

Rārangi Take o Te Komiti Rei-Hana a-Rohe

District Licensing Committee Agenda

Thursday 30 January 2025, 10 am Southern Lounge, TSB Hub, Hāwera





Pūrongo Whaitikanga **Governance Information**

Ngā Mema o te Komiti / Committee Members



Steffy Mackay Chairperson



Celine Filbee Deputy Chairperson



Brian Rook Councillor



Neil Volzke *Member*

Apatono / Delegations

- The District Licensing Committee decides on applications for:
 - New and renewed licences and managers' certificates;
 - Temporary authorities and temporary licences;
 - · Variation of licences; and
 - Most enforcement action for special licences

He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff. If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



District Licensing Committee

Thursday 30 January 2025 10 am

- 1. Karakia
- 2. Matakore / Apologies
- 3. Tauākī Whakarika / Declarations of Interest
- 4. Time Schedule

Time	Schedule	Relevant Appendices			
10.00 am	Welcome – District Licensing Committee				
	Chair				
10.10 am	Declaration/Overview - Chair				
10.15 am	Opening Submission – South Taranaki	Appendix 1			
	Darts Association				
10.30 am	Presentation of case – Licensing Inspector	Appendix 3			
11.00 am	Closing Submissions				
11.15 am	Applicants right of reply				
11.30 am	Final Questions – District Licencing				
	Committee				
11.45 am	Hearing Closes				
	Meeting adjourned				
12.00 pm	Deliberations				

Times listed above are subject to change.

5. Appendices

5.1	Appendix 1: Application	Page 8
5.2		_
5.3	Appendix 3: Licensing Inspector	Page 35
5.4	Appendix 4: Reports from reporting agencies	Page 43

6. Karakia



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia uruuru mai ā-hauora, (Fill me with vitality) ā-haukaha, ā-hau māia) strength and bravery)

Ki runga Above
Ki raro Below
Ki roto Inwards
Ki waho Outwards

Rire rire hau The winds blow & bind us

Paimārire Peace be with us.



2. Matakore / Apologies



Ngā Whakaputanga **Declarations of Interest**

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

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The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.

Completed sections

Renewal Alcohol Licence request summary

Club licence

South Taranaki District Council

Renewal due date: 25 May 2024

Company name: South Taranaki Darts Association

Club Licence nature of business: Club: sports

Agency: South Taranaki District Council

Application number: ALC-989 Submitted date: 10 April 2024 Submitted by: Nic Southorn Application status: Submitted Amount to pay: \$529.00

Applicant details

NZBN:

Company name: South Taranaki Darts Association

Company type: Private company Entity type: Incorporated Society

Address: 51 Egmont Street, RD 29/Kaponga, Haw

Application contact person

Name: Nic Southorn

Email address: Phone number:

Preferred method for contact: Email

Type of licence and council details

Your council: South Taranaki District Council New or renewal application: Renewal

Club Licence

Type of premises: Class 3 - fewer than 250 members (18 years and over) for example bowling or bridge club

Enforcements: None

Business details

Directors/Shareholders:

Nic Southorn na na

Directors' details

Nic Southorn

Date of birth:
Place of Birth:
Role: President

Criminal convictions

Any criminal convictions: No

Capital

Authorised capital: \$1,000.00 Paid up capital: \$1,000.00

Club secretary

Club secretary name: Nic Southorn

Email address: Phone number:

Club membership

Total number of members: 100 Members under 18 years: 10

General nature of business

Club Licence nature of business: Club: sports

Business principal purpose: To play darts

Other goods and services: No

Experience and training: Qualified duty manager onsite

Id anyone under 25.

Do not serve to intoxicated members

Social media

Account: None

Club licence premises details

Existing licence number: 35/CL/001/2021

Renewal due date: 25 May 2024

Premises name: No

Premises address: 51 Egmont Street, RD 29/Kaponga, Hawera, 4679, NZ

Conditional construction work: No

Ownership

Own premises: Yes

Food and beverages

Food registration number: std000128

Mains water access: Yes

Safe drinking water availability: at the bar Share premises with another club: No

Club licence amenity and good order

Neighbours

Public and residential neighbours: library kaponga pub

Music and entertainment

Music equipment and entertainment events: radio

Advertising

Advertising details: none - word of mouth - flyers

Conduct

Neighbour complaints or no issues

Police CPO:

ARLA appearance: no

Licence hours

Club licence hours

Latest hour: 2:00am or earlier

Days and times: Monday to Sunday 9.00am to 12.00am (midnight)

Public Notice

Publication: Local newspaper - advertise in two separate issues

Your workers

Duty manager appointed: Yes

Manager's details

Manager's name: Tracy Leigh Karaitiana Certificate number: 35/CERT/021/2014 Certificate expiry date: 31 March, 2026

Systems and worker training: all bar managers have complete a LCQ

Managing prohibited people: anyone under 25 will be IDed

No service to intoxicated members and guests food and water available at all times the bar is open

Promoting responsible alcohol consumption: free water

Low alcohol beer food available

signage up (host responsibility, no id no service)

Promoting transport options: phone available, car pooling enccouraged

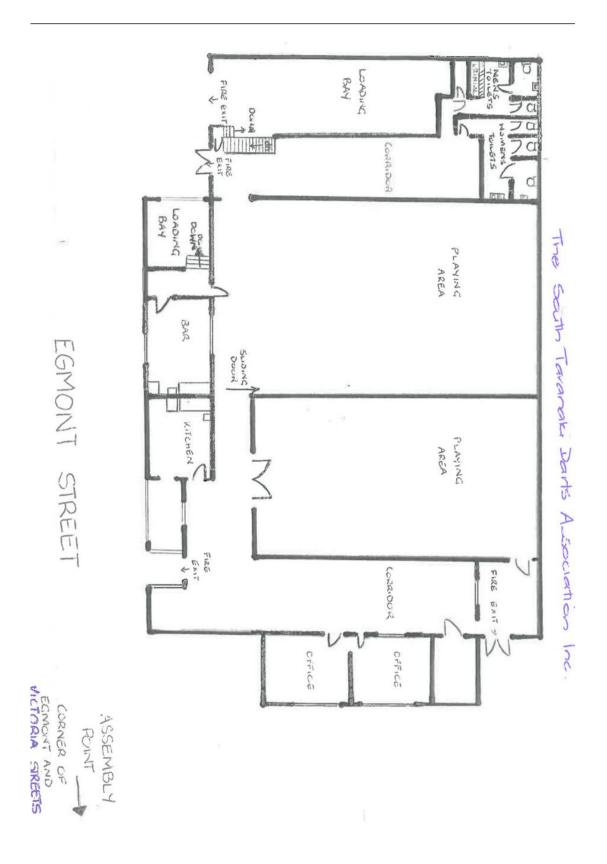
Uploaded documents

Name File Club's floor plan: TS floor plan.pdf Dartscostitution.pdf Club's constitution or rules: Host Responsibility Policy: Dartshost.pdf dartslowalc.pdf Low and non-alcohol drinks menu: Food menu: DARTS Food menu.pdf DARTS visiting.pdf Reciprocal visiting rights for members: Copy of Evacuation Statement: dartsfire.pdf Location Map: DARTS location map.pdf Premises Exterior Photo: OARTS photo.pdf

Declaration details

First name: Nic Last name: Southorn Role/designation: President

True I declare the information provided is true and correct and I understand and accept the terms and conditions of this application.



Constitution Of



Index

Page 3 Name of Organisation Objects of the Association

Page 4 Membership
Registration of players

Page 5 Disqualification, Suspension

Resignations

Page 6 Fees and Levies

Player's registration Fee Life Membership

The Executive - Formation of the Executive

Page 7 Procedures of the Executive

Powers of the Executive Duties of the Secretary

Page 8 Duties of the Treasurer

Bank, Trustees, Auditor and Funds

Page 9 Annual General Meeting

Quorum Proxies Voting

Page 10 Remits

Method of Election of Officers and Executive

Scrutineers

Page 11 Conduct of Annual General Meeting (Agenda, Order of Business, Standing Orders)

General (Accounts and Audit, Patron, Delegates to Taranaki Region 5)

Page 12 Delegates to the NZDC Annual General Meeting

Winding up the Association (Administrative, Funds)

Alterations to the rules Special General Meetings Interpretation of the rules

Other rules

Page 13 Common Seal

Page 14 Sample Team Registration Form

1 NAME OF ORGANISATION

The organisation shall be known as The South Taranaki Darts Association Incorporated, hereinafter referred to as the Association.

1.1 The name STDA shall be synonymous with and have the same intent as the name of the organisation.

2 OBJECTS OF THE ASSOCIATION

- 2.1 To promote and further the sport of darts throughout the Association's areas of control.
- 2.2 To organise and conduct Association Interclub competitions
- 2.3 To be the controlling body of all darts played under the rules of the New Zealand Darts Councils (NZDC) within its area of control.
- 2.4 To organise and conduct annual Elimination competitions for selecting players to proceed to Zone Eliminations and to the New Zealand Championships.
- 2.5 To organise, conduct and participate in Inter-Association tournaments.
- 2.6 To promote and maintain the spirit of sportsmanship in all its competitions and do no such things as may bring the sport of darts into disrepute.
- 2.7 To do all such things for the furtherance of the sport of darts as may be expedient.
- 2.8 The Association is established for the purpose and with the objects expressed in the preceding paragraphs, and all matters incidental thereto, and in full furtherance thereof.
 - The Executive shall, subject to the resolution of the Association in General Meeting, direct, from time to time, such matters therein mentioned, or incidental thereof, and carry out, or take steps to carry out any objects of the Association that may appear expedient.
- 2.9 The income and property of the Association, whencesoever derived, shall be applied solely towards the promotion of the objects of the Association as set forth in these Rules. No portion thereof shall be paid, or transferred directly or indirectly, by way of dividend, bonus, or otherwise by way of profit to members of the Association or the Executive, provided that nothing herein contained shall prevent the payment, in good faith, of remuneration to any officer or servant of the Association or to any member of the Association or to any other person for services rendered to the Association, nor prevent the payment of interest at a rate not exceeding the then prevailing rate on money lent to the Association.

3 MEMBERSHIP

3.1 Application For Membership

Any Dart club, having membership of six (6) or more players shall be eligible to apply for membership of the Association.

- 3.1.1 Every application for membership shall be made on the Association's official application/renewal form, providing such details as required in the application.
- 3.1.2 Such fee as may be prescribed at an Annual General Meeting or Special General Meeting shall accompany the application.
- 3.1.3 The Executive shall have full discretion (subject to these Rules and to any other Rules of the Association for the time being in force) to allow or decline the application.
- 3.1.4 The rights and privileges of each member Club shall be individual to that Club and shall not be transferrable.
- 3.1.5 Any application for membership or renewal thereof must be in the hands of the Secretary of the Association by the 31st March in the season of play.
- 3.1.6 Upon payment of the prescribed fee and admission to the Association, membership shall remain in force until the 31st March following such payment and/or admission, unless sooner revoked for whatever reason.

3.2 Registration of Players

All clubs accepted for membership must furnish the Association with a list of players to be registered for the then current season. Only the Association's official Players Registration Form will be acceptable.

- 3.2.1 The Players Registration Form, duly completed, must be in the hands of the Secretary of the Association by the due date prescribed by the Form.
- 3.2.2 Such fees as may be prescribed at an Annual General Meeting or Special General Meeting must accompany the Players Registration Form.
- 3.2.3 Each player for whom such fees (as referred to in Rule 3.2.2) are paid, in addition to any other fees that may be imposed, shall be eligible to be a registered player in the Association and shall have such rights and privileges as may be made available.
 - If other fees include an NZDC levy, then that registered player shall also be a registered member of the New Zealand Darts Council.
- 3.2.4 The Executive shall have full discretion (subject to these Rules and to any other Rules of the Association for the time being in force) to allow or decline the registration of any player)
- 3.2.5 The rights and privileges of each registered player shall be personal to that player and shall not be transferable
- 3.2.6 A player may be asked to provide proof of age should this be required by the Executive prior to his/her registration.
- 3.2.7 Upon payment of the prescribed fees and acceptance of the registration, such registration of the STDA and the NZDC until the 31st March following such payment and/or registration.

3.3 Disqualification, Suspension, etc.

Any registered player of the Association may be disqualified from taking part in any Association activities if he/she:

- 3.3.1 Persistently commits breaches of the Rules of the Association or the New Zealand Dart Council despite continued warnings. The number of offences and their frequency may determine the extent of such disqualification.
- 3.3.2 Does any act or causes any other person to do any act to bring the sport of darts into disrepute.
- 3.3.3 Carries out or causes any other person to carry out any act of vandalism at any playing venue, or at any accommodation arranged by or on behalf of the Association.
- 3.3.4 Is responsible for or involved in, or causes any other person to be responsible for or involved in any act of violence at any venue or in its immediate vicinity.
- 3.3.5 Is responsible for or involved in, or causes any other person to be responsible for or involved in any act of theft of Association funds or property at any location.
- 3.3.6 Does any act or incites any other person to do any act that causes complaint to be made to the Association by any member of the public or by the police.
- 3.4 Any member committing any of the preceding shall be suspended forthwith pending an enquiry. The suspension shall be confirmed by the President, Vice- President, Secretary and the Treasurer at a meeting specially called for the purpose.
 - 3.4.1 Any registered player shall have the right to be heard in relation to any grounds that may be forwarded in the hearing of the suspension.
 - 3.4.2 Any registered player shall have the right of appeal against any decision made by the officers as aforesaid. This right may be exercise in writing within fourteen (14) days of the execution of suspension.
 - 3.4.3 Any registered player may be expelled from the Association and thereby cease to have such rights and privileges as registered players of the Association enjoy.
 - 3.4.4 The period of the suspension shall depend on the type and severity of the breach committed.
 - 3.4.5 Any of the offences as listed hereon, or within a period of six (6) months after reinstatement, the registered player offends again, he/she may be expelled from the Association. Repetitive breaches over a longer period may also qualify a registered player for expulsion.
 - 3.4.6 Expulsion is a serious matter. The decision shall, therefore, be made by the whole Executive at a meeting specially called for the purpose. The registered player to be expelled shall have the right to attend the meeting and shall have the right to speak.
 - 3.4.7 The expelled player shall have the right of appeal again the decision of the Executive. This right may be exercised in writing within fourteen (14) days of the decision being made known to him/her.
 - 3.4.8 Where any appeal is lodged against the decision to suspend or expel, then the appeal hearing shall be chaired by an independent arbitrator.
 - 3.4.9 The fact the alcohol or drugs may have influenced the registered player into committing the offence shall have no basis in litigation, but will, in fact, invalidate any appeal he./she may wish to lodge.
 - 3.4.10 Any registered player who is suspended or expelled may not participate in any Association activities pending the outcome of any appeal.
 - 3.4.11 Any registered player, who at any time of the alleged offence, or at the time of any hearing relation to any suspension, exclusion or appeal, is under the age of sixteen (16) years, may have a parent or guardian speak in his/her defence mitigation.

3.5 Resignations

3.5.1 Any registered player may resign his/her membership at any time by giving notice in writing, or by verbal direction, to any member of the Executive. Such resignation shall take effect immediately upon receipt and the registered player shall forfeit all rights and privileges of registration. The registered player shall forfeit any payments made to the Association by way of any fees, levies or payment whatsoever.

3.6 Fees and Levies

- 3.6.1 The Team Membership Application fee, as set at the Association Annual General Meeting or Special General Meeting is payable at the time the initial application for membership is made.
- 3.6.2 Each year as at the 1st January, such renewals of membership as may be necessary shall be made by the last day of February following and shall by accompanied by the prescribed fee.
- 3.6.3 Any member team failing to renew its membership as per Rule 3.6.2 shall cease to be a member and thereby forfeit all rights and privileges.

3.7 Players Registration Fee

- 3.7.1 All players, when they apply for registration, shall pay the registration fee as set at the Association Annual General Meeting or Special General Meeting.
- 3.7.2 All players when they apply for registration, shall pay, in addition to the fee as per Rule 3.7.1, such addition fees or levies as may be payable.

3.7.3 Life Membership:

Nominations of Life Membership of the Association may be made at any Annual General or General meeting. Any number of these nominations may be ratified at the next Annual General meeting following the meeting of the nomination.

4 THE EXECUTIVE

4.1 Formation of the Executive

- 4.1.1 The management of the business of the Association and control of its funds and property shall, subject to these Rules. be vested in Executive.
 - 4.1.1 The Executive shall comprise fourteen (14) members consisting of the President, Vice President, Secretary and Treasurer as Officers, together with one (1) Men's selector, Ladies' Selector, 180 Badge Controller, Recorder, Publicity Officer, Fund Raising Co-ordinator and up to four (4) other members, all of who, are elected at the Annual General Meeting of the Association.
 - 4.1.2 The current Executive shall have power to co-opt such further members onto the Committee as it deems necessary to bring the Executive up to the required fourteen (14).
 - 4.1.3 All of the persons elected as per Rule 4.1.2 shall be registered players in the Association.
 - 4.1.4 The whole Executive shall retire from office at each Annual General Meeting, but shall be eligible for re-election subject to any Rules in force regarding such re- election.
 - 4.1.5 Any vacancy occurring on the Executive within the year may be filled by the Executive appointing a person (subject to Rule 4.1.3) to stand in for the unexpired period.
 - 4.1.6 Should more than one person qualify to fill a vacancy on the Executive, then the Executive shall cause a by election to take place with each Executive member having one vote. The person who gains the majority of votes shall be duly elected to fill vacancy.
 - 4.1.7 Any person filling a vacancy as per Rules 4.1.5 or 4.1.6 shall, at the expiry of the current financial year, retire, but shall be eligible for re- election as per Rule 4.1.4.
 - 4.1.8 It shall be the sole discretion of the Executive in power at the time to fill or not fill any vacancy that may occur. The continuing members of the Executive may act, despite vacancies in the Body, provided not less than nine (9) members continue in office.

- 4.1.9 Should any of the four Office positions become vacant, then the following shall apply: The position of President shall be filled by the Vice-President as Acting President until the end of the then current year. The position of the Vice- President may be filled by calling for nominations from the Executive members. Should more than one nomination be received, then an election shall be held and the person with the majority of votes shall be declared to be the Vice- President until the end of the then current year. The positions of the Secretary and Treasurer may be filled as for the position of Vice- President.
- 4.1.10 The incoming Executive shall be elected at each Annual General Meeting by the eligible persons present. Eligible persons are those who qualify under Rule 6.3.

4.2 Procedures of the Executive

- 4.2.1 The Executive shall meet for the dispatch of business at such time and place as it shall determine and shall regulate its own proceedings.
- 4.2.2 Fifty percent of the members of the Executive need to be present at any meeting to constitute a quorum.
- 4.2.3 Any questions arising at any meeting of the Executive shall be decided by a majority vote of the members present. Each member is entitled to one vote. In case of the equality of votes, the President (or person in the chair at the time) shall have the casting vote.

4.3 Powers of the Executive

- 4.3.1 The Executive shall have power to conduct all business matters of the Association but must call a Special General Meeting before selling or purchasing any major assets with the exception of monthly running expenses, and in particular, but without limiting such powers:
 - To pay all charges and expenses, preliminary and incidental to the running of the Association.
 - 2. To respond to any correspondence on behalf of the Association as it thinks fit
 - To make such decisions relating to the running of the Association as it deems necessary.
- 4.3.2 The Executive shall have power to purchase or otherwise acquire for the Association any fixtures, fittings or property as it thinks fit or necessary.
- 4.3.3 The Executive shall have power to ensure that NZDC Rules are adhered to at any completion or tournament conducted by the Association or any member Club of the Association.
- 4.3.4 The Executive shall ensure that minutes are taken of all resolutions and proceedings of official meetings of the Association, of General and Special General Meetings, and the names of the persons present at such meetings. These minutes shall be signed by the Chairperson of the meeting concerned.

4.4 Duties of Secretary and Treasurer

4.4.1 Secretary

- Attend all meetings of the Association, record the minutes and take notes of any matters requiring attention.
- Receive all correspondence and refer all matters to the Executive.
- Respond to any outward correspondence as directed by the Executive.
- 4. Deal with such outward correspondence as directed by the Executive.
- Perform such other duties in relation to the affairs of the Association as may be required by the Executive from time to time.

4.4.2 Treasurer

- Collect all fees, levies and other payments from member clubs and registered players
- Maintain books of accounts and records as necessary.
- 3. Issue receipts for all income.
- Sign all cheques, notes and other instruments drawn by the Association necessary to the proper conduct of its business, and produce other signatures as shall be in accordance with these Rules or resolution passed at the Annual General Meetings.
- Receive all accounts and present them for payment to the Executive at it
- Pay all such accounts that have been passed for payment by the Executive by the due date or as soon as possible after payments are approved.
- Have charge of the cash, securities, and books of accounts and other valuable papers of the Association. Such books and accounts shall be open to all members of the Executive at all times, and at all meetings of the Executive.
- Prepare books and accounts for audit prior to the Annual General Meeting, and present summaries of income and expenditure, together with such explanation as may be necessary at that meeting.
- Perform such other duties in relation to finance and to the affairs of the Association as may be required by the Executive from time to time.

5 BANK, TRUSTEES, AUDITOR AND FUNDS

- 5.1 The Bankers of the Association shall be the Taranaki Savings Bank at its branch in Stratford.
- 5.2 The Trustees for the signing of the cheques, notes or other instruments shall be the Treasurer and one of either the President or the Secretary.
- 5.3 Rules 5.1 and 5.2 shall remain in force until they are amended by a passed remit at an Annual General Meeting, or passed by a majority of two- thirds of the eligible votes at any General Meeting.
- 5.4 All monies received on behalf of the Association shall be paid into the bank accounts for the Association.
 All withdrawal slips and cheques (excluding debits for cheque books and other bank charges) shall be signed as per Rule 5.2.
- 5.5 The auditor for the Association shall be appointed by the Executive to conduct the audit by 30 September each year.
- 5.6 The Executive may take all legal measures and means to raise funds for the continuing liquidity of the Association.
- 5.7 The Executive may take all legal measures and means to raise funds for the purchase of any property, building, fittings and things as it may deem desirable.

6 ANNUAL GENERAL MEETING

An Annual General Meeting shall be held each year on a date fixed by the Executive, but in any case, as soon as possible after the 31st October in any one year.

- 6.1 The business to be conducted at the Annual General Meeting shall comprise the following items:
 - 1. To receive and adopt the President's report
 - 2. To receive and adopt the Financial Report
 - To elect the President, Vice- President, Secretary. Treasurer, Men's Selector, Ladies' Selector, 180 Badge Controller, Recorder, Publicity Officer, Fund Raising Co-ordinator and up to four (4) other Executive members
 - 4. To appoint the auditor
 - 5. To appoint Zone delegates
 - 6. To fix fees and levies and other fees for the coming year
 - 7. To hear remits and resolutions and vote on their passing or otherwise
 - 8. To transact any other business which under these rules should be transacted at an Annual General Meeting
- 6.2 Notice of the Annual General Meeting shall be made by public notice in a newspaper circulating the district of the Association not less than fourteen (14) days before the date appointed for the holding of the meeting.
- 6.3 Every financial and registered player of the Association shall be eligible to attend the Annual General Meeting and be classes as an eligible person.

All eligible persons who attend the Annual General Meeting shall have the right to speak subject to Rule 6.8.2 and 6.8.3 the right to vote on any matter where a vote is required.

Any person who attends the Annual General Meeting and is not an eligible person shall have no voice (except with the permission of the Chair) and shall not have the right to vote.

6.3 Quorum

The quorum for an Annual General Meeting or a Special General Meeting shall be fifteen (15) members.

6.4 Proxies

Any eligible person who is unable to attend the Annual General Meeting may nominate a proxy who must also be an eligible person. Such nominations shall be in writing and in hands of the Secretary prior to the meeting. An attending eligible person may exercise proxy votes on behalf of only one eligible person.

6.5 Voting

6.5.1 At every Annual General Meeting, every eligible person present at that meeting shall be entitled to one vote on any issue that may require resolution, provided that nothing in this Rule shall limit the exercise of proxy votes within the confines of these Rules. In the event of equality of votes, the sitting President, or Chairperson, shall have the casting vote.

6.5.2 Subject to the provisions of this Rule, every question submitted to a meeting shall be decided in the first instance on the voices, and a declaration of the Chairperson that a resolution has been carried or lost on the voices. An entry in the minute book to the effect shall be conclusive unless two or more eligible persons present and entitled to vote demand a show of hands of eligible persons. In this event, the Chairperson shall call for a show of hands and will then declare the resolution carried or lost on the show of hands or may demand that the question be resolved by secret ballot of the eligible persons. A secret ballot will then be conducted and at the completion of the ballot, the Chairperson shall declare the resolution carried or lost as recorded in the ballot. In any case, whichever the method used to determine the result, an entry of the method and the result must be made in the minute book.

6.6 Remits

Remits or Notices of Motion will be presented at the General Meeting prior to the Annual or Special General Meeting. Copies of all remits will be sent to each Club not less than fourteen (14) days prior to the advertised date of the Annual or Special General Meeting. All remit and notices of motion must be proposed and seconded by current financial members of the Association.

6.7 Method of Election of Officers and Executive

- 6.7.1 Elections shall only be conducted in accordance with these Rules.
- 6.7.2 Nominations shall be called for the position to be filled. Each such nomination, to be valid, shall have a seconder
- 6.7.3 Where only one nomination is received for the positions of President, Vice- President, Secretary and Treasurer, then that nominee shall be duly elected. Where only one nomination is received for the positions of Men's Selector, Ladies' Selector, 180 Badge Controller, Recorder and Games Controller than that nominee shall be duly elected.
- 6.7.4 Where more than one nomination is received for the positions as in Rule 6.7.3, then a secret ballot shall be conducted to determine who shall hold that position.
- 6.7.5 Unless not standing for re-election, the President shall vacate the Chair, and nomination for that position shall be called by the Secretary. The President may resume the Chair once elected.
- 6.7.6 Each eligible person shall be entitled to one vote in addition to any proxy vote he/she may carry. Each eligible person shall vote for one nominee only for each of the positions as necessary. The nominee with the highest number of votes shall be duly elected.
- 6.7.7 Where up to 5 nominations are received to fill the positions of other Executive members, then those nominees shall be duly elected.
- 6.7.8 Where more than 5 nominations are received, then a secret ballot shall be conducted to determine who shall hold the five positions available.
- 6.7.9 Each eligible person shall have 1 voting paper (in addition to 1 extra voting paper if a proxy vote is to be exercised) on which the voter shall mark the names of up to 5 nominees for whom he/she wishes to vote. The nominees with the highest number of votes shall be duly elected.
- 6.7.10 Any voting paper on which more than the required number of names are marker be deemed invalid and shall not count.

6.7.11 Scrutineers

Two or more scrutineers shall be appointed by the President or Chairperson as the case may be, on the nomination of any eligible person. The scrutineers shall count the votes as cast in accordance with Rule 6.7.4 and 6.7.8. The scrutineers appointed shall elect a leader who shall make all the necessary communications with the President or Chairperson as the case may be.

6.8 Conduct of the Annual General Meeting

6.8.1 Agenda

Before any Annual General Meeting shall be held, an Agenda, approved by the President, shall be formulated. All eligible persons attending the meeting shall have access to the agenda during the course of the meeting.

6.8.2 Order of Business

The President or Chairperson as the case may be shall have the sole discretion on the running of the meeting and on the order of business in the agenda, any eligible person may move a resolution to bring forward, defer or cancel any matter on the agenda. The resolution, being seconded shall be put to the vote and a two-thirds majority in favour of the resolution shall be binding on the chairperson.

6.8.3 Standing Orders

Where any eligible person moves a resolution and it is seconded, then the mover may have up to three minutes to present his/her case. Any number of speakers for or against the resolution may be heard. These speakers may have up to two minutes to speak. One of the speakers for the resolution must be the seconder. After a speaker has been heard, the mover may have up to two minutes to exercise the right of reply. Only one speaker may have the floor at any one time.

The only time another eligible person may interrupt a standing speaker is to move a point of Order. This is requires no Seconder, and the mover shall state his/her case immediately. He/she shall then await the decision of the Chairperson, either for or against the Point of Order.

Any eligible person may move amendment to any resolution being considered, prior to the resolution being put to the vote. This Rule shall also apply to the amendment and the amendment shall be fully completed before either the original resolution or the amended resolution is put to the vote.

7 GENERAL

7.1 Accounts and Audit

- 7.1.1 The Executive shall ensure that true accounts are kept of the money received and expended by the Association.
- 7.1.2 The books of Accounts shall be kept in such place deemed fit by the Executive.
- 7.1.3 The books of Accounts shall be available for inspection by any eligible person, provided sufficient notice of the intended inspection is given to the Treasurer.
- 7.1.4 The Accounts shall be made up to and including the 31st of October each year. Such accounts, with all vouchers, receipts and all books kept by the Association, together with the Balance Sheet, shall be submitted to the Auditor at any time as the Executive shall direct.

7.2 Patron

The Patron of the South Taranaki Darts Association Incorporated shall be appointed on nomination at the Annual General Meeting.

7.3 Delegates to Taranaki Zone

The Delegates to attend the Taranaki Zone Meeting shall be appointed at the Annual General Meeting.

7.4 Delegates to the NZDC AGM

The Delegates to the NZDC AGM shall be the President, plus such other person or persons as shall be nominated as observers. In the event of this Officer being unable to attend, then the Executive shall nominate and if necessary, elect another person from the Executive, who shall attend in the President's stead.

7.5 Winding up of the Association

7.5.1 Administrative

The Association shall be wound up voluntarily if an Annual General Meeting, or Special General Meeting is called for the purpose, passes a resolution to that effect, and the resolution is confirmed at subsequent Special General Meeting called specifically for that purpose.

The subsequent meeting referred to in the above paragraph shall be held no sooner than 30 days after the initial resolution was passed.

7.5.2 Funds

Any funds remaining in any bank accounts held by the Association, or any cash, notes or other instruments held by the Association shall be held in a secure place pending a resolution as to their disposition at the subsequent meeting referred to in Rule 7.5.1.

7.6 Alterations to these Rules

Any Rules set forth herein may be altered, added to or deleted at any Annual General Meeting or Special General Meeting of the Association, provided that any such alteration, addition, variation, amendment or deletion shall be passed by a majority of two-thirds of the eligible votes present at such meeting.

7.7 Special General Meetings

At the instigation of the sitting Executive, or at the written request, signed by no fewer than 3 member Clubs, and the Association shall call a Special General Meeting to discuss some matter of business which cannot be held to the next Annual General Meeting.

- 7.7.1 Notice of the Special General Meeting shall be made in accordance with the Rules for the Annual General Meeting.
- 7.7.2 All of the rules relating to the conduct of the Annual General Meeting shall apply to the conduct of any Special General Meeting and those Rules shall read together with this Rule and deemed to be part of it, and the word 'Special' shall be read in the place of the word 'Annual' whosesoever it may appear.

7.8 Interpretation of Rules

Should any doubt arise as to the construction or interpretation of any of the Rules in this document, the decision of the Executive in power shall be conclusive and binding on the Association, provided that such decisions are recorded in the minute book.

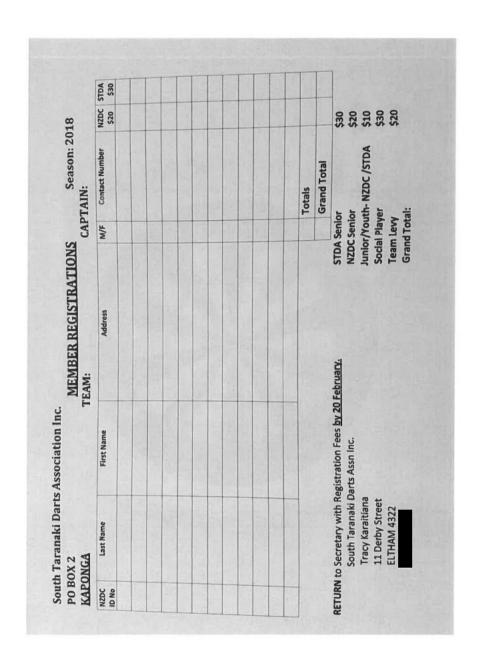
7.9 Other Rules

Other Rules, as passed at any Annual General Meeting or Special General Meeting, which may be attached to this constitution, shall be deemed to be part of and read in conjunction with this constitution.

7.10 Common Seal

The Association shall have a common seal which shall be kept in the custody of the Secretary or such other person as the executive may, from time to time determine. It shall be affixed to any instrument or document only by the authority of a resolution of the Executive and each impression of the seal shall be valid only if affixed in the presence of the President and Vice-President and, in addition by two other members if the Executive, all of whom shall indicate their presence by signing across the seal.

Copy of the Registration Form



The South Taranaki Parts Association Inc. Host Responsibility Policy.

The President and Committee welcome you to our Club. Our policy is to provide for our members, their guests and those visiting from affiliated clubs, a friendly, comfortable and safe environment where alcohol will be served responsibly.

- We have available at all times Pies, Chicken Nuggets / Tenders, Fish Bites, Burgers, Club /Toasted sandwiches and Hot chips. A range of non-alcoholic drinks (Coke, Sprite, L&P, Diet and Zero, Ginger Beer, G Force, Tea, Coffee and Bottled water). Low alcohol beverages, Light Ice, Amstel Light and DB Export citrus.
- Our bar staff are required to ask for evidence of age from anyone they suspect is a
 minor. Suitable identification being only a current New Zealand driver's licence,
 any current Passport or a HANZ 18+ card. If one of these 3 cannot be produced
 than service will be refused.
- Don't drink and drive. Choose a designated or sober driver. A telephone is
 available at the bar with a list of alternative transport options. There are also
 alternative transport options displayed on notice boards throughout our club. Our
 bar manager will ensure you get home safely. Designated drivers and Bus drivers
 are welcome to free Tea, Coffee, Water and Juice.
- Our bar manager/s, staff and committee are monitoring members and guests and communicate with each other to prevent anyone becoming intoxicated by slowing down or stopping service and offering food and non-alcoholic beverages.
- Intoxicated persons are <u>NOT</u> permitted to be served alcohol, remain on or enter our premises.
- We <u>DO NOT</u> engage in alcohol promotions. We do however promote <u>LOW</u> and <u>NON</u> alcoholic beverages by way of signage, pricing and giveaways.
- Our Manager/s are encouraged to attend Host responsibility courses.
- Signs and posters relating to Minors, Intoxication and Drink Driving are displayed throughout our premises. Please read and take notice of them. We want your time here to be pleasant and enjoyable. We want you to reach home safely and we want to welcome you back.

Low alcohol menu

Amstel light

Export citrus 2.5

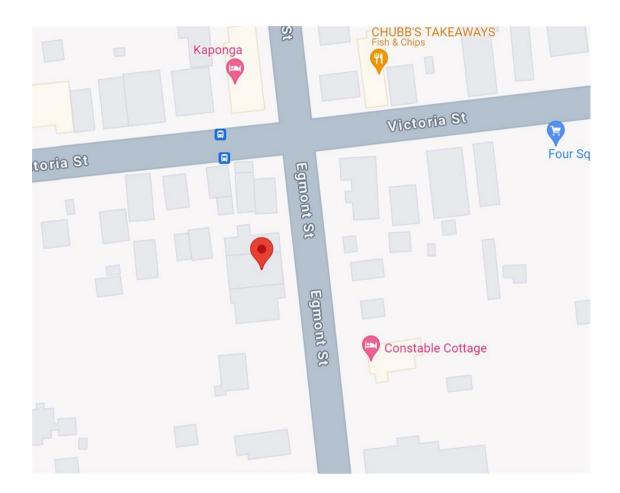
Export zero

Food menu

Pies

Pizzas

Sausge rolls





FIRE EVACUATION SCHEME STATEMENT

Premises:	S	wth -	Talan	alei (Darte	5 /	Associal	100		
Address:	_5	Si Egmont Street Kaponga								
Applicant Name	Vic Southorn									
Contact Person	: <u>N</u> u	- Sou	athorn		•					
Phone Number:	:									
E-mail address:	Sta	<u>datre</u>	asure	<i>s</i> @ho	tma	<u>11. c</u>	0M			
On/Off/Club Lic	ence Number	:								
	NEW APP	LICATION	N	[3	REN	NEWAL APP	LICATION		
I HEREBY ST	The building section 76 of undertaken a Fire and Eme	has an a the Fire t interva	approved and Eme Is not exc Z	rgency	New Ze	aland	Act 2017. A	nd; Evacua	ations have	been
	YES		NO							
Or 🔟	The building is not required to have an approved evacuation scheme due to its occupancy and use, but it has a written evacuation procedure, clear signage and otherwise meets the requirements of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018									
	YES		NO							
And	Hand operate NZS4503:200	_	nting equ	ipment,	if insta	lled, h	as be service	d in accord	dance to	
	YES		NO		N/A					
Dated:		10.	4.20	24		_				
Signed by the Li	icensee:	Ŋ	lathor.	<u> </u>		_				
Print Name:		Nic	Son	thorn		_				

Fire Evacuation Scheme Statement



PLEASE READ CAREFULLY

Before any alcohol licence can be determined or renewed, licensed premises must indicate it has an Evacuation Scheme for public safety which meets the requirements of Section 76 of the Fire and Emergency New Zealand Act 2017, or that the premises are exempt.

In order to do this, all applications will be forwarded to Fire and Emergency NZ. Please ensure the Fire Evacuation Scheme is up to date and the necessary evacuations have been carried out. Fire and Emergency NZ can object to an application if such evacuations have not been completed.

If an applicant is unsure if evacuations have been carried out or have any queries regarding their Fire Evacuation Scheme, please contact the Fire and Emergency Taranaki Risk Reduction team (details below).

Please note that even if your premises are not required to have an approved Fire Evacuation Scheme, there must be an evacuation plan/procedure in place for the building. Please be aware Fire and Emergency NZ may visit to check that a procedure is in place.

Your contact with Fire and Emergency New Zealand is:

Fire and Emergency Taranaki Risk Reduction team,

Phone:

06 3513930

Email:

RiskReductionTaranaki@fireandemergency.nz

Regulations:

http://legislation.govt.nz/regulation/public/2018/0096/latest/whole.html#LMS46394

Act:

http://legislation.govt.nz/act/public/2017/0017/latest/whole.html#DLM6678644

No formal visiting rights

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District Licensing Committee - Appendices

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removal and lawn mowing. Phone 0210312411 Sth Taranaki

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time for Winter, 'Rubbish 047. Smaller size wood requests welcome.

> FIREWOOD - Mac 6m3 \$600.00 -Pine 6m3 \$480.00 includes delivery to Hawera, Manaia, Normanby Areas. Other areas may incure a small freight cost. Winz quotes available. Phone Andy AB & DM Sybrandy Contracting Ltd- 0274 45

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SCREENED Topsoil suitable for Lawns, Gardens, Tennis Courts etc. collect or can be delivered. Phone Andy AB & DM Sybrandy Contracting Ltd 0274 45 6464.

Livestock

BULL HIRE

YLG jersey bulls. Ph 06 762 8058 or 0274 415 935

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of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

This is the only publication of this notice.

Public Notices

Public notice for application for Club Licence

Section 101, Sale and Supply of Alcohol Act 2012 South Taranaki Darts Association, 51 Egmont Street, RD 29/Kaponga, Hawera, 4679, NZ has made application to the South Taranaki District Licensing Committee for

the renewal of a CLUB licence in respect of the premises situated at 51 Street. Eamont 29/Kaponga, Hawera, 4679 and known as South Taranaki Darts Association.

The general nature of the business conducted (or to be conducted) under the licence is Club: Sports.

The days on which and the hours during which alcohol is (or is intended to be) sold under the licence are: Monday to Sunday, 9.00 am to 12.00 am (midnight).

The application may be inspected during ordinary office hours at the office of the South Taranaki District Licensing Committee at 105/109 Albion Street. Hawera, 4610.

Any person who is entitled to object and who wishes to object to the issue of the licence may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the South Taranaki District Licensing Committee at:

The Secretary, South Taranaki District Licensing Committee, Private Bag 902. Hawera, 4640.

No objection to the renewal

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OR code, or text

To apply, scan the

Inspectors Report

Sale and Supply of Alcohol Act 2012



To The District Licensing Committee

From Samuel Geers – Licensing Inspector

Date 01 November 2024

Subject Application for Club Licence

Applicant Name The South Taranaki Darts Association Incorporated

EXECUTIVE SUMMARY

A renewal application for a Club Licence was received by the South Taranaki District Licensing Committee on the 10 April 2024.

Nicholas Southorn completed the application while he was still president of the South Taranaki Darts Association.

The current licence was due to expire on 25 May 2024.

Notification requirements were not met within the timeframe as set out in section 101 of the Act.

Tracy Karaitiana who was listed as the Duty Manager in the application rang the Council to complain that her name had been listed in the application as the Duty Manager on 5 June 2024. In correspondence with Ms Karaitiana, she states she left her position as Duty Manager sometime in 2022.

On 6 June 2024 the Inspector emailed Mr Southorn asking if he has a manager to replace Ms Karaitiana. Aroha Campbell responded to the email stating that she would be once she got her manager's certificate.

Ms Campbell applied for her Duty Manager Certificate on 24 January 2024. Ms Campbell had a managers interview with the inspector on 11 June 2024. The application was adjourned by the District Licensing Committee for 6 months to allow Ms Campbell to obtain experience under the supervision of a certified manager.

On 11 June 2024 the Inspector emailed Ms Karaitiana to ask who the Secretary of the club is and if a Duty Manager has been appointed. Ms Karaitiana replied that at the time she stopped being a Duty Manager at the South Taranaki Darts the secretary was Amy Adams and the current secretary is Tiana Kauika. Ms Karaitiana also stated that Aroha Cambell is the bar manager.

ŀ

It is a requirement of the holder of a club licence to at all times have a secretary and to notify the licensing committee within 10 working days of the appointment of a new secretary (Section 61, Sale and Supply of Alcohol Act 2012).

On 29 August 2024 Trent Hita emailed Cory Tito (Quality Assurance Officer). Mr Hita is the new president of South Taranaki Darts Association.

Mr Hita apologies on behalf of the association and wants to know how to move forward with the application. Mr Hita has arranged with Ms Karaitiana for her to be the certified duty manager for the Association again.

Mr Hita published a public notification in the South Taranaki Star on 12 August 2024.

On 18 October the notification period ended, and the inspector was able to write their report for the District Licensing Committee.

No opposition or concerns have been raised by any of the reporting agencies.

APPLICATION

This is a renewal application for a Club Licence.

The general nature of the business conducted under the licence is a darts club.

The following certificated managers are employed at the licensed premises: Tracy Leigh Karaitiana (35/CERT/021/2014) Expiry: 31/03/2026

There is no objection to the goods and/or services that the applicant is engaged in with relation to the principal activity of the club.

APPLICANT

The applicant is a Incorporated Society: The South Taranaki Darts Association Incorporated

The contact for the premises is: Trent Hita 027 558 4594

The applicant is aware of its responsibilities under the Sale and Supply of Alcohol Act 2012.

PREMISES

The premises are situated at: 51 Egmont Street, Kaponga

The principal entrance is accessed from Egmont Street.

The premises trades as: South Taranaki Darts Association

The applicant owns the premises.

There is no opposition to the design and layout of the premises.

CRITERIA FOR CLUB LICENCE

(a) Object of the Act:

The applicant proposes to conduct the sale, supply and consumption of alcohol in a safe and responsible manner.

(b) Suitability of applicant:

The inspector holds concerns to the suitability of the applicant due to the lack of certified duty managers being appointed. Ms Karaitiana stopped being manager at some time in 2022 until being reappointed in late August. **The period that there has been no duty manager is not a strong indicator of suitability.**

(c) Local Alcohol Policy:

South Taranaki District Council does not have a current Local Alcohol Policy.

(d) Days and hours:

Monday to Sunday 9.00am to 12.00am (midnight).

I consider the days and hours applied for appropriate

(e) Design and layout:

Exits are clear and signage is visible. The building meets the design and layout requirements.

(f) Sale of goods/services:

The applicant is not engaged in the sale or supply of any goods or services other than the sale of alcohol and food.

(g) Amenity and good order:

There is no reason to believe that the amenity and good order of the locality would be likely to be reduced, to more than a minor extent, by the effects of the issue of the licence. There is no reason to believe that the issue of this licence will disadvantage any neighboring landowner or occupier.

(h) Compliance:

It has been confirmed by the applicant that **one** manager is currently employed. There have been breaches of the Act from the sale of alcohol without an appointed manager.

The applicant appears to have minimum systems, staff, and training to comply with the law.

OBJECTIONS

The application was publicly notified in the South Taranaki Star on 12/09/2024.

No objections have been received following the public notification.

REPORTS

Police have not reported opposition to the application.

The Medical Officer of Health has not reported opposition to the application.

The Inspector opposes the application.

CONDITIONS

The renewal application seeks a change in the licensing hour to: Monday to Sunday 9.00am to 12.00am (midnight).

The areas of the premises to be designated as undesignated are: whole premises

The conditions sought are consistent with the style of licence sought.

RECOMMENDATION

As licensing inspector, I **oppose** the application made by The South Taranaki Darts Association Incorporated.

Yours faithfully

Samuel Geers

Environmental Health Officer

Sam Geers

From: Sam Geers

Sent: Tuesday, 11 June 2024 12:38 pm

To: Nicholas Southorn

Subject: FW: South Taranaki Darts Association PRCL001/2017 - Bar Manager

Hi Nic,

Just wondering who is the current secretary of the club? Also who is your appointed Duty Manager?

Regards,

Sam Geers

Environmental Health Officer

From:

Sent: Thursday, June 6, 2024 3:59 PM
To: Sam Geers <Sam.Geers@STDC.govt.nz>

Subject: Re: South Taranaki Darts Association PRCL001/2017 - Bar Manager

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This is not nic its aroha and we will once my manager licence has been sorted out

From: Sam Geers <<u>Sam.Geers@STDC.govt.nz</u>> Sent: Wednesday, 5 June 2024 11:17 am

Subject: FW: South Taranaki Darts Association PRCL001/2017 - Bar Manager

Hi Nic,

Do you have a Duty Manager to fill in the space on your application?

Kind regards,

Sam Geers

Environmental Health Officer

Sam Geers

From:

Sent: Tuesday, 11 June 2024 4:31 pm

To: Sam Geers

Subject: Re: No longer manager at South Taranaki Darts Assn

Follow Up Flag: Follow up Flag Status: Flagged

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Hi Sam

I stopped being manager in 2022 before my operation. The secretary at the time was Amy Adams. The secretary now is Tiana Kauika. Nic Southorn made Aroha Washer/ Campbell bar manager apparently she has a licence, i beg to differ as it's not up on the wall like they're supposed to be.

Nga Mihi

Tracy Karaitiana

On Tue, 11 Jun 2024, 12:39 pm Sam Geers, < Sam.Geers@stdc.govt.nz > wrote:

Hi Tracy,

So to confirm you have not been a duty manager for at least the last year and a half?

Do you know who the secretary of the club is?

Do you know of anyone else who has been the duty manager lately?

Kind regards,

Sam Geers

Environmental Health Officer

From: Tracy Karaitiana

Sent: Thursday, June 6, 2024 4:21 PM
To: Sam Geers <Sam.Geers@STDC.govt.nz>

Subject: Re: No longer manager at South Taranaki Darts Assn

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Hi Sam,

I left in 2022, i trained 2 guys Zeak Linwood and Trent Hita before i left, both who turned down getting their licenses for some reason or another. Nic Southorns partner done the course and was supposed to get her license. I don't know what happened there either. Now Nic has resigned from president and there are alot of things that haven't been done, ie financial audit for incorporated society, gst and bar manager. It's not upto me to change addresses ect... it's the secretary that's supposed to inform the liquor licensing about these things. I just stumbled across this yesterday when i was making enquiries. Not happy that my license was allowed to be used without my knowledge.

Nga Mihi

Tracy Karaitiana

On Thu, 6 Jun 2024, 4:03 pm Sam Geers, <<u>Sam.Geers@stdc.govt.nz</u>> wrote:

Hi Tracy,

I am a liquor licensing inspector for South Taranaki District Council.

I know your name has been listed as the Duty Manager without your knowledge.

Can you please tell me when you stopped being a Duty Manager for the club?

Kind regards,



Sam Geers

Environmental Health Officer

Te Kaunihera ō Taranaki ki Te Tonga | South Taranaki District Council

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Cory Tito

From: STILTON, Andrew <Andrew.Stilton@police.govt.nz>

Sent: Thursday, 23 May 2024 7:23 am

To: regservices

Subject: FW: [EXTERNAL] Renewal Club Licence - South Taranaki Darts Association -

PRCL001/2017 - due 13 June 2024

Attachments: South Taranaki Darts Association_ALC-989 Complete.pdf

Categories: Fiona

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Police have no issues with this application

From: ZIMMERMAN, Glenda < Glenda. Zimmerman@police.govt.nz>

Sent: Wednesday, 22 May 2024 9:10 AM

To: STILTON, Andrew < Andrew. Stilton@police.govt.nz>

Subject: FW: [EXTERNAL] Renewal Club Licence - South Taranaki Darts Association - PRCL001/2017 - due 13 June

2024

Morena Andrew

Police have no objections to this application.

Glenda Zimmerman | SSO|

Stratford Police | 41-43 Miranda Street | PO Box 69 | DX NA95010

Stratford

Email: glenda.zimmerman@police.govt.nz

From: regservices < regservices@STDC.govt.nz > Sent: Wednesday, 22 May 2024 8:57 AM

To: ZIMMERMAN, Glenda <Glenda.Zimmerman@police.govt.nz>

Cc: Sam Geers < Sam.Geers@STDC.govt.nz>

Subject: [EXTERNAL] Renewal Club Licence - South Taranaki Darts Association - PRCL001/2017 - due 13 June 2024

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Good morning Glenda

Please find attached for your review the renewal **Club Licence** for South Taranaki Darts Association. This is due by **13 June 2024**.

Kind regards,

Fiona Walker

Kaitātari Tautoko Whakamōhiohio | Technical Support Officer



Te Kaunihera ō Taranaki ki Te Tonga | South Taranaki District Council 105-111 Albion Street | Private Bag 902, Hāwera 4640, NZ Waea/Phone: +64 6 278 0555 | 0800 111 323 | www.southtaranaki.com

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Cory Tito

Risk Reduction Taranaki < RiskReductionTaranaki@fireandemergency.nz > From:

Sent: Thursday, 23 May 2024 9:39 am

regservices To:

RE: Renewal Club Licence for South Taranaki Darts Association PRCL001/2017 Subject:

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Hi Fiona,

No objections from FENZ.

Nga mihi

Nathan Jones

Advisor Risk Reduction



Taranaki District

M: 0275591011

nathan.jones2@fireandemergency.nz

www.fireandemergency.nz

From: regservices <regservices@STDC.govt.nz>

Sent: Wednesday, 22 May 2024 9:11 am

To: Risk Reduction Taranaki < RiskReduction Taranaki@fireandemergency.nz > Subject: Renewal Club Licence for South Taranaki Darts Association PRCL001/2017

Good morning

Please find attached for your review the renewal Club Licence for South Taranaki Darts Association.

Kind regards,

Fiona Walker

Kaitātari Tautoko Whakamōhiohio | Technical Support Officer

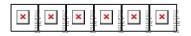


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^{1.} Please let us know immediately by return email and then delete the email and your reply.

Cory Tito

From: Carly Stevenson [TDHB] <Carly.Stevenson@tdhb.org.nz>

Sent: Tuesday, 28 May 2024 4:12 pm

To: regservices

Subject: FW: TE WHATU ORA – TARANAKI PUBLIC HEALTH – ALCOHOL LICENCE

ASSESSMENT

Categories: Fiona

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Good afternoon

RE: TE WHATU ORA - TARANAKI PUBLIC HEALTH - ALCOHOL LICENCE ASSESSMENT

The Medical Officer of Health has inquired into the following licence applications and has not opposed the following:

Applicant name: South Taranaki Club Incorporated

Application Type: Off

Applicant name: South Taranaki Club Incorporated

Application Type: Club

Applicant name: South Taranaki Darts Association

Application Type: Club

If you require any further information please contact the officer identified below on (06) 753 7798 or via email at Liquor.Licensing@tdhb.org.nz.

Regards,

Carly Stevenson

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Health New Zealand | Te Whatu Ora



Karakia

6. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā te ngākau, te tinana, te wairua i te ara takatū Rire rire hau pai marire!

Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Kia wātea, ka wātea, āe rā, kua wātea To be clear, will be clear, yes is cleared. Deeply in peace!