase the number of open recommendations. The Emergency Management Response recommendations had been separated however half of the recommendations had been completed to date.

There were concerns raised regarding the volume of LGOIMA requests councils had been receiving. It was noted that the Council had not seen significant levels of requests from the same types of groups that other councils had been receiving requests from.

In response to a query regarding the date set for completing the business continuity plans it was noted that the plans were 90% complete and the date set was realistic.

RESOLUTION

(Mayor Nixon/Cr Beccard)

48/24 AR THAT the Risk and Assurance Committee receives the Quarterly Internal Audit Status Report.

CARRIED

2.3 Risk and Assurance Committee Workplan

The Risk and Assurance Committee Workplan for 2023/24 – 2026/27 included key reports, policies for review and workshops, for the next three years.

It was highlighted that a number of reports had been delayed until the next meeting due to the presentations from the fund managers. It was noted that a verbal update would be provided on the three waters reform at the next meeting.

RESOLUTION (Cr Hohaia/Cr Beccard)

49/24 AR THAT the Risk and Assurance Committee receives the Risk and Assurance Committee Workplan for the period 2023/24 – 2026/27.

CARRIED

3. Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public

RESOLUTION (Cr Hohaia/Cr Beccard)

50/24 AR THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Fund Manager - Metrics	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Fund Manager - Salt		
3. Fund Manager - Nikko		

4. Fund Manager - Harbour	
5. Fund Manager - Skerryvore	
6. Confirmation of Minutes held on 15 May 2024	
7. Health and Safety Quarterly Report – March 2024 to May 2024	
8. South Taranaki Business Park Update Report	
9. Mercer – Asset Manager Selection <i>(Item laid on the table from 15 May 2024)</i>	

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4, 5, 6, 8	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
6, 7	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
6	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).
6, 9	To prevent the disclosure or use of official information for improper gain or advantage (s. 7(2)(j)).

CARRIED

4. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Cr Hohaia/Mr Jones)

44/24 AR THAT the Risk and Assurance Committee resumes in open meeting.

CARRIED

The meeting concluded at 3.22 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Te Hāwera Community Board – 8 July 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 8 July 2024. The Council is being asked to receive Te Hāwera Community Board minutes from 8 July 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 8 July 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Ōhawe Town Hall, Karora Street, Ōhawe on Monday 8 July 2024 at 11.00 am.

6

Kanohi Kitea / Present: Heather Brokenshire, Raymond Buckland, Nikki Watson (Chairperson) and Councillor Diana Reid.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sam Greenhill (Governance Officer), Eileen Kolai-Tuala (Community Development Advisor), David Pentz (Community Development Manager) and Anne Sattler (Senior Policy Advisor).

Matakore / Apologies: Andrew Blanche.

RESOLUTION

(Mrs Brokenshire/Cr Reid)

38/24 HA THAT the apology from Andrew Blanche be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler – Open Consultations and Speed Reviews

Consultation for the road renaming within the South Taranaki Business Park was now open. Kerry Lane and Fitzgerald Lane both required renaming as they no longer fit the criteria of a Lane. At the same time options for the renaming of Little Waihi Road was also being considered.

The consultation for the Freedom Camping Bylaw was also open and included a statement of proposal which summarised the suggested changes. With the changes to the Freedom Camping Act camping in a tent was now permitted on any council owned land. The idea of town boundary maps was being considered which would prohibit freedom camping in a tent unless in a specified permitted area.

Central government released the draft Land Transport Rule: Setting of Speed Limits Rule 2024. If the draft land transport rule was implemented in its current state all speed limits around schools would be changed. All permanent speed limits would be changed and limited to school drop off and pick up times.

In response to a query regarding the speed limit around Te Paepae o Aotea it was noted that an application could be submitted for a permanent speed reduction.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board meeting held on 27 May 2024.

RESOLUTION

(Mr Buckland/Mrs Brokenshire)

39/24 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 27 May 2024 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the June 2024 Local Discretionary Funds including the current status of the Board’s Fund.

It was noted that this was the first round of the Local Discretionary Fund with the inclusion of additional funding.

RESOLUTION

(Ms Watson/Mrs Brokenshire)

40/24 HA **THAT Te Hāwera Community Board receives the Local Discretionary Funding Report.**

CARRIED

SPCA New Zealand

A funding application was received from SPCA New Zealand to strengthen Eltham and Kaponga – fostering resilience in financially challenged families/whānau while improving local biodiversity.

It was noted that District wide applications would be presented to the Mayor and Chairs’ meeting before being considered by each individual Community Board. It was recommended that the application be deferred as the presentation of the application was premature and was yet to be presented to the Mayor and Chairs’ meeting.

RESOLUTION

(Mrs Brokenshire/Mr Buckland)

41/24 HA **THAT Te Hāwera Community Board defers the funding application from SPCA New Zealand to the August meeting.**

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report provided an update to the Board on progress with community development projects and activities across the District and other items of interest.

The Eltham State Highway pinch points had been completed. The motifs used provided a design consistency to the wider town revitalisation plan.

In response to a query regarding the RoadSafe event held in Stratford it was noted that the event was specifically for rest home residents in Stratford. It was highlighted that RoadSafe Taranaki was a regional piece of work that was managed by South Taranaki District Council.

RESOLUTION

(Mrs Brokenshire/Mr Buckland)

42/24 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – May 2024

The report covered a range of library activities and statistics across the District for May 2024.

The winter reading programme was going well with people engaging in a positive way with all libraries having engagement from their communities. The regional banking hub trial had come to an end. A new Smart ATM would be installed in the old Ōpunakē TSB building to supplement the removal of the banking hub. The completion of the Te Ramanui o Ruapūtahanga was nearing, and staff were looking at the colour scheme and pallet options.

RESOLUTION

(Ms Watson/Mr Buckland)

43/24 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for May 2024.

CARRIED

4.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of May 2024.

It was highlighted that the number of building consents issued within the statutory timeframe had increased.

RESOLUTION

(Mrs Brokenshire/Mr Buckland)

44/24 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report.

CARRIED

4.4 Facility Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mr Buckland/Cr Reid)

45/24 HA **THAT** Te Hāwera Community Board receives Te Hāwera Facilities Usage Report.

CARRIED

6

The meeting concluded at 11.29 am.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Pātea Community Board – 8 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 8 July 2024. The Council is being asked to receive the Pātea Community Board minutes from 8 July 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 8 July 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Hunter Shaw Building, Egmont Street, Pātea on Monday 8 July 2024 at 4.00 pm.

6

Kanohi Kitea / Present: Jacq Dwyer (Chairperson), Cheryl Rook, Owen Savage and Bronwyn Wattus.

Ngā Taenga-Ā-Tinana / In Attendance: Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Cindy Koen (Environment and Sustainability Manager), Eileen Kolai-Tuala (Community Development Advisor), David Pentz (Community Development Manager), Anne Sattler (Senior Policy Advisor) and ten members of the public.

Matakore / Apologies: Deputy Mayor Northcott.

RESOLUTION

(Mrs Rook/Ms Wattus)

33/24 PA THAT the apology from Deputy Mayor Northcott be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler - Consultation

There were two consultations that were open, the South Taranaki Business Park (the Business Park) Road Renaming and the Freedom Camping Bylaw. The Business Park was located in Hāwera opposite the racecourse. There were two roads Fitzgerald Lane and Kerry Lane that no longer met the definition of a 'lane' so it was being recommended that these be changed to road. It was also recommended that Little Waihi Road be renamed and there were three suggested names the Council was asking for feedback on. The consultation period closed on 4 August 2024. The Freedom Camping Bylaw required a review due to the introduction of the Self-Contained Motor Vehicles Legislation Act 2023 (Act). One of the major changes of the Act was that tents were allowed to freedom camp anywhere on local authority land. The Council was proposing to introduce town boundary maps. All freedom camping within the red town boundary was prohibited on council-owned or managed land except where it was permitted. The consultation period closed on 11 August 2024.

The Government was asking for submissions on the land transport setting of speed limit rules. If implemented, the speed limits around schools would change reducing to 30 km for urban schools during drop off and pick up on school days. Rural schools would be 60 km, however it was hoped that these would be reduced to 30 km as well. The state highway

came under the same rules, however how this would be managed was yet to be decided. Changes were required to be implemented by 1 July 2025. There was no requirement to consult with the community, however schools would be kept informed.

In response to the query around signs Mrs Sattler noted that this was yet to be determined, however it could be static signs with the hours on it. There would be education around that.

1.2 Cindy Koen – Pātea Saltmarsh

Recently 500 plants were planted at the Pātea Saltmarsh and the project was now moving into Stage 2. Stage 2 involved erecting a fence to keep life stock out of the area followed by pest plant ratification. Traps were in the setting phase and would be activated next week. What the future looked like was yet to be determined. There had been various ideas and suggestions put forward and Council staff would undertake an analysis looking at it from a social, economic, cultural and environmental point of view. This would also look at what was feasible, what the best option was for everyone and the sustainability of the Saltmarsh.

Ms Dwyer noted that it would be nice to have a walkway round the Pātea Saltmarsh as it did in the 1980s.

1.3 Trish Edgecombe – Pātea Cemetery

Trees had been removed from the Pātea Cemetery to clean it up and amongst them was an old headstone. Concerns were raised that more headstones could be uncovered and it was important that those working in the cemetery were mindful of this. Ms Wattrus would look into this further.

Mayor Nixon arrived at 4.14 pm.

1.4 Trish Murphy – Pātea

Concerns were raised regarding the traffic driving straight off the main street (Egmont Street) onto south Egmont Street through the give way sign on the wrong side of the road. This had been witnessed on several occasions and had almost caused a collision. The police were aware of this occurring however nothing had been actioned. It was ongoing and concerning.

Mayor Nixon noted that through consultation for speed mitigations on Egmont Street this was mentioned several times. Discussions with local police took place informing them that this was occurring, and he would follow up on this.

The disability toilet at the Pātea beach had been graffitied and needed tidying up.

1.5 Trevor Simpson – Graffiti on Egmont Street

At the previous meeting Mr Simpson had raised the issue of drivers doing burnouts on Egmont Street causing black marks on the road. He was told that the marks would be removed however this had not been done. Pātea residents were proud of their town and he would like to see it cleaned up.

Mr Haveswood commented that installation of the raised platforms was taking place this week and contractors would at the same time attempt to remove the marks on the road. A

test patch was done and it did not remove the marks completely however it had lightened them.

1.6 Ata Nui – Former Pātea Hospital, Cell Phone Coverage and Community Patrol

Concerns were raised with the state of the former Pātea Hospital as he believed it was an eyesore. Mr Nui asked what was happening with the building. Mayor Nixon noted that the building was privately owned.

There were concerns around there potentially being asbestos on site and the affects this would have on the stock being grazed there as well as potential water runoff into the waterway.

In response to the request for an update on cell phone coverage in Pātea, Ms Wattrus explained that local MP Carl Bates was advocating for better connectivity in the area. She had undertaken a survey and it appeared that there was over reporting on how much coverage there was. The Council had offered support for Council buildings to be used to house the tower however this had not been taken up.

Mr Nui asked if the Council could follow this up again. He commented that if the community was aware that the Council was being proactive in this space then that was all they could ask.

The Community Patrol vehicle had been vandalised and was out of commission. This was a volunteer service for the community and it was disappointing that this had occurred and now patrolling could not take place.

1.7 Christine How – Waverley Croquet Club (the Club)

Vandalism had occurred on the lawn outside the Club. Dirt had been flicked up onto the side of the building which had now left brown marks on the wall. The building was Council owned but the Club had always maintained it. The Club was asking for funding assistance to help with building and ground maintenance work which included water blasting and painting the building. The Club was prepared to paint the building themselves.

The Club also needed to replace the lawn mowers. They had applied for funding through McBroom Estate however they were yet to receive the outcome. The Club had 20 members and this was a great place for them to interact.

It was suggested that gates would help stop vandalism however Mr Haveswood noted that this had been looked at in the past and it could cause issues around access and who had keys. The Council was working with a community group in Waverley around a network of cameras. This might help deter this behaviour occurring.

The Club was formed in 2012 and the grounds were looking amazing. This was an asset for the community.

Mrs Rook suggested looking at other funding sources such as Sport Taranaki. Mayor Nixon suggested contacting the Wheelhouse who specialised in obtaining funding.

1.8 Trish Adams – Pātea Boat Ramp and Maintenance

The Pātea Boat Ramp was an asset to the community. With the width of the ramp being extended it was requested that a floating pontoon be put on the south side of the new ramp

so two boats could utilise it. Ms Dwyer suggested talking to the Pātea Boat Club as they installed the first one.

Ms Adams asked when the planting was scheduled to be done along the side of the riverwalk steps down at the Pātea Beach. It was being used by quad bikes and if not planted then there would be erosion issues. The quad bikes were also a health and safety issue and although there was a railing to protect track users it was a priority to ensure people did not get hurt. This was also occurring along York Street, Pātea.

The footpath by the vacant section between the tyre shop and block of shops had been cleared ready for tar sealing. Ms Adams asked when this was scheduled to occur because now it had been left the weeds were growing. Ms Dwyer would follow this up. It was a hazard for people with disabilities because it was uneven.

1.9 Cheryl Rook – Lime works bridge and Pātea Cemetery Chapel Maintenance

There had been several residents expressing their concern about the number of trucks going over the lime works bridge. It was understood that a weight limit was advertised on a sign heading onto the bridge however she could no longer see it. There concerns were that if this continued then the bridge would deteriorate and require repair. Mayor Nixon noted that we wanted to see the bridge preserved for as long as possible. Council staff were investigating weight limits. Further investigation was being undertaken around if a detour was required off the main road and what this would look like. This would require working with Waka Kotahi and the NZ Police to ensure that we were clear about weight limits and that it would not permit heavy traffic.

Mrs Rook asked if there was any progress on the work required on the chapel at the Pātea Cemetery. She would like to see the chapel maintained. Ms Dwyer noted that the Community Board submitted on this during the Long Term Plan process.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 27 May 2024.

RESOLUTION

(Ms Wattrus/Mrs Rook)

34/24 PA THAT the Pātea Community Board adopts the minutes from their meeting held on 27 May 2024 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the June 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION

(Mrs Rook/Mr Savage)

35/24 PA THAT the Pātea Community Board receives the Local Discretionary Funding Report.

CARRIED

Waverley Croquet Club

An application was received from the Waverley Croquet Club to supply a facility for anyone of any age, gender or nationalist to play sport.

It was noted that the Club was yet to receive the outcome of the application to the McBroom Estate. It was difficult to allocate funds when they did not know if there would be a shortfall.

Mrs Rook noted that it was important to have clubs in the small towns. The Club had been operating for several years and competed throughout the District. The Club had members from Whanganui and other areas of the District other than Waverley.

MOTION

(Mr Savage/)

THAT the Pātea Community Board allocates \$2,500 from their Local Discretionary Fund to the

LOST

The Board supported allocating \$1,824 for lawn care and building maintenance. Depending on the outcome of their funding application to McBroom Estate the Board encouraged the Club to investigate other funding sources however also welcomed them to come back to apply for funding through the Board.

RESOLUTION

(Mrs Rook/Ms Wattrus)

36/24 PA THAT the Pātea Community Board allocates \$1,824 from their Local Discretionary Fund to the Waverley Croquet Club for lawn care and building maintenance, and the purchase of the small lawn mower.

CARRIED

Mr Savage voted against the motion and asked that it vote be recorded.

Waitōtara School

An application was received from the Waitōtara School for the Waitōtara School Bike Track.

Mrs Rook noted that Waitōtara School was a small school who found it difficult to obtain funding. There were 37 pupils at the school. A new playground had been installed with the help of the Waitōtara community.

Mrs Wattrus noted that the school was limited to funding options as it was a small community and there were few businesses in the area.

RESOLUTION

(Mr Savage/Mr Wattus)

37/24 PA **THAT** the Pātea Community Board allocates \$2,460 from their Local Discretionary Fund to the Waitōtara School for the Waitōtara School Bike Track.

CARRIED

SPCA New Zealand

An application was received from the SPCA New Zealand for strengthening Eltham and Kaponga – Fostering Resilience in financially challenged families/whānau while improving local biodiversity.

Mr Haveswood explained that this was the first funding round with the new funding set up. The SPCA New Zealand application was a District wide application which was required to be presented to the Mayor and Chairs’ meeting prior to it coming to the next community board meeting for consideration. It was recommended that the application be deferred to the next meeting

RESOLUTION

(Ms Dwyer/Ms Wattus)

38/24 PA **THAT** the Pātea Community Board defers the application from the SPCA New Zealand until their next meeting.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Pump Track in Waverley

Work was set to commence in December.

4.2 Civil Defence

Community Response Plans would be sent out to the community. There were two types that could be used and these were great resources which would be pushed out to the community soon. The Council’s Emergency Management Officer would be talking with the Community Board in the near future.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

Mrs Kolai-Tuala commented that the first stage of the installation of speed cushions and raised platforms on Egmont Street, Pātea had been completed. Work on the second stage was expected to be completed by 19 July 2024. In Waverley the Community hui was well attended where the concept designs for the town revitalisation was presented for feedback. The Waverley Town Belt pathway was an exciting project for the Waverley community.

RESOLUTION

(Ms Wattrus/Mrs Rook)

39/24 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – May 2024

The report covered a range of library activities and statistics across the District for May 2024.

In terms of the winter reading programme Mr Haveswood noted that the Taniwha trading cards had been popular. Waverley traditionally had the least youth in the LlibraryPlus however it was positive to see youth engaging in a positive way in our libraries.

In preparation to the opening of Te Ramanui o Ruapūtahanga Council staff were working on the soft fitouts for the building. It was expected to be open in October/November this year.

RESOLUTION

(Mr Savage/Mr Wattrus)

40/24 PA THAT the Pātea Community Board receives the District LibraryPlus Report for May 2024.

CARRIED

5.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of May 2024.

Mr Haveswood noted that a highlight in the report were the statistics for building consent issued in statutory timeframe which had increased to 83% which was tracking in the right direction.

RESOLUTION

(Mr Savage/Ms Wattrus)

41/24 PA THAT the Pātea Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Wattrus/Ms Dwyer)

42/24 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report.

CARRIED

The meeting concluded at 5.22 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Eltham-Kaponga Community Board – 10 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 10 July 2024. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 10 July 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 10 July 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

START Taranaki, 66 Victoria Street, Kaponga on Wednesday 10 July 2024 at 10.31 am

6

Kanohi Kītea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald (from 10.47 am) and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sam Greenhill (Governance Officer), Fran Levings (Community Development Advisor), David Pentz (Community Development Manager), Anne Sattler (Senior Policy Advisor) and one member of the public.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler – Open Consultations and Speed Reviews

The consultation for the South Taranaki Business Park road renaming opened on Monday. Kerry Lane and Fitzgerald Lane required renaming as they would no longer fit the criteria of a Lane. At the same time renaming of Little Waihi Road was also being considered.

The Freedom Camping Bylaw consultation was also open for public feedback. The change to the Freedom Camping Act now allowed camping in a tent on any council owned land. Town boundary maps were proposed which would prohibit freedom camping within the town boundaries except in specified areas where freedom camping would be permitted.

Central government had released the draft Land Transport Rule: Setting of Speed Limits Rule 2024. The land transport rule was being reviewed and if it was to come into effect in its current state all speed limits around schools would need to be changed. The change would see all permanent speed reductions changed to drop off and pick up times only. It was noted that speeds around rural schools would also need to be reconsidered.

1.2 Paul Haenga – START Taranaki

START Taranaki was founded a supervision with activity programme. Participants were supervised while participating in a range of activities. START Taranaki had two sites in Kaponga, the first was a residence where the boys stayed during their time in the programme and the other site was located on 66 Victoria Street, Kaponga. The second site had a number of facilities available including a barber, café, sound studio and an education space.

The programme aimed to help the boys find their passion and get them engaged. Once the boys had completed the programme plan was made with someone from START Taranaki who checked in with them regularly.

The other programme provided by START Taranaki was their start early programme which was a mentor programme for at risk youth. The start early programme ran for at least a year with a longer time period if required.

Mr Maindonald arrived at 10.47 am.

In response to a query regarding nurture versus nature it was noted that although there could be intergenerational impacts the cycle could be broken.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 29 May 2024.

RESOLUTION

(Mr Hawkes/Mr Maindonald)

36/24 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 29 May 2024 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the June 2024 Local Discretionary Funds including the current status of the Board's Fund.

It was noted that this was the first funding round since the change in policy. It was highlighted that the amount available for distribution by the Board had significantly increased.

RESOLUTION

(Ms Douds/Mr Hawkes)

37/24 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.**

CARRIED

SPCA New Zealand

A funding application was received from SPCA New Zealand to strengthen Eltham and Kaponga – fostering resilience in financially challenged families/whānau while improving local biodiversity.

It was noted that District wide applications would be presented to the Mayor and Chairs' meeting before being considered by each individual Community Board. It was

recommended that the application be deferred as the presentation of the application was premature and was yet to be presented to the Mayor and Chairs' forum.

In response to a query regarding the split for District wide applications it was noted that the applicant might consider this as part of their application. However the discussion of what portion split for each ward would be appropriate would be had in the Mayor and Chairs' forum for feedback to each Community Board.

RESOLUTION

(Mr Hawkes/Ms Douds)

38/24 EL **THAT the Eltham-Kaponga Community Board defers the funding application from SPCA New Zealand to the August meeting.**

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Soldiers Memorial Park, Eltham

The signs for Soldiers Memorial Park had been made and were ready for installation. It was noted that the signs were clear and showed the direction of the pathway.

4.2 Kaponga War Memorial Hall

It was requested that the Kaponga War Memorial Hall be added to items for action. The upstairs area of the Hall had been closed for some time and it was hoped that a solution could be found.

4.3 Tayler Street Dog Park

There had been a number of comments made regarding the removal of the tap at the Tayler Street Dog Park. It was highlighted that the tap was on the outside of the old soccer club rooms which had been removed however the toby remained in place. It was suggested that the Board could fund a fountain for the area which would require drainage and a concrete pad.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

A town revitalisation meeting was held at Stark Park, Eltham to discuss the vision for the area and potential to expand the revitalisation.

There were concerns raised regarding the pinch points outside Inflamm, Eltham. Pedestrians were using the pinch points as a pedestrian crossing. It was suggested that communication needed to be provided to the public notifying them that the pinch points were not designated pedestrian crossings. It was highlighted that school children had also been using

the pinch points as pedestrian crossings however this had stopped since the principal of the school had made an announcement reinforcing that crossings were the black and white strips on the road.

RESOLUTION

(Mr Maindonald/Cr Mackay)

39/24 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – May 2024

The report covered a range of library activities and statistics across the District for May 2024.

The winter reading programme was up and running with good engagement across the District. There had been issues with the Kaponga LibraryPlus leaking, there was budget allocated in the Long Term Plan to find a solution.

It was disappointing to see the reduction in attendance at the digital sessions however it was hoped that the sessions would continue.

RESOLUTION

(Ms Douds/Mr Hawkes)

40/24 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for May 2024.

CARRIED

5.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of May 2024.

It was highlighted that the number of building consents issued within the statutory timeframe had increased. In response to a query regarding the move to fortnightly rubbish collection it was noted that the changes would take effect from 1 October 2024.

There were concerns raised regarding the number of dog attacks along with barking and roaming dogs.

RESOLUTION

(Cr Mackay/Mr Maindonald)

41/24 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mr Hawkes/Ms Douds)

42/24 EL **THAT** the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

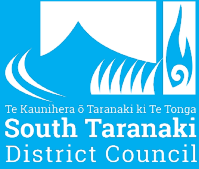
CARRIED

6

The meeting concluded at 11.32 am.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Taranaki Coastal Community Board – 10 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 10 July 2024. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 10 July 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 10 July 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Rāhotu Hall, 5781 South Road, Rāhotu on Wednesday 10 July 2024 at 2.30 pm.

6

Kanohi Kitea / Present: Liz Sinclair, Sharlee Mareikura (Chairperson) and Monica Willson.

**Ngā Taenga-Ā-Tinana /
In Attendance:**

Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Sam Greenhill (Governance Officer), Fran Levings (Community Development Advisor), David Pentz (Community Development Manager), Anne Sattler (Senior Policy Advisor), four members of the public and one media.

Matakore / Apologies: Andy Whitehead and Councillor Aarun Langton.

RESOLUTION

(Ms Mareikura/Mrs Willson)

28/24 TC **THAT the apologies from Mr Whitehead and Councillor Langton be received.**

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler – Open Consultations and Speed Reviews

The consultation for the road renaming at the South Taranaki Business Park was now open. Kerry Lane and Fitzgerald Lane required renaming as they no longer fit the criteria of a lane. At the same time renaming of Little Waihi Road was also being considered.

The Freedom Camping Bylaw consultation was also open for consultation. With the changes to the Freedom Camping Act, camping in a tent was now permitted on any council owned land. Town boundary maps were being proposed which prohibited freedom camping within the town boundary unless specifically permitted.

School speed limits were likely to change under the proposed Land Transport Rule for the setting of speed limits. The proposed changes meant that permanent speed reductions would be changed to be during drop off and pick up times.

1.2 Wayne Chapman – Roading and Public Toilets

Mr Chapman raised concerns regarding the speed of traffic travelling through Rāhotu. Due to the nature of the road into Rāhotu vehicles did not tend to reduce their speed particularly at night. It was suggested that better signage was required along with pinch points to help reduce the speed of traffic.

It was highlighted that there were no public toilets in Rāhotu other than the facilities available within the community hall.

There were concerns raised regarding the culverts on Gregory Road. The sides of the culvert had been rebated with rocks however the culverts were not big enough. It was noted that work for the culverts on Gregory Road was scheduled to commence soon.

1.3 Kelvin Putt – Gregory Road

Concerns were raised regarding the speed of traffic travelling past the school. It was highlighted that vehicles were not slowly down during the day as well as at night.

1.4 Ruth Morgan – Public Toilets, Roding and Water Pressure

It was suggested that there needed to be public toilets available for people to stop at when driving through Rāhotu.

It was queried whether pinch points could be installed in Rāhotu to help reduce the speed of traffic.

In response to a query from Ms Morgan regarding the low water pressure in Rāhotu it was noted that the system was an old PVC system that could not handle an increase in pressure. It was highlighted that water metering for all properties was proposed in the later years of the Long Term Plan.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 29 May 2024.

RESOLUTION

(Ms Sinclair/Mrs Willson)

29/24 TC **THAT** the Taranaki Coastal Community Board adopts the minutes from their meeting held on 29 May 2024 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the June 2024 Local Discretionary Fund including the current status of the Board's Fund.

This was the first funding round under the new policy and the Board had approximately an additional \$20,000 to allocate.

RESOLUTION

(Mrs Willson/Ms Mareikura)

30/24 TC THAT the Taranaki Coastal Community Board receives the Local Discretionary Funding Report.

CARRIED

SPCA New Zealand

A funding application was received from SPCA New Zealand to strengthen Eltham and Kaponga – fostering resilience in financially challenged families/whānau while improving local biodiversity.

It was noted that District wide applications would be presented to the Mayor and Chairs’ meeting before being considered by each individual Community Board. It was recommended that the application be deferred as the presentation of the application was premature and was yet to be presented to the Mayor and Chairs’ forum.

RESOLUTION

(Ms Mareikura/Mrs Willson)

31/24 TC THAT the Taranaki Coastal Community Board defers the funding application from SPCA New Zealand to the August meeting.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Manaia Facilities

The draft business case for Project Tūkau had been received and was with the Council and Te Korowai o Ngāruahine for feedback. The business case had been presented to the board of Te Korowai o Ngāruahine and Council a media release would be approved and a presentation would be made to the next Community Board meeting.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

A meeting had been held with the Ōpunakē co-design group to discuss the outcomes of the proposed greenspace consultation. A report was being presented to the next Policy and Strategy Committee meeting to seek approval to move to the next steps.

RESOLUTION

(Mrs Willson/Ms Mareikura)

32/24 TC THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – May 2024

The report covered a range of library activities and statistics across the District for May 2024.

The winter reading programme had proven popular with young people engaging in a positive manner. The banking hub trial had come to an end and a smart ATM was to be installed in the old TSB building in Ōpunakē as a replacement.

RESOLUTION

(Ms Mareikura/Mrs Willson)

33/24 TC THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report for May 2024.

CARRIED

5.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of May 2024.

It was highlighted that the number of building consents issued within the statutory timeframe had increased.

RESOLUTION

(Mrs Willson/Ms Mareikura)

34/24 TC THAT the Taranaki Coastal Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Mareikura/Mrs Willson)

35/24 TC THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report.

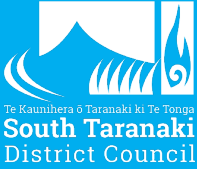
CARRIED

The meeting concluded at 3.09 pm.

Dated this day of 2024.

.....
CHAIRPERSON





Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Te Kāhui Matauraura – 17 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 17 July 2024. The Council is being asked to receive Te Kāhui Matauraura minutes from 17 July 2024 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. Te Kāhui Matauraura moved a recommendation 34/24 TKM that the Council appoints Ngaraina Brooks to the Community Service Portfolio Group.

Taunakitanga / Recommendation

THAT the Council;

- a) Receives the minutes of Te Kāhui Matauraura meeting including the public excluded held on 17 July 2024.
- b) Adopts recommendation 34/24 TKM from the Policy and Strategy Committee;

THAT the Council appoints Ngaraina Brooks to the Community Services Portfolio Group.



Menīti Minutes

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 17 July 2024 at 10.26 am.

6

Kanohi Kitea / Present: Mayor Phil Nixon, Councillor Andy Beccard, Ngapari Nui and Graham Young (Te Rūnanga o Ngāti Ruanui), Marty Davis *online* and Hinewai Katene *online* (Te Kāhui o Rauru), Peter Moeahu and Wharehoka Wano *online* (Te Kāhui o Taranaki), Ngaraina Brooks and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Rob Haveswood (Group Manager Community Services), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Cindy Koen (Environment and Sustainability Manager), Reg Korau (Iwi Liaison Manager – Planning Team Leader), Anne Sattler (Senior Policy Advisor), Becky Wolland (Head of Strategy and Governance) and four members of the public.

Matakore / Apologies: Deputy Mayor Northcott, Councillors Aaron Langton and Tuteri Rangihaeata and Sandy Parata (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

30/24 TKM **THAT** the apologies from Deputy Mayor Northcott, Councillors Aaron Langton and Tuteri Rangihaeata and Sandy Parata (Te Rūnanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler – Open Consultations and Speed Changes

The consultation for the South Taranaki Business Park road renaming was now open. Kerry Lane and Fitzgerald Lane needed to be renamed as they would no longer fit the criteria of a lane. At the same time the renaming of Little Waihi Road was also being considered.

The Freedom Camping Bylaw was also being consulted on. Under the new Freedom Camping Act camping in a tent was allowed on any local authority land. Town boundary maps were being proposed which would prohibit freedom camping within the town boundary unless specified as permitted.

The Land Transport Rule for the setting of speed limits had proposed changes which would require all school speed limits to be changed. This change would move the current speed limits from permanent to only during drop off and pick up times.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 5 June 2024.

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

31/24 TKM **THAT the minutes of Te Kāhui Matauraura meeting held on 5 June 2024 be confirmed as a true and correct record.**

TAUTOKO / CARRIED

3. Pūrongo / Report

3.1 Tangata Whenua Liaison Fund 2023/24

The purpose of the report was to facilitate the consideration and distribution of the Tangata Whenua Liaison Fund grants for the 2023/24 year.

There was \$50,000 available in the Tangata Whenua Liaison Fund for distribution in the 2023/24 financial year which was evenly split between the four Iwi.

It was highlighted that Taranaki Iwi were over prescribed with applications while Ngāruahine was under prescribed. It was queried whether there was appetite from Ngāruahine to allocate a portion of their remaining funds to contribute to the funding of the application from Ōrimupiko Marae. It was noted that the fund was a discretionary fund which meant each Iwi had the discretion to transfer their funds to another Iwi for allocation. It was agreed that Ngāruahine would allocate their remaining funds less the maximum carryover amount to Taranaki Iwi to fund the application from Ōrimupiko Marae.

MŌTINI / RESOLUTION

(Ms Brooks/Ms Hawe-Foreman)

32/24 TKM **THAT Te Kāhui Matauraura agrees the remaining amount of \$5,040 minus the maximum carryover (\$5,000) from Te Korowai o Ngāruahine be transferred to Te Kāhui o Taranaki for the funding application from Ōrimupiko Marae.**

TAUTOKO / CARRIED

It was felt that people needed to be encouraged to apply to the Tangata Whenua Liaison Fund. It was noted that it was difficult when the closing date was extended due to a lack of applications.

It was noted that this year was the first year of the Urupa Maintenance Fund and the intention was for funding to be easy to access with funds under \$250 being approved by officers. The Committee would be presented applications that were over \$250 for consideration and allocation.

MŌTINI / RESOLUTION

(Mr Moeahu/Ms Brooks)

33/24 TKM **THAT** Te Kāhui Matauraura;

- a) Receives the applications requesting funding assistance from the Tangata Whenua Liaison Fund; and
- b) Approves the allocation of funds from the Tangata Whenua Liaison Fund 2023/24 as presented by each Iwi.

TAUTOKO / CARRIED

3.2 Iwi Appointment for remainder of 2022-2025 triennium – Community Services Portfolio Group

The report asked the Committee to consider and appoint a representative to the Community Services Portfolio Group.

In response to a query regarding the vacancy it was noted that the resignation was received in January 2024. It was good to have Iwi representatives on the two portfolio groups.

TAUNAKITANGA / RECOMMENDATION

(Mr Moeahu/Mr Davis)

34/24 TKM **THAT** Te Kāhui Matauraura recommends Te Kaunihera ō Taranaki ki Te Tonga appoints Ngaraina Brooks to the Community Services Portfolio Group.

TAUTOKO / CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Trade Waste Bylaw

This item could now be removed from the Items for Action.

4.2 Naming of Pilot Station Road

Mr Davis thanked the Council for supporting the name change of Pilot Station Road. It was noted that the process would be slow as it was not simple. Residents on the road would have a change of address and communication with those residents was being worked through.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided an update on progress with community development projects and activities across the District and other items of interest.

The report largely provided updates on the town revitalisation plans and other smaller projects.

In response to a question regarding the community meeting for the proposed greenspace in Ōpunakē it was noted that feedback was mixed however approximately two thirds of the submissions received were in favour. A report was being presented to the next Policy and Strategy Committee meeting to consider the feedback and approval of the concept design. It was noted that change and the unknown were drivers for those not in support of the greenspace.

In response to a query regarding the history of Clapham Common it was noted that information was requested from Whānau members. It was acknowledged that the sign included information on the naming history however there was a wider history as well.

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

35/24 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.

TAUTOKO / CARRIED

5.2 Environmental Services Activity Report

The report provided updates on activities relating to the Environmental Services Group for the month of May 2024.

It was highlighted that the number of building consents issued within the statutory timeframe had increased. It was good to see that reforestation projects were beginning.

In response to a query regarding when the confirmation of the Papakāinga plan change would be confirmed it was noted that consultation was currently open for further submissions. A hearing would be held to hear from the submitters who had indicated they wished to speak to their submission.

MŌTINI / RESOLUTION

(Cr Beccard/Mr Nui)

36/24 TKM THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

5.3 Climate Change Roadmap (Adaptation and Decarbonisation Plan)

The Council adopted the Environment and Sustainability Strategy (the Strategy) in 2021 alongside the 2021 – 2031 Long Term Plan. As part of the Strategy the Council made several commitments, but two of the commitments were specifically around the creation of a Climate Change Adaptation Plan and Decarbonisation Roadmap.

The Council was in the preliminary stages of forming a Climate Change Adaptation Plan and Decarbonisation Roadmap. The Council set a goal to be a carbon neutral organisation by 2035 and a carbon neutral District by 2050. The Council was seeking feedback on how to integrate Iwi and hapū into the development of these plans.

Ngāti Ruanui felt there was an opportunity to capture the partnership agreement into the process and requested input into the formation of the plan for the District. It was felt that there should be a partnership role in developing the plan for the District. Ngāruahine and Taranaki Iwi agreed with this approach.

In response to a query regarding where input was required from Iwi, it was noted that the plans were in the early stages of being formed and the Council wanted Iwi to have a voice from the outset of the development.

MŌTINI / RESOLUTION

(Mr Young/Mr Davis)

37/24 TKM THAT Te Kāhui Matauraura receives the Climate Change Roadmap (Adaptation and Decarbonisation Report) Report.

TAUTOKO / CARRIED

5.4 Community Services Activity Report

The report updated the Committee on recent and current activities of the Community Services Group across the District and other items of interest.

It was noted that Ngāti Ruanui would like further engagement on emergency management as it required more traction.

MŌTINI / RESOLUTION

(Mr Moeahu/Ms Brooks)

38/24 TKM THAT Te Kāhui Matauraura receives the Community Services Activity Report.

TAUTOKO / CARRIED

5.5 Pouherenga-ā-Iwi Activity Report

The report updated the Committee on general activities that concerned all Iwi groups and the organisation and activities relevant to each Iwi for the period April 2024 to July 2024.

The role of Iwi Liaison Manager had now become a joint role with the Planning Team Leader position. Additional support was being investigated for the Iwi Liaison space which was being considered by the Senior Leadership Team.

MŌTINI / RESOLUTION

(Mr Moeahu/Mr Nui)

39/24 TKM THAT Te Kāhui Matauraura receives the Pouherenga-ā-Iwi Activity Report.

TAUTOKO / CARRIED

6. Take Whānui / General Issues

6.1 Huinga-a-lwi

It was noted that a review of the format for Huinga-ā-lwi was being carried out to provide better productivity for both the Council and lwi. It was suggested that an online option would be beneficial for those located out of the District.

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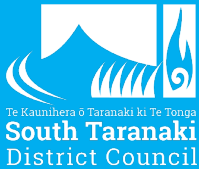
**Ko te wā whakamutunga 11.18 am ō te ata.
Meeting closed at 11.18 am.**

(Ko te rangi / dated this)

(te rā ō / day of)

2024.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

6

To	Ordinary Council
Date	5 August 2024
Subject	Policy and Strategy Committee – 22 July 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 22 July 2024. The Council is being asked to receive the Policy and Strategy Committee minutes including the public excluded from 22 July 2024 for their information.
2. There were four recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 33/24 PS that the Council approve the changes to Schedule One of the Parking Control and Traffic Flow Bylaw 2014 and install a no parking area on Tawa Street, Hawera.
4. The Policy and Strategy Committee moved a recommendation 34/24 PS that the Council approve the changes to Schedule One of the Parking Control and Traffic Flow Bylaw 2014 and install a no parking area on Camberwell Road, Hawera.
5. The Policy and Strategy Committee moved a recommendation 35/24 PS that the Council approves the initiation of a special consultative procedure to develop a new Cemeteries Bylaw and the statement of proposal, approves a review of the Livestock Control Bylaw (2019) and Underpass Policy in consultation with affected parties and notes a review of the Public Places Bylaw (2014) will be undertaken in 2025 to incorporate the relevant provisions of the Public Swimming Pools Bylaw (1992), the Skate Devices Control Bylaw (2000) and the Mobile Traders Bylaw (2014) and the revocation of those three bylaws on adoption of the amended Public Places Bylaw.
6. The Policy and Strategy Committee moved a recommendation 36/24 PS that the Council approves the proposed Ōpunakē Greenspace concept and declare part of Napier Street, Ōpunakē as a pedestrian mall.

Taunakitanga / Recommendation

THAT the Council;

- a) Receives the minutes of the Policy and Strategy Committee meeting including the public excluded held on 22 July 2024.
- b) Adopts recommendation 33/24 PS from the Policy and Strategy Committee;

THAT the Policy and Strategy Committee recommends that the Council approve the change to Schedule One of the Parking Control and Traffic Flow Bylaw 2014, and install a no parking area on the eastern side of Camberwell Road, south of Surrey Street.

- c) Adopts recommendation 34/24 PS from the Policy and Strategy Committee;

THAT the Policy and Strategy Committee recommends that the Council approve the change to Schedule One of the Parking Control and Traffic Flow Bylaw 2014, and install a no parking area on the inside of the bend of Tawa Street, Hāwera.

- d) Adopts recommendation 35/24 PS from the Policy and Strategy Committee;

THAT the Policy and Strategy Committee recommends that the Council that, having determined in accordance with section 155 of the Local Government Act 2002 that a Cemeteries Bylaw and Livestock Control Bylaw are still required, and a public swimming pools bylaw and skate devices control bylaw are no longer required, the Council:

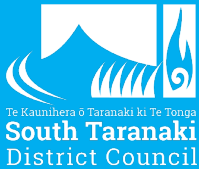
- a) Approves the initiation of a special consultative procedure to develop a new Cemeteries Bylaw; and
- b) Approves the Cemeteries Bylaw Statement of Proposal attached to this report; and
- c) Approves a review of the Livestock Control Bylaw (2019) and Underpass Policy in consultation with affected parties; and
- d) Notes a review of the Public Places Bylaw (2014) will be undertaken in 2025 to incorporate the relevant provisions of the Public Swimming Pools Bylaw (1992), the Skate Devices Control Bylaw (2000) and the Mobile Traders Bylaw (2014) and the

- e) Adopts recommendation 36/24 PS from the Policy and Strategy Committee;

THAT the Policy and Strategy Committee recommends the Council;

- a) Approves the proposed Ōpunakē Greenspace concept.
- b) Declares the part of Napier Street, Ōpunakē as a pedestrian mall from the kerb line on the south side of Tasman Street southwest for 31 metres more or less, as shown on the adopted Statement of Proposal, to be a pedestrian mall in accordance with s336 of the Local Government Act 1974.
- c) Notes that this will initiate a one month appeal period for submitters on the declaration of a pedestrian mall in accordance with s336(3) and (4) of the Local Government Act 1974 and the Resource Management Act 1991.
- d) Notes under section 336(1)(b) of the Local Government Act 1974, the driving, riding, or parking of any motor vehicle, as defined in the Land Transport Act 1998, on the part of Napier Street declared to be a pedestrian mall is prohibited apart from maintenance and emergency vehicles.

- e) Notes the bus stop on the west side of Napier Street, south of Tasman Street, be relocated to Tasman Street west of Havelock Street and the Parking Control and Traffic Flow Bylaw 2014 be amended accordingly.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Held in the Council Chamber, Albion Street, Hāwera on Monday 22 July 2024 at 1.00 pm.

6

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Aaron Langton, Steffy Mackay, Deputy Mayor Robert Northcott (Chairperson), Bryan Roach and Brian Rook.

**Ngā Taenga-Ā-Tinana /
In Attendance:**

Heather Brokenshire (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Fiona Aitken (Chief Executive), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader), Mohit Hooda (Roading Engineer), Eileen Kolai-Tuala (Community Development Advisor), Gerard Langford (Head of Communication and Customer Services), Fran Levings (Community Development Advisor), David Pentz (Community Development Manager), Anne Sattler (Senior Policy Advisor), Phil Waite (Operations Manager - Property and Facilities), Scott Willson (Business Development Manager), Becky Wolland (Head of Strategy and Governance), seven members of the public and one media.

Matakore / Apologies: Councillor Diana Reid.

RESOLUTION

(Cr Beccard/Cr Roach)

30/24 PS **THAT the apology from Councillor Diana Reid be received.**

CARRIED

Deputy Mayor Northcott acknowledged the passing of a friend and former colleague Mr Jack Rangiwahia. He was a valued member of the Council, well respected and well liked. We send our condolences and aroha to the Rangiwahia family.

Councillor Roach declared a conflict of interest as he was a member of the Ōpunakē Co Design Group.

1. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Venture Taranaki – Stacey Hitchcock and Jennifer Patterson

An update was provided on what had been happening in South Taranaki. The Eltham trial site from the Branching Out Land Diversification Project had the biggest root balls seen growing in South Taranaki. What was taken from one trial site could provide plants needed for the entire gin industry in New Zealand (NZ). The event Mooving on Methane which was a national event around how to tackle methane for the farming and agricultural sector had approximately 140 attendees from across Aotearoa NZ. A follow up report was put to government looking at how to get the technology needed for farmers to beat the challenges in the future. The garlic from the Branching Out trial programme in Hāwera had grown well and there was a real opportunity for export market. Nine schools across Taranaki undertook their own garlic trials and this year more schools were getting involved. There was a new mechanical garlic harvester to do this. We want Taranaki to be the first to move however doing it collectively across New Zealand to ensure we target the right export markets.

Venture Taranaki with the help of the New Plymouth District Council and the Better Off Funding purchased a hemp decorticator. The hemp decorticator separated hemp into four types. Our purpose was for high hemp fibre for construction. Venture Taranaki would go out for expressions of interest to stand up the processing of hemp in the region. Venture Taranaki took Weir Bros to Taranaki TRENZ and there were 50 agents from around the world. There had been a call out for interesting places for regional film.

Ms Patterson provided the business services statistics. There had been some challenges around the Callaghan Innovation funding with this government reducing the number of grants available which limited their ability to distribute grants. The Research and Development tax incentive replaced most of the grants and it was difficult to track how this was going however when it was obtained, they would share that with the Council. Highlights from the Powerup Programme were the Business Ready programme which finished in April, the delivery of events as part of Techweek working with the Council on some of those and the pod cast series. A visual snapshot of the performance measures was provided.

In terms of statistics growth and consumer spending was in line with NZ trends. The construction industry had a much higher number of liquidation than any other industry. Visitor spend had increased and the spend in South Taranaki in terms of percentage growth was one of the highest. This was reflected across the whole District. The Māori and Asian populations were growing, Pasifika was growing a little in Taranaki and other small ethnic groups were stable. Business confidence in NZ was low and what was concerning businesses the most were staff costs, wage rises, price of electricity and interest rates. A snapshot of the small and medium enterprise (SME) of the import and export situation was provided.

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Economic Development and Tourism Report to 30 June 2024

The report provided a combined update of activities of the Economic Development and Tourism units and presents the quarterly report from Venture Taranaki Trust (VTT).

Mr Willson commented that the Business Park construction was progressing well. We were in the process of bringing the road up to level and it was expected to be finished in the coming weeks. Work had begun on the road to provide a link road between Kerry Lane and Fitzgerald Lane. The overall programme for roads was progressing well. The programme for summer works included the construction of the wastewater pump station. Tendering was going out this week. The Mayor's Taskforce for Jobs (MTFJ) Whaimahi team successfully reached their target for the year now at 42 sustainable employment placements. Winterfest was a highlight for the last quarter.

Councillor Filbee commented on the information provided about the cruise industry. It stated in the report that 800 passengers disembarked in Taranaki and she asked how many of those made it into South Taranaki. Ms Patterson noted that those were mainly day trippers and what they were mostly doing was walking around New Plymouth adding to the dynamism. Their challenge over the next couple of years was to build the length of stay raising the opportunity for them to travel further. The schedules for the cruises happened years in advance.

Mayor Nixon noted that it was important to see those tourists in South Taranaki even if it was holding them on shore until 11 at night. We could have better utilisation in South Taranaki to visit Tawhiti Museum and Lake Rotokare but also through the summer period the Festival of Lights in Pukekura Park. He would like to see that explored. It was great to see MTFJ had hit their target. The Winterfest was a successful night in the town. It was great to see the Bizlink workshop series fully booked.

RESOLUTION

(Mayor Nixon/Cr Hohaia)

31/24 PS

THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 31 June 2024.

CARRIED

Councillor Roach left the table at 1.48 pm joining the public gallery as part of the Ōpunakē Co Design Group.

2.2 Ōpunakē Co Design Group (the Group) – Raewyn Cornford, Rhonda Crawford, Kerry Walsh and Chris Fuller

Ms Walsh acknowledged Council staff for their mahi on the greenspace proposal and the Group for their vision, inclusiveness and the way they had worked together to tell the story for future generations. They were proud of the space they designed together for everyone to enjoy. Ōpunakē was a small community with a rich history and they were ready to tell their stories. The time was right and developing the greenspace was an opportunity to begin this story. The Group were aware that there were members of the community who were afraid of change however change carried an opportunity. She disagreed with the statement that those who spoke the loudest held the most weight as she said that this may result in missing out on hearing the quiet voices with something substantial to say. There were some good ideas raised through the consultation process that they hoped to incorporate into the plan. She envisaged this to be a learning space as Tangata Whenua they wanted to acknowledge their tupuna. This was an opportunity to tell the story of the past, present and future.

Ms Crawford commented that Ōpunakē was a slice of paradise, it was not just the environment, it was the community. Volunteers had raised money and worked hard for the community and it was time the Council invested in their town to do their part in supporting the volunteers. Their role was to listen to the community and put together a concept that would work for the community. In the original master plan the community wanted a destination and a heart, signage and wayfinding, history and telling our story and a town square to provide a focal point with plantings that reflected ecology. The key vision was establishing unity of working and telling the history and culture creating a heart and connection to the beach, establishing the loop track and the beach destination for all users. The Group was working towards some of the other things the community wanted. The design looked enticing for a range of uses which created connection. The water feature was representative of their name and the pou represented the past, present and the future. The space would give the town a heart. The project was a starting point in the development of the town's future. She asked on behalf of the Group to listen to what the community wanted because it was a resounding yes from the community.

Mr Fuller was passionate about the town and for him it was not just a greenspace for them it was the heart of Ōpunakē. This area was identified as already being the heart of Ōpunakē and this project looked to grow and enhance it. It would be a communal area that brought people and culture together. A place to share their stories, welcome visitors to share kai and a place that represented Ōpunakē. A place that reflected the positive team work that was strong in the community.

Councillor Roach said he had informally surveyed members of the community for months and over 95% of the people supported the project. Those who did not support the project said it was because it would be an inconvenience. Some were not in favour however once he explained it in more detail, they became supportive. This had been talked about for ten years and he asked that the Council endorse this project.

Councillor Hohaia asked what the Group's communication strategy was with the community. Ms Crawford noted that each member was well suited in the community and were around the community all the time. They were all part of diverse areas in the community who talked to people. Ms Cornford was the president of the Ōpunakē Business Association. There had been some robust conversations and it was felt that this would be great for the town. It would have been good if those who were passionate about it had the opportunity to be elected on the Committee.

Councillor Filbee noted that some that spoke at the hearing were in opposition to the project. She asked if they had explored some of those concerns those people had and considered some of their suggestions. Ms Cornford noted that all of these had been considered.

Councillor Roach resumed his position around the table at 1.58 pm.

2.3 Tawa Street Parking Restrictions- Angela Pera

Ms Pera did not support the parking restrictions proposed for Tawa Street. She believed the yellow lines would be better placed on the inside of the sharp bend because vehicles from both directions could easily see cars parked. This was the safest option. The proposed broken yellow lines would force her and her visitors to park on the start of the bend instead of in front of her house. This would devalue her property.

3. Whakaae i Ngā Mēniti / Confirmation of Minutes

3.1 Policy and Strategy Committee held on 10 June 2024.

RESOLUTION (Cr Beccard/Cr Mackay)

32/24 PS **THAT the Policy and Strategy Committee adopts the minutes including public excluded from the meeting held on 10 June 2024 as a true and correct record.**

CARRIED

4. Pūrongo / Reports

4.1 Parking Control and Traffic Flow Bylaw

The report sought to make a minor amendment to the Council’s Parking Control and Traffic Flow Bylaw. The proposal was to implement no parking areas on Camberwell Road and Tawa Street in Hāwera.

Mrs Sattler explained that the Council undertook targeted consultation along Camberwell Road and the full length of Tawa Street, Hāwera. On Camberwell Road the residents who responded supported the proposal and Tawa Street was a mixed response with some living on the bend not supporting it. Based on the feedback received a staggered yellow line was being proposed. Everyone who submitted was informed of the revised proposal. In the report it mentioned that there was a risk with parking on the berm however parking (with two wheels) on the berm is not prohibited and does help with traffic flow.

Clarification was sought that with the current proposal there was enough room for a car to park in front of each house on Tawa Street, Hawera. This was confirmed.

RECOMMENDATION (Cr Filbee/Cr Beccard)

33/24 PS **THAT the Policy and Strategy Committee recommends that the Council approve the change to Schedule One of the Parking Control and Traffic Flow Bylaw 2014, and install a no parking area on the eastern side of Camberwell Road, south of Surrey Street.**

CARRIED

Councillor Roach supported the no parking restriction to be placed on the inside of the bend on Tawa Street in front of 22 and 24. Councillor Beccard agreed as it was obvious that the inside of the kerb was where visibility was limited. If there were no safety reasons for why the lines would be needed on the outside then they should be removed.

In response to the query around whether the current motion would resolve the problem Mr Hooda explained that the proposed staggered approach was to ensure there was parking available for each property. The current motion may achieve the purpose. The main problem was a logging truck parking on the bend and this would resolve the issue. Mrs Sattler noted that the staggered yellow lines would help traffic navigate around the bend slower.

RECOMMENDATION

(Cr Roach/Cr Bellringer)

34/24 PS

THAT the Policy and Strategy Committee recommends that the Council approve the change to Schedule One of the Parking Control and Traffic Flow Bylaw 2014, and install a no parking area on the inside of the bend of Tawa Street, Hāwera.

CARRIED

4.2 Reviews of Cemeteries, Livestock Control, Public Swimming Pools and Skate Devices Control Bylaws

The report asked the Council to approve a special consultative procedure on the Cemeteries Bylaw and approve a review of the Livestock Control Bylaw (2019) and Underpass Policy in consultation with affected parties. If approved consultation would be undertaken between Monday 19 August and Monday 23 September, with a hearing scheduled for October and final adoption in December 2024. The report also noted that a review of the Public Places Bylaw would be undertaken in 2025 to incorporate the relevant provisions of the Public Swimming Pools Bylaw (1992), the Skate Devices Control Bylaw (2000) and the Mobile Traders Bylaw (2014) into the Public Places Bylaw.

Councillor Beccard asked if the capacity for three ashes in a burial cremation plot was due to the size of the plot and whether there was there an opportunity for people to purchase a larger plot. Mr Waite confirmed that the length of the plot determined how many ashes boxes could fit however the Council may see a submission around increasing the depth as was done with burials.

It was noted that there was a process to put ashes in an already buried ashes box.

Councillor Cleaver-Pittams asked if environmental impacts of stock moving along roads was factored into issuing a permit. There were incidents where excrement was being washed into a waterway. Mrs Wolland explained that conditions applied to a permit, for example excrement to be removed off the road. She noted that waterways fell under the Taranaki Regional Council. Councillor Cleaver-Pittams queried how the Council allowed for growth in particular areas where something like this was done however it was no longer acceptable. Mrs Wolland would investigate this.

In relation to the Livestock Control Bylaw Councillor Filbee noted that there was a clause that said bulls and horses were not allowed to be grazed on the side of the road unless tethered. She questioned this as she did not think bulls should ever be allowed to be grazed on a road verge. She would like to see this amended to 'bulls and stallions may not be grazed on road verge under any circumstances'. She added that tethering horses was an old practice.

Councillor Filbee queried why horses were not permitted to be ridden on places like the Denby Road walkway. The Regional Equestrian Strategy was working to increase recreational spaces for equestrian users. She suggested making provisions such as allowing a timeframe for excrement to be removed to make this happen. Mrs Wolland believed it was because of the excrement on a pathway.

In relation to the Livestock Bylaw Councillor Roach noted that 14.4 did not relate to the grazing livestock in a public space.

RECOMMENDATION**(Mayor Nixon/Cr Mackay)****35/24 PS**

THAT the Policy and Strategy Committee recommends that the Council that, having determined in accordance with section 155 of the Local Government Act 2002 that a Cemeteries Bylaw and Livestock Control Bylaw are still required, and a public swimming pools bylaw and skate devices control bylaw are no longer required, the Council:

- a) Approves the initiation of a special consultative procedure to develop a new Cemeteries Bylaw; and
- b) Approves the Cemeteries Bylaw Statement of Proposal attached to this report; and
- c) Approves a review of the Livestock Control Bylaw (2019) and Underpass Policy in consultation with affected parties; and
- d) Notes a review of the Public Places Bylaw (2014) will be undertaken in 2025 to incorporate the relevant provisions of the Public Swimming Pools Bylaw (1992), the Skate Devices Control Bylaw (2000) and the Mobile Traders Bylaw (2014) and the revocation of those three bylaws on adoption of the amended Public Places Bylaw.

CARRIED

Councillor Roach declared a conflict of interest in terms of the Opunake Greenspace report and did not take part in the decision making.

4.3 Ōpunakē Greenspace – Deliberations and Adoption

The report analysed the feedback received from the consultation with the community on the Ōpunakē Greenspace proposal. Given the planning and input on the design of the proposal and the support received from the community through the consultation process, this report recommended the Ōpunakē greenspace concept proceeds. The report highlighted that approving the concept will trigger the requirement to designate a portion of Napier Street as a pedestrian mall. Sections 336(3) and (4) of the Local Government Act 1974 allowed for submitters to appeal the decision to the Environment Court.

Mr Haveswood explained that the report sought support to declare a portion of Napier Street, Ōpunakē as a pedestrian mall in order to proceed with the greenspace or town heart in Ōpunakē. The idea of a town heart was founded in 2019 after community consultation to develop what was then called the town centre masterplans. Since then the Group had developed a concept. Recent consultation took place with 160 people submitting with approximately two thirds of them supporting the idea. At the hearing concerns were raised which had subsequently been followed up on. Support had been given from both Armourguard and the Police. There would still be a disability carpark available. It was confirmed that all residents and businesses had received the consultation document. The Group had committed a significant amount of time and energy into the project. The recommended option was to approve the Ōpunakē Greenspace concept and declare a portion of Napier Street, Ōpunakē as a pedestrian mall.

Councillor Beccard supported the project as he believed the people of Ōpunakē knew what they wanted. He was convinced there had been sufficient consultation undertaken and

there had been positive comments received about the attributes of the area which led him to believe this would be an asset for Ōpunakē.

Mayor Nixon believed this was from the heart of Ōpunakē for the heart of Ōpunakē. Ōpunakē was a proactive community and he congratulated them for the work they had undertaken in their community. The Council wanted to see the town centre revitalisation plans going ahead and this was a huge step forward for Ōpunakē. It was great to hold a meeting in Ōpunakē and it was good to hear both sides of the discussion.

Councillor Mackay thanked Council staff for their due diligence and alleviating some of the concerns raised at the meeting.

Deputy Mayor Northcott endorsed the comments made and he looked forward to seeing this come to fruition.

RECOMMENDATION

(Cr Beccard/Cr Filbee)

36/24 PS

THAT the Policy and Strategy Committee recommends the Council;

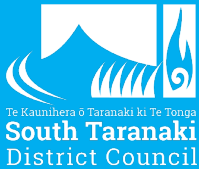
- a) Approves the proposed Ōpunakē Greenspace concept.**
- b) Declares the part of Napier Street, Ōpunakē as a pedestrian mall from the kerb line on the south side of Tasman Street southwest for 31 metres more or less, as shown on the adopted Statement of Proposal, to be a pedestrian mall in accordance with s336 of the Local Government Act 1974.**
- c) Notes that this will initiate a one month appeal period for submitters on the declaration of a pedestrian mall in accordance with s336(3) and (4) of the Local Government Act 1974 and the Resource Management Act 1991.**
- d) Notes under section 336(1)(b) of the Local Government Act 1974, the driving, riding, or parking of any motor vehicle, as defined in the Land Transport Act 1998, on the part of Napier Street declared to be a pedestrian mall is prohibited apart from maintenance and emergency vehicles.**
- e) Notes the bus stop on the west side of Napier Street, south of Tasman Street, be relocated to Tasman Street west of Havelock Street and the Parking Control and Traffic Flow Bylaw 2014 be amended accordingly.**

CARRIED

The meeting concluded at 2.40 pm.

Dated this day of 2024

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	5 August 2024
Subject	Extraordinary Risk and Assurance Committee – 22 July 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

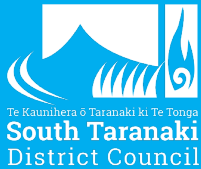
1. The Risk and Assurance Committee met on 22 July 2024. The Council is being asked to receive the Extraordinary Risk and Assurance Committee minutes from 22 July 2024 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Risk and Assurance Committee moved a recommendation 58/24 PS that after undertaking a performance review of the position of the external member, Mr Philip Jones be reappointed to that position.

Taunakitanga / Recommendation

THAT the Council;

- a) Receives the minutes of the Extraordinary Risk and Assurance Committee meeting including the public excluded held on 22 July 2024.
- b) Adopts recommendation 58/24 PS from the Extraordinary Risk and Assurance Committee;

THAT the Risk and Assurance Committee recommended to the Council that after undertaking a performance review of the position of the external member, Mr Philip Jones be reappointed to that position.



Menīti Minutes

Ngā Menīti take o te Komiti Tūraru me te Taurangi Extraordinary Risk and Assurance Committee Meeting

Council Chamber, Albion Street, Hāwera on Monday 22 July 2024 at 3.00 pm

6

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Andy Beccard, Celine Filbee, Racquel Cleaver-Pittams and Te Aroha Hohaia.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Rob Haveswood (Group Manager Community Services), Liam Dagg (Group Manager Environmental Services) and Sara Dymond (Governance and Support Team Leader).

Matakore / Apologies: Nil.

1. Pūrongo / Report

1.1 Risk and Assurance Committee External Member

The report asked the Committee to undertake a formal review of the external member and recommend an outcome to the Council. It also asked the Committee to consider the assessment questions for the formal review for consideration and approval.

Ms Dymond explained that the initial contract for the external member was for the period of 25 January 2021 until 30 September 2023. The Committee reviewed the terms of reference in early 2023 recommending them for adoption. The terms of reference stated that a review of the external member be undertaken 18 months after the local body elections in 2022. The 18 month period was due now.

Mayor Nixon confirmed that he had spoken to Mr Jones and he was happy to continue in the role as external member should the Committee decide that they wish for him to continue. The Mayor asked the Committee if they were happy to proceed with undertaking a formal review.

The Committee agreed to proceed with a formal review and for it to be undertaken at this meeting with the public excluded.

2. Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public

RESOLUTION

(Cr Filbee/Cr Cleaver-Pittams)

56/24 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Report – Risk and Assurance Committee External Member	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).

CARRIED

3. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Cr Beccard/Cr Cleaver-Pittams)

57/24 AR **THAT** the Risk and Assurance Committee resumes in open meeting.

CARRIED

The Committee were happy with the performance of the current external member and after a robust discussion by the Committee they recommended to the Council that Mr Philip Jones be reappointed to that position.

RECOMMENDATION

(Cr Beccard/Cr Filbee)

58/24 AR **THAT** the Risk and Assurance Committee recommended to the Council that after undertaking a performance review of the position of the external member, Mr Philip Jones be reappointed to that position.

CARRIED

The meeting concluded at 3.34 pm.

Dated this day of 2024.

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CHAIRPERSON

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Pūrongo Report

To	Ordinary Council
From	Kaihautū Rautaki Rawa Pūhanga/ Strategic Assets Manager, Christian Roy
Date	5 August 2024
Subject	Request to approve over-expenditure - Collingwood Street/Clifford Road, Eltham intersection water renewals

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Collingwood Street and Clifford Road intersection in Eltham is a main access route for heavy traffic and required a significant upgrade. It was decided to strengthen the road with concrete following several attempts using conventional methods. Prior to completing the road upgrade, it was identified that some of the water infrastructure in the area was approximately 100 years old.
2. Based on estimates, \$300,000 was budgeted for water renewal upgrades in the area. Once works were initiated it was identified that a number of other valves and pipes needed to be upgraded as well. A delay occurred following a water pipe burst across Collingwood Street. The delays and the additional works meant that the works cost an additional \$70,879.56.
3. The Chief Executive's delegations allows approved over-expenditure up to 20% above budgeted expenditure greater than \$250,000, but less than \$1 million. The over-expenditure for this project is 24% and requires approval from the Council.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) Approve over-expenditure of \$70,879.56 for the water renewal works undertaken on the intersection of Collingwood Street and Clifford Road, Eltham to be funded through water reserves.

Kupu Whakamārama / Background

4. For some time the Council had been experiencing issues and received a number of complaints about the Collingwood Street and Clifford Road intersection in Eltham. The intersection is a main access route for heavy traffic servicing the industries in the area. Following several attempts using conventional methods to repair the intersection it was decided to strengthen the road with concrete. Sealing the road with concrete would ensure the road was more resilient.

5. Since some of the water pipes and valves were installed as early as 1920, Council officers planned to upgrade the water infrastructure under the road. This would lessen the risk of having to dig the road up again to repair or upgrade water infrastructure. Based on estimates, \$300,000 was budgeted for the water renewal upgrades.
6. During works on the water infrastructure, it was discovered that other valves and pipes needed replacement and a variation of \$20,000 was added to the budget. A further delay was caused by a burst pipe across Collingwood Street and the planned water shutdown had to be cancelled. Rescheduling the shutdown to accommodate local industries delayed the works for an additional month. The delays and the additional works meant that the works cost a further \$70,879.56.
7. The Chief Executive's delegations allows approved over-expenditure up to 20% above budgeted expenditure greater than \$250,000 but less than \$1 million. The over-expenditure for this project is 24% and requires approval from the Council. The works have been completed and the approval of over-expenditure is retrospective. It is proposed that the over-expenditure of \$70,879.56 be funded through water reserves, which will have no direct impact on the general rates.
8. This report seeks Council's approval of over-expenditure of \$70,879.56 for the water renewal works.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

9. Option 1 – Approve over-expenditure of \$70,879.56 for the water renewal works undertaken on the intersection of Collingwood Street and Clifford Road, Eltham. Preferred option.
10. Option 2 – Does not approve the over-expenditure of \$70,879.56 for the water renewal works undertaken on the intersection of Collingwood Street and Clifford Road, Eltham

Risks

11. If the Council does not approve the over-expenditure, the budget allocated for urban water supply reticulation renewals will need to be decreased by \$70,879.56. There is a risk that this will impact other critical water renewals that need to be undertaken during the 2024/25 financial year.
12. Not completing the water renewal works prior to concreting of the intersection could have been a greater risk for the Council. Concreting the intersection was a more expensive option following unsuccessful conventional methods. Any water renewals works at this intersection will cost considerably more.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

13. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	The decision to approve over-expenditure from water reserves will have a minimal impact on residents and ratepayers.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	The decision to approve over-expenditure does not impact the Council’s ability to achieve their stated levels of service. The concreting of the intersection allowed Council to improve the intersection and meet their levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The Council received numerous complaints about the condition of the intersection prior to concreting. There is no evidence that approving over-expenditure for works has generated wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	The additional works required to renew the water infrastructure has meant that the budget is 24% over the original estimate.
Reversible	The degree to which the decision or proposal is reversible.	Once the over-expenditure has been approved the decision cannot be reversed.
Environment	The degree of impact the decision will have on the environment.	The decision to approve over-expenditure does not have an impact on the environment. However ensuring that water infrastructure is upgraded to prevent leakages and breakages

Criteria	Measure	Assessment
		has a positive impact on the environment.

14. In terms of the Council’s Significance and Engagement Policy this matter is of low significance and the community will be informed through minutes.

Legislative Considerations

15. The Chief Executive’s delegations allows approved over-expenditure up to 20% above budgeted expenditure greater than \$250,000 but less than \$1 million. The over-expenditure for this project is 24% and requires approval from the Council. The works have been completed and the approval of over-expenditure is retrospective.

Financial/Budget Considerations

16. This report proposes that the over-expenditure of \$70,879.56 be funded through water reserves, which will have no direct impact on the general rates.

Environmental Sustainability

17. The decision to approve over-expenditure does not have an impact on the environment. However, ensuring that water infrastructure is upgraded to prevent leakage and breakage has a positive impact on the environment.
18. Carrying out the water infrastructure renewals prior to the intersection being concreted will lessen the risk of Council having to cut through the concrete afterwards to replace the water infrastructure.

Consistency with Plans/Policies/Community Outcomes

19. Nothing in this report is inconsistent with any Council policy, plan or strategy. The matter contributes to Council’s community outcomes Mana Mauri/cultural well-being, Mana Tangata/social well-being, Mana Oranga/economic well-being, and Mana Taiao/environmental well-being.

Consideration for Iwi/Māori

20. Water is a precious taonga for Māori. Upgrading and renewing water infrastructure reduces the risk of water leakage and losses and ensures the Council are not extracting excess water from water ways.

Whakakapia / Conclusion

21. This report seeks Council’s approval of over-expenditure of \$70,879.56 for the water renewal works undertaken on the Clifford Road and Collingwood Street intersection in Eltham.



Christian Roy

**Kaihautū Rautaki Rawa Pūhanga /
Strategic Assets Manager**

7



[Seen by]

Herbert Denton

**Kaiarataki Ratonga Pūhanga /
Group Manager Infrastructure**

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

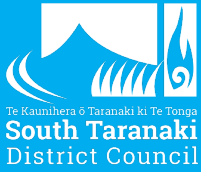
THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Report: Project Tukau – Indicative Business Case 2. Confirmation of minutes – Ordinary Council held on 24 June 2024 3. Receipt of minutes – Risk and Assurance Committee held on 3 July 2024 4. Receipt of minutes – Extraordinary Risk and Assurance Committee held on 22 July 2024	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	To protect information which if public would unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information (s 7(2)(b)).
2, 3 and 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).



Karakia

9. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te
tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

Draw on, draw on,

Draw on the supreme sacredness

*To clear, to free the heart, the body and the
spirit of mankind*

To be clear, will be clear, yes is cleared.

Deeply in peace!