

Rārangi take Poari Hapori  
o Arakamu ki Kaponga

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# Eltham-Kaponga Community Board Agenda

Wednesday 6 March 2024, 10.30 am

Kaponga War Memorial Hall, Victoria Street, Kaponga



# Pūrongo Whaitikanga

## Governance Information

### Ngā Mema o te Komiti / Committee Members



Karen Cave  
*Chairperson*



Sonya Douds



Alan Hawkes



Lindsay Maindonald



Steffy Mackay  
*Councillor*

### Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

### He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

### He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

### Huinga Tāngata / Attendance Register

Date	10/11/22	25/01/23	08/03/23	19/04/23	31/05/23	12/07/23	23/08/23	04/10/23	15/11/23	20/01/24
<b>Meeting</b>	O	O	O	O	O	O	O	O	O	O
Karen Cave	√	√	√	√	√	√	√	√	√	√
Sonya Douds	√	√	√	√	√	√	√	√	√	√
Alan Hawkes	√	√	√	√	√	√	√	√	√	A
Lindsay Maindonald	√	√	√	√	√	√	√	A	√	√
Steffy Mackay	√	√	A	√	√	√	√	√	A	√

### Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

### Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting



# Rārangi Agenda

## Eltham-Kaponga Community Board

Wednesday 6 March 2024 at 10.30 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
  - 4.1 Long Term Plan – Sophie Canute
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
  - 5.1 [Eltham-Kaponga Community Board meeting held on 24 January 2024](#) ..... Page 9
6. **Pūrongo / Report**
  - 6.1 [Local Discretionary Funding Applications](#) ..... Page 16
7. **Ngā Take Kawea / Items for Action**
  - 7.1 [List printed on 27 February 2024](#) ..... Page 24
8. **Pūrongo-Whakamārama / Information Reports**
  - 8.1 [Community Development Activity Report](#) ..... Page 26
  - 8.2 [District LibraryPlus Report – February 2024](#) ..... Page 31
  - 8.3 [Environmental Services Activity Report](#) ..... Page 36
  - 8.4 [Eltham-Kaponga Facility Usage Report](#) ..... Page 43
9. **Karakia**

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**Next Meeting Date:** Wednesday 17 April, Mangamingi Hall, Rāwhitiroa Road, Eltham  
**Elected Members' Deadline:** Wednesday 3 April 2024



# Karakia

## 1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,  
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)  
strength and bravery)*

*Above*

*Below*

*Inwards*

*Outwards*

*The winds blow & bind us*

*Peace be with us.*





# Matakore Apologies

## 2. Matakore / Apologies

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



# Ngā Whakaputanga Declarations of Interest

### 3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

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***Declarations of Interest:*** Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

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# Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

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## 4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

### 4.1 Long Term Plan – Sophie Canute

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*The Board has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*





# Ngā Menīti Poari

## Board Minutes

To	Eltham-Kaponga Community Board
Date	6 March 2024
Subject	<b>Eltham-Kaponga Community Board – 24 January 2024</b>

(This report shall not be construed as policy until adopted by full Council)

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 24 January 2024. The Eltham-Kaponga Community Board is being asked to confirm their minutes from 24 January 2024 as a true and correct record.

### Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 24 January 2024 as a true and correct record.



# Menīti Minutes

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## Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Taumata Recreation Centre, Preston Street, Eltham on  
Wednesday 24 January 2024 at 10.30 am

**Kanohi Kitea / Present:** Karen Cave (Chairperson), Sonya Douds, Lindsay Maindonald and Councillor Steffy Mackay.

**Ngā Taenga-Ā-Tinana /  
In Attendance:**

Deputy Mayor Robert Northcott, Rob Haveswood (Group Manager Community Services), Sam Greenhill (Governance and Support Officer), Ebony Kalin (Student – Policy, Governance and Community), Fran Levings (Community Development Advisor), Anne Sattler (Senior Policy Advisor) and Phil Waite (Operations Manager – Property and Facilities).

**Matakore / Apologies:** Alan Hawkes.

### RESOLUTION

(Ms Douds/Cr Mackay)

01/24 EL THAT the apology from Mr Alan Hawkes be received.

CARRIED

## 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

### 1.1 Anne Sattler – Freedom Camping Bylaw

A review of the freedom camping bylaw was being carried out. The Self Contained Vehicle Act (the Act) had been released and prohibited all non self contained vehicles, however the Council could choose to allow them. Freedom camping in tents had not been affected by the Act. Infringement fines had also increased, however people experiencing homelessness could not be fined. As part of the review site assessments of all freedom camping sites were being carried out. The site assessments would include seeing if the sites were fit for purpose, how often they were used and if any complaints had been received. It was hoped that a report would be presented to Council in April. Consultation was aimed for June/July. As part of the changes there would be new warrant stickers issued for self contained vehicles. The old blue stickers were being phased out and replaced with green warrant stickers. The new green stickers were issued by a plumber following an inspection and the warrant would be for a maximum number of occupants for the vehicle.

## 2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 15 November 2023.

An update was provided regarding the Soccer Club Rooms in Kaponga. It was noted that the building was being removed next month.

It was good to see the Town Firsts sign up again and it would link in with the heritage walk that was being discussed.

### RESOLUTION

(Ms Cave/Ms Douds)

02/24 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 15 November 2023 as a true and correct record.**

CARRIED

## 3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the January 2024 Local Discretionary Funds including the current status of the Board's Fund.

In response to a query regarding the remaining committed funds for the drawings and consents it was noted that the funding team had been asked to review the committed funds tables.

### RESOLUTION

(Mr Maindonald/Ms Douds)

03/24 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.**

CARRIED

### **Mangamingi Community Trust**

An funding application was received from the Mangamingi Community Trust to cover insurance costs.

It was highlighted that the purpose of the fund was for supporting small projects. The Board was reluctant to consider paying insurance costs as this could set a precedence. Through the Rural Hall Grant none of the halls received enough funding to cover the insurances they had to pay. It was suggested that the application be declined and advise the applicant to seek other funding. It was also requested that the decision letter included a statement noting that the fund was for small projects and the Board would be open to funding a project in the future.

**RESOLUTION****(Cr Mackay/Mr Maindonald)**

**04/24 EL THAT the Eltham-Kaponga Community Board declines the funding application from the Mangamingi Community Trust for insurance costs.**

**CARRIED****5****4. Ngā Take Kawea / Items for Action****4.1 Eltham Field Gun**

It was noted that the Field Gun was still set to be completed by ANZAC Day 2024.

**4.2 Local Security Cameras – Kaponga**

The Kaponga Community Group who was going to apply for the funding for security cameras had gone into recess. It was noted that private security cameras had been useful in solving a theft at Burgess Crowley. More thinking was required to find a group in Kaponga who could apply for the funding.

**4.3 Eltham Youth Projects**

The roll off ramp at the skatepark had been filled in making the area softer and less of a trip hazard. This item could be removed from Items for Action.

The graffiti project had gotten some more traction and a meeting was being held with an artist in a few weeks. It was noted that E Town youth would be part of the project. It was highlighted that START in Kaponga would be willing to support a similar project in Kaponga however this needed to be driven by the Board.

**4.4 Kaponga War Memorial Hall**

Builders had been on site briefly. An update on progress was requested.

**5. Pūrongo-Whakamārama / Information Reports****5.1 Community Development Activity Report**

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

A blessing had recently been held for the signage for the pou in Bridger Park. There had been good feedback from Iwi and hapū. RoadSafe Taranaki had been presenting the Decepta car which was a one star rated vehicle. The Decepta car had been well received.

The town revitalisation group for Eltham had been presented with a concept design for Stark Park. It was noted that at this point the Historical Society would not be doing the pathway project. The research component had been completed through the Historical Society.

In response to a query regarding the kitchen portion of the ablution pod it was noted that previously a kitchen had been provided however due to continued vandalism the facility had been closed. The new ablution pod at Nowell's Lake did not include a kitchen facility.

**RESOLUTION**

**(Cr Mackay/Ms Douds)**

**05/24 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.**

**CARRIED**

**5.2 District LibraryPlus Report – January 2024**

The report covered a range of library activities and statistics across the District for October, November and December 2023.

There was a focus on the libraries acting as a third space for users. The libraries were a comfortable and inclusive space for people to spend time. The summer blast programme had been very successful and unbelieve-a-bubble events were being held at each library location as a final celebration. It was noted that issues had been occurring with the banking hub machine in Ōpunakē. It was hoped that a scheduled software upgrade would resolve these issues. The banking hub was owned by the New Zealand Banking Association.

In response to a query regarding the TSB bank ATM in Eltham it was noted that there had not been any communication with TSB since the building was listed for sale. It was noted that TSB had hoped the new owner would retain the ATM however once the building was sold TSB no longer had a say on what happened with the machine.

**RESOLUTION**

**(Ms Douds/Cr Mackay)**

**06/24 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for October, November and December 2023.**

**CARRIED**

**5.3 Environmental Services Activity Report**

The report updated the Board on activities relating to the Environmental Services Group for the months of November and December 2023.

There had been an increase in noise complaints for the month of December. A sharp downward trend in consenting activity for building and planning could be seen. It was highlighted that there had been a drop in the number of building consents issued within the statutory timeframe. It was noted that this was due to resourcing constraints and plans had been put in place to resolve the issue.

It was highlighted that there was a decline in the number of building and resource consents which was a sign of the times both financially and with changes from the government.

**RESOLUTION****(Ms Douds/Mr Maindonald)**

**07/24 EL** **THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.**

**CARRIED**

## 5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

It was unfortunate that on occasion the pools had to be closed due to a lack of lifeguards. The Council had already received a couple of early resignations from some of the lifeguards. It was noted that the Council might consider certain pools being open on certain days. The Board were encouraged to keep the word out for people who might be interested in part time work to keep the pools open towards the end of the season. There had been some unique issues experienced which had highlighted a need for the balance between youth and experienced people. All pools were double guarded while open. The Council was considering adjusting the fees and charges to not charge schools for hireage however they would need to pay for a lifeguard if they did not provide their own qualified lifeguard.

**RESOLUTION****(Cr Mackay/Ms Douds)**

**08/24 EL** **THAT the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.**

**CARRIED**

## 5.5 Quarterly Economic Development and Tourism Report to 30 September 2023

The report provided a combined update of activities of the Economic Development and Tourism units, including highlights of the key activities undertaken at the South Taranaki i-SITE Visitor Centre.

This was the second time the report had been presented to the Board. It was noted that the report was slightly out of date due to the timing of reporting to the Policy and Strategy Committee. The aim was to provide the report in a more timely manner moving forward. The South Taranaki Business Park was full steam ahead and occupancy at the Foundry was increasing. One of the private offices had been signed up. The graph showing visitor statistics was showing a bounce back post Covid-19. There was a general feeling that Hāwera was picking up and there was now a focus on how to share that increase across the District.

One of the planned events coming up was movies in the park which was being held in Eltham and Hāwera. The Board shared their concerns that movies in the park was originally a community run project in Eltham which had been taken over by the Council. In doing so the event was now held in Hāwera on the Saturday and Eltham on the Sunday. There were also concerns regarding the organisation of the event and it was requested that a meeting with the events coordinator be held following the events to resolve the concerns raised.

**RESOLUTION**

(Ms Douds/Mr Maindonald)

09/24 EL **THAT** the Eltham-Kaponga Community Board receives the Quarterly Economic Development and Tourism Report to 30 September 2023.

**CARRIED**

The meeting concluded at 11.28 am.

Dated this        day of                    2024.

.....  
CHAIRPERSON







# Pūrongo Report

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To	Eltham-Kaponga Community Board
From	Kaiawhina Pūtea Hapori / Community Funding Advisor, Christina Wells
Date	6 March 2024
Subject	<b>Local Discretionary Funding Applications</b>

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the February 2024 Local Discretionary Funds (the Fund) including the current status of the Board's Fund. Revised budgets have been included in [Appendix 1](#) inclusive of any carryover from the 2022/23 year.
2. Each Community Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the set and individual criteria of that Board.
3. There is one application in the report for the Board to consider.

## Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board;

- a) Receives the Local Discretionary Funding Report.
- b) Receives any applications requesting funding assistance from the Local Discretionary Fund and;
  - i. Approves to fund the application(s) for the amount requested; or
  - ii. Approves to fund the application(s) for a different amount; or
  - iii. Defers the application(s) to the next funding round; or
  - iv. Declines funding for the application(s) submitted.

## Kupu Whakamārama / Background

4. The purpose of the Fund is to fund small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community.
5. Projects must meet both the set and individual conditions of the Board to which they are applying and are to be treated as a last resort after all other attempts to raise funds or obtain assistance have been unsuccessful.

6. Community Boards are allowed to carry over 20% of each Board’s annual allocation into the next financial year. The maximum amount for each Board is listed below:

Eltham-Kaponga Community Board	\$2,367.00
Te Hāwera Community Board	\$7,399.80
Taranaki Coastal Community Board	\$3,880.80
Pātea Community Board	\$2,302.20

7. The Fund opening balances for each financial year are included in the Board’s Discretionary Fund Report. Amounts budgeted for each Board are currently based on the 2013 Census population data and are as follows:

Eltham-Kaponga Community Board	\$11,835
Te Hāwera Community Board	\$36,999
Taranaki Coastal Community Board	\$19,404
Pātea Community Board	\$11,511

8. Any unspent allowable carryover funds are added to the next financial year’s balance, some totals may be adjusted after the end of year reconciliation.

**Local Government Purpose**

9. The purpose of Local Government is: “to promote the social, economic, environmental and cultural well-being of communities in the present and for the future”. Funding projects that meet the criteria of the Local Discretionary Funds meet the social, economic, cultural and environmental well-being of the community.

**Ngā Kōwhiringa / Options – Identification and analysis**

**Option(s) available**

10. The possible options for each application are:
- a) Option One: Approve the application for the requested amount; or
  - b) Option Two: Approve the application for a different amount; or
  - c) Option Three: Defers the application to the next funding round; or
  - d) Option Four: Decline the application.

**Whaiwhakaaro me ngā aromatawai / Considerations and Assessments**

11. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives and set individual criteria.

**Eltham-Kaponga**

- a) Successful applicants are required to provide a written report upon completion of their project
- b) Applicants must acknowledge funding where appropriate

**Ineligible for funding**

- a) Travel costs
- b) Individuals
- c) Gifts
- d) Conference attendance
- e) Food and catering costs

**Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding**

**Local Discretionary Funding Applications – February (Round Six)**

- 12. Eltham-Kaponga Community Board funds available: \$12,239.93. Total funds requested for this funding round \$1,000.00. Funds available should all requests be allocated in full \$11,239.93.
- 13. **Eltham Football Association**
  - a. Purpose of Group: To organise football in the local Eltham Community.
  - b. How is the group usually funded: Through subscriptions and sponsorship.
  - c. Project Description: To dismantle and dispose of the old Eltham Association Football Club clubrooms.
  - d. Project cost details: Refer table 12.1.

*Table 12.1: Project cost details*

Item	Cost
Skip bins for dismantled rubbish	\$1,000.00
<b>Total Project Cost</b>	<b>\$1,000.00</b>

Income Source	Confirmed	Amount
N/A		\$0.00
Total Funds Available		<b>\$0.00</b>

Funding Summary	
Total Project Cost	\$1,000.00
Less/Minus Total Funds Available	\$0.00
Difference/shortfall	\$1,000.00
Amount requested from Discretionary Fund	<b>\$1,000.00</b>

- e. Considerations: Refer to table 12.2

*Table 12.2: Considerations and Sample Resolutions*

Items for consideration	Sample Resolutions
The applicant has received funding from the Sport NZ Travel fund to help support children attend sports in the following years; 08-09 \$300 and 19-20 \$300.	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Give a lesser amount; or</li> <li>• Decline</li> </ul>

## Whakakapia / Conclusion

14. The Fund was created for the purpose of supporting small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community. The eight funding rounds throughout each year allow the people of the South Taranaki community to continue to receive the benefits that the Fund provides.



Christina Wells

**Kaiawhina Pūtea Hapori /  
Community Funding Advisor**



[Seen By]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**

## Appendix 1

Board's Discretionary Fund balance for the 2023/24 financial year.

Te Hāwera Community Board – 2023/24			Total Budget	\$37,037.09
Date	Applicant	Project	Amount	Balance
October 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	Deferred
October 2023	Te Hāwera Community Board	Skatepark art and competition event	\$2,767.81	\$34,269.28
November 2023	District 202D	Lions Convention South Taranaki	\$2,663.00	\$31,606.28
November 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	\$31,216.28
November 2023	Te Hāwera Community Board	Chairs Discretion – Clapham Commons Sign	\$250.00	\$30,966.28
January 2024	Te Hāwera Community Board	Normanby Recreation Centre Carpark	\$8,347.28	\$22,619.00
January 2024	Te Hāwera Community Board	TSB Hub Picture Frame	\$6,258.80	\$16,360.20
January 2024	Ararātā Hall Society Inc	Painting of Community Hall	\$4,119.30	\$12,240.90
			<b>Closing balance</b>	<b>\$12,240.90</b>

Te Hāwera Community Board Committed Funds			Total Committed	\$58,064.89
Date	Applicant	Project	Amount Committed	Amount Uplifted
May 2020	Te Hāwera Community Board	Manawapou/Puawai Cycleway	\$5,000.00	\$0.00
May 2020	Te Hāwera Community Board	Normanby Skatepark	\$9,815.00	\$9,815.00
April 2022	Te Hāwera Community Board	Denby walkway photo frame	\$3,956.70	\$1,200.00
April 2022	Te Hāwera Community Board	Artwork by Paul Rangiwahia	\$7,000.00	\$4,857.00
May 2022	Te Hāwera Community Board	Naumai Park formal entrance	\$4,000.00	\$4,000.00
May 2022	Te Hāwera Community Board	Skateboard signs and event	\$3,039.69	\$1,750.00
May 2023	Te Hāwera Community Board	Normanby Hall Carpark	\$1,275.50	\$1,275.50
May 2023	Te Hāwera Community Board	Hāwera Skatepark "Urban Jungle"	\$10,000.00	\$0.00
May 2023	Te Hāwera Community Board	Hāwera Skatepark Shelter	\$13,978.00	\$0.00
			<b>Balance Remaining</b>	<b>\$35,167.39</b>

Eltham-Kaponga Community Board – 2023/24			Total Budget	\$13,522.77
Date	Applicant	Project	Amount	Balance
October 2023	Eltham Lions Club	Chairs Discretion – Town Hall Hire	\$176.96	\$13,345.81
October 2023	Eltham Historical Society	Chairs Discretion – Research for Soldiers Park sign	\$50.00	\$13,295.81
November 2023	Eltham-Kaponga Community Board	Re-installment of Town of Firsts sign	\$559.26	\$12,736.55
November 2023	Rotokare Scenic Reserve Trust	Installation of AED	\$569.57	\$12,166.98
January 2024	Mangamingi Hall	Running costs of community hall	\$3,237.22	Declined
February 2024	Eltham Football Association	Old Clubhouse debris removal	\$1,000.00	Pending
			<b>Closing balance</b>	<b>\$12,166.98</b>

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$6,546.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
April 2019	Eltham-Kaponga Community Board	New signage at Soldiers Park	\$1,046.00	\$0.00
April 2023	Eltham-Kaponga Community Board	Drawings and Consent for disability toilet in Kaponga War Memorial Hall	\$5,500.00	\$5,200.00
			<b>Balance Remaining</b>	<b>\$1,346.00</b>

Pātea Community Board – 2023/24			Total Budget	\$13,113.39
Date	Applicant	Project	Amount	Balance
August 2023	Pātea Community Board	Chairs Discretion - Painting of Pātea and Waverley signs	\$142.03	\$12,971.36
November 2023	Waitōtara School	New playground foundations	\$3,000.00	\$9,971.36
November 2023	Pātea Historical Society	Mural on Hunter Shaw Building	\$3,000.00	\$6,971.36
November 2023	Waitōtara and District Hall	Trolley for stacking and moving tables	\$629.04	\$6,342.32
November 2023	Waverley Summer Jam	Chairs Discretion – to help cover costs	\$250.00	\$6,092.32
November 2023	Pātea Community Board	Chairs Discretion – Additional Paint for Ticket Booth and Fence	\$250.00	\$5,842.32
February 2024	Pātea Community Board	Reupholstery of eight historical chairs for the Hunter Shaw building	\$800.00	Pending
February 2024	Pātea Community Board	Contribution toward the new Waverley	\$523.00	Pending

<b>Pātea Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$13,113.39</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
		<i>Community Centre Sound System</i>		
			<b>Closing balance</b>	<b>\$5,842.32</b>

<b>Pātea Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$4,249.00</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
<i>May 2021</i>	<i>Pātea Community Board</i>	<i>Aotea Park shelter</i>	<i>\$2,749.00</i>	<i>\$1,269.00</i>
<i>May 2023</i>	<i>Pātea Community Board</i>	<i>Mural Design Competition and Painting</i>	<i>\$3,000.00</i>	<i>\$750.00</i>
			<b>Balance Remaining</b>	<b>\$2,230.00</b>

<b>Taranaki Coastal Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$21,464.33</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
<i>July 2023</i>	<i>Ōpunakē St. Paul's Parish</i>	<i>Paint and repair the Youth Hall</i>	<i>\$10,000.00</i>	<i>Deferred</i>
<i>July 2023</i>	<i>Ōpunakē Indoor Bowls</i>	<i>Help toward hall hire</i>	<i>\$530.00</i>	<i>\$20,934.33</i>
<i>August 2023</i>	<i>Ōpunakē St. Paul's Parish</i>	<i>Paint and repair the Youth Hall</i>	<i>\$10,000.00</i>	<i>Deferred</i>
<i>October 2023</i>	<i>Ōpunakē St. Paul's Parish</i>	<i>Paint and repair the Youth Hall</i>	<i>\$10,000.00</i>	<i>Declined</i>
<i>October 2023</i>	<i>Ōrimupiko Reserve Trust</i>	<i>Ōrimupiko Maara Kai</i>	<i>\$2,000.00</i>	<i>\$18,934.33</i>
<i>October 2023</i>	<i>OEMG</i>	<i>Mobile Response Units</i>	<i>\$1,500.00</i>	<i>\$17,434.33</i>
<i>October 2023</i>	<i>Everybody's Theatre Trust</i>	<i>Couches, Signwriting</i>	<i>5,000.00</i>	<i>Declined</i>
<i>October 2023</i>	<i>Ōpunakē Community Baths</i>	<i>Maintenance Works</i>	<i>\$1,047.75</i>	<i>\$16,386.58</i>
<i>October 2023</i>	<i>Ōaonui Hall</i>	<i>Kitchen Appliances</i>	<i>\$1,148.99</i>	<i>\$15,237.59</i>
<i>November 2023</i>	<i>Ōpunakē Volunteer Fire Brigade</i>	<i>Electrical work to allow the Fire Brigade to tap into generator power from next door.</i>	<i>\$5,062.97</i>	<i>\$10,174.62</i>
<i>November 2023</i>	<i>Ōpunakē Business Assn</i>	<i>Ōpunakē Christmas Parade</i>	<i>\$1,600.00</i>	<i>\$8,574.62</i>
<i>November 2023</i>	<i>Manaia Community Services Group</i>	<i>Manaia Christmas Parade</i>	<i>\$950.00</i>	<i>\$7,624.62</i>
<i>February 2024</i>	<i>Ōpunakē Lions Club</i>	<i>Traffic Management Plan for the Mountain to Sea bike fundraiser</i>	<i>\$1,880.00</i>	<i>Pending</i>
			<b>Closing balance</b>	<b>\$7,624.62</b>



<b>Taranaki Coastal Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$5,000.00</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
<i>May 2023</i>	<i>Taranaki Coastal Community Board</i>	<i>Ōpunakē Pump Track</i>	<i>\$5,000.00</i>	<i>0.00</i>
<b>Balance Remaining</b>				<b>\$5,000.00</b>



# Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Eltham Community Board 23/07/2018	<b>Soldiers Memorial Park</b> The Board would like the plans for Soldiers Park reviewed and progress to be made in line with the a celebration for its 100 year anniversary. The main entrance sign is up, however the pathway sign is still to be completed.	Community and Infrastructure Services	Community Development	Information has been received from the Historical society with potential wording and the board have finalized how they would like this sign to look. This has been handed over to comms who will work through this and get a final copy for review once complete. The sign will not have locations of interest printed on it, and will instead have a QR code which links to our website and has information on Soldiers Park.	31/03/2024
Eltham Community Board 03/09/2018	<b>Eltham Field Gun</b> The New Zealand Antique and Historical Arms Association in Taranaki had expressed their interest in the restoration of the Eltham Field Gun. Restoration would take place in Kakaramea at Hooper’s Engineering over a two year period and then the gun would be returned back to Eltham. The location on its return needed to be decided however it had been recommended that the gun be situated under a roof.	Community and Infrastructure Services	Community Development	April 2023 - the original engineering firm has been unable to progress with the field gun, so it has been uplifted and taken over by a private workshop, belonging to a member of the NZAHAA. The field gun has been scanned and assessed, and positive investigations have been made into potential sponsors of the project. Following the assessment of condition and factoring in the amount of work involved and the logistical issues of dealing with a project of this scale, a realistic estimate of the time to complete this restoration is estimated to be 12 months, their goal is to have the gun back on site for Anzac Day 2024.	ANZAC Day 2024
Eltham-Kaponga Community Board 10/03/2020	<b>Local Security Cameras - Kaponga</b> The Central Taranaki Safe Community Trust were seeking guidance on how best to move forward to patrol Eltham, then moving onto Kaponga. Further homework and investigation was required. The Central Taranaki Safe Community Trust spoke about security cameras for Kaponga at the Kaponga 2021 Long Term Plan meeting and requested letters of support for the project from the community.	Community and Infrastructure Services	Community Development	The application for Kaponga was declined due to a request for more community consultation. Those present indicated they did support the project going ahead.	31/06/2024
Eltham-Kaponga Community Board 04/07/2022	<b>Eltham Youth Projects</b> Roll off ramps at the skate park  Graffiti panels at Soldiers Park	Community and Infrastructure Services	Community Development	Work on roll off ramps complete.  Youth project for both Kaponga and Eltham. START in Kaponga has been engaged with to use their artist to complete workshops and Hayley has engaged with a artist who could potentially work alongside E Town youth to do Eltham. These panels will be put up in Soldiers Park and potentially Victoria Park.	30/01/2024  31/04/2024



# Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Eltham-Kaponga Community Board 10/11/2022	<b>Kaponga War Memorial Hall</b> To investigate wheelchair access at the Kaponga War Memorial Hall.	Community and Infrastructure Services	Property and Facilities	Work to be complete by the end of March.	31/03/2024



# Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiaratahi Ratonga Hapori / Group Manager Community Services, Rob Haveswood
Date	6 March 2024
Subject	<b>Community Development Activity Report</b>

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on progress with community development projects and activities across the District and other items of interest.

## Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

## Ngā Kawenga-ā-rohe / District Activities

### RoadSafe Taranaki

2. Over the summer period 15 fatigue stops were undertaken with a total of 382 drivers taking part. Of the drivers 10% confirmed that they were tired.
3. There have been 12 joint operations carried out in collaboration with New Zealand Police. A total of 316 drivers were stopped for their indiscretions; 262 caught using cell phones, 32 not restrained, and 22 failed to stop at a stop sign.
4. A further 12 days of driver observations were completed during December. There were 220 indiscretions observed; 216 failing to stop, 2 using a cell phone, and 2 not restrained. Warning letters were sent to vehicle owners.
5. Several school related campaigns have recently been promoted including: back-to-school driver behaviour, driving safely around buses, and cycle skills in schools. Planning is underway for the Ready2Drive expos for year 11 students later in the year.
6. RoadSafe Taranaki has been promoting driveway safety at the Hāwera Community Day, Waitara Carnival, and the Egmont A & P show. A Young Driver Training weekend will take place in Hāwera in April.

**State Highway Design – Eltham and Waverley**

7. Waka Kotahi is waiting on the new Government Policy Statement (GPS) which may have implications for planned work on State Highways. This includes the raised crossings in Waverley and Eltham. Tender preparation is proceeding, however, the tender process and associated work will not be able to commence until the GPS is released and considered.

**Te Takiwā o te Hāwera / Hāwera Ward****Hāwera Skatepark Basketball Hoop**

8. The basketball court located next to the Hāwera skatepark was the winner of an online competition for a new basketball hoop. The new hoop has recently been installed.

**Normanby Recreation Centre**

9. Scheduled work to upgrade the concrete surfacing of the area outside of the Normanby recreation centre is scheduled to be completed before June 2024.

**Te Takiwā o Pātea / Pātea Ward****Pātea Loop Track**

10. This project is entering its final stage, with construction of the boardwalk between Seaview Lookout and Bourke's Lookout underway. This will enhance accessibility, especially for those who were previously unable to navigate the steep hill without a rail and staircase.
11. A blessing ceremony for the official opening of the project will be planned with Iwi as the project approaches completion.

**Pātea Town Revitalisation**

12. At the last co-design group meeting a decision was made to investigate expanding the tile boarders on the footpaths of the main street. The group indicated that they were comfortable with \$300,000 being committed to the project.
13. The group also indicated that they would like to commit between \$30,000 - \$50,000 on enhancing the area behind the Hunter Shaw building.
14. Officers will present options and costings to the co-design group at the next meeting.

**Pātea - Egmont Street Speed Cushion**

15. In response to a petition advocating for heightened safety measures on Egmont Street in Pātea, a proposal has been created to install a series of speed cushions and a raised crossing platform.
16. Consultation documentation to gather feedback on the proposal was distributed to the Pātea community by a letterbox drop and was available online from 9 February to 1 March.

**Wairoa-Iti / Waverley Town Revitalisation**

17. The Waverley Town Revitalisation group has scheduled a community meeting in April with the objective of gathering wider community feedback on Town Revitalisation plans.
18. Designs are underway for Ngā Pou, planned to be installed at the main entranceways to the town. A collaborative effort between the co-design group, the designer, and Iwi aims to align Mātauranga Māori Kaupapa (cultural knowledge) with artistic vision to ensure that the design is an authentic representation of the local community.

**Waverley Pump Track**

19. Funding has been secured from OMV Group (oil and gas) to install a pump track in Aotea Park. Planning is underway to develop concept designs.

**Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward****Eltham Town Revitalisation**

20. The Eltham Town Revitalisation co-design group has agreed on the style and wording of the directional wayfinding signs. Signs in Bridger Park will be installed first, and research is underway on directional finger signs to be installed around the town.
21. Installation of the Bridger Park Pou sign has now been completed. The sign which tells the story of the unique aspects of the carvings was blessed by representatives from Ngāti Ruanui and Ngā Ruahine. Several members from Iwi, elected members, staff, and the community attended the morning ceremony.

**Kaponga Town Hall**

22. Work on the accessible toilet in the Kaponga Town Hall is due to be completed by the end of March.

**Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward****Ōpunakē Town Revitalisation**

23. A Special Consultative Procedure (SCP) is being planned to gather community feedback on the proposal to create a green space/pedestrian mall on Napier Street. A report to initiate the SCP is being presented at the April Ordinary Council meeting. If approved, public consultation will begin in mid-April.

**Ōpunakē Pump Track**

24. The building of the track will start in April after a groundbreaking blessing and it is anticipated to take four weeks to complete, weather permitting.

### Beach Connected Pathways

25. Maintenance work is planned for the Ōpunakē main beach pathway known as the “Goat Track”. Tenders for this project have now closed and it is anticipated work will begin in March 2024.

### Manaia Foot Bridge

26. Erosion and structural damage is evident on the footbridge of the Manaia Walkway, caused by the weather events in 2022. On the recommendation of engineers, a bridge replacement has been budgeted in the first year, 2024/25, of the next Long Term Plan.

### Pūtea Tautoko / Funding

#### Pātea Centennial Bursary

27. The allocation meeting for the Pātea Centennial Bursary was held on Friday 15 December 2023. The Committee had a total of \$3,688.40 available for allocation this year. Allocations can be found in the table below.

Applicant	Years Grant Received <i>(if applicable)</i>	Allocation
Natalie Dwyer		\$914.60
Logan Hitchcock		\$914.60
Oliver Cole		\$914.60
Rhys Hurley		\$914.60

#### Council Funding Round Dates for 2024

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 9 September	12 February 25 March 6 May 17 June 29 July 9 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	30 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.



Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.



Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**



# Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaihautū Puna Mātauranga me te Ratonga Ahurea / Libraries and Cultural Services Manager, Cath Sheard
Date	6 March 2024
Subject	<b>District LibraryPlus Report – February 2024</b>

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report covers a range of library activities and statistics across the District for January 2024.

## Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for January 2024.

## Ngā Kawenga-ā-Whare Pukapuka Āpitihanga / LibraryPlus, Activities

### Public Outreach and Events

2. Community groups have commenced visiting the District's LibraryPlus for 2024. Deaf Aotearoa have secured funding for 2024 and will visit Hāwera LibraryPlus on the first Wednesday of each month starting in March. National Health School (NHS) teacher Jim Casey is beginning the year with four students visiting the LibraryPlus on a weekly basis. Workbridge consultant Peter Hokopaura regularly meets with clients in the LibraryPlus, as it is considered a neutral, safe space.
3. Social groups have reconvened now that school has started for 2024. Among these are a poetry group, crosswords and coffee, various book clubs, and craft groups. As with community groups, the libraries are seen as safe, welcoming spaces where you don't need discretionary money available in order to participate.

### Children's Services

4. The Summer Blast reading programme for 2023/24 saw 216 children registered, with 163 children completing the programme. It has been well received, with good participation. This year's programme was the first solely reading-based programme South Taranaki Libraries have run in six years and it has been clear that parents and whānau appreciate support in keeping their children reading.

5. Issues for the Children's and Young Adults' collections in January have increased when compared to the previous year. In January 2024 4,329 were issued compared to 3,947 in January 2023. Combined issues for the Summer Blast Programme in 2023/24 were 8,328 compared to the 6,816 in 2022/23.
6. A District wide activity, The Book Games, was run at all seven LibraryPlus by the Community Outreach Librarian. This activity had low participation numbers, however the children who did join in had fun. Staff have noticed January is quiet in terms of families wanting to participate in activities, however this hasn't affected reports and reading.
7. The January entertainer was Whizz Bang Science, with the Unbelieve-a-bubble Science show held at each LibraryPlus. This is the second time the show has come to South Taranaki and more than 800 people (500+ children and 300+ adults) enjoyed the sessions.
8. The entertainment ended with each LibraryPlus holding their finale celebrations, giving children who finished the programme their book and certificate. Several elected members attended these celebrations to help hand out certificates and books, congratulating them on their hard work during the programme.

### Digital Services

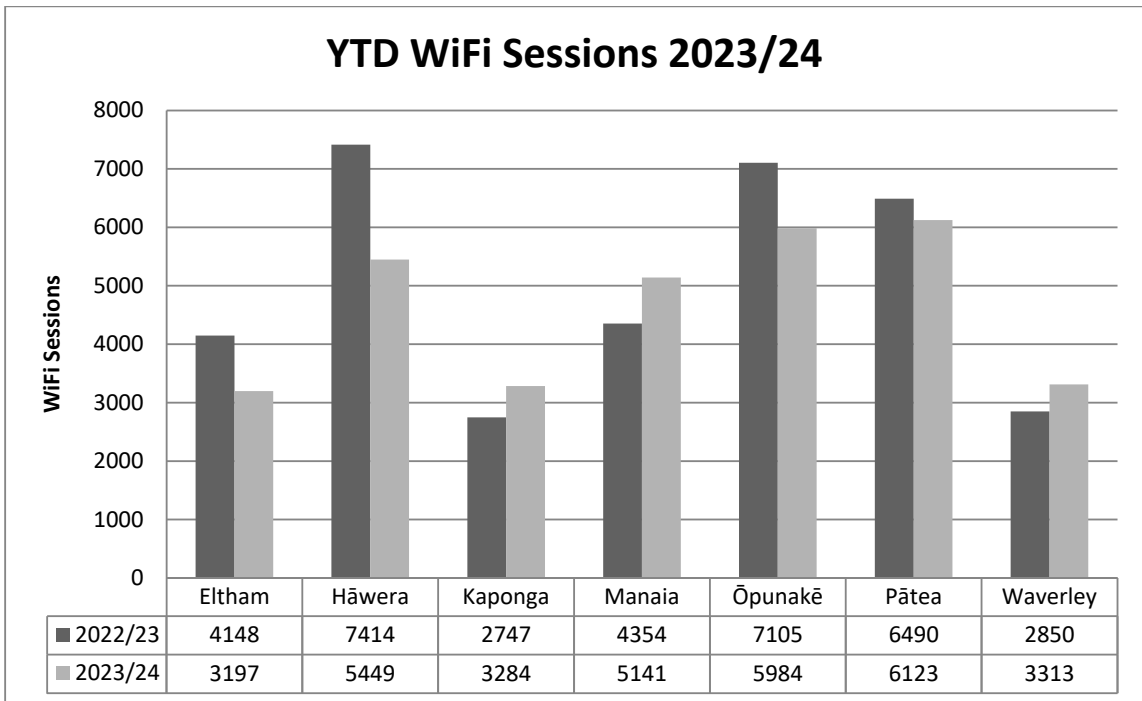
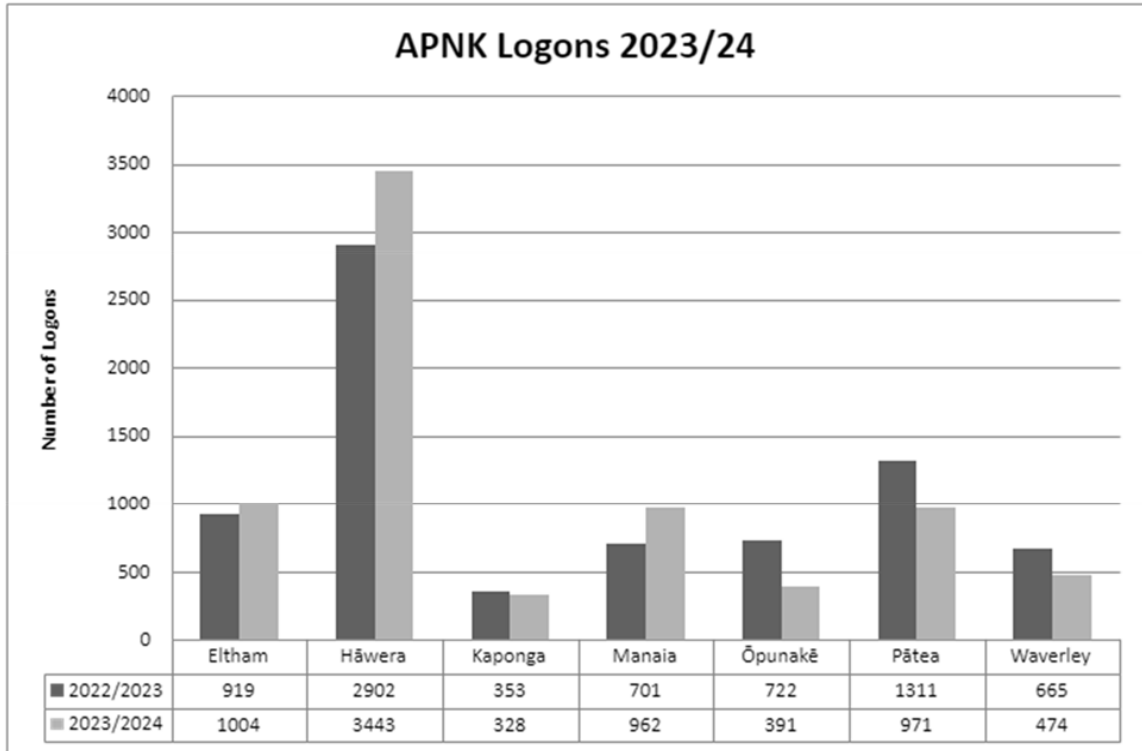
9. Facebook posts for the January period had a total reach of 27,281 with the highest reaching post at 4,309. Engagements totalled 1,916 (engagements are comments, shares and link clicks). This is a total reach increase of approximately 10,000 which staff believe reflects people's interest in the Summer Blast reading programme and entertainer.
10. At Eltham LibraryPlus staff are preparing to offer the Digital Inclusion Alliance Aotearoa (DIAA) Stepping Up Better Digital Futures for Seniors courses in mid-February. The courses cover a variety of topics including Introduction to devices, online banking, using apps and online safety.

### Ngā Tauanga / Statistics

#### Wi-Fi and Aotearoa People's Network Kaharoa (APNK) Usage

11. In January there were 37,645 minutes used on APNK and 987 logons, compared with 47,646 minutes and 1,257 logons for the same period in the year prior.
12. In January the Wi-Fi was used 4,172 times compared with 4,728 for the same period in the year prior.

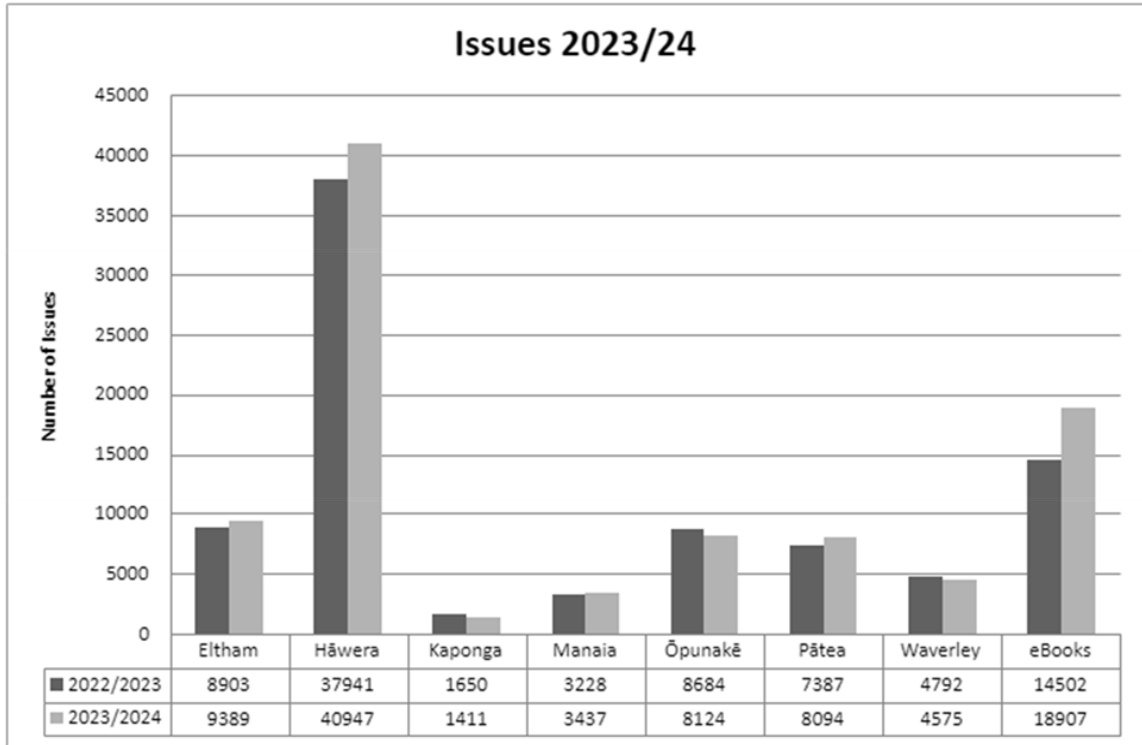
*The table below shows APNK usage for the 2023/24 year.*



**Circulation**

13. Issues for January were 15,094 compared with 13,638 for the same period in the year prior.

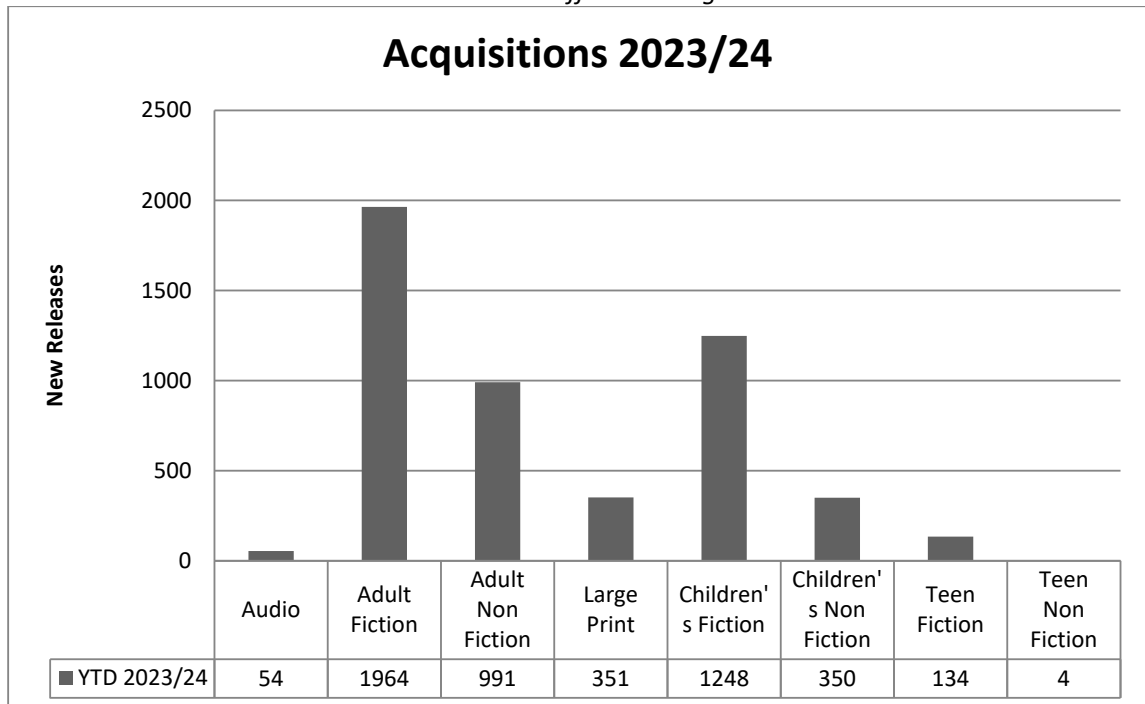
*The table below shows the number of issues for the 2023/24 year.*



**New Resources**

- 14. The acquisitions department processed 5,096 resources and distributed them across the seven LibraryPlus branches in January 2024. Of these, 34% were for children and teens.

The table below shows the new releases in the different categories.



## Membership

15. Membership of the libraries stands at 13,404 or 55% of the population.

## Whakakapia / Conclusion

16. January has been busy, with a significant number of children reporting in across the District and high numbers attending the entertainer's sessions. The return to a solely reading-focussed programme, rather than covering multiple literacies, has been well received. It is apparent that providing activities in January is not meeting user's needs and staff will re-evaluate this part of the programme. The success of the programme demonstrates, once again, that we have a District of keen readers.



Cath Sheard

**Kaihautū Puna Mātauranga  
me te Ratonga Ahurea /  
Libraries and Cultural Services Manager**



[Seen by]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager  
Community Services**



# Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	6 March 2024
Subject	<b>Environmental Services Activity Report</b>

(This report shall not be construed as policy until adopted by full Council)

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group (the Group) for the month of January 2024.
2. The Group is comprised of four business units:
  - a) Planning and Development;
  - b) Quality Assurance;
  - c) Regulatory Services; and
  - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the month of January:
  - a) There is a downward trend in consenting activity for both building and resource consents.
  - b) There was a sharp increase in noise complaints across December and January, which is not uncommon given the time of the year (festive season).

## Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

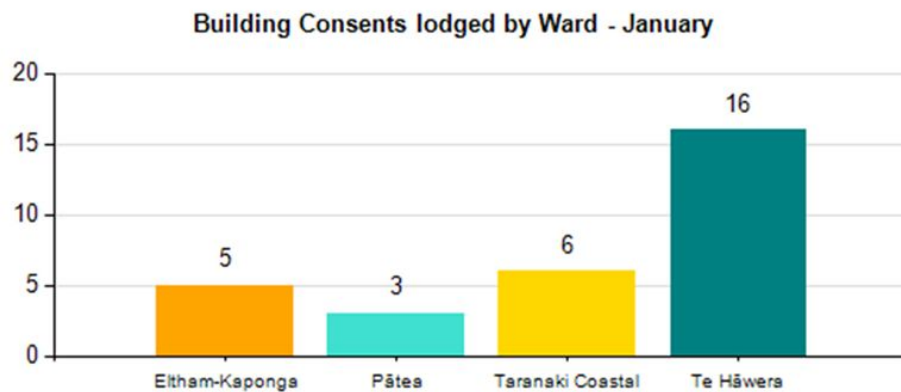


## Ratonga Hanga Whare / Building Control Services

5. Below are the statistics for Building Consents.

Application Activity Building Consents	January 2024	December 2023	January 2023	YTD From 1 July 2023
Lodged	30	36	32	265
Issued	24	24	19	252
Issued within statutory timeframe	62.5%	50.0%	63.2%	72.2%
Inspections	167	156	174	1209
Value	\$6,109,400.00	\$3,598,267.00	\$2,161,500.00	\$26,704,835.00

6. The value of building works increased from the last two months of 2023.



7. Te Hāwera Ward saw the most building activity across the four wards.

8. New dwelling lodgements continued to decrease.

### Building Consents lodged by Type – January

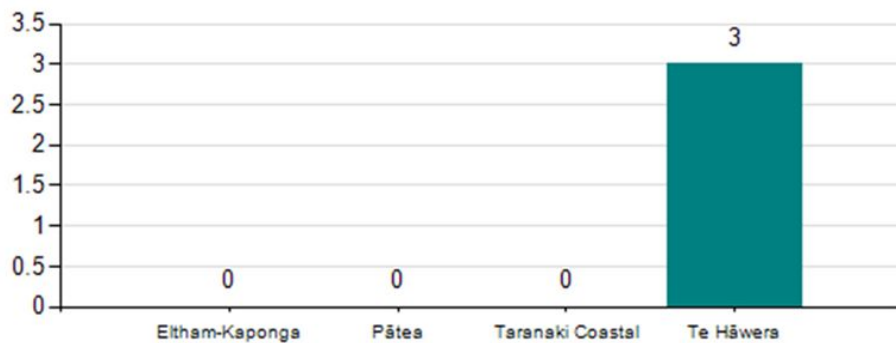
Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations	0	0	1	2	3
	Amendment	0	0	0	4	4
	<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>7</b>
Residential	Additions/Alterations	1	0	1	0	2
	Amendment	1	3	1	2	7
	Fire	3	0	1	3	7
	New Construction	0	0	1	1	2
	New Dwelling	0	0	1	1	2
	Relocation	0	0	0	3	3
	<b>Sub Total</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>10</b>	<b>23</b>
<b>Total</b>		<b>5</b>	<b>3</b>	<b>6</b>	<b>16</b>	<b>30</b>

## Ratonga Whakamahere Taiao / Planning Services

9. Below are the statistics for resource consents.
10. Similar to building consents, resource consent lodgements are showing a decrease. During the last financial year (183 granted) the monthly lodgement average was 15. Subdivisions produced the highest lot yield in Te Hāwera across the four wards.

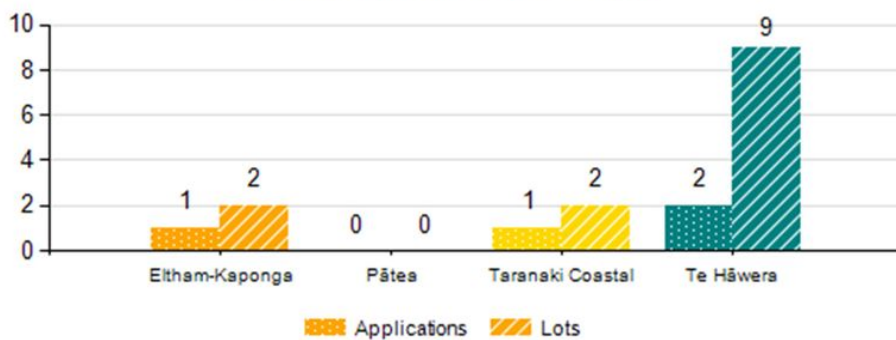
Application Activity	January 2024	December 2023	January 2023	YTD From 1 July 2023
Lodged	7	13	10	82
Granted	6	7	9	68
Issued within statutory timeframe	100.0%	85.7%	100.0%	92.6%

Land Use Resource Consents lodged - January



Category	January 2024	December 2023	January 2023	YTD From 1 July 2023
Land Use Change of Condition	0	1	0	4
Land Use General	3	4	3	32
Subdivision	4	8	7	44
Subdivision Change of Condition	0	0	0	2

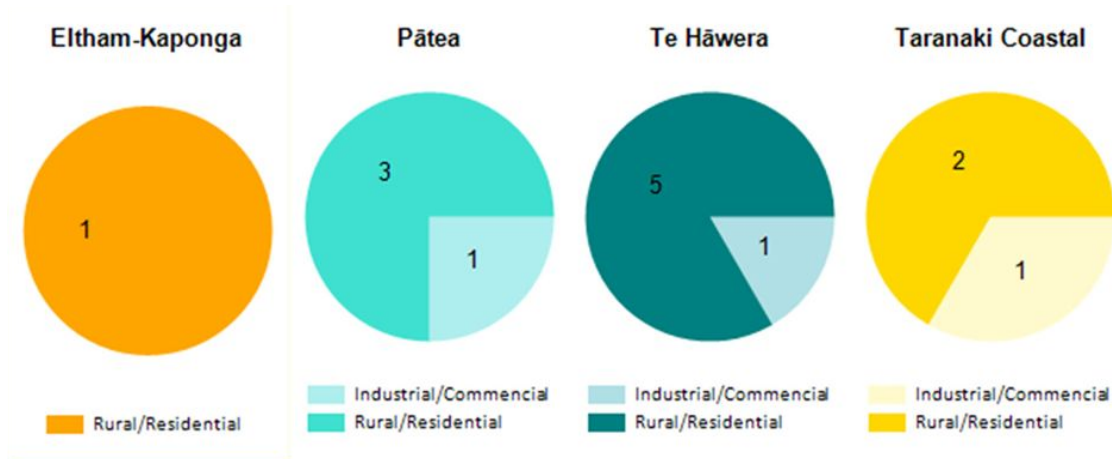
Lot Yield from Subdivision - January



11. Below are the statistics for Land Information Memorandum (LIM) applications received in January 2024.

LIM Applications	January 2024	December 2023	January 2023	YTD From 1 July 2023
Lodged	14	9	14	97

**LIM Applications by Ward – January**



12. LIMs for residential and rural properties have been the most frequently applied for type, compared to commercial/industrial. Te Hāwera Ward has seen the most activity compared to other wards. Pātea has increased from having no applications in December, to four in January.

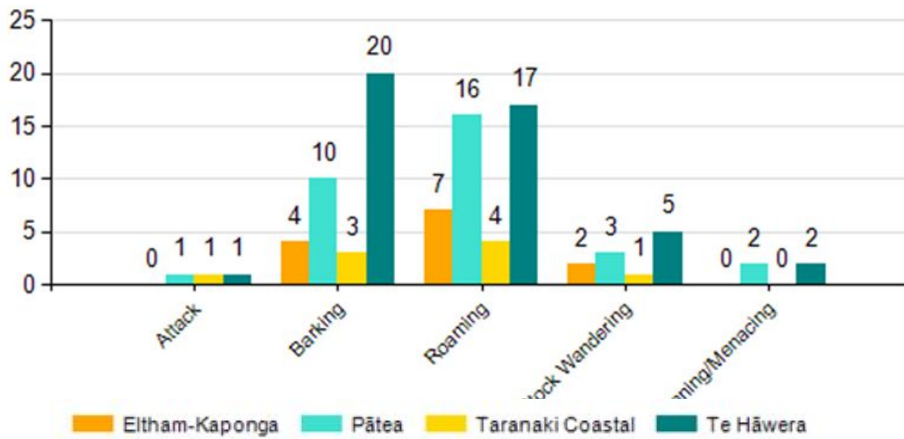
**Ratonga Waeture / Regulatory Services**

13. Below are the statistics for Customer Service Requests relating to animals.

Service Requests Animals	January 2024	December 2023	January 2023	YTD From 1 July 2023
Attack	3	3	4	29
Barking	37	22	41	199
Roaming	44	45	66	338
Stock Wandering	10	8	8	67
Threatening/Menacing	4	1	5	24

14. January remained busy across all animal control callouts. Roaming dogs in Pātea remain on par with Te Hāwera Ward a trend that started toward the end of last year.

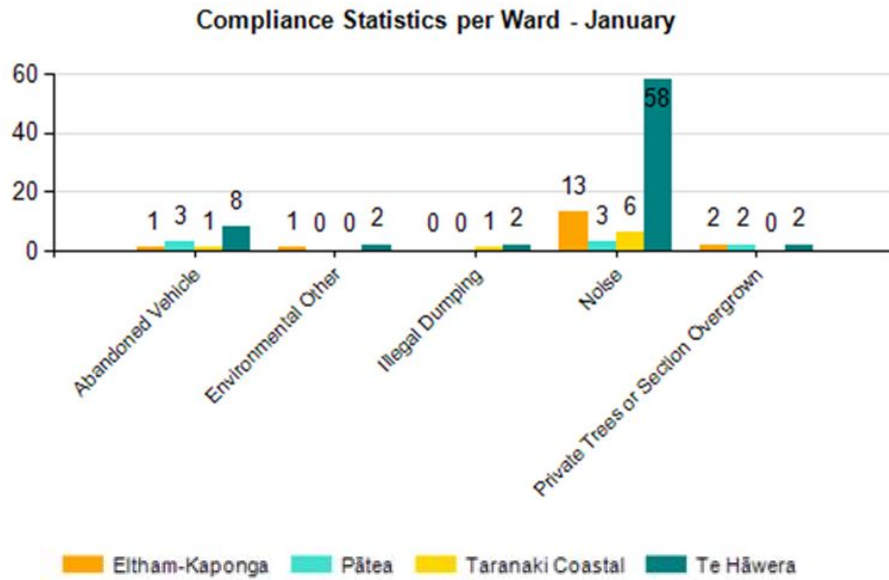
Animal Statistics per Ward - January



15. Below are the statistics for Customer Requests relating to other regulatory compliance matters. Noise complaints over January remained high, although not unexpected given the school holidays. Te Hāwera was the main area of incidents across all activity types.

Service Requests Compliance	January 2024	December 2023	January 2023	YTD From 1 July 2023
Abandoned Vehicle	13	8	13	61
Environmental Other	3	5	12	39
Illegal Dumping	3	2	9	24
Noise	80	89	69	408
Private Trees or Section Overgrown	6	3	8	31

Infringements Issued	January 2024	December 2023	January 2023	YTD From 1 July 2023
Dog	9	0	15	521
Litter Act	0	0	0	2
Parking	83	136	96	801



16. Below are the details of current prosecutions:

Prosecution Type	Ward	Outcome
Dog Attack on Human	Taranaki Coastal	Ongoing – Frist appearance on 19 January 2024. The next appearance set for 15 March 2024.

## Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

### Regional Organics Processing Facility

17. After completion of the expressions of interest process in 2023, the project has continued and is moving into the Request for Proposal (RFP) stage. The RFP documentation is being assembled and will be sent to the four shortlisted companies in February/March 2024.

### Reforestation Project

18. Joe Churchman, the new Reforestation Coordinator, started his role at the beginning of the year and planning for the Council’s large-scale reforestation project is well underway. Initially planning will be around what land the Council has and the potential for this to be used within the scope of the project.

### Business Waste Minimisation

19. Work is underway to engage with the three priority business sectors to understand their waste streams and how the Council can help the most. The three sectors’ that are considered priorities are construction, retail/commercial and Marae.



Liam Dagg

**Tuarua Kaiarataki Taiao /  
Group Manager Environmental Services**



# Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaitātari Tautoko ki te Kaiawhina Mātāmua / Executive Assistant Support Officer, Hayley Penny
Date	6 March 2024
Subject	<b>Facility Usage Report</b>

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## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The facility usage report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

## Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Facility Usage Report.

### Eltham-Kaponga Facility Usage Report - 2022/23

#### ELTHAM

\*Please note: Figures for March, April and May 2020; and August and September 2021, will vary due to the closure of public facilities during the COVID-19 (Corona Virus) pandemic (national lockdown).

#### Eltham Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	2	1	1	0	1	3	0	0	1	1	0	2	0	0	0	0	0	0	1	0	0	0	1	0	7	7	
Burials and Cremations 12/13	2	0	2	0	3	0	0	0	1	0	1	3	0	0	0	2	2	0	1	3	0	1	1	1	1	13	10
Burials and Cremations 13/14	1	1	1	1	0	0	1	2	2	4	0	3	0	1	1	1	0	2	2	0	0	2	1	0	9	17	
Burials and Cremations 14/15	0	0	1	0	1	2	3	1	0	1	2	2	0	1	1	1	0	1	1	0	0	2	2	2	11	13	
Burials and Cremations 15/16	3	2	1	0	1	0	0	2	1	1	0	0	2	1	1	0	0	2	2	0	1	0	3	2	15	10	
Burials and Cremations 16/17	0	2	2	1	0	0	0	0	1	1	1	0	2	0	1	0	1	1	3	0	3	0	0	0	14	5	
Burials and Cremations 17/18	2	0	0	0	3	1	1	1	1	2	3	1	1	0	1	2	0	1	1	2	0	1	2	1	15	12	
Burials and Cremations 18/19	0	2	1	0	0	0	2	2	0	0	0	1	0	2	2	1	2	0	0	2	2	1	0	0	9	11	
Burials and Cremations 19/20	2	0	0	2	1	1	1	2	1	1	2	0	1	1	1	1	0	0	0	0	0	0	1	0	10	8	
Burials and Cremations 20/21	1	0	0	1	1	0	0	1	1	0	2	0	1	1	2	0	2	0	1	3	0	1	2	3	13	10	
Burials and Cremations 21/22	1	0	0	0	3	4	2	0	1	1	0	0	0	1	1	2	0	1	0	2	0	0	2	0	10	11	
Burials and Cremations 22/23	1	3	0	3	0	5	2	2	1	1	1	1	1	1	0	2	1	0	1	0	0	2	1	1	9	21	
<b>Burials and Cremations 23/24</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>3</b>													

#### Eltham Town Hall Monthly and Year to Date (YTD) Booking Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	3	2	5	6	4	4	5	8	11	11	11	4	74
Monthly Figures 12/13	5	3	8	9	8	5	1	6	3	1	2	4	55
Monthly Figures 13/14	3	0	2	0	5	6	0	1	1	4	1	2	25
Monthly Figures 14/15	1	3	3	2	2	1	1	1	1	1	6	0	22
Monthly Figures 17/18	closed	closed	1	0	1	2	0	1	2	1	1	1	10
Monthly Figures 18/19	2	1	3	1	1	2	0	0	2	1	0	0	13
Monthly Figures 19/20	0	0	2	1	3	4	1	2	0	0	0	0	13
Monthly Figures 20/21	3	3	5	7	2	2	2	1	3	5	3	15	51
Monthly Figures 21/22	4	3	4	5	9	2	0	4	20	11	5	1	68
Monthly Figures 22/23	1	1	1	1	5	7	0	1	1	3	0	1	22
<b>Monthly Figures 23/24</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>1</b>	

Please note the Eltham Town Hall was closed temporarily in July 2015 and reopened in September 2017.

#### Eltham Town Hall Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	closed	closed	300	0	40	108	0	80	216	150	25	100	1,019
Monthly Figures 18/19	122	100	200	300	120	600	0	0	386	100	0	0	1,928
Monthly Figures 19/20	0	0	169	200	120	175	3	250	0	0	0	0	917
Monthly Figures 20/21	275	107	200	336	65	207	340	6	87	449	52	575	2,699
Monthly Figures 21/22	105	390	310	105	136	40	0	140	120	60	99	220	1,725
Monthly Figures 22/23	220	25	56	130	248	177	0	56	700	65	0	150	1,827
<b>Monthly Figures 23/24</b>	<b>150</b>	<b>282</b>	<b>130</b>	<b>275</b>	<b>300</b>	<b>100</b>	<b>216</b>	<b>56</b>	<b>700</b>	<b>65</b>	<b>0</b>	<b>150</b>	

#### Iaumata Recreation Centre Monthly and Year to Date (YTD) Booking Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	3	3	9	6	3	7	4	4	6	6	3	6	60
Monthly Figures 18/19	3	1	3	2	8	6	2	2	2	1	2	1	33
Monthly Figures 19/20	3	1	2	0	1	0	1	2	1	0	0	3	14
Monthly Figures 20/21	1	2	12	12	3	6	1	4	2	1	1	3	48
Monthly Figures 21/22	4	0	5	5	2	2	1	6	2	0	1	5	28
Monthly Figures 22/23	5	9	5	7	6	1	2	6	3	1	9	3	
<b>Monthly Figures 23/24</b>	<b>0</b>	<b>2</b>	<b>10</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>9</b>	<b>3</b>	

#### Iaumata Recreation Centre Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	160	100	142	150	60	70	62	40	160	300	75	100	1,419
Monthly Figures 18/19	140	10	30	20	100	160	63	68	203	10	40	3	847
Monthly Figures 19/20	77	11	32	0	6	0	46	35	10	0	0	15	232
Monthly Figures 20/21	10	37	210	147	32	150	30	38	67	35	14	50	820
Monthly Figures 21/22	108	0	0	102	24	60	25	64	200	0	12	42	637
Monthly Figures 22/23	54	158	116	19	106	25	37	175	98	53	150	33	
<b>Monthly Figures 23/24</b>	<b>0</b>	<b>58</b>	<b>87</b>	<b>114</b>	<b>147</b>	<b>68</b>	<b>12</b>	<b>175</b>	<b>98</b>	<b>53</b>	<b>150</b>	<b>33</b>	

#### Eltham Transfer Station Monthly and Year to Date (YTD) Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Vehicle Numbers 11/12	36	44	57	52	55	61	58	43	77	49	37	32	601
Vehicle Numbers 12/13	45	32	43	43	38	43	56	55	41	30	44	23	493
Vehicle Numbers 13/14	29	27	19	35	47	35	46	36	42	24	37	30	407
Vehicle Numbers 14/15	21	23	29	25	33	40	40	24	39	62	50	48	434



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Vehicle Numbers 15/16	39	37	55	33	38	38	26	35	33	35	29	30	428
Vehicle Numbers 16/17	46	42	37	43	47	52	47	37	unavailable	68	56	59	534
Vehicle Numbers 17/18	56	43	45	60	85	91	77	72	72	78	81	80	840
Vehicle Numbers 18/19	43	41	61	65	44	61	43	40	52	74	99	56	679
Vehicle Numbers 19/20	45	57	74	73	59	63	79	64	56	31	70	52	723
Vehicle Numbers 20/21	35	40	46	64	62	79	106	66	99	78	60	65	800
Vehicle Numbers 21/22	69	40	77	71	73	85	97	67	75	75	83	68	880
Vehicle Numbers 22/23	55	70	64	82	84	76	62	65	78	80	78	74	868
<b>Vehicle Numbers 23/24</b>	<b>91</b>	<b>61</b>	<b>83</b>	<b>27</b>	<b>109</b>	<b>88</b>	<b>96</b>						

KAPONGA													
Kaponga Memorial Hall Monthly and Year to Date (YTD) Booking Figures													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	2	1	6	9	2	2	2	4	8	2	8	13	59
Monthly Figures 12/13	8	6	8	6	4	3	1	1	2	6	12	8	65
Monthly Figures 13/14	7	8	8	5	13	5	3	0	1	2	6	2	60
Monthly Figures 14/15	4	1	1	2	3	2	1	3	2	3	3	9	34
Monthly Figures 15/16	3	3	6	3	4	5	2	0	4	2	2	4	38
Monthly Figures 16/17	3	6	0	0	1	5	1	2	4	2	0	2	24
Monthly Figures 17/18	0	3	3	1	1	3	1	2	1	1	2	0	20
Monthly Figures 18/19	1	1	1	1	1	2	0	2	1	1	1	0	12
Monthly Figures 19/20	1	1	1	2	2	6	1	2	0	0	0	0	16
Monthly Figures 20/21	4	1	0	2	4	4	1	0	1	3	4	1	25
Monthly Figures 21/22	1	0	1	2	3	3	3	1	1	4	3	4	26
Monthly Figures 22/23	4	5	4	8	15	8	1	7	11	6	2	1	72
<b>Monthly Figures 23/24</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>						

Kaponga Memorial Hall Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 16/17	250	114	0	0	80	250	80	50	306	138	0	0	1,268
Monthly Figures 17/18	0	80	250	150	50	220	10	150	80	25	40	30	1,085
Monthly Figures 18/19	10	40	40	10	100	400	0	280	10	50	50	0	990
Monthly Figures 19/20	10	150	60	300	120	720	10	40	0	0	0	0	1,410
Monthly Figures 20/21	53	25	30	308	410	360	10	0	87	124	131	8	1,546
Monthly Figures 21/22	11	0	23	108	109	167	180	45	40	405	83	85	1,256
Monthly Figures 22/23	102	197	60	132	610	205	30	72	222	85	110	88	1,913
<b>Monthly Figures 23/24</b>	<b>65</b>	<b>110</b>	<b>47</b>	<b>97</b>	<b>227</b>	<b>167</b>	<b>49</b>						

Please note the Monthly attendance figures were not recorded prior to July 16/17.

Kaponga Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)																										
	July		August		September		October		November		December		January		February		March		April		May		June		YTD	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 11/12	0	0	0	0	1	0	2	1	2	0	0	0	0	1	0	0	1	0	1	1	0	0	1	7	4	
Burials and Cremations 12/13	2	0	1	0	0	0	1	0	1	0	1	1	0	1	0	0	3	0	0	0	0	0	0	9	2	
Burials and Cremations 13/14	0	0	0	0	1	0	0	1	0	1	1	0	2	0	0	0	1	0	1	1	2	0	1	9	3	
Burials and Cremations 14/15	1	0	1	0	0	0	1	1	0	1	1	1	1	0	2	0	1	0	1	0	0	0	0	9	3	
Burials and Cremations 15/16	2	0	0	0	0	0	3	0	0	1	1	0	2	0	1	0	0	0	0	0	2	1	0	10	3	
Burials and Cremations 16/17	0	0	2	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	1	0	0	1	2	0	8	1
Burials and Cremations 17/18	0	0	0	1	2	0	1	1	0	2	2	0	0	0	1	0	1	0	2	1	0	1	0	0	9	6
Burials and Cremations 18/19	0	0	1	0	1	0	0	0	0	0	0	0	0	2	1	3	0	1	3	0	0	0	0	0	6	6
Burials and Cremations 19/20	0	1	2	0	0	0	2	2	0	0	1	0	0	0	2	2	0	0	0	0	0	0	0	7	5	
Burials and Cremations 20/21	0	3	0	0	0	1	1	0	2	0	2	0	0	0	0	2	0	0	1	0	1	0	0	9	4	
Burials and Cremations 21/22	0	0	1	0	0	0	0	0	1	0	0	1	1	0	0	0	1	0	1	1	1	0	0	6	1	
Burials and Cremations 22/23	0	0	1	0	1	1	0	0	1	0	1	1	0	1	0	0	1	1	0	2	0	0	0	5	8	
<b>Burials and Cremations 23/24</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>8</b>	

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Eltham Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	898	1,536	2,688	77	Closed	Closed	Closed	5,199
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,129	2,028	3,664	918	Closed	Closed	Closed	7,739
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	1,607	1,700	3,721	1,030	Closed	Closed	Closed	8,058
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,716	3,412	2,999	828	Closed	Closed	Closed	8,955
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,650	2,480	3,783	741	Closed	Closed	Closed	8,654
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,013	1,822	2,794	1,395	Closed	Closed	Closed	7,024
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	1,211	3,062	2,096	568	Closed	Closed	Closed	6,937
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	1,234	2,172	3,781	930	Closed	Closed	Closed	8,117
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	827	1,735	3,840	745	Closed	Closed	Closed	6,947
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	660	2,199	3,230	0	Closed	Closed	Closed	6,089
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	2,055	2,335	352	Closed	Closed	Closed	4,742
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,208	1,553	1,286	558	Closed	Closed	Closed	
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,078	2,826						

Rawhitiroa Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	1,531	2,127	1,604	551	Closed	Closed	Closed	5,813
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,099	3,422	2,354	942	Closed	Closed	Closed	7,817
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	871	1,162	1,864	338	Closed	Closed	Closed	4,235
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,296	3,952	1,507	495	Closed	Closed	Closed	7,250
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	2,152	4,230	2,929	897	Closed	Closed	Closed	10,208
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,422	2,233	2,326	665	Closed	Closed	Closed	6,646
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	2,164	5,206	1,803	696	Closed	Closed	Closed	9,869
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	2,095	3,497	2,555	612	Closed	Closed	Closed	8,759
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	1,433	3,025	2,709	610	Closed	Closed	Closed	7,777
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	1,817	3,564	2,364	0	Closed	Closed	Closed	7,745
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	3,246	1,094	507	Closed	Closed	Closed	4,847
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,725	2,167	1,285	110	Closed	Closed	Closed	5,287
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,468	3,251						

Kaponga Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	428	972	2,007	21	Closed	Closed	Closed	3,428
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	628	1,787	3,166	661	Closed	Closed	Closed	6,242
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	532	797	2,109	182	Closed	Closed	Closed	3,620
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	821	2,116	1,992	219	Closed	Closed	Closed	5,148
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,189	1,942	3,514	613	Closed	Closed	Closed	7,258
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	619	936	2,217	472	Closed	Closed	Closed	4,244
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	924	2,350	1,719	295	Closed	Closed	Closed	5,288
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	980	1,941	2,360	343	Closed	Closed	Closed	5,624
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	688	1,286	2,114	243	Closed	Closed	Closed	4,331
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	753	1,350	1,479	0	Closed	Closed	Closed	3,582
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	1,245	668	166	Closed	Closed	Closed	2,079
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	850	1,049	832	155	Closed	Closed	Closed	2,886
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	529	1,079						

Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip)														Average	
Waverley to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	YTD	Cost Recovery	
2011/2012	12.5	16.1	18.3	18.9	21.8	20.4	18.8	21.0	22.3	21.6	16.5	13.8	18.50	38.80%	
2012/2013	13.9	18.9	22.6	22.8	27.1	25.6	26.0	28.3	25.1	25.4	23.4	24.8	23.66	40.00%	
2013/2014	26.6	20.3	21.0	22.0	17.3	16.3	15.1	14.6	20.4	17.3	14.5	13.6	18.25	47.40%	
2014/2015	17.5	23.5	18.3	18.6	15.0	17.9	15.6	18.8	15.5	16.6	11.9	14.8	17.00	56.24%	
2015/2016	14.6	13.6	10.4	11.5	14.0	13.9	17.0	15.8	15.0	19.4	15.1	15.8	14.68	48.87%	
2016/2017	13.9	14.4	14.9	10.0	14.3	15.6	14.0	14.4	11.9	14.5	14.3	11.2	13.53	44.56%	
2017/2018	10.9	11.3	10.0	14.1	11.5	16.4	12.8	12.9	10.3	9.8	12.9	8.6	11.79	32.35%	
2018/2019	7.6	9.8	9.5	9.9	11.0	11.2	15.2	8.8	6.9	6.2	6.8	6.8	9.14	19.10%	
2019/2020	5.1	6.8	6.3	6.9	5.9	6.5	6.9	6.7	5.1	1.8	1.8	3.6	5.3	8.60%	
2020/2021	4.2	3.3	1.5	4.4	2.6	3.3	4.3	5.5	3.5	3.5	3.6	3.4	3.6	6.00%	
2021/2022	5.1	2.9	3.8	4.7	4.6	4.6	4.2	4.1	4.6	4.6	3.8	4.0	4.2	6.90%	
2022/2023	4.3	4.8	4.8	3.9	5.1	4.1	4.9	4.8	6.6	6.4	4.0	5.2	4.5	5.88%	
2023/2024	5.2	3.7	4.7	3.0	4.4	4.1	3.4						4.4	0.07%	

Eltham-Kaponga Community Board - Information Reports

Ōpunakē to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost Recovery
2011/2012	13.4	19.4	24.5	25.0	25.6	23.6	24.6	21.5	23.8	14.5	18.6	13.3	20.65	35.70%
2012/2013	15.0	12.0	13.9	13.4	14.3	17.5	12.6	11.4	9.0	9.5	12.9	10.9	12.70	19.90%
2013/2014	9.5	13.4	10.8	7.8	10.5	11.3	10.6	10.5	6.8	5.3	6.2	7.1	9.15	20.70%
2014/2015	5.5	8.0	8.4	5.3	7.8	2.9	5.8	7.4	4.8	4.1	5.8	4.8	5.88	17.02%
2015/2016	5.7	3.4	9.0	4.2	6.0	2.4	2.1	4.3	3.1	5.0	1.5	5.1	4.32	12.96%
2016/2017	4.6	4.6	6.0	2.8	4.6	5.3	2.8	2.9	4.5	3.6	6.4	3.7	4.32	13.41%
2017/2018	2.0	4.5	3.9	4.0	5.3	4.2	2.8	4.4	5.3	3.4	2.0	2.6	3.70	11.27%
2018/2019	2.8	1.2	3.3	2.6	3.8	1.4	1.7	3.9	3.0	4.5	3.0	4.1	2.94	4.50%
2019/2020	3.5	3.3	2.4	4.2	4.0	2.9	2.3	3.1	2.9	Figures unavailable	3.2	4.4	3.00	0.04%
2020/2021	5.0	3.6	3.0	3.6	5.1	6.6	6.0	5.9	6.0	4.6	4.9	6.6	5.00	0.05%
2021/2022	8.1	4.8	4.1	5.4	5.8	5.1	6.0	4.3	4.1	2.8	4.4	4.1	5.00	5.40%
2022/2023	5.3	4.0	4.2	4.8	3.8	4.6	3.4	3.9	4.2	3.6	3.0	3.6	4.5	10.89%
<b>2023/2024</b>	<b>4.3</b>	<b>4.3</b>	<b>4.6</b>	<b>4.5</b>	<b>4.6</b>	<b>3.6</b>							<b>4.4</b>	<b>0.06%</b>

Ōpunakē to New Plymouth	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost Recovery
2011/2012	10.5	6.0	15.5	13.9	16.6	14.9	17.0	18.6	18.1	16.1	19.0	14.2	15.03	34.30%
2012/2013	12.4	16.9	11.3	14.8	16.5	20.0	14.5	23.7	14.4	20.8	12.5	11.4	15.76	19.90%
2013/2014	16.8	11.7	18.8	12.3	19.3	13.3	20.5	17.5	11.6	16.3	10.7	16.3	15.43	30.00%
2014/2015	13.8	10.3	14.8	10.5	13.6	12.4	10.9	11.5	10.8	8.1	10.9	7.5	11.26	23.08%
2015/2016	12.3	9.8	9.3	12.7	10.4	9.8	7.9	11.4	9.0	7.4	8.9	10.4	9.94	21.46%
2016/2017	10.3	9.4	7.7	5.8	9.0	8.5	6.8	9.8	7.3	6.6	6.8	8.2	8.02	17.62%
2017/2018	6.6	7.6	7.3	6.3	11.9	10.7	10.3	11.0	6.4	7.1	6.6	7.1	8.24	16.60%
2018/2019	8.5	8.1	10.1	7.1	9.3	7.7	6.3	6.1	6.6	5.0	7.5	7.6	7.49	16.00%
2019/2020	8.1	6.4	10.4	13.0	11.7	10.0	15.9	16.4	7.1	Figures unavailable	12.0	10.5	11.00	20.80%
2020/2021	8.2	10.0	7.1	12.6	12.8	3.7	5.8	8.6	9.4	5.6	8.8	7.0	8.20	14.40%
2021/2022	4.1	5.9	8.4	6.0	5.9	3.7	4.6	5.1	9.1	2.2	6.0	6.1	5.50	10.90%
2022/2023	5.1	6.4	6.9	6.9	6.6	6.0	6.0	11.5	13.0	6.5	12.0	11.5	6.3	0.06%
<b>2023/2024</b>	<b>7.8</b>	<b>12.0</b>	<b>8.9</b>	<b>9.6</b>	<b>5.8</b>	<b>5.0</b>							<b>9.5</b>	<b>0.07%</b>

**ELTHAM**

**Willowbrook, Eltham [4 flats] Monthly and YTD Occupancy Figures**

<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	3	3	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	3	3	3	4	4	4
Occupancy 18/19	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 21/22	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
<b>Occupancy 23/24</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>					
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>					

**Skittrup Court, Eltham [6 flats] Monthly and YTD Occupancy Figures**

<i>Six Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	6	6	6	6	6	6	6	6	5	6	6	5
Occupancy 12/13	5	6	6	6	6	6	6	6	6	6	6	6
Occupancy 13/14	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 14/15	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 15/16	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 16/17	6	6	6	6	6	6	6	6	6	6	5	6
Occupancy 17/18	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 18/19	6	6	6	6	6	6	6	5	6	6	6	6
Occupancy 19/20	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 20/21	6	5	5	6	6	6	6	6	6	6	6	6
Occupancy 21/22	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 22/23	6	6	6	6	6	6	6	6	6	6	6	6
<b>Occupancy 23/24</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>					
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>					

**High Street, Eltham [4 flats] Monthly and YTD Occupancy Figures**

<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	3	3	3	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	3	3	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
<b>Occupancy 23/24</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>					
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>					

**KAPONGA**

**Kaponga [4 flats] Monthly and YTD Occupancy Figures**

<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	1	1	3	3	3	3	3	3	2	2	2	2
Occupancy 12/13	1	1	3	4	4	4	3	3	2	2	3	3
Occupancy 13/14	3	3	3	3	3	3	3	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	3	3	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	3	3	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4



# Karakia

## 9. Karakia

E te atua Manaaki Mai	God care for us
E te atua āwhina mai	God help us
E te atua Aroha Mai	God protect us
Ake ake Amene	Forever and ever, Amen.

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*