

Rārangi take Poari Hapori
o Arakamu ki Kaponga

Eltham-Kaponga Community Board Agenda

Wednesday 29 May 2024, 10.30 am

Taumata Recreation Centre, Preston Street, Eltham



Ngā Mema o te Komiti / Committee Members



Karen Cave
Chairperson



Sonya Douds



Alan Hawkes



Lindsay Maindonald



Steffy Mackay
Councillor

Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Huinga Tāngata / Attendance Register

Date	10/11/22	25/01/23	08/03/23	19/04/23	31/05/23	12/07/23	23/08/23	04/10/23	15/11/23	20/01/24	06/03/24	17/04/24
Meeting	O	O	O	O	O	O	O	O	O	O	O	O
Karen Cave	√	√	√	√	√	√	√	√	√	√	√	√
Sonya Douds	√	√	√	√	√	√	√	√	√	√	√	√
Alan Hawkes	√	√	√	√	√	√	√	√	√	A	√	√
Lindsay Maindonald	√	√	√	√	√	√	√	A	√	√	√	√
Steffy Mackay	√	√	A	√	√	√	√	√	A	√	A	√

Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting



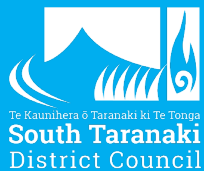
Rārangi Agenda

Eltham-Kaponga Community Board

Wednesday 29 May 2024 at 10.30 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 5.1 [Eltham-Kaponga Community Board meeting held on 17 April 2024](#) Page 9
6. **Pūrongo / Report**
 - 6.1 [Local Discretionary Funding Applications](#) Page 16
7. **Ngā Take Kawea / Items for Action**
 - 7.1 [List printed on 21 May 2024](#)..... Page 25
8. **Pūrongo-Whakamārama / Information Reports**
 - 8.1 [Community Development Activity Report](#)..... Page 26
 - 8.2 [District LibraryPlus Report – March and April 2024](#) Page 30
 - 8.3 [Environmental Services Activity Report](#)..... Page 35
 - 8.4 [Eltham-Kaponga Facility Usage Report](#)..... Page 44
 - 8.5 [Rural Pools End of Season Report](#)..... Page 50
9. **Karakia**

Next Meeting Date: Wednesday 10 July 2024 - START Taranaki, 9 Alamein Street, Kaponga
Elected Members’ Deadline: Wednesday 26 June 2024



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Ngā Whakaputanga Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

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4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

The Board has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Poari

Board Minutes

To	Eltham-Kaponga Community Board
Date	29 May 2024
Subject	Eltham-Kaponga Community Board – 17 April 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 17 April 2024. The Eltham-Kaponga Community Board is being asked to confirm their minutes from 17 April 2024 as a true and correct record.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 17 April 2024 as a true and correct record.



Menīti Minutes

5

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Mangamingi Hall, Rāwhitiroa Road, Eltham on Wednesday 17 April 2024 at 10.30 am

Kanohi Kītea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Deputy Mayor Robert Northcott, Rob Haveswood (Group Manager Community Services), Sarah Capper-Liddle (Planner), Sam Greenhill (Governance Officer), Anne Sattler (Senior Policy Advisor), Jess Sorensen (Planning and Development Manager) and Phil Waite (Operations Manager – Property and Facilities).

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Sarah Capper-Liddle – District Plan Change

The consultation for the proposed Papakāinga District Plan changes opened on Monday 15 April and closed on Monday 13 May. Papakāinga development was defined in the District Plan to allow multiple dwelling units and Marae to be put on a single site typically on Māori freehold land. Through the District Plan change it was proposed to allow Papakāinga development on general title land. The proposed changes would not affect Papakāinga development on Māori freehold land but would include general title land as well. The proposed changes also included the removal of the density requirements on general title land for Papakāinga development.

Submissions could be made online through the Council's website and hard copies were available at the LibraryPlus, the Hāwera Administration Building and in the newspaper.

In response to a query regarding who could put multiple dwellings on a single site it was noted that this was only permitted for Papakāinga development.

1.2 Karen Cave on behalf of Llew Eyon – Eltham RSA

Ms Cave read a letter on behalf of Llew Eyon in support of the funding application from the Eltham RSA.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 6 March 2024.

RESOLUTION

(Ms Douds/Mr Maindonald)

18/24 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 6 March 2024 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the March 2024 Local Discretionary Funds including the current status of the Board's Fund.

There had been several changes to the Community Funding Policy. These changes would mean a significant increase in the amount of funding administered through the Local Discretionary Fund for the next financial year.

RESOLUTION

(Mr Hawkes/Cr Mackay)

19/24 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.**

CARRIED

Eltham RSA

A funding application was received from the Eltham RSA to close the road for ANZAC services.

Mr Maindonald declared a conflict of interest.

The Board were pleased to hear that the Eltham RSA were considering other funding sources for the ANZAC services moving forward. In response to a suggestion for the Eltham RSA to pay for the plan and implement it themselves it was noted that under the new legislation traffic management needed to be implemented by a trained professional.

RESOLUTION

(Cr Mackay/Mr Hawkes)

20/24 EL **THAT the Eltham-Kaponga Community Board allocates \$1,820 from their Local Discretionary Fund to the Eltham RSA to close the road for ANZAC services.**

CARRIED

Central Taranaki Safe Community Trust

A funding application was received from the Central Taranaki Safe Community Trust for Save a Life – Central Taranaki.

It was noted that the Automated External Defibrillator (AED) would be a good asset for the Kaponga Community.

RESOLUTION**(Ms Douds/Cr Mackay)**

21/24 EL **THAT the Eltham-Kaponga Community Board allocates \$743.41 from their Local Discretionary Fund to the Central Taranaki Safe Community Trust for Save a Life – Central Taranaki.**

CARRIED**4. Ngā Take Kawea / Items for Action****4.1 Eltham Field Gun**

It was noted that the group working on the Eltham Field Gun had initially underestimated the work required. The new aim was either Armistice Day 2024 or ANZAC Day 2025. There had also been other issues that had contributed to the delay in completing the work.

4.2 Local Security Cameras – Kaponga

Following a recommendation at the last meeting contact had been made with the Soccer Club regarding security cameras in Kaponga. It was noted that there were only three incorporated societies in Kaponga and one was not eligible to apply for funding.

4.3 Tayler Street Dog Park – Old Soccer Club Rooms

The Board had been thanked for the funding that had been allocated. It was noted that quotes were being sought for the removal of the concrete pad.

5. Pūrongo-Whakamārama / Information Reports**5.1 Community Development Activity Report**

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The work was underway to revitalise the bollards, lamp posts and seating in Eltham. The accessible toilet at the Kaponga War Memorial Hall had been completed and was able to be used. The Government Policy Statement dictated that new raised crossings could not be installed. Work was being carried out to design roading solutions around the existing raised crossing in Eltham including potential pinch points.

It was queried how long the seats and lamp posts would be gone.

RESOLUTION

(Mr Hawkes/Ms Douds)

22/24 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – March 2024

The report covered a range of library activities and statistics across the District for February 2024.

LibraryPlus staff had been busy with events including sea week and their school holiday programmes. There had been a movement in America which saw a book get banned purely because of the picture on the front cover. This movement highlighted the importance of ensuring the libraries were a safe and inclusive space while also allowing for freedom of speech. Radio Frequency Identification Tags had been installed in all books across the District in preparation for the completion of Te Ramanui o Ruapūtahanga. A smart shelf had also been installed in the Hāwera LibraryPlus.

It was highlighted that the digital skills for seniors sessions had not been advertised well and it was hoped that better promotion of the sessions could be provided moving forward.

RESOLUTION

(Ms Douds/Mr Maindonald)

23/24 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for February 2024.

CARRIED

5.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of February 2024.

There had been an increase in consenting activity and a decrease in the number of noise complaints following the holiday season. There had been an increase in the number of building consents issued within the statutory timeframes however this was still an area of focus.

RESOLUTION

(Cr Mackay/Mr Hawkes)

24/24 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Douds/Mr Hawkes)

25/24 EL THAT the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

CARRIED

5.5 Freedom Camping Site Assessment Report

The Report was presented to gain feedback on the Freedom Camping Site Assessment.

Following the introduction of the Self-Contained Motor Vehicles Legislation Act a review of the Freedom Camping Bylaw was required. It was also an opportunity to review the freedom camping sites. There were a number of changes being proposed for the Eltham-Kaponga Ward which were outlined in the report. With the changes to the Freedom Camping Act freedom camping was permitted on any site owned by the Council unless prohibited.

Since the report was written another option had been recommended for the management of the freedom camping sites which included a town boundary map. These maps would show that freedom camping was prohibited on all sites within the towns other than where it was specifically listed as permitted.

It was highlighted that the residents would be happy with the proposal to prohibit freedom camping at Rukumoana Reserve. It was also noted that there may be push back regarding the proposal to prohibit freedom camping at Connell Reserve.

A report was being prepared for the Policy and Strategy Committee meeting at the end of the month and it was expected that public consultation would be carried out in July and August.

There were concerns raised regarding the lack of public toilets available after hours.

RESOLUTION

(Mr Hawkes/Ms Douds)

26/24 EL THAT the Eltham-Kaponga Community Board receives the Freedom Camping Site Assessment Report and provides feedback.

CARRIED

5.6 Long Term Plan Consultation Document Information Report

The report updated the Board on the Long Term Plan (LTP) Consultation Document.

The Board was reminded of their obligations under the Local Government Act to submit on the LTP. The consultation document was a summary of the LTP and all supporting information could be found on the Council's website.

It was highlighted that the Eltham Town Hall was part of the consultation document and it was important that the Board submitted on the topic.

It was noted that due to the newspaper did not get delivered to Kapong residents did not receive the LTP consultation document. It was suggested that copies of the consultation document should be put into the PO Boxes at the Kaponga Four Square.

RESOLUTION

(Mr Hawkes/Ms Douds)

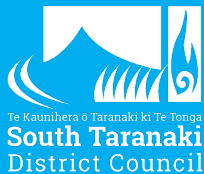
27/24 EL **THAT** the Eltham-Kaponga Community Board receives the Long Term Plan Consultation Document Information Report.

CARRIED

The meeting concluded at 11.19 am.

Dated this day of 2024.

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CHAIRPERSON



Pūrongo Report

6

To	Eltham-Kaponga Community Board
From	Kaiawhina Pūtea Hapori / Community Funding Advisor, Christina Wells
Date	29 May 2024
Subject	Local Discretionary Funding Applications

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the May 2024 Local Discretionary Funds (the Fund) including the current status of the Board's Fund. Revised budgets have been included in [Appendix 1](#) inclusive of any carryover from the 2022/23 year.
2. Each Community Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the set and individual criteria of that Board.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board;

- a) Receives the Local Discretionary Funding Report.
- b) Receives any applications (if applicable) requesting funding assistance from the Local Discretionary Fund and;
 - i. Approves to fund the application(s) for the amount requested; or
 - ii. Approves to fund the application(s) for a different amount; or
 - iii. Defers the application(s) to the next funding round; or
 - iv. Declines funding for the application(s) submitted.

Kupu Whakamārama / Background

3. The purpose of the Fund is to fund small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community.
4. Projects must meet both the set and individual conditions of the Board to which they are applying and are to be treated as a last resort after all other attempts to raise funds or obtain assistance have been unsuccessful.
5. Community Boards are allowed to carry over 20% of each Board's annual allocation into the next financial year. The maximum amount for each Board is listed below:

Eltham-Kaponga Community Board	\$2,367.00
Te Hāwera Community Board	\$7,399.80
Taranaki Coastal Community Board	\$3,880.80
Pātea Community Board	\$2,302.20

6. The Fund opening balances for each financial year are included in the Board’s Discretionary Fund Report. Amounts budgeted for each Board are currently based on the 2013 Census population data and are as follows:

Eltham-Kaponga Community Board	\$11,835
Te Hāwera Community Board	\$36,999
Taranaki Coastal Community Board	\$19,404
Pātea Community Board	\$11,511

7. Any unspent allowable carryover (20%) funds are added to the next financial year’s balance, some totals may be adjusted after the end of year reconciliation.

Local Government Purpose

8. The purpose of Local Government is: “to promote the social, economic, environmental and cultural well-being of communities in the present and for the future”. Funding projects that meet the criteria of the Funds meet the Social, Economic, Cultural and Environmental well-being of the community.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

9. The possible options for each application are:
- a) Option One: Approve the application for the requested amount; or
 - b) Option Two: Approve the application for a different amount; or
 - c) Option Three: Defers the application to the next funding round; or
 - d) Option Four: Decline the application.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

10. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives and set individual criteria.

Eltham-Kaponga

- a) Successful applicants are required to provide a written report upon completion of their project
- b) Applicants must acknowledge funding where appropriate

Ineligible for funding

- a) Travel costs
- b) Individuals

- c) Gifts
- d) Conference attendance
- e) Food and catering costs

Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding

Local Discretionary Funding Applications – May (Round Eight)

11. Eltham-Kaponga Community Board funds available: \$9,818.52, including any unspent and returned funding. Total funds requested for this funding round \$8,829.42. Funds to be carried over to the next year should all requests be allocated in full is \$989.10.
12. **Eltham Community Development Group**
 - a. Purpose of Group: To complete projects that will enhance and beautify our town.
 - b. How is the group usually funded: Funding applications to various organisations depending on the project.
 - c. Project Description: To purchase seats for Bridger Park to complete the Bridger Park project.
 - d. Project cost details: Refer table 12.1.

Table 12.1: Project cost details

Item	Cost
Liffiton table and bench set	\$7,866.03
Installation	\$1,400.00
Total Project Cost	\$9,266.03

Income Source	Confirmed	Amount
Remaining funding (ECKB & Fonterra)	Yes	\$436.61
Labour (Lions Club)	Yes	
Total Funds Available		\$436.61

Funding Summary	
Total Project Cost	\$9,266.03
Less/Minus Total Funds Available	\$436.61
Difference/shortfall	\$8,829.42
Amount requested from Discretionary Fund	\$8,829.42

- e. Considerations: Refer to table 12.2

Table 12.2: Considerations and Sample Resolutions

Items for consideration	Sample Resolutions
The applicant have previously received \$6,483.44 in 19-20 to purchase pavers and \$2,643.50 to install a drinking fountain at Taumata Park of which \$531.42 was refunded back to the Board. \$5,000.00 in 17-18 for the Bridger Park New Entrance, \$3,926.96 in 15-16 to install drinking fountains at the Eltham LibraryPlus and Soldiers Park. \$3,519.24 in 14-15 for the installation of hand driers at Eltham Public Toilets and the restoration of the	<ul style="list-style-type: none"> • Approve • Give a lesser amount; or • Decline

Eltham War Memorial Gate and a graffiti shield for Heritage Murals.	
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Whakakapia / Conclusion

13. The Fund was created for the purpose of supporting small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community. The eight funding rounds throughout each year allow the people of the South Taranaki community to continue to receive the benefits that the Fund provides.



Christina Wells

**Kaiawhina Pūtea Hapori /
Community Funding Advisor**



[Seen By]

Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager Community Services**

Appendix 1

Board's Discretionary Fund balance for the 2023/24 financial year.

Te Hāwera Community Board – 2023/24			Total Budget	\$37,037.09
Date	Applicant	Project	Amount	Balance
October 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	Deferred
October 2023	Te Hāwera Community Board	Skatepark art and competition event	\$2,767.81	\$34,269.28
November 2023	District 202D	Lions Convention South Taranaki	\$2,663.00	\$31,606.28
November 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	\$31,216.28
November 2023	Te Hāwera Community Board	Chairs Discretion – Clapham Commons Sign	\$250.00	\$30,966.28
January 2024	Te Hāwera Community Board	Normanby Recreation Centre Carpark	\$8,347.28	\$22,619.00
January 2024	Te Hāwera Community Board	TSB Hub Picture Frame	\$6,258.80	\$16,360.20
January 2024	Ararātā Hall Society Inc	Painting of Community Hall	\$4,119.30	\$12,240.90
April 2024	Te Hāwera Community Board	Kamaha Dog Park Entrance Gates	\$1,660.00	\$10,580.90
May 2024	Te Hāwera Community Board	<i>Returned Funding: Artwork by Paul Rangiwahia</i>	<i>+\$1,610.81</i>	<i>\$12,191.71</i>
May 2024	Te Hāwera Community Board	<i>Returned Funding: Skateboard Signs & Event</i>	<i>+1,289.69</i>	<i>\$13,481.40</i>
May 2024	Te Hāwera Community Board	<i>Empower Youth Skatepark Mural</i>	<i>\$280.79</i>	<i>Pending</i>
May 2024	Te Hāwera Community Board	<i>Normanby Public Toilet Signs</i>	<i>\$340.00</i>	<i>Pending</i>
May 2024	<i>Presbyterian Support</i>	<i>Coverage of Counselling & Social Work Space in Hāwera</i>	<i>\$3,536.00</i>	<i>Pending</i>
Closing balance				\$13,481.40

Te Hāwera Community Board Committed Funds			Total Committed	\$32,934.70
Date	Applicant	Project	Amount Committed	Amount Uplifted
<i>May 2020</i>	<i>Te Hāwera Community Board</i>	<i>Manawapou/Puawai Cycleway</i>	<i>\$5,000.00</i>	<i>\$0.00</i>
<i>April 2022</i>	<i>Te Hāwera Community Board</i>	<i>Denby walkway photo frame</i>	<i>\$3,956.70</i>	<i>\$1,200.00</i>
<i>May 2023</i>	<i>Te Hāwera Community Board</i>	<i>Hāwera Skatepark "Urban Jungle"</i>	<i>\$10,000.00</i>	<i>\$0.00</i>
<i>May 2023</i>	<i>Te Hāwera Community Board</i>	<i>Hāwera Skatepark Shelter</i>	<i>\$13,978.00</i>	<i>\$0.00</i>
			Balance Remaining	\$31,734.70

Eltham-Kaponga Community Board – 2023/24			Total Budget	\$13,522.77
Date	Applicant	Project	Amount	Balance
October 2023	Eltham Lions Club	Chairs Discretion – Town Hall Hire	\$176.96	\$13,345.81
October 2023	Eltham Historical Society	Chairs Discretion – Research for Soldiers Park sign	\$50.00	\$13,295.81
November 2023	Eltham-Kaponga Community Board	Re-installment of Town of Firsts sign	\$486.31	\$12,809.50
November 2023	Rotokare Scenic Reserve Trust	Installation of AED	\$569.57	\$12,239.93
January 2024	Mangamingi Hall	Running costs of hall	\$3,237.22	Declined
March 2024	Eltham Football Association	Hire skip bins to remove old clubrooms	\$1,000.00	\$11,239.93
April 2024	Eltham RSA	Road Closure for ANZAC Parade	\$1,820.00	\$9,419.93
April 2024	Taranaki Safe Trust	Save a Life Project – Central Taranaki (AED case)	\$743.41	\$8,675.52
May 2024	Eltham-Kaponga Community Board	Returned Funding: Disability toilet Kaponga War Memorial Hall	+\$1,700.00	\$10,376.52
May 2024	Sound System Hire	Chairs Discretion – Sound System Hire for ANZAC	\$250.00	\$10,126.52
May 2024	Hāwera Brass Band	Chairs Discretion - Hāwera Brass Band for ANZAC	\$130.44	\$9,996.08
May 2024	Scottish Society	Chairs Discretion – Scottish Society for ANZAC	\$150.00	\$9,846.08
May 2024	ANZAC Flyers	Chairs Discretion – Flyers for ANZAC	\$8.00	\$9,838.08
May 2024	Eltham Community Development Group	Create seats for Bridger Park	\$8,829.42	Pending
Closing balance				\$9,838.08

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$1,046.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
April 2019	Eltham-Kaponga Community Board	New signage at Soldiers Park	\$1,046.00	\$0.00
Balance Remaining				\$1,046.00

Pātea Community Board – 2023/24			Total Budget	\$13,113.39
Date	Applicant	Project	Amount	Balance
August 2023	Pātea Community Board	Chairs Discretion - Painting of Pātea and Waverley signs	\$142.03	\$12,971.36
November 2023	Waitōtara School	New playground foundations	\$3,000.00	\$9,971.36
November 2023	Pātea Historical Society	Mural on Hunter Shaw Building	\$3,000.00	\$6,971.36
November 2023	Waitōtara and District Hall	Trolley for stacking and moving tables	\$629.04	\$6,342.32
November 2023	Waverley Summer Jam	Chairs Discretion – to help cover costs	\$250.00	\$6,092.32
January 2024	Pātea Community Board	Chairs Discretion – Additional Paint for Ticket Booth and Fence	\$250.00	\$5,842.32
March 2024	Pātea Community Board	Chairs Discretion – Paepae in the Park	\$200.00	\$5,642.32
March 2024	Pātea Community Board	Recovering of Kauri Chairs at Hunter Shaw	\$800.00	\$4,842.32
March 2024	Pātea Community Board	Contribution toward new sound system at Waverley Community Centre	\$523.00	\$4,319.32
April 2024	St. Hilda in the Wood Church	Paint the exterior of the Church	\$3,000.00	\$1,319.32
April 2024	Pātea Community Board	Fish Filleting Table	\$228.93	\$1,090.39
May 2024	Pātea Community Board	Returned Funding: Aotea Park Shelter	+\$806.34	\$1,896.73
May 2024	Pātea Community Board	Returned Funding: Waverley Mural	+\$750.00	\$2,646.73
May 2024	Pātea Community Board	Tuning of the Pātea Four Square Piano	\$400.00	Pending
Closing balance				\$2,646.73

Pātea Community Board Committed Funds			Total Committed	\$0.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
Balance Remaining				\$0.00

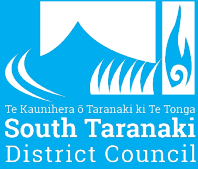
Taranaki Coastal Community Board – 2023/24			Total Budget	\$21,464.33
Date	Applicant	Project	Amount	Balance
July 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Deferred
July 2023	Ōpunakē Indoor Bowls	Help toward hall hire	\$530.00	\$20,934.33
August 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Deferred
October 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Declined
October 2023	Ōrimupiko Reserve Trust	Ōrimupiko Maara Kai	\$2,000.00	\$18,934.33
October 2023	OEMG	Mobile Response Units	\$1,500.00	\$17,434.33
October 2023	Everybody's Theatre Trust	Couches, Signwriting	5,000.00	Declined
October 2023	Ōpunakē Community Baths	Maintenance Works	\$1,047.75	\$16,386.58
October 2023	Ōaonui Hall	Kitchen Appliances	\$1,148.99	\$15,237.59
November 2023	Ōpunakē Volunteer Fire Brigade	Electrical work to allow the Fire Brigade to tap into generator power from next door.	\$5,062.97	\$10,174.62
November 2023	Ōpunakē Business Assn	Ōpunakē Christmas Parade	\$1,600.00	\$8,574.62
November 2023	Manaia Community Services Group	Manaia Christmas Parade	\$950.00	\$7,624.62
March 2024	Ōpunakē Lions Club	Traffic Management Plan for Mountain to Sea	\$1,880.00	\$5,744.62
April 2024	Ōpunakē High School	New uniform and branded apparel	\$2,000.00	\$3,744.62
April 2024	Ōpunakē Community Baths	Pool operating costs for end of summer costs	\$6,488.06	Declined
May 2024	Coastal Care	Welch Allyn Wall Sets	\$3,700.00	Pending
			Closing balance	\$3,744.62

Taranaki Coastal Community Board Committed Funds			Total Committed	\$0.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
			Balance Remaining	\$0.00



Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Eltham Community Board 23/07/2018	Soldiers Memorial Park The Board would like the plans for Soldiers Park reviewed and progress to be made in line with the a celebration for its 100 year anniversary. The main entrance sign is up, however the pathway sign is still to be completed.	Community Services	Community Development	Information has been received from the Historical Society with potential wording and the board have finalised how they would like this sign to look. This has been handed over to comms who will work through this and get a final copy for review once complete. The sign will not have locations of interest printed on it, and will instead have a QR code which links to our website and has information on Soldiers Park.	30/05/2024
Eltham Community Board 03/09/2018	Eltham Field Gun The New Zealand Antique and Historical Arms Association in Taranaki had expressed their interest in the restoration of the Eltham Field Gun. Restoration would take place in Kakaramea at Hooper's Engineering over a two year period and then the gun would be returned back to Eltham. The location on its return needed to be decided however it had been recommended that the gun be situated under a roof.	Community Services	Community Development	An update was received April 27th 2024. Due to the considerable damage to the trail of the gun, the restoration has become more complex. This is the result of the gun being buried for 40 years at Tamata Park and long-term exposure. Some of the assistance promised has not happened, economic downturn etc having been sighted as the reasoning behind this. The coordinator for the work is now in the process of relocating to Stratford. Once he has, they can again reassess and give a better progress update. Armistice day, (11 November) or ANZAC 2025 have been suggested as potential completion dates.	25/04/2025
Eltham-Kaponga Community Board 04/07/2022	Eltham Youth Projects Graffiti panels at Soldiers Park	Community Services	Community Development	Youth project for both Kaponga and Eltham. START in Kaponga has been engaged with, to use their artist to complete workshops. An artist who has had experience working with youth, met to discuss artwork for Soldiers Park. Options discussed were painting areas of the skate park and a mural on the concrete wall. With the focus of involving youth, It's suggested the concrete wall being phase one will start in Term 3 2024 and phase 2 of the project will be the skate park art. Funding avenues are being investigated.	1/11/2024
Eltham-Kaponga Community Board 15/11/2023	Taylor Street Dog Park - Old Soccer Club Rooms To monitor the removal of the old soccer club rooms from the Taylor Street Dog Park.	Community Services	Property and Facilities	The soccer club advised their next steps were to get quotes for the removal of the concrete pad.	31/12/2024



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiaratahi Ratonga Hapori / Group Manager Community Services, Rob Haveswood
Date	29 May 2024
Subject	Community Development Activity Report

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on progress with community development projects and activities across the District and other items of interest.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

Ngā Kawenga-ā-rohe / District Activities

Roadsafe Taranaki

2. The annual Advanced Driver Training weekend on 13 and 14 April in Hāwera had 189 people registered. For the first time in the 20 years of running this event, we had a waiting list of 25 people after filling up all the available time slots. Unfortunately, the weather was terrible, but close to 140 people still braved the conditions to complete the 2-hour course.
3. Year 11 students at Te Paepae o Aotea enjoyed a day of road safety education when attending the Roadsafe Taranaki Ready2Drive workshop held on-site at the school. Students were split into groups and spent the day interacting with different activities including presentations from some of our partners NZ Police, ACC, and St John. The Roadsafe Taranaki team are planning to deliver the same type of workshop at Stratford High School during Term Two.
4. The school advisors are currently finishing delivery of bus safety brochures and resources to schools. All feedback has been positive and many schools have rebooked Roadsafe Taranaki staff to deliver bus safety education to students.

State Highway Design – Eltham and Waverley

5. The proposed pinch points for Eltham have been approved by the Waka Kotahi (New Zealand Transport Agency) and are currently being drafted for tender. Installation is scheduled to commence at the end of May, with completion expected in June 2024.

6. Following the release of the Government Policy Statement in April, the proposal for a raised platform in Waverley has been removed from consideration. To enable the safety of our community, the designers are focusing on creating four refuge crossings, including one near Waverley Primary School, to ensure safe crossing for students and families at the northern end of Weraroa Road, Waverley SH3.

Te Takiwā o te Hāwera / Hāwera Ward

Hāwera Skatepark Designs

7. Empower Youth played a pivotal role in this project and contributed to the design, which was the result of a collaborative effort. The chosen artwork has enhanced the community space, complementing the previous Skateboard art pieces completed in 2023.

Hāwera Dog Park – Kamahi Avenue

8. Dual fencing will be installed at the Kamahi Avenue entrance to the Hāwera Dog Park. This allows dog owners to safely take their dogs off-leash and reduces the risk of dogs escaping onto the road. Work is scheduled to be completed before June 2024.

Te Takiwā o Pātea / Pātea Ward

Pātea Loop Track

9. The Pātea Loop Track has seen progress since its blessing. Aotea Utanganui Museum, Ngāti Ruanui, and TGM Designs have been collaborating on creating content for six information boards to complement the existing ones on York Street. These boards will showcase historical events, locations, and sites significant to mana whenua, the community and Pātea.
10. A Ngāti Ruanui/Ngā Rauru designer is working alongside TGM to design these boards, ensuring that they authentically represent the cultural and historical significance of the area.

Pātea Town Revitalisation

11. The last Pātea Town Revitalisation hui was held on 30 April at the Hunter Shaw building. It was decided to take a step back to revisit the original objectives of the revitalisation project and strategically create a roadmap outlining the key projects and associated timeframes and budget.
12. The codesign group have decided to broaden the community engagement to capture more viewpoints and ensure all voices are heard. As part of this approach, a Pātea Community meeting will be held on Wednesday 19 June at the Pātea Māori Club.

Egmont Street, Pātea – Speed Cushion

13. The installation of the traffic calming measures on Egmont Street in Pātea will be carried out in two stages. The first stage will involve the installation of the speed humps, followed by the raised platform. Work is scheduled to start in May, and is anticipated to be complete by

the end of June. This phased approach will minimise disruptions to the community while ensuring that the safety enhancements are implemented efficiently and effectively.

Wairoa-Iti / Waverley Town Revitalisation

14. The Waverley Town Revitalisation codesign group have a community meeting scheduled for Wednesday 29 May. This meeting presents an opportunity to gather feedback from the wider community to form the roadmap for implementation.

Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward

8

Eltham Town Revitalisation

15. As part of the Eltham Town Revitalisation vision, various features such as bollards, lamp posts, bins and seats in Eltham have been removed to undergo repainting. Work is expected to finish in May with all elements reinstated.
16. The elements have been painted with colours that match the newly designed wayfinding signage. These signs will be strategically placed in key areas. At present, three Bridger Park signs have been installed, located on Bridge Street, Stanners Street, and at the entrance to the car park. Quotes for seating have been received for Bridger Park to enhance its appeal as a destination for visitors. Purchase and installation is still to be arranged.
17. The Stark Park sign has been redesigned to include past historical details. It will be updated with a current map and photos, all to be featured on the sign for Stark Park following its development.

Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

Ōpunakē Town Revitalisation

18. As part of the consultation process for the proposed greenspace on Napier Street a community meeting was held on 8 May. Consultation closed on 15 May and an Extraordinary Council meeting will be held on 12 June to hear submissions on the proposal in Ōpunakē's Town Hall.

Ōpunakē Pump Track

19. The construction of the pump track began in April and lasted four weeks. Two safety signs tailored to the track's usage were designed and installed. A blessing ceremony was held on 16 May to mark the completion of the Ōpunakē pump track. Following the blessing, fences were removed to permit community access and use.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2024

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 9 September	12 February 25 March 6 May 17 June 29 July 9 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	30 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.



Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaihautū Puna Mātauranga me te Ratonga Ahurea / Libraries and Cultural Services Manager, Cath Sheard
Date	29 May 2024
Subject	District LibraryPlus Report – March and April 2024

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report covers a range of library activities and statistics across the District for March and April 2024.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for March and April 2024.

Ngā Kawenga-ā-Whare Pukapuka Āpitianga / LibraryPlus, Activities

Public Outreach and Events

2. Kuppa Kōrero were held in the LibraryPlus across the District to promote the Long Term Plan (LTP) Consultation Document. These conversations have often broadened into discussions about libraries in general. IFLA (International Federation of Library Associations) notes that *libraries are structures for democracy and freedom of speech* and have an important part to play in the education of citizens in order to participate in democracy.
3. Deaf Aotearoa have received funding enabling them to continue with the monthly Access Centre that has been ran for the deaf community in South Taranaki. This is an opportunity for this community to meet up and access information, advice and support.
4. There are a range of book clubs across the District. In Eltham, the Adult Book Chat is held on the first Tuesday of the month. There are many recommendations shared over a cuppa and groups also browse through a selection of the latest fiction.
5. Across New Zealand, libraries are seen as safe, inclusive spaces where anyone is welcome and South Taranaki is no exception. This trusted relationship can enable conversations and connections which might not work as well in other settings. Recently, Pātea LibraryPlus hosted an interview training workshop with the Ministry of Social Development and the Mayor's Taskforce for Jobs (MTFJ) Workforce Co-ordinator. They have asked to use the office on a regular basis to touch base with the participants.

Children's Services

6. Staff use themed days and weeks to increase connection with schools and other education facilities. During Seaweed, Hāwera LibraryPlus Officer two classes were visited at Tawhiti School; Staff took books, seashells, and a craft. The shells allowed children to listen for the sea, which prompted discussions on how this was possible, and children created fish with shimmering scales. The visit prompted the school to ask for a technology session. This demonstrates the value of making connections within our communities.
7. Each LibraryPlus looks for ways to connect with youth that suit their community, taking into account school bus timetables, the percentage of children that are schooled out of town and so on. In Ōpunakē, staff find passive programming works well, with children picking up a *Grab a Bag* to take home. The *Grab a Bag* poster invites children to 'take one, make one' and is fresh and bright. The craft bag trolley is popular, and all bags placed on the trolley are always taken; craft bags often relate to various themes, holidays or events.
8. The *Legends of books* book club in Pātea has grown in numbers. Children talk about what they have been reading and new books are put out for them to select from. Not all offerings run as smoothly. Pātea's Lego Club has yet to get off the ground and Eltham and Waverley's Storytime often have only one or two children attend. Staff continuously assess what can be done to ensure these sessions are meeting the needs of the community, are well advertised, on the right day, and all the other variables which impact on success.
9. The recent school holidays were themed around World Book Day. The first week of the school holidays, STDC Arts Co-ordinator entertained the children by helping them create their own book using coloured paper, collage paper, stamps, and paints to decorate. Once decorated, they wrote in them and were assisted to bind the books. This session was very well attended in both libraries.
10. Preparation is underway for a Teen Reading Programme to start in May. The programme is called *In three words* which was designed in collaboration with Puke Ariki, Stratford Libraries and South Taranaki LibraryPlus. The artwork for this programme was designed by a Pātea student who won the Manga Art Competition held in 2022. The programme is a passive programme which teens can win prizes by reading and reviewing books. Our Libraries are places where teenagers tend to come in, hang out and then leave. It's not often we see them coming in to engage with staff. This programme has been designed to help build the relationships between teenagers and their local Library, encouraging a positive interaction with as few barriers as possible.

Digital Services

11. Facebook posts for March had a total reach of 5,800, with the highest reaching post at 2,800. The highest engagement (clicks, likes, comments, shares) for one post was 33, with a total engagement of 193 for the month.
12. Facebook posts for April had a total reach of 16,100, with the highest reaching post at 4,200. The highest engagement (clicks, likes, comments, shares) for one post was 48, with a total engagement of 322 for the month.
13. Hāwera staff have been introducing customers to the two new RFID-enabled kiosks. One is for self-checking out and the other is a *Smart Returns* shelf which automatically returns people's items off their library card. Installing these in the present library enables patrons and staff to become familiar with the technology prior to the move to Te Ramanui o

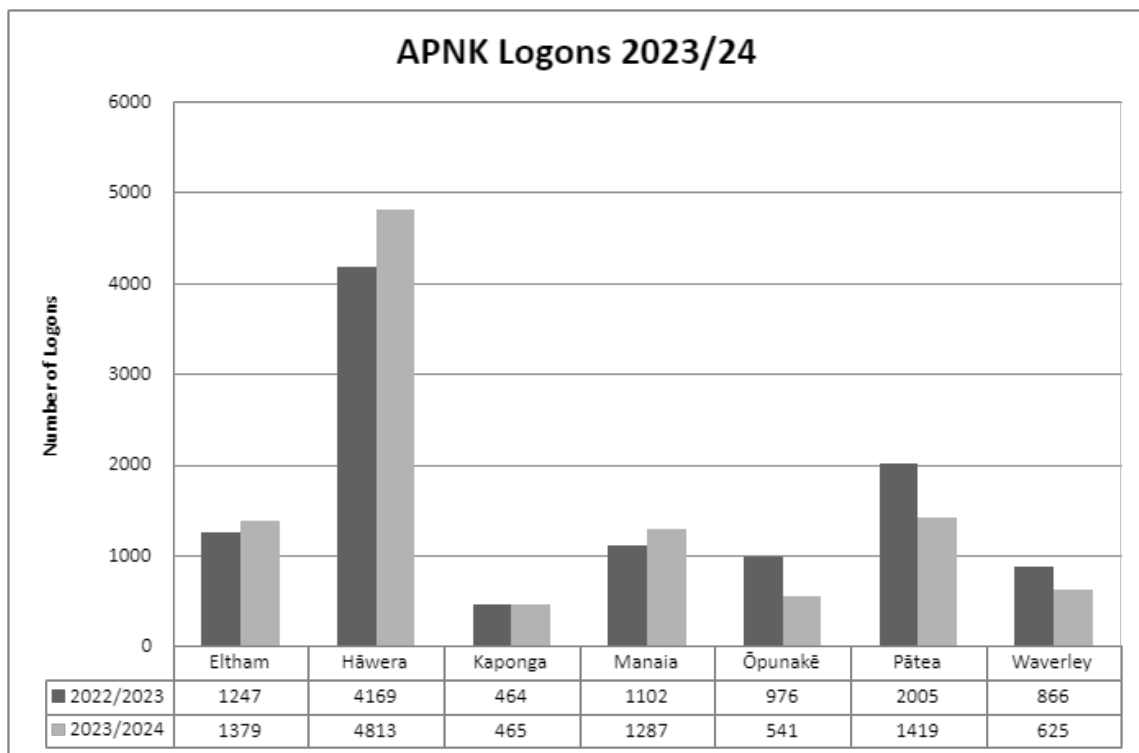
Ruapūtahanga. It’s a great opportunity to connect with patrons who are embracing using the new technology.

Ngā Tauanga / Statistics

Wi-Fi and Aotearoa People’s Network Kaharoa (APNK) Usage

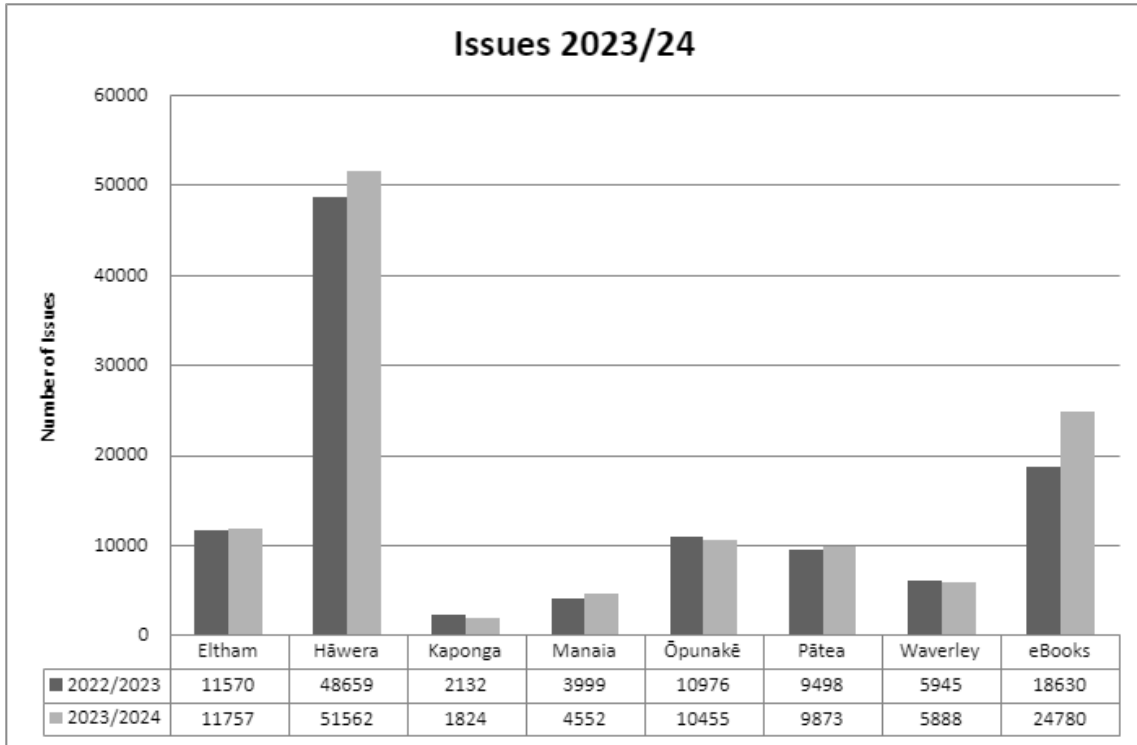
14. In March there were 52,229 minutes used on APNK and 925 logons, compared with 45,930 minutes and 1,143 logons for the same period in the year prior. The April statistics are not yet available.
15. In March the Wi-Fi was used 5,237 times compared with 5,946 for the same period in the year prior. The April statistics are not yet available.

The table below shows APNK usage for the 2023/24 year.



Circulation

16. Issues for March were 13,377 compared with 12,887 for the same period in the year prior. Issues for April were 13,494 compared with 12,929 for the same period in the year prior.

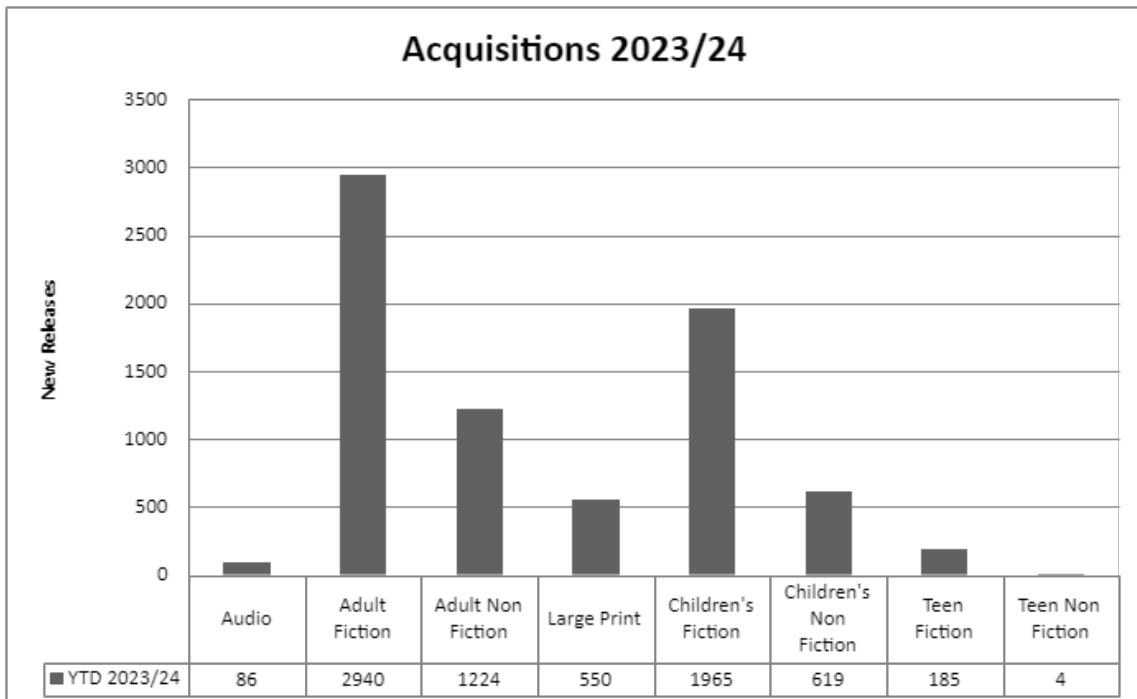


The table below shows the number of issues for the 2023/24 year.

New Resources

- The acquisitions department processed 7,573 resources and distributed them across the seven LibraryPlus branches in the first ten months of the financial year. Of these, 37% were for children and teens.

The table below shows the new releases in the different categories.



Membership

18. Membership of the libraries stands at 13,581 or 55% of the population. This is a small decrease from January, due to the Systems Librarian reviewing memberships.

Whakakapia / Conclusion

19. March and April were busy months, with a wide range of events and programmes for adults and children, many of them not specifically library focused. This fits well with our role as a safe, inclusive space where citizens are enabled to participate in a democratic society. At a time when many libraries across New Zealand are facing significant pressures, including restructures, we are well positioned to serve our residents and ratepayers.



Cath Sheard

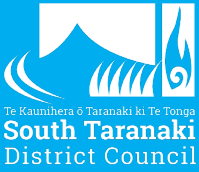
**Kaihautū Puna Mātauranga
me te Ratonga Ahurea /
Libraries and Cultural Services Manager**



[Seen by]

Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager
Community Services**



Pūrongo-Whakamārama

Information Report

To	Eltham-Kaponga Community Board
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	29 May 2024
Subject	Environmental Services Activity Report

(This report shall not be construed as policy until adopted by full Council)

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group (the Group) for the months of March and April 2024.
2. The Group is comprised of four business units:
 - a) Planning and Development
 - b) Quality Assurance
 - c) Regulatory Services, and
 - d) Environment and Sustainability
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the months of March and April and Quarter 3 (January through to March):
 - a) There is a downward trend in consenting activity for both building and resource consents.
 - b) Subdivision remains strong compared to land use consent activity.
 - c) Compared to the same time last year, there is a reduction in the number of callouts for barking or roaming dogs.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

Ratonga Hanga Whare / Building Control Services

5. Building consent activity is stable with the number of consents being lodged per month, but overall, the lodgement numbers are down on what was being lodged year-to-date at the same time last financial year (Table 1). Statutory compliance remains an area under review in terms of what other measures can be put in place to improve turnaround times.

Table 1. Building Consents Statistics Summary

Application Activity Building Consents	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD 1 July 2023
Lodged	41	46	41	30	506	394
Issued	54	36	47	24	449	389
Issued within statutory timeframe	66.7%	66.7%	70.2%	75%	82.0%	71.5%
Inspections	191	224	204	184	2405	2114
Value	\$4,365,100	\$4,922,350	\$4,598,300	\$5,676,400	\$92,001,670	\$54,740,710

6. Building activity was highest in Te Hāwera Ward across the months of March and April, but all other wards saw activity also, Taranaki Coastal running second in March (Figure 1), and Eltham-Kaponga in April (Figure 2).

Figure 1

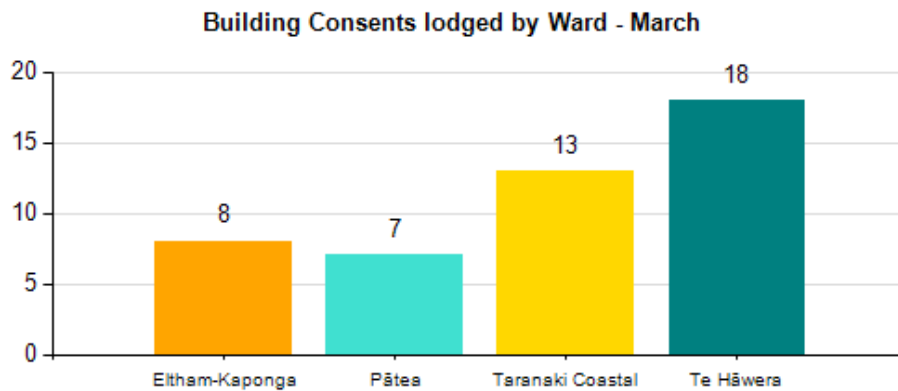
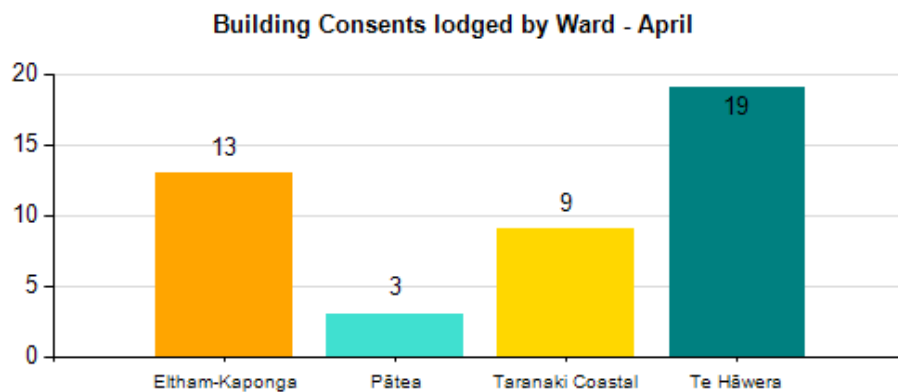


Figure 2



7. Commercial activity is not high compared to residential work across the two reporting months (Tables 2 and 3). New dwelling lodgements are low compared to what was being seen in 2022 and 2023. Te Hāwera is where most of the new houses are being constructed.

Table 2. Building Consents lodged by Type March

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations			1	2	3
	Amendment	1			1	2
	New Construction	1				1

	Sub Total	2	0	1	3	6
Residential	Additions/Alterations			2	3	5
	Amendment		1	2	4	7
	Fire	5	3	3	3	14
	New Construction	1		3	3	7
	New Dwelling		1	1	1	3
	Relocation		2	1	1	4
	Sub Total	6	7	12	15	40
Total		8	7	13	18	46

Table 3. Building Consents lodged by Type April

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations	1				1
	Amendment			2	1	3
	Relocation	1				1
	Sub Total	2	0	2	1	5
Residential	Additions/Alterations	2	1		1	4
	Amendment	1	1		3	5
	Fire	5	1	5	5	16
	New Construction			1	2	3
	New Dwelling				6	6
	Relocation	2		1		3
	Sub Total	10	3	7	17	37
Total		12	3	9	18	42

Ratonga Whakamahere Taiao / Planning Services

8. Resource consents are also seeing a decrease, similar to building consents. For both lodgements and consents granted, the numbers are well down on activity when compared to the same time last year (Table 4).

Table 4. Resource Consent Statistics for April and March 2024

Application Activity	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD From 1 July 2023
Lodged	23	20	18	7	172	143
Granted	15	13	19	6	142	115
Issued within statutory timeframe	86.7%	100.0%	94.7%	100.0%	98.6%	93.0%

9. Subdivision remains strong compared to land use resource consents (Table 5). Most of the land use consent activity has been in Te Hāwera (Figures 3 and 4). Subdivision activity was across all four wards, with the highest lot yields in Taranaki Coastal during March (Figure 5) and Te Hāwera in April (Figure 6).

Table 5

Category	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD From 1 July 2023
Certificate of Compliance	1				2	1
Land Use Change of Condition	3	1	1		5	9
Land Use General	5	8	3	3	71	48
Subdivision	13	10	12	4	90	79
Subdivision Change of Condition	1	1	2		4	6

Figure 3

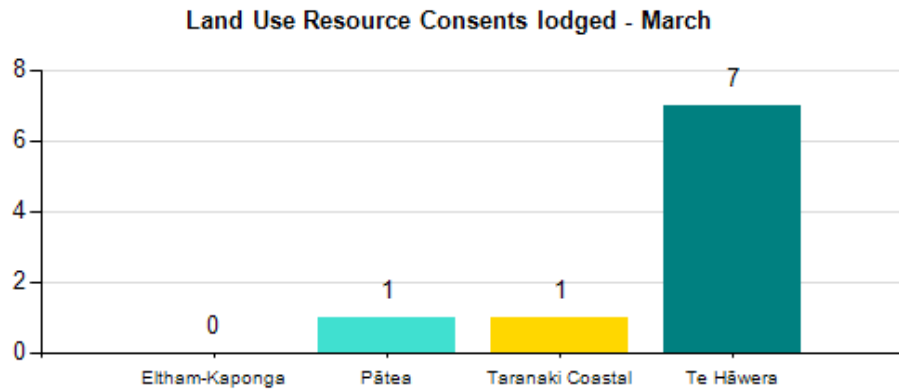


Figure 4

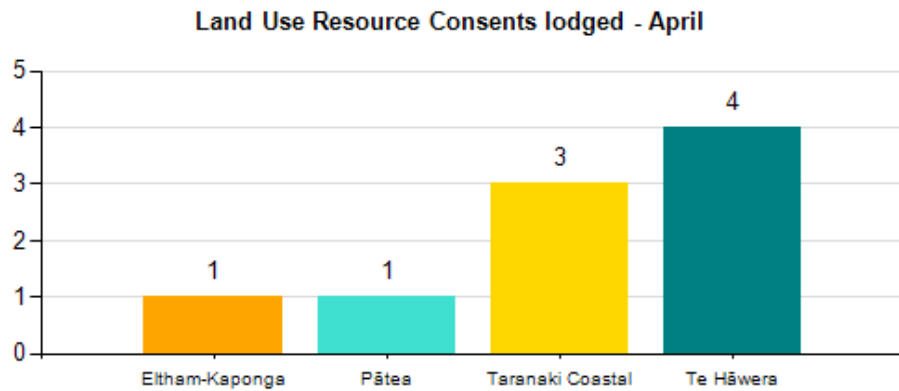


Figure 5

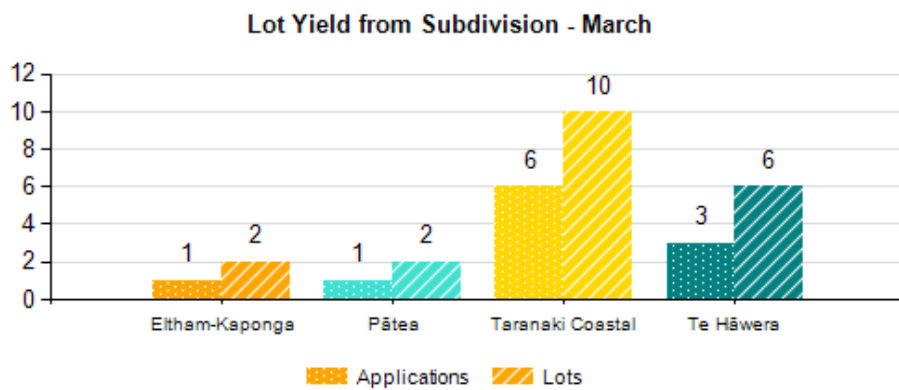
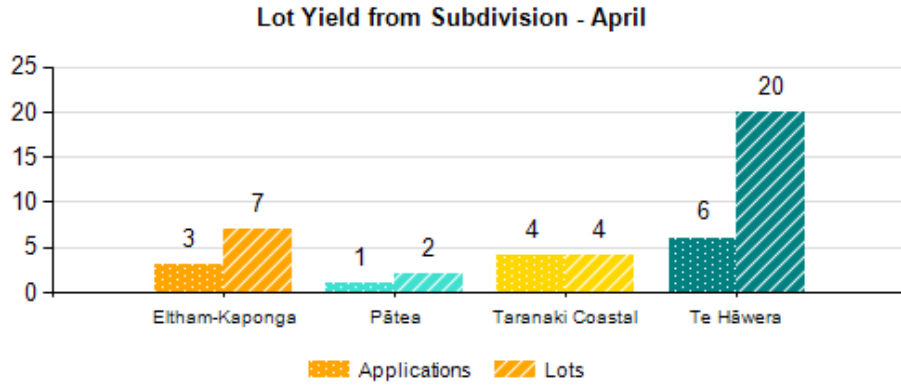


Figure 6



Land Information Memorandum

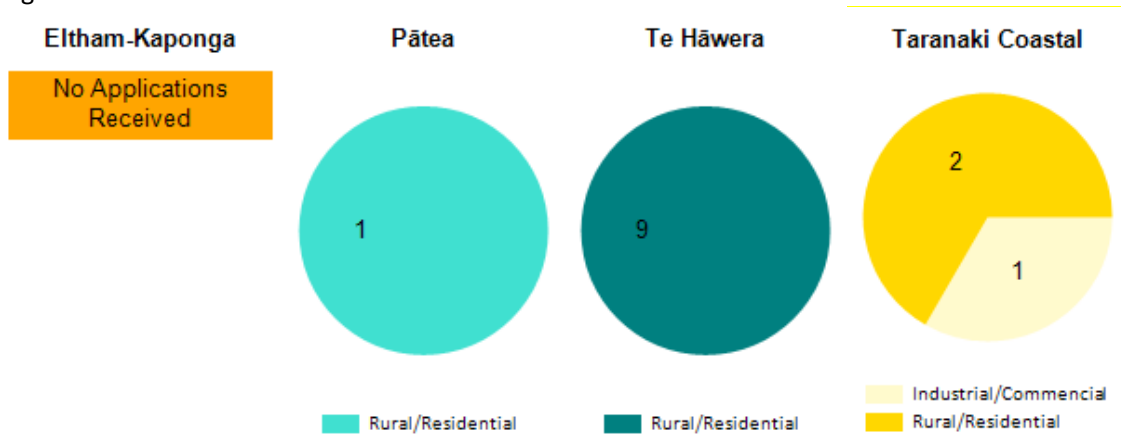
10. Request for Land Information Memorandums (LIMs) saw an increase in April, and this activity is strong compared to the same time last year (Table 6). Overall, most of the LIM applications have been for residential or rural land, with most in Te Hāwera across the two months. Of interest is the commercial LIMs that have been applied in wards other than Te Hāwera (Figures 7 and 8).

Table 6

LIM Applications	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD From 1 July 2023
Lodged	25	13	18	14	139	153

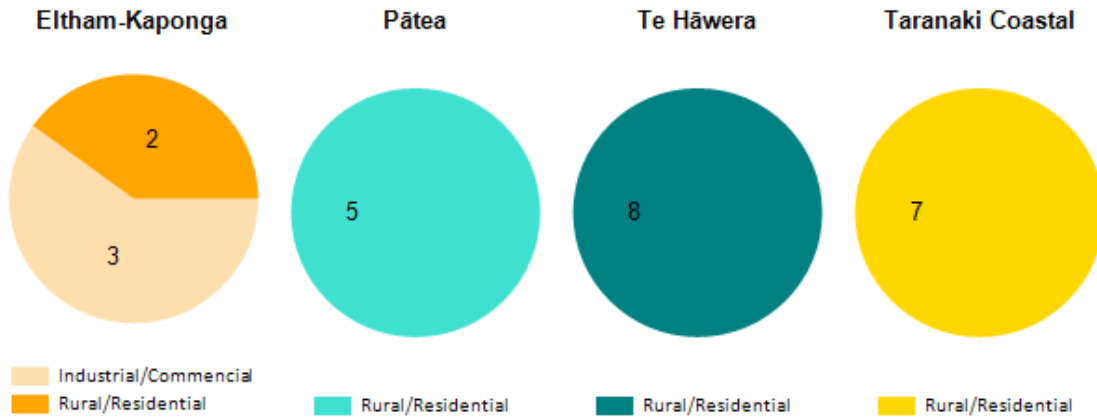
LIM Applications by Ward March

Figure 7



LIM Applications by Ward April

Figure 8



Ratonga Waeture / Regulatory Services

11. The statistics for Customer Service Requests relating to animals is shown in Table 7. March and February were bad months for dog attacks, and year to date there have been a higher number of dog attacks compared to the same time last year. While the monthly trends for barking and roaming dogs have been consistent month on month for 2024, a positive is the overall decrease in both categories when compared to the same time last year. The same can also be said for wandering stock and reports of threatening/menacing dog behaviour.

Table 7

Service Requests Animals	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD From 1 July 2023
Attack	3	7	6	3	33	45
Barking	28	43	35	37	339	307
Roaming	45	40	56	44	566	484
Stock Wandering	4	7	10	10	114	88
Threatening/Menacing	1	5	2	3	41	31

12. Most of the barking and roaming dog call outs were in Te Hāwera ward during March and April (Figures 9 and 10). However, dog attacks do not reflect this trend, the other three wards are where these have been reported across the last two months.

Figure 9

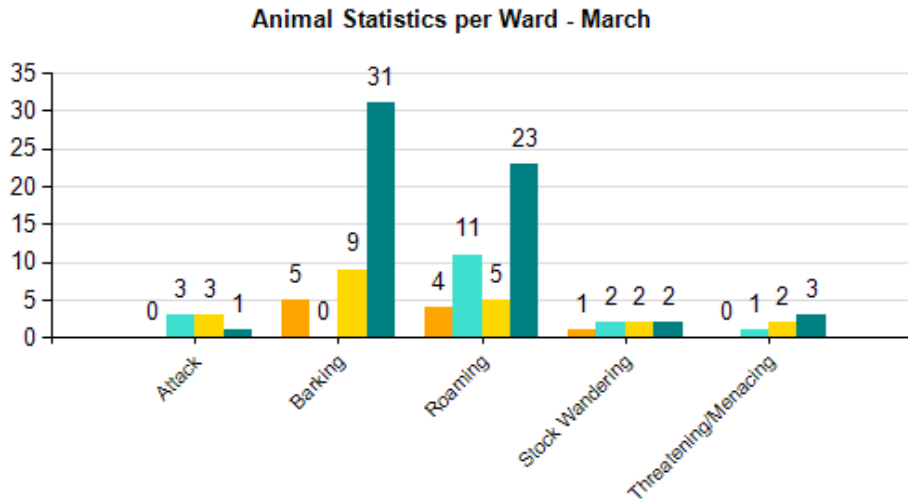
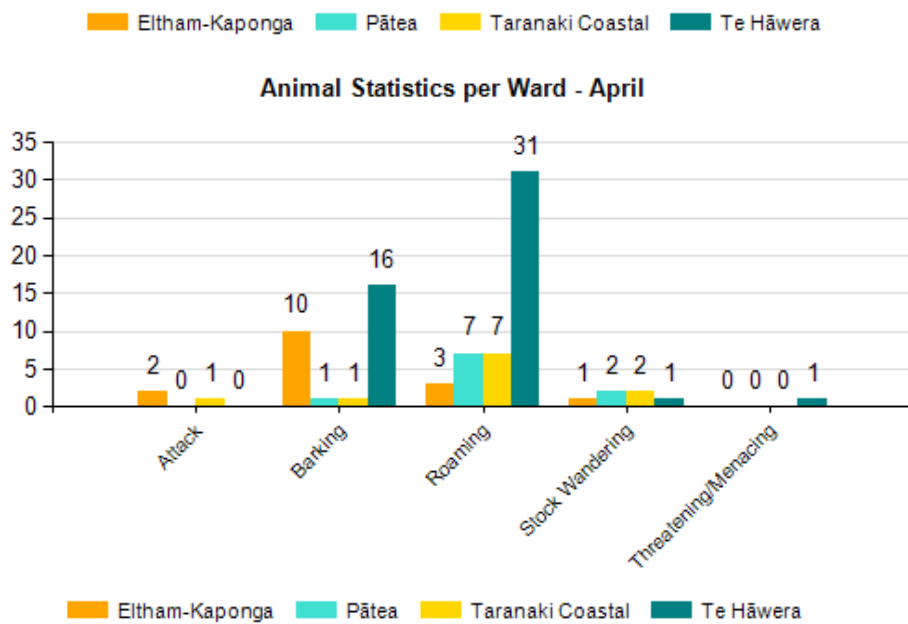


Figure 10



13. The statistics for Customer Requests relating to other regulatory compliance matters are shown in Table 8. Noise complaints in March were high, although this number decreased in April. Abandoned vehicle callouts have decreased since February, but the activity has seen an increase compared to the same time last year. Illegal dumping follows a similar trend, a high number of callouts in March, and the callout is on track with the same time last year. Noise callouts have decreased with the move out of summer. The callouts have been across all four wards, with the highest in Te Hāwera for noise across both reporting months (Figures 11 and 12).

Table 8

Service Requests Compliance	April 2024	March 2024	February 2024	January 2024	YTD From 1 July 2022	YTD From 1 July 2023
Abandoned Vehicle	6	3	9	13	65	79
Environmental Other	11	7	9	3	177	66
Illegal Dumping	1	5	2	3	29	32

Noise	38	50	43	80	537	540
Private Trees or Section Overgrown	4	2	6	6	47	43

Figure 11

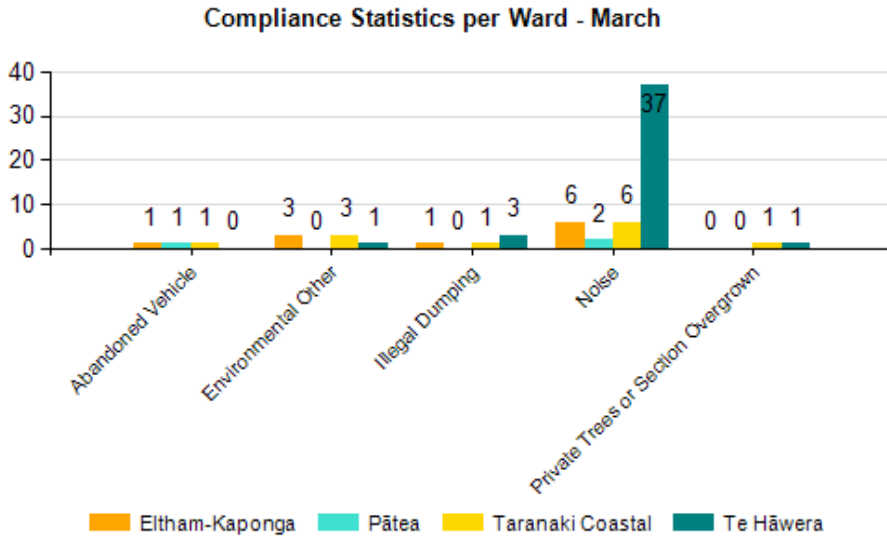
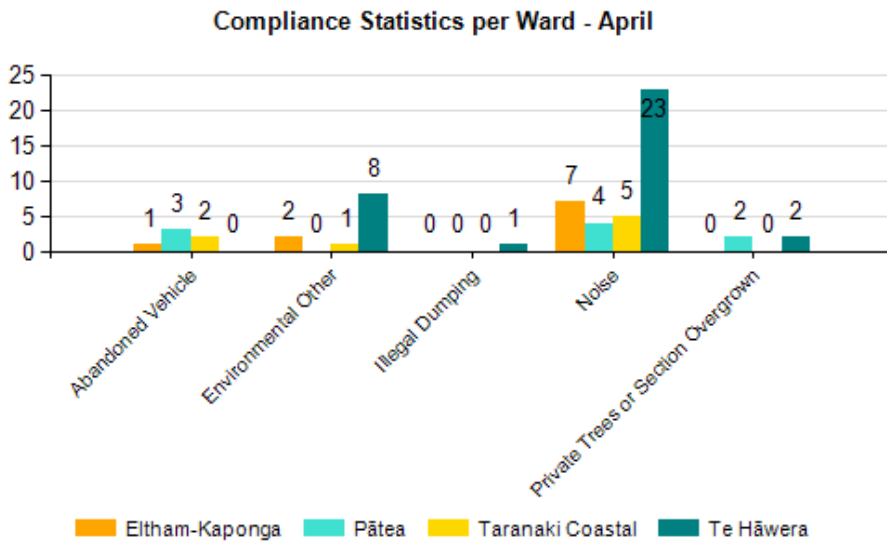


Figure 12



14. Below are the details of current prosecutions:

Prosecution Type	Ward	Outcome
Dog Attack on Human	Taranaki Coastal	Ongoing – Frist appearance on 19 January 2024. The next appearance set for 15 August 2024.

Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

Regional Organics Processing Facility

15. The Request for Proposal (RFP) was released on 24 April to four shortlisted companies. The closing date for the RFP process is scheduled for June, the evaluation process completion is scheduled in August.

Reforestation Project

16. During the 2024 planting season, the Reforestation Coordinator will be planting on the Rukumoana section and the Pātea Saltmarsh. There are also some additional blocks being considered to potentially plant in next year. Analysis is also being completed to quantify the planting done since 1990 to better report on our emission off-setting activities.

Business Waste Minimisation

17. Discussions are ongoing with construction, retail/commercial, and marae. The next steps will be to conduct physical assessments of the waste produced by the respective groups and collaboratively look at how we can work towards reducing the waste.

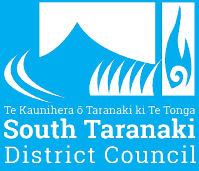
Plan Change Update

18. The submission period for Change 3 (Papakāinga Development) has been extended out to 30 May 2024. This was due to a large number of the ratepayers not being directly notified or provided with the Public Notice as part of the recent rating notice mailout.
19. Plan Changes four and five are the next two changes that are currently being worked on. Plan Change four is the rezoning of land within the area of the South Taranaki Business Park. As a part of this Plan Change, we are reconfiguring the existing Structure Plans within the District Plan to provide indicative roading layout and reticulated service to assist developers and landowners with an understanding how these areas could be developed. Plan Change five will focus on an updated financial contributions chapter. We aim to notify these plan changes following the adoption of the Long-Term Plan.



Liam Dagg

**Tuarua Kaiarataki Taiao /
Group Manager Environmental Services**



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaitātari Tautoko ki te Kaiawhina Mātāmua / Executive Assistant Support Officer, Hayley Penny
Date	29 May 2024
Subject	Facility Usage Report

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The facility usage report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Facility Usage Report.

Eltham-Kaponga Facility Usage Report - 2022/23

ELTHAM

**Please note: Figures for March, April and May 2020; and August and September 2021, will vary due to the closure of public facilities during the COVID-19 (Corona Virus) pandemic (national lockdown).*

Eltham Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)	July		August		September		October		November		December		January		February		March		April		May		June		YTD	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 11/12	2	1	1	0	1	3	0	0	1	1	0	2	0	0	0	0	0	0	1	0	0	0	1	0	7	7
Burials and Cremations 12/13	2	0	2	0	3	0	0	0	1	0	1	3	0	0	0	2	2	0	1	3	0	1	1	1	13	10
Burials and Cremations 13/14	1	1	1	1	0	0	1	2	2	4	0	3	0	1	1	1	0	2	2	0	0	2	1	0	9	17
Burials and Cremations 14/15	0	0	1	0	1	2	3	1	0	1	2	2	0	1	1	1	0	1	1	0	0	2	2	2	11	13
Burials and Cremations 15/16	3	2	1	0	1	0	0	2	1	1	0	0	2	1	1	0	0	2	2	0	1	0	3	2	15	10
Burials and Cremations 16/17	0	2	2	1	0	0	0	0	1	1	1	0	2	0	1	0	1	1	3	0	3	0	0	0	14	5
Burials and Cremations 17/18	2	0	0	0	3	1	1	1	1	2	3	1	1	0	1	2	0	1	1	2	0	1	2	1	15	12
Burials and Cremations 18/19	0	2	1	0	0	0	2	2	0	0	0	1	0	2	2	1	2	0	0	2	2	1	0	0	9	11
Burials and Cremations 19/20	2	0	0	2	1	1	1	2	1	1	2	0	1	1	1	1	0	0	0	2	0	0	1	0	10	8
Burials and Cremations 20/21	1	0	0	1	1	0	0	1	1	0	2	0	1	1	2	0	2	0	1	3	0	1	2	3	13	10
Burials and Cremations 21/22	1	0	0	0	3	4	2	0	1	1	0	0	0	1	1	2	0	1	0	2	0	0	2	0	10	11
Burials and Cremations 22/23	1	3	0	3	0	5	2	2	1	1	1	1	1	1	0	2	1	0	1	0	0	2	1	1	9	21
Burials and Cremations 23/24	1	0	1	0	1	2	0	1	0	0	0	4	0	3	1	3	1	2	1	5	0	2	1	1	9	21

Eltham Town Hall Monthly and Year to Date (YTD) Booking Figures	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	3	2	5	6	4	4	5	8	11	11	11	4	74
Monthly Figures 12/13	5	0	8	9	8	5	1	6	3	1	4	4	55
Monthly Figures 13/14	3	0	2	0	5	6	0	1	1	4	1	2	25
Monthly Figures 14/15	1	3	3	2	2	1	0	1	1	1	6	0	22
Monthly Figures 17/18	closed	closed	1	0	1	2	0	1	2	1	1	1	10
Monthly Figures 18/19	2	1	3	1	2	1	0	0	2	1	0	0	13
Monthly Figures 19/20	0	0	2	1	3	4	1	2	0	0	0	0	13
Monthly Figures 20/21	3	3	5	7	2	2	2	1	3	5	3	15	51
Monthly Figures 21/22	4	3	4	5	9	2	0	4	20	11	5	1	68
Monthly Figures 22/23	1	1	1	1	5	7	0	1	1	3	0	1	22
Monthly Figures 23/24	1	1	2	3	1	1	2	0	1	2	0	1	22

Please note the Eltham Town Hall was closed temporarily in July 2015 and reopened in September 2017.

Eltham Town Hall Monthly and Year to Date (YTD) Attendance Figures (People)	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	closed	closed	300	0	40	108	0	80	216	150	25	100	1,019
Monthly Figures 18/19	122	100	200	300	120	600	0	0	386	100	0	0	1,928
Monthly Figures 19/20	0	0	169	200	120	175	3	250	0	0	0	0	917
Monthly Figures 20/21	275	107	200	336	65	207	340	6	87	449	52	575	2,699
Monthly Figures 21/22	105	390	310	105	136	40	0	140	120	60	99	220	1,725
Monthly Figures 22/23	220	25	56	130	248	177	0	56	700	65	0	150	1,827
Monthly Figures 23/24	150	282	130	275	300	100	216	0	920	59	0	150	1,827

Taumata Recreation Centre Monthly and Year to Date (YTD) Booking Figures	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	3	3	9	6	3	7	4	4	6	6	3	6	60
Monthly Figures 18/19	3	1	3	2	8	6	2	2	2	1	2	1	33
Monthly Figures 19/20	3	1	2	0	1	0	1	2	1	0	0	3	14
Monthly Figures 20/21	1	2	12	12	3	6	1	4	2	1	1	3	48
Monthly Figures 21/22	4	0	0	5	2	2	1	6	2	0	1	5	28
Monthly Figures 22/23	5	9	5	7	6	1	2	6	3	1	9	3	60
Monthly Figures 23/24	0	2	10	2	6	3	1	4	4	3	0	3	60

Taumata Recreation Centre Monthly and Year to Date (YTD) Attendance Figures (People)	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 17/18	160	100	142	150	60	70	62	40	160	300	75	100	1,419
Monthly Figures 18/19	140	10	30	20	100	160	63	68	203	10	40	3	847
Monthly Figures 19/20	77	11	32	0	6	0	46	35	10	0	0	15	232
Monthly Figures 20/21	10	37	210	147	32	150	30	38	67	35	14	50	820
Monthly Figures 21/22	108	0	0	102	24	60	25	64	200	0	12	42	637
Monthly Figures 22/23	54	158	116	19	106	25	37	175	98	53	150	33	1,000
Monthly Figures 23/24	0	58	87	114	147	68	12	153	123	32	150	33	1,000

Eltham Transfer Station Monthly and Year to Date (YTD) Figures	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Vehicle Numbers 11/12	36	44	57	52	55	61	58	43	77	49	37	32	601
Vehicle Numbers 12/13	45	32	43	43	38	43	56	55	41	30	44	23	493
Vehicle Numbers 13/14	29	27	19	35	47	35	46	36	42	24	37	30	407
Vehicle Numbers 14/15	21	23	29	25	33	40	40	24	39	62	50	48	434
Vehicle Numbers 15/16	39	37	55	33	38	38	26	35	33	35	29	30	428
Vehicle Numbers 16/17	46	42	37	43	47	52	47	37	unavailable	68	56	59	534
Vehicle Numbers 17/18	56	43	45	60	85	91	77	72	72	78	81	80	840
Vehicle Numbers 18/19	43	41	61	65	44	61	43	40	52	74	99	56	679
Vehicle Numbers 19/20	45	57	74	73	59	63	79	64	56	31	70	52	723
Vehicle Numbers 20/21	35	40	46	64	62	79	106	66	78	60	65	800	
Vehicle Numbers 21/22	69	40	77	71	73	85	97	67	75	75	83	68	880
Vehicle Numbers 22/23	55	70	64	82	84	76	62	65	78	80	78	74	868

Eltham-Kaponga Community Board - Information Reports

Vehicle Numbers 23/24	91	61	83	27	109	88	96	74	75	68		
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KAPONGA													
Kaponga Memorial Hall Monthly and Year to Date (YTD) Booking Figures													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	2	1	6	9	2	2	2	4	8	2	8	13	59
Monthly Figures 12/13	8	6	8	6	4	3	1	1	2	6	12	8	65
Monthly Figures 13/14	7	8	8	5	13	5	3	0	1	2	6	2	60
Monthly Figures 14/15	4	1	1	2	3	2	1	3	2	3	3	9	34
Monthly Figures 15/16	3	3	6	3	4	5	2	0	4	2	2	4	38
Monthly Figures 16/17	3	6	0	0	1	5	1	2	4	2	0	0	24
Monthly Figures 17/18	0	3	3	1	1	3	1	2	1	1	2	2	20
Monthly Figures 18/19	1	1	1	1	1	2	0	2	1	1	1	0	12
Monthly Figures 19/20	1	1	1	2	2	6	1	2	0	0	0	0	16
Monthly Figures 20/21	4	1	0	2	4	4	1	0	1	3	4	1	25
Monthly Figures 21/22	1	0	1	2	3	3	3	1	1	4	3	4	26
Monthly Figures 22/23	4	5	4	8	15	8	1	7	11	6	2	1	72
Monthly Figures 23/24	2	5	1	1	2	2	1	0	1	2			

Kaponga Memorial Hall Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 16/17	250	114	0	0	80	250	80	50	306	138	0	0	1,268
Monthly Figures 17/18	0	80	250	150	50	220	10	150	80	25	40	30	1,085
Monthly Figures 18/19	10	40	40	10	100	400	0	280	10	50	50	0	990
Monthly Figures 19/20	10	150	60	300	120	720	0	40	0	0	0	0	1,410
Monthly Figures 20/21	53	25	30	308	410	360	10	0	87	124	131	8	1,546
Monthly Figures 21/22	11	0	23	108	109	167	180	45	40	405	83	85	1,256
Monthly Figures 22/23	102	197	60	132	610	205	30	72	222	85	110	88	1,913
Monthly Figures 23/24	65	110	47	97	227	167	49	0	9	62			

Please note the Monthly attendance figures were not recorded prior to July 16/17.

Kaponga Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)																											
	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	0	0	0	0	1	0	2	1	2	0	0	0	0	1	0	0	1	0	1	0	0	1	0	0	1	7	4
Burials and Cremations 12/13	2	0	1	0	0	0	1	0	1	0	1	1	0	1	0	0	3	0	0	0	0	0	0	0	9	2	
Burials and Cremations 13/14	0	0	0	0	1	0	0	1	0	1	1	0	2	0	0	0	1	0	1	1	2	0	1	0	9	3	
Burials and Cremations 14/15	1	0	1	0	0	0	1	0	1	0	1	1	1	0	2	0	1	0	1	0	0	0	0	0	9	3	
Burials and Cremations 15/16	2	0	0	0	0	0	3	0	0	1	1	0	2	0	1	0	0	0	0	0	2	1	0	10	3		
Burials and Cremations 16/17	0	0	2	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	1	0	0	1	2	0	8	1	
Burials and Cremations 17/18	0	0	0	1	2	0	1	1	0	2	2	0	0	0	1	0	1	0	2	1	0	1	0	0	9	6	
Burials and Cremations 18/19	0	0	1	0	1	0	0	0	0	0	0	0	2	1	3	0	1	3	0	0	0	0	0	0	6	6	
Burials and Cremations 19/20	0	1	2	0	0	0	2	2	0	0	1	0	0	0	2	2	0	0	0	0	0	0	0	0	7	5	
Burials and Cremations 20/21	0	3	0	0	0	1	1	0	2	0	2	0	0	0	0	0	2	0	1	0	1	0	0	0	9	4	
Burials and Cremations 21/22	0	0	1	0	0	0	0	0	1	0	0	1	1	0	0	0	1	0	1	1	1	0	0	0	6	1	
Burials and Cremations 22/23	0	0	1	0	1	1	0	0	1	0	1	1	0	1	0	0	1	1	0	2	0	2	0	0	5	8	
Burials and Cremations 23/24	0	1	1	0	0	3	0	0	1	0	0	0	0	0	0	1	0	4	0	0							

Eltham-Kaponga Community Board - Information Reports

Eltham Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	898	1,536	2,688	77	Closed	Closed	Closed	5,199
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,129	2,028	3,664	918	Closed	Closed	Closed	7,739
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	1,607	1,700	3,721	1,030	Closed	Closed	Closed	8,058
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,716	3,412	2,999	828	Closed	Closed	Closed	8,955
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,650	2,480	3,783	741	Closed	Closed	Closed	8,654
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,013	1,822	2,794	1,395	Closed	Closed	Closed	7,024
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	1,211	3,062	2,096	568	Closed	Closed	Closed	6,937
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	1,234	2,172	3,781	930	Closed	Closed	Closed	8,117
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	827	1,735	3,640	745	Closed	Closed	Closed	6,947
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	660	2,199	3,230	0	Closed	Closed	Closed	6,069
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	2,055	2,235	352	Closed	Closed	Closed	4,742
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,208	1,553	1,286	556	Closed	Closed	Closed	
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,078	2,826	2,567	265				

Rawhitiroa Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	1,531	2,127	1,604	551	Closed	Closed	Closed	5,813
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,099	3,422	2,354	942	Closed	Closed	Closed	7,817
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	871	1,162	1,864	338	Closed	Closed	Closed	4,235
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,296	3,952	1,507	495	Closed	Closed	Closed	7,250
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	2,152	4,230	2,929	897	Closed	Closed	Closed	10,208
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,422	2,233	2,326	665	Closed	Closed	Closed	6,646
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	2,164	5,206	1,803	696	Closed	Closed	Closed	9,869
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	2,095	3,497	2,555	612	Closed	Closed	Closed	8,759
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	1,433	3,025	2,709	610	Closed	Closed	Closed	7,777
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	1,817	3,564	2,364	0	Closed	Closed	Closed	7,745
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	3,246	1,094	507	Closed	Closed	Closed	4,847
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,725	2,167	1,285	110	Closed	Closed	Closed	5,287
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,468	3,251	1,710	126				

Kaponga Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	428	972	2,007	21	Closed	Closed	Closed	3,428
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	628	1,787	3,166	661	Closed	Closed	Closed	6,242
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	532	797	2,109	182	Closed	Closed	Closed	3,620
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	821	2,116	1,992	219	Closed	Closed	Closed	5,148
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,189	1,942	3,514	613	Closed	Closed	Closed	7,258
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	619	936	2,217	472	Closed	Closed	Closed	4,244
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	924	2,350	1,719	295	Closed	Closed	Closed	5,288
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	980	1,941	2,360	343	Closed	Closed	Closed	5,624
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	688	1,286	2,114	243	Closed	Closed	Closed	4,331
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	753	1,350	1,479	0	Closed	Closed	Closed	3,582
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	1,245	868	166	Closed	Closed	Closed	2,079
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	850	1,049	832	155	Closed	Closed	Closed	2,886
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	529	1,079	897	37				

Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip)														
Waverley to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost Recovery
2011/2012	12.5	16.1	18.3	18.9	21.8	20.4	18.8	21.0	22.3	21.6	16.5	13.8	18.50	38.80%
2012/2013	13.9	18.9	22.6	22.8	27.1	25.6	26.0	28.3	25.1	25.4	23.4	24.8	23.66	40.00%
2013/2014	26.6	20.3	21.0	22.0	17.3	16.3	15.1	14.6	20.4	17.3	14.5	13.6	18.25	47.40%
2014/2015	17.5	23.5	18.3	18.6	15.0	17.9	15.6	18.8	15.5	16.6	11.9	14.8	17.00	56.24%
2015/2016	14.6	13.6	10.4	11.5	14.0	13.9	17.0	15.8	15.0	19.4	15.1	15.8	14.68	48.87%
2016/2017	13.9	14.4	14.9	10.0	13.3	15.6	14.0	14.4	11.9	14.5	14.3	11.2	13.53	44.56%
2017/2018	10.9	11.3	10.0	14.1	11.5	16.4	12.8	12.9	10.3	9.8	12.9	8.6	11.79	32.35%
2018/2019	7.6	9.8	9.5	9.9	11.0	11.2	15.2	8.8	6.9	6.2	6.8	6.8	9.14	19.10%
2019/2020	5.1	6.8	6.3	6.9	5.9	6.5	6.9	6.7	5.1	1.8	1.8	3.6	5.3	8.60%
2020/2021	4.2	3.3	1.5	4.4	2.6	3.3	4.3	5.5	3.5	3.5	3.6	3.4	3.6	6.00%
2021/2022	5.1	2.9	3.8	4.7	4.6	4.6	4.2	4.1	4.6	4.6	3.8	4.0	4.2	6.90%
2022/2023	4.3	4.8	4.8	3.9	5.1	4.1	4.9	4.8	6.6	6.4	4.0	5.2	4.5	5.88%
2023/2024	5.2	3.7	4.7	3.0	4.4	4.1	3.4	4.1	5.3	3.4			4.4	0.07%

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Ōpunakē to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost Recovery
2011/2012	13.4	19.4	24.5	25.0	25.6	23.6	24.6	21.5	23.8	14.5	18.6	13.3	20.65	35.70%
2012/2013	15.0	12.0	13.9	13.4	14.3	17.5	12.6	11.4	9.0	9.5	12.9	10.9	12.70	19.90%
2013/2014	9.5	13.4	10.8	7.8	10.5	11.3	10.6	10.5	6.8	5.3	6.2	7.1	9.15	20.70%
2014/2015	5.5	8.0	8.4	5.3	7.8	2.9	5.8	7.4	4.8	4.1	5.8	4.8	5.88	17.02%
2015/2016	5.7	3.4	9.0	4.2	6.0	2.4	2.1	4.3	3.1	5.0	1.5	5.1	4.32	12.96%
2016/2017	4.6	4.6	6.0	2.8	4.6	5.3	2.8	2.9	4.5	3.6	6.4	3.7	4.32	13.41%
2017/2018	2.0	4.5	3.9	4.0	5.3	4.2	2.8	4.4	5.3	3.4	2.0	2.6	3.70	11.27%
2018/2019	2.8	1.2	3.3	2.6	3.8	1.4	1.7	3.9	3.0	4.5	3.0	4.1	2.94	4.50%
2019/2020	3.5	3.3	2.4	4.2	4.0	2.9	2.3	3.1	2.9	Figures unavailable	3.2	4.4	3.00	0.04%
2020/2021	5.0	3.6	3.0	3.6	5.1	6.6	6.0	5.9	6.0	4.6	4.9	6.6	5.00	0.05%
2021/2022	8.1	4.8	4.1	5.4	5.8	5.1	6.0	4.3	4.1	2.8	4.4	4.1	5.00	5.40%
2022/2023	5.3	4.0	4.2	4.8	3.8	4.6	3.4	3.9	4.2	3.6	3.0	3.6	4.5	10.89%
2023/2024	4.3	4.3	4.6	4.5	4.6	3.6	5.1	4.3	3.1	5.8			4.4	0.06%

Ōpunakē to New Plymouth	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost Recovery
2011/2012	10.5	6.0	15.5	13.9	16.6	14.9	17.0	18.6	18.1	16.1	19.0	14.2	15.03	34.30%
2012/2013	12.4	16.9	11.3	14.8	16.5	20.0	14.5	23.7	14.4	20.8	12.5	11.4	15.76	19.90%
2013/2014	16.8	11.7	18.8	12.3	19.3	13.3	20.5	17.5	11.6	16.3	10.7	16.3	15.43	30.00%
2014/2015	13.8	10.3	14.8	10.5	13.6	12.4	10.9	11.5	10.8	8.1	10.9	7.5	11.26	23.08%
2015/2016	12.3	9.8	9.3	12.7	10.4	9.8	7.9	11.4	9.0	7.4	8.9	10.4	9.94	21.46%
2016/2017	10.3	9.4	7.7	5.8	9.0	8.5	6.8	9.8	7.3	6.6	6.8	8.2	8.02	17.62%
2017/2018	6.6	7.6	7.3	6.3	11.9	10.7	10.3	11.0	6.4	7.1	6.6	7.1	8.24	16.60%
2018/2019	8.5	8.1	10.1	7.1	9.3	7.7	6.3	6.1	6.6	5.0	7.5	7.6	7.49	16.00%
2019/2020	8.1	6.4	10.4	13.0	11.7	10.0	15.9	16.4	7.1	Figures unavailable	12.0	10.5	11.00	20.80%
2020/2021	8.2	10.0	7.1	12.6	12.8	3.7	5.8	8.6	9.4	5.6	8.8	7.0	8.20	14.40%
2021/2022	4.1	5.9	8.4	6.0	5.9	3.7	4.6	5.1	9.1	2.2	6.0	6.1	5.50	10.90%
2022/2023	5.1	6.4	6.9	6.9	6.6	6.0	6.0	11.5	13.0	6.5	12.0	11.5	6.3	0.06%
2023/2024	7.8	12.0	8.9	9.6	5.8	5.0	6.9	6.9	6.9	6.3			9.5	0.07%

ELTHAM												
Willowbrook, Eltham [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	3	3	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	3	3	3	4	4	4
Occupancy 18/19	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 21/22	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 23/24	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Skittrup Court, Eltham [6 flats] Monthly and YTD Occupancy Figures												
Six Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	6	6	6	6	6	6	6	6	5	6	6	5
Occupancy 12/13	5	6	6	6	6	6	6	6	6	6	6	6
Occupancy 13/14	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 14/15	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 15/16	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 16/17	6	6	6	6	6	6	6	6	6	6	5	6
Occupancy 17/18	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 18/19	6	6	6	6	6	6	6	5	6	6	6	6
Occupancy 19/20	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 20/21	6	5	5	6	6	6	6	6	6	6	6	6
Occupancy 21/22	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 22/23	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 23/24	6%	6%	6%	6%	6%	6%	6%	6%	6%	6%	6%	6%
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

High Street, Eltham [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	3	3	3	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	3	3	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 23/24	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

KAPONGA												
Kaponga [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	1	1	3	3	3	3	3	3	2	2	2	2
Occupancy 12/13	1	1	3	3	4	4	3	3	2	2	3	3
Occupancy 13/14	3	3	3	3	3	3	3	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	3	3	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	3	3	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4



Pūrongo-Whakamārama

Information Report

To	Eltham-Kaponga Community Board
From	Kaiārahi Ratonga Kauhoe / Aquatic Services Team Leader, Christina Stieller
Date	29 May 2024
Subject	Rural Swimming Pools – End of Season Report 2023/24

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Whakarāpopoto Kāhui Kahika / Executive Summary

1. The report provides the Community Boards with information on the 2023/24 rural swimming pools' season.
2. The report covers the rural swimming pools at Manaia, Kaponga, Eltham, Rāwhitiroa, Pātea and Waverley. Neither the Hāwera Aquatic Centre nor the paddling pool at Ōpunakē Beach are included. The Council supports the Ōpunakē Community Baths by way of an annual grant, plus operational and technical advice as requested by the Baths Committee.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Rural Swimming Pools – End of Season Report 2023/24.

Kupu Whakamārama / Background

Staff

3. All rural swimming pools were staffed by qualified lifeguards throughout the season. Lifeguards are responsible for lifeguarding, maintaining the safety of the facilities, day-to-day cleaning and presentation, customer service and regular water quality checks. Double lifeguarding was maintained throughout the entire season, although the pools opening days were affected by the decision to close the pool to public where this was not possible.
4. Staffing the pools and having available cover is continuing to be challenging. Sickness, leave, early resignations and unexplained absences meant that some pool closures were necessary throughout the season.
5. Lifeguard shifts began half an hour before opening time each day to undertake water testing and prepare the pools for public use. Both lifeguards started and finished their shifts at the same time. Rostering patterns ensured that staff did not work over 40 hours per week.
6. The pre-season commissioning of the rural swimming pools, water quality management and plant operation was fully managed in-house.

7. Advertising for summer lifeguards began in July 2023. These advertisements were at the Hāwera Aquatic Centre, in local libraries, shared on social media pages and emailed to local schools. Two lifeguard courses were held in preparation for the season in September school holidays and in November. In total 24 lifeguards were required for the season, 19 applied and were hired and staff from Hāwera Aquatic Centre were moved around to accommodate the unfilled spaces.
8. Council covered all costs to train new lifeguards. In-house trainers were utilised to keep costs low, with the only expense being the Pool Lifeguard Practising Certificate and first aid qualification of \$379.35 per trainee.
9. Only eight staff were local to the community summer pools, 11 staff were Hāwera or Stratford based and travelled the distance to work each shift. Ideally, having mature and local lifeguards with a desire to contribute to a service for their communities that provides a fun, recreational space for them would mean more commitment and consistent levels of service at the community summer pools.

Opening Hours

10. The rural swimming pool season was from Monday 11 December 2023 to Monday 11 March 2024. Opening hours were 3.30 pm to 7 pm on school days and 12 noon to 7 pm on weekends and school holidays across all pools. Public holidays had an earlier finish of 6 pm in line with the Hāwera Aquatic Centre.
11. Pātea opened at the later date of Thursday 14 December. This was due to one lifeguard still needing to complete parts of their qualification and a late application that needed to complete the course.

Unplanned Closures

12. There was a total of 41 unscheduled closures across all pools and most of these were due to unavailability of staff.
13. Failure of the circulation pump at Waverley Pool caused a 6-day closure while a replacement was obtained and installed.
14. Due to high winds, Rāwhitiroa Pool lost power on one occasion and had to close. Rāwhitiroa also faced closures when the well which supplies water to the pool ran dry. Some water was imported from Eltham to top-up the storage tanks and enable pool operations to continue.

Attendances

15. Below are the attendance figures for all rural swimming pools which include public sessions, school groups, private bookings, school lessons, sports days and local swimming clubs. Tally counters were used by lifeguards to record visitor numbers. Measurements may not be exact as headcounts of visitors can be missed while staff members are focused on supervision.

Attendances 2014/15 to 2023/24

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Manaia	10,941	8,875	6,993	8,400	7,081	8,133	7,006	3,360	4,091	4439
Kaponga	7,250	7,258	4,244	5,414	5,645	4,331	3,582	2,079	2,770	2505
Rāwhitiroa	5,148	10,208	7,013	9,837	8,888	7,777	7,745	4,847	5,177	6429
Eltham	8,955	8,654	7,024	7,001	8,196	6,947	6,089	4,742	4,047	6471
Pātea	6,573	7,260	6,924	9,948	7,531	6,438	6,643	3,303	5,097	5614
Waverley	7,878	7,723	4,891	6,084	5,503	4,003	3,616	3,019	4,219	3780
Total	46,745	49,978	37,089	46,684	42,844	37,629	35,347	21,350	25,401	29,238

16. Attendance numbers continue to be much lower than pre-covid years, this is in part due to the unscheduled closures. However, numbers have continued to rise over the past two years.
17. Rural pools were used by local primary schools. An accredited lifeguard must be in attendance for schools to use the rural pools, which is consistent with the Council’s key performance indicators and industry best practices. Free lifeguard training was offered to all local schools to have the option to lifeguard their school bookings. Only Rāwhitiroa and Eltham Primary schools put forward a parent to take the course and covered their own swimming lessons. The beginning of the new year school term is when a number of lifeguards leave or return to school and are unavailable during school hours. Having their own lifeguard meant no cancellations due to lifeguard unavailability and the school had the freedom to use the pool as it suited them.
18. During term time when schools want to use the community summer pools for their swimming lessons, programmes at Hāwera Aquatic Centre also begin. When a community pool lifeguard is unavailable, it is incredibly difficult to shuffle staff to accommodate all needs.

Vandalism, Break-ins and Unacceptable Behaviour

19. During the season several incidents for vandalism, break-ins and unacceptable behaviours occurred. Examples of incidents included:
 - a) Pātea pool had swimmers climbing the fence and utilising the pool pre-season, before any water treatment had been undertaken. Gratings from the side of the pool had been pulled up and thrown into the water as well as chairs, clothes and rubbish.
 - b) There were numerous after-hours calls about swimmers at the Manaia and Pātea pools.
 - c) Overnight vandalism consisting of human faecal matter in the changing rooms at Manaia pool resulted in a closure for part of the next day to allow for clean up. On this occasion the lock on the gate had been unscrewed to allow easier access. On another occasion, clear light roofing was broken as well as a picnic table. These people are unable to be identified as they had covered the CCTV camera with a sock.
 - d) Waverley pool had reports of users after hours together with evidence of swimmers using the Waverley pool after season closure.
 - e) Throughout the season there was evidence of swimmers using Eltham and Rāwhitiroa pools outside of opening hours.

Health and Safety

20. Lifeguards responded to a number of minor accidents during the season, although these were mostly small grazes and minor cuts, giving first aid assistance when needed. All injuries were logged on the incident/accident forms and inputted into the Council's Vault system for recording health and safety events. Injuries of a serious nature are investigated.
21. Pātea pool phoned the ambulance during a school swimming sports booking for a student who was having trouble breathing.

Improvements

22. The main pool in Manaia had been painted and locks were added to the changing room doors.
23. The Kaponga Pool outlet drain is scheduled to be fixed after the water has been discharged from the pool.
24. Waverley Pool circulation pump was replaced towards the end of season. This is ahead of a scheduled plant room upgrade which is programmed to begin prior to the end of the financial year.
25. Rāwhitiroa pool received a new well pump and timing switch.

Summary

26. To assist the team in maintaining opening hours of the pools throughout the summer it has become obvious that a greater input from the communities would ensure the facilities are fully staffed during the whole season thereby reducing or eliminating unscheduled seasonal closures. For safety reasons the pools need two lifeguards rostered at all times. In the current environment this could be more achievable with support from the people living in those communities.



Christina Stieller

**Kaiārahi Ratonga Kauhoe /
Aquatic Services Team Leader**



[Seen by]
Phil Waite

**Kaihautū Tūwhare a rēhia /
Recreation and Facilities Manager**



Karakia

9. Karakia

E te atua Manaaki Mai	God care for us
E te atua āwhina mai	God help us
E te atua Aroha Mai	God protect us
Ake ake Amene	Forever and ever, Amen.

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*