

# Rārangitake o Te Kāhui Matauraura

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## Iwi Liaison Committee Agenda

**Rāapa 31 Kohitātea 2024, 10 am**

**Wednesday 31 January 2024, 10 am**

**Council Chamber, Albion Street, Hāwera**



# Pūrongo Whaitikanga

## Governance Information

### Ngā Mema o te Komiti / Committee Members

Mayor Phil Nixon (Chairperson)  
Deputy Mayor Robert Northcott (Deputy Chairperson)  
Councillor Andy Beccard  
Councillor Aarun Langton  
Councillor Tuteri Rangihaeata

<b>Te Kāhui o Rauru</b>	Marty Davis Hinewai Katene
<b>Te Kāhui o Taranaki</b>	Peter Moeahu Ngawai Terry
<b>Te Korowai o Ngāruahine</b>	Ngaraina Brooks Ferinica Hawe-Foreman
<b>Te Rūnanga o Ngāti Ruanui</b>	Ngapari Nui Turangapito Parata Graham Young

### Ngā Mahi o ngā Komiti / Role of the Committee

The Iwi Liaison Committee's role is to enhance the relationship between Iwi and Council.

- The Committee comprises the Mayor, the Deputy Mayor, the Chairman of the Environment and Hearings Committee, one other councillor and two representatives from each of the four recognised Iwi of South Taranaki – Ngāti Ruanui, Ngā Rauru Kiihahi, Ngā Hapū o Ngāruahine and Taranaki. Each Iwi can appoint two members to attend the Iwi Liaison Committee but has one vote on the Committee.
- The Committee is delegated the power to grant funds from the Tangata Whenua Liaison Fund within the purpose of the Local Government Act 2002. A sum of \$50,000 is allocated by the Council to the Committee each financial year.
- Other than the Tangata Whenua Liaison Fund the Committee makes recommendations to the Council for it to consider and make decisions on.

### He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.  
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

### He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

### Huinga Tāngata / Attendance Register

Date	16/11/22	31/01/23	15/03/23	26/04/23	07/06/23	19/07/23	30/08/23	11/10/23	22/11/23
<b>Meeting</b>	O	O	O	O	O	O	O	O	O
Phil Nixon	√	√	√	√	A	√	NQ	√	√
Robert Northcott	A	√	√	√	√	√	NQ	√	√
Andy Beccard	√	√	A	√	√	√	NQ	√	√
Aarun Langton	√	√	√	√	√	√	NQ	√	√
Tuteri Rangihaeata	√	A	A	√	√	A	NQ	A	√
Marty Davis	X	X	√	A	A	X	NQ	A	X
Hinewai Katene	X	X	A	X	A	AO	NQ	AO	A
Peter Moeahu	-	-	-	-	-	-	NQ	√	√
Ngawai Terry	-	-	X	AO	X	√	NQ	AO	X
John Hooker	√	√	√	√	√	A	NQ	X	√
Ferinica Hawe-Foreman	X	√	√	X	√	X	NQ	√	√
Ngapari Nui	A	X	A	A	A	√	NQ	√	√
Turangapito Parata	√	X	√	√	√	√	NQ	√	X
Graham Young	√	X	√	√	√	√	NQ	√	√

### Key

√	Attended
AO	Attended Online
-	Was not required to attend
A	Apology
Y	Attended but didn't have to attend
X	Did not attend - no apology
NQ	No Quorum

### Types of Meetings

O	Ordinary Meeting
E	Extraordinary Meeting



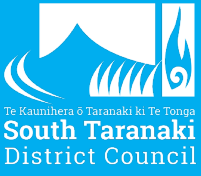
# Rārangi Take Agenda

## Rārangi Take o Te Kāhui Matauraura Rāapa 31 Kohitātea 2024 at 10 am Wednesday 31 January 2024 at 10 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaae ngā Menīti / Confirmation of Minutes**
  - 5.1 [Te Kāhui Matauraura held on 22 November 2023](#) ..... Page 9
6. **Ngā Take Kawea / Items for Action**
  - 6.1 [List printed on 24 January 2024](#) ..... Page 17
7. **Pūrongo-Whakamārama / Information Report**
  - 7.1 [Tangata Whenua Liaison Fund](#) ..... Page 18
  - 7.2 [Pouherenga-ā-Iwi Activity Report](#) ..... Page 24
  - 7.3 [Infrastructure Services Activity Report](#) ..... Page 27
  - 7.4 [Community Services Activity Report](#) ..... Page 36
  - 7.5 [Environmental Services Activity Report](#) ..... Page 42
8. **Take Whānui / General Issues**
9. **Karakia**

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**Next Meeting Date:** Wednesday 13 March 2024 – Council Chamber, Albion Street, Hāwera  
**Elected Members’ Deadline:** Wednesday 28 February 2024



# Karakia

## 1. Karakia



# Matakore Apologies

## 2. Matakore / Apologies

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



# Ngā Whakaputanga

## Declarations of Interest

### 3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

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# Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

## **4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentation**

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*The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*





# Ngā Menīti Komiti

## Committee Minutes

To	Te Kāhui Matauraura
Date	31 January 2024
Subject	<b>Te Kāhui Matauraura – 22 November 2023</b>

(This report shall not be construed as policy until adopted by full Council)

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 22 November 2023. Te Kāhui Matauraura is being asked to adopt their minutes from 22 November 2023 as a true and correct record.
2. There were no recommendations within the minutes for the Council to consider.

### Taunakitanga / Recommendation

THAT Te Kāhui Matauraura adopt the minutes of their meeting held on 22 November 2023 as a true and correct record.



# Menīti Minutes

5

## Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 22 November 2023 at 10.30 am.

**Kanohi Kitea / Present:** Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Aaron Langton (10.10 am) and Tuteri Rangihaeata, Ngapari Nui and Graham Young (Te Rūnanga o Ngāti Ruanui), Peter Moeahu (10.17 am) (Te Kāhui o Taranaki), Ferinica Hawe-Foreman and John Hooker (Te Korowai o Ngāruahine).

**Ngā Taenga-Ā-Tinana / In Attendance:** Kawarau Ngaia (Te Korowai o Ngāruahine), Fiona Aitken (Chief Executive), Rob Haveswood (Group Manager Community Services), Gordon Campbell (Corporate Planner), Sara Dymond (Governance and Support Team Leader), Reg Korau (Iwi Liaison Manager), Becky Wolland (Head of Strategy and Governance) and media.

**Matakore / Apologies:** Hinewai Katene (Te Kāhui o Rauru).

### MŌTINI / RESOLUTION

(Mr Hooker/Cr Rangihaeata)

40/23 TKM **THAT** the apologies from Councillor Aaron Langton (for lateness), Mr Peter Moeahu (for lateness) (Te Kāhui o Taranaki) and Mr Sandy Parata (Te Rūnanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

## 1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Te Kāhui Matauraura Committee held on 11 October 2023.

### MŌTINI / RESOLUTION

(Mr Young/Ms Hawe-Foreman)

41/23 TKM **THAT** the minutes of Te Kāhui Matauraura meeting held on 11 October 2023 be confirmed as a true and correct record.

TAUTOKO / CARRIED

## 2. Pūrongo / Report

2.1 He Pou Tikanga / Ngā iwi-Council Partnership Strategy

The report presented the draft He Pou Tikanga for review and to endorse the document to the Council's Policy and Strategy Committee for inclusion in the 2024-2034 Long Term Plan.

Mr Korau acknowledged the work undertaken by Te Kāhui Matauraura, elected members and Council officers. After the post settlement government entities (PSGEs) reviewed the original document it was agreed that the document be reworked to be an overarching strategy with the potential to develop agreements with the individual PSGEs. He acknowledged the support from iwi, in particular those who provided prompt feedback.

Mrs Wolland noted that the Strategy was to replace the Building Māori Capacity to Contribute to Council Decision Making Policy in the Long Term Plan. This document had been a work in progress since 2019. If Te Kāhui Matauraura accepted and endorsed the Strategy then it would go through into the 2024-2034 Long Term Plan.

Ms Aitken commented that from an officer's perspective it was a positive journey with great contribution and input from the four iwi. She also acknowledged the contribution from AATEA Consultants.

*Councillor Langton arrived at 10.10 am.*

Mr Nui commented that Ngāti Ruanui endorsed the Strategy but asked that their communications team was involved to ensure tikanga was followed.

Mr Hooker commented that Ngāruahine were honoured to endorse the Strategy. He noted the misspelling of mouna explaining that in South Taranaki the Mountain was spelt maunga.

Mr Nui commented on the wording Ngā iwi which insinuated the nine iwi across the Taranaki region, however this was about the four iwi of South Taranaki. It was suggested to amend that wording to Ngā Iwi o te Tai Whakarunga.

*Mr Peter Moeahu arrived at 10.17 am.*

Mayor Nixon recognised the work that went into this document. It was a good document and was an excellent framework to start with. Mayor Nixon acknowledged Iwi, Council Officers and AATEA Consultants for the huge amount of work that went into developing the Strategy.

Mayor Nixon said 'Greetings to all our canoes of the District. Today was a special moment and was a wonderful day for us all.' He acknowledged our tribe leaders and staff/facilitators for giving life to this strategy, all working together. He referred to our vision South Taranaki - Great People, Connected Communities, Where We Belong.

Mr Moeahu noted that the Strategy had the full endorsement of Te Kāhui o Taranaki. He applauded all those who worked on this document.

**TAUNAKITANGA / RECOMMENDATION**

(Mr Nui/Mr Hooker)

**42/23 TKM THAT Te Kāhui Matauraura recommends the Council approve the draft He Pou Tikanga with the two changes discussed:**

- Amend mouna to maunga; and
- Amend Ngā iwi to Ngā Iwi o te Tai Whakarunga.

**CARRIED**

### 3. Ngā Take Kawea / Items for Action

Mr Hooker asked that the Ngā Kaitiaki project which was about working on the changes to the District Plan be added to items for action.

### 4. Pūrongo-Whakamārama / Information Reports

#### 4.1 Review and Renewal of Trade Waste Bylaw

The Council's Trade Waste Bylaw was due to be reviewed and renewed by June 2024. The Bylaw would automatically lapse and the Council would have to start from the beginning if the review date was not met. The Council could make minor changes to the Bylaw at any time without initiating a special consultative procedure. The report sought feedback on the minor changes to the Bylaw that were proposed as part of the review. A more comprehensive review could be undertaken in the future if considered necessary, however a minor review allowed the Council to continue to have an operative bylaw.

Advice was received from the Affordable Water National Transition Unit that all of the Council's three waters related bylaws and policies should be current at the time of handover of three waters services to the new entity.

Mr Young commented that Ngāti Ruanui acknowledged the Bylaw and comments from Mr Campbell about keeping the Bylaw current. He suggested an additional point under 13.4 Monitoring:

13.4.6 *The Council will hold an annual review meeting with iwi of the District to review actions and consents issues under this bylaw, including but not limited to:*

- *Classification of trade waste and consents issued;*
- *Controls that have been placed on trade waste discharges including conditions;*
- *Any cancellations of trade waste discharges;*
- *Monitoring actions including sampling and analysis results; and*
- *Any enforcement actions.*

Mr Hooker noted that Te Korowai o Ngāruahine supported the suggested amendment.

#### MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Mr Young)

43/23 TKM **THAT** Te Kāhui Matauraura receives the Review and Renewal of the Trade Waste Bylaw Report and provides feedback on the suggested changes by its next meeting on 31 January 2024.

TAUTOKO / CARRIED

#### 4.2 Community Development Activity Report

The report updated Te Kāhui Matauraura on progress with the community development projects and activities across the District and other items of interest.

Mr Haveswood commented on some highlights in the report. It was great to see movement with the town revitalisation co design groups. Progress was being made on the Pātea Loop Track and ablution pod installation at Nowell's Lakes. Both sites were blessed by Ngāti Ruanui. The Pātea Loop Track included two projects which were happening concurrently. The report provided an update on the NZ Rural Travel Fund and the Creative Communities Funds.

Mayor Nixon had the pleasure of heading out to each of the nominee's place of work and presented them with a certificate and prize parcel to recognise the hard work of both the young people, and the employers supporting them.

Mr Moeahu referred to the Creative Communities Fund allocations and queried the reasoning for the decline for Te Namu Iti Ahu Whenua Trust and Taranaki Art Trail. Ms Aitken explained that the Fund was through Creative New Zealand which had a set criteria. The decision making was undertaken by a committee made up of representatives from the community board, iwi, community and supported by staff.

Mr Hooker asked for a copy of the Ngā Purehu Kapohau book. Ms Aitken explained that the funding provided was for the launch. We would endeavour to find a copy.

Deputy Mayor Northcott commented on the design of the ablution pod which was similar to the pod at Waihi Beach which had to be emptied at a reasonable cost. Mayor Nixon noted that the Council could look at options and working with iwi for a more efficient way to have them.

Mr Young noted that the proposed septic tank was rejected by Ngāti Ruanui for cultural impacts. They did not want the cost to override the cultural impacts of placing the pod on the site, however there was cultural significance in that area.

#### **MŌTINI / RESOLUTION**

**(Cr Beccard/Mr Hooker)**

**44/23 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.**

**TAUTOKO / CARRIED**

#### 4.3 Community Services Activity Report

The report updated Te Kāhui Matauraura on recent and current activities by the Community Services Group across the District and other items of interest.

Mr Haveswood highlighted that the new outside bleacher seats at TSB Hub had been installed. A new electrical heat pump was installed and commissioned to replace the existing gas fired boilers at the Hāwera Aquatic Centre. The heat pump was expected to see the Council's greenhouse gas emissions reduced by about 33%. The Hāwera Aquatic Centre represented about one third of the Council's total carbon emissions. The Council received a highly commended award at the Taranaki Regional Council Environmental Awards for this project.

The Pātea Walkway on the Pātea River Trail was beginning to subside and slip towards the river. The section most at risk was behind the Pātea Beach Motor Camp fence. To avoid the hazard the campground fence had been repositioned towards the campground. The refilling

of the Ōpunakē Lake had started. An Engineering Report advised that it was safe to introduce water back at minimal risk. Monitoring of the Lake would continue.

Mayor Nixon noted that it was good to see the wide range of activities being held across the District during the September school holidays. Libraries moved away from technology and used recycled cardboard as a construction material. This saw the best attendance and engagement from children in some time.

Mr Moeahu asked what the comparison was for ongoing running costs of the aquatic centre. Mr Haveswood noted that generally energy costs were increasing however the new electrical heat pump would be more cost efficient to run. Mr Moeahu asked if solar panels had been considered a possibility. Ms Aitken explained that there would not be sufficient roof space to run the pool off solar panels. The Council collaborated with Energy Efficiency and Conservation Authority (EECA) for the best option for the pool. The Council received funding from EECA.

**MŌTINI / RESOLUTION**

**(Mr Nui/Cr Langton)**

**45/23 TKM THAT Te Kāhui Matauraura receives the Community Services Activity Report.**

**TAUTOKO / CARRIED**

**4.4 Environmental Services Activity Report**

This report updated Te Kāhui Matauraura on activities relating to the Environmental Services Group for the month of October 2023.

Mr Haveswood noted that for the month of October there was a downward trend in consenting activity for both buildings and resource consents. New housing and subdivisions remained strong. Dog attacks were down however roaming dogs, particularly in Te Hāwera ward remained a concern. Progress was being made on the finalisation of the Council's next Waste Management and Minimisation Plan.

Mr Haveswood commented that roaming dogs were an ongoing issue in most towns. He reminded people not to make complaints through Facebook and encouraged them to submit them through Antenno or directly to the Council. Ms Aitken noted that the Council recently made the decision to bring the animal control after hours in-house. The Council was currently recruiting staff and procuring vehicles so a better service could be provided across the District.

Mr Young noted that the report had no commentary about the District planning process in terms of the District Plan which would complete the information. He also suggested that the figures should be attached as an appendix rather than being in the main body of the report.

Mayor Nixon commented that consents had decreased however there was a huge amount of construction taking place in the area.

**MŌTINI / RESOLUTION****(Mr Beccard/Mr Hooker)**

**46/23 TKM** **THAT** Te Kāhui Matauraura receives the Environmental Services Activity Report for October 2023.

**TAUTOKO / CARRIED****5****5 Take Whānui / General Issues****5.1 Naming of Pilot Station Road**

Mr Nui brought to the Council's attention that Pilot Station Road was originally known as Lower Kaharoa Road. He noted that there was support from hapū and Wai O Turi to have this rectified. Mr Young added that Ngāti Ruanui had concerns around the historical process that was followed to change the road name. He would like to work with the Council to understand why the road had been changed from Lower Kaharoa Road to Pilot Station Road.

**5.2 Surplus Properties**

There was a query around the process for surplus properties and it was asked that the Council provide this detail to Te Kāhui Mataurura in the New Year.

**5.3 Pātea Harbour Endowment Land**

Mr Hooker commented that there were two areas of the Harbour Endowment Fund that he would like to see the purpose changed so that Waihi Rangatahi could apply for funding to look after Waihi Beach. Historically it was agreed to wait until the Pātea Moles had been repaired then review where the funds were generated from and how they could be allocated. He asked if going forward funds could be allocated to other coastal projects. Ms Aitken explained that there was an agreed criteria for how the funding from the leases could be spent. She noted that the land was administered by an Act of parliament and would require a change in legislation to how the fund was administered.

**5.4 Three Waters**

Mr Moeahu commented that prior to the elections there was discussion of the Taranaki councils working together with three waters. He asked if that remained something councils were considering. Mayor Nixon noted that the Council was working under current legislation which brought three waters in Taranaki together as one of the ten entities. National have said they would repeal and replace this legislation in their first 100 days. Groups of councils could come together and present to Government a proposal for how they would deliver three waters services so the work that had been done to date would contribute to this work.

Mayor Nixon supported co-governance however did not want to see an additional level of democracy. He believed the Council and Iwi worked well together and this would continue moving forward for the best outcome of the District.

**Ko te wā whakamutunga 11.15 am ō te ata.  
Meeting closed at 11.15 am.**

**(Ko te rangi / dated this)**

**(te rā ō / day of)**

**2023.**

**5**

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**TIAMANA / CHAIRPERSON**

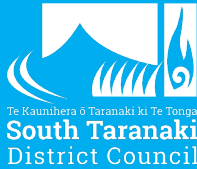




# Ngā Take Kawea

## Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Iwi Liaison Committee 09/06/2021	<b>Iwi-Council Partnership Strategy</b> Further work to be undertaken on the Iwi-Council Partnership Strategy to be presented at the next Iwi Liaison Committee Meeting.	Corporate Services	Policy and Governance Manager	He Pou Tikanga / Ngā iwi o te Tai Whakarunga was adopted by the Council and will be included in the 2024-2034 Long Term Plan. This item can be removed from the list.	<del>1/06/2023</del> 11/10/2023
Te Kahui Matauraura 11/10/2023	<b>Te Reo Policy</b> The draft update of the Council's Te Reo Maori Policy was presented to Te Kahui Matauraura. Te Kahui Matauraura are to provide feedback at its next meeting on 22 November 2023.	Corporate Services	Policy and Governance Manager	A reminder has been sent out by Reg to all Iwi for any amendments to the draft.	<del>22/11/2023</del> 31/01/2024
Te Kahui Matauraura 11/10/2023	<b>Review of Revenue and Financing and Significant and Engagement Policies</b> The Council was reviewing its Revenue and Financing and Significance and Engagement Policies as part of the preparation of its 2023-34 Long Term Plan. A report was presented with the first drafts and Te Kahui Matauraura were asked to provide feedback on them by the next meeting on 22 November 2023.	Corporate Services	Policy and Governance Manager	Feedback was received from TKM. The Policies have been approved by Council. This item can be removed from the list.	22/11/2023
Te Kahui Matauraura 22/11/2023	<b>Trade Waste Bylaw</b> The Council adopted its Trade Waste Bylaw in 2017. Under section 158(1) of the Local Government Act 2002 (LGA 2002), a new bylaw must be reviewed no later than five years after the date on which it was made. The review must be completed by 30 June 2024.	Corporate Services	Policy and Governance Manager	The Council's Trade Waste Bylaw is due for a review and renewal. A copy of the Bylaw has been forwarded to the PSGEs for review and feedback. A full report with the consultation timeline will be presented at the next TKM hui in March, prior to consultation.	29/04/2024
Te Kahui Matauraura 22/11/2023	<b>Ngā Kaitiaki Project</b>	Environmental Services		The latest version of the papakainga plan change documentation was circulated to Nga Kaitiaki group members before Christmas. It is being scheduled that this plan change will be notified in early 2024.	31/01/2024
Te Kahui Matauraura 22/11/2023	<b>Naming of Pilot Station Road</b> Pilot Station Road was originally known as Lower Kaharoa Road. Concerns were raised around the historical process that was followed to change the road name.	Corporate Services	Policy and Governance Manager	Council Staff are investigating the history of the name change and the process to have it reverted back.	13/03/2024



# Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaiawhina Pūtea Hapori / Community Funding Advisor, Christina Wells
Date	31 January 2024
Subject	<b>Tangata Whenua Liaison Fund 2023/24</b>

7

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The purpose of this report is to update Te Kāhui Matauraura (the Committee) on the process to allocate the Tangata Whenua Liaison Fund (the Fund) for 2023/24. An updated timeline for the application process is included in this report.
2. An update on grants uplifted from the 2022/23 round is attached as [Appendix 1](#).

## Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Tangata Whenua Liaison Fund 2023/24 Report.

## Kupu Whakamārama / Background

### Existing Council Policy

3. The Fund was established by the Council in 2002 and is administered through the Committee with \$50,000 available for distribution each financial year.
4. Since the Fund was established, the Committee has considered applications from 454 marae, hapū and Iwi affiliated groups who have asked for assistance to a value of \$2,633,479.90. In response, the Committee has made 411 grants distributing a total of \$1,103,357.43.
5. A funding review in 2020 addressed inconsistencies between different funds including the Tangata Whenua Liaison Fund's uplifting process. The process for uplifting grants was updated to allow successful applicants to be able to access allocated funds from the date of allocation by the Committee in line with other council-administered funding. The funding policy was adopted by the Council at its 22 March 2021 meeting (resolution 13/21 PS).
6. Future applications were also aligned with applicants being eligible for further funding upon the receipt of a report on their last project which would include receipts and invoices relating to their completed works. Any unused funding will be requested to be returned to the Fund.

### The purpose of the Fund

7. The purpose of the Fund is to support projects and initiatives that develop positive relationships between Tangata Whenua, the Council and the people of South Taranaki.
8. This includes projects, services, activities or facilities that:
  - Are provided by Tangata Whenua and are accessible to, or benefit, the wider community (for example on marae or through cultural events);
  - Enable the Council to communicate more effectively with Tangata Whenua (for example the cost of holding hui, or researching and identifying wāhi tapu sites for protection by the Council under the Resource Management Act); or
  - Enable Council-related services to be carried out, that respect Māori cultural traditions (for example maintenance of urupā and practices).

### Fund Criteria

9. Applicants must provide the following:
  - A signed declaration on the application form stating they are not-for-profit; and
  - Current financial status (including a copy of a current bank statement).
10. Ineligible for funding:
  - Travel costs;
  - Individuals;
  - Gifts;
  - Conference attendance; and
  - Food or catering costs.
11. The following types of projects can be considered:
  - Marae: such as safety, fire or OSH compliance relating to accommodation, cooking, water supply and filtration systems or sanitation facilities;
  - Urupā/Wāhi Tapu: such as fencing/boundaries, memorial walls, sexton training or maintenance costs;
  - Whānau: such as safer community initiatives (for example Māori Wardens);
  - Performing Arts: such as piupiu, bodices/poi, instruments or festival support; and
  - Visual Arts: such as wānanga for “korero”/pakiwaitara, history relating to carvings and tukutuku, carving or tukutuku.
12. Applicants are advised that the Fund is not to be seen as a substitute for other funding sources (and which should usually be approached first) or are normally provided by other government agencies. It is aimed at local groups such as marae committees and/or hapū rather than private individuals.

## 2022/23 Grants

13. Reminder emails were sent to all outstanding 2022/23 grant recipients in January 2024 requesting funds to be uplifted before 1 June 2024. At the time of writing this report, two outstanding grants are remaining.

## Process and Timeline for 2023/24 Funding Round

14. The process for allocating the Fund is outlined in [Appendix 2](#) attached to this report.
15. The table below outlines the timeframe for the 2023/24 funding round.

Key Task/Milestone	Key Dates
Fund opens and is advertised. Application forms emailed to known marae, hapū and Iwi Authorities on Fund database.	31 January 2024
Closing date for 2023.	31 March 2024
Applications compiled and distributed to the Committee.	By 22 April 2024
Iwi delegates present written decisions on grant allocations at allocation meeting.	5 June 2024


16. This timeline allows eight weeks to promote the funding round and for Iwi/hapū to meet to discuss and confirm their applications before the 31 March closing date. The applications will then be distributed to the Committee members and forwarded to the Iwi offices for consideration. At least six weeks have been allowed between the distribution of the applications to the Committee and their consideration so that delegates can take the opportunity to table applications at their respective hui-a-iwi.
17. This timeline also accommodates the need to allocate funds within the current financial year (before 30 June). Confirmation from Iwi of their funding allocation decisions will be made at the Committee meeting on 5 June.

## Whakakapia / Conclusion

18. The Fund was created for the purpose of supporting projects and initiatives that develop positive relationships between Tangata Whenua, the Council and the people of South Taranaki. The 2023/24 allocation round allows the community to continue to receive the benefits that the Fund has historically provided.



Christina Wells  
**Kaiawhina Pūtea Hapori /  
 Community Funding Advisor**



[Seen by]  
 Rob Haveswood  
**Kaiarataki Ratonga Hapori /  
 Group Manager Community Services**



# Pūrongo-Whakamārama

## Information Report

### Appendix 1

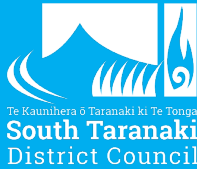
2022/23 Tangata Whenua Liaison Fund Grants status as of 15 January 2024

Iwi	#	Applicant	Project	Funding Allocation	Funding Update
Te Kāhui o Rauru	1	Te Ihupuku Marae	Purchase a new water tank	\$3,000.00	Uplifted
	2	Whenuakura Marae	Removal of trees	\$3,000.00	Uplifted
	3	Kaipō/Wharetapapa Marae	Herikō Urupā restoration project	\$3,000.00	Uplifted
	4	Nukumarū Church Project Team	Upkeep of Tuutahi Whare Karakia (Nukumarū Church) and its Waahi Tapu/Urupā	\$3,000.00	Uplifted

Iwi	#	Applicant	Project	Funding Allocation	Funding Update
Te Rūnanga o Ngāti Ruanui	5	Meremere Pā and Hapū Trustees	Landscaping, plants and materials	\$4,000.00	Uplifted
	6	Pariroa Pā Marae Trustees	New Marae mattresses	\$4,000.00	Not Uplifted
	7	Wai-o-turi Trustees Committee	New mattresses in whareniui	\$4,000.00	Uplifted

Iwi	#	Applicant	Project	Funding Allocation	Funding Update
Te Korowai o	8	Ōeo Pa	Replace toilets	\$4,576.00	Uplifted
	9	Ngāruahine Iwi Maatua Whāngai	School holiday programme	\$720.00	Uplifted
Ngāruahine Trust	10	Ngāti Hauā Sub 16 (Okare ki Uta Marae)	New fencing	\$4,831.00	Uplifted
	11	Aotearoa Pā Trust	Maintenance of Marae and Urupā	\$4,873.00	Uplifted

Iwi	#	Applicant	Project	Funding Allocation	Funding Update
Taranaki	12	Pūniho Pā	Replace tables and recover mattresses	\$2,257.05	Not Uplifted
	13	Taranaki Iwi Trust	Maintenance of Wāhi Tapu and Urupā	\$2,742.95	Uplifted
	14	Te Kura Kaupapa Māori o Tamarongo	Tu Manaaki Project	\$10,000.00	Uplifted
	15	Ōrimupiko Marae	Metal for tank	\$3,000.00	Uplifted



# Pūrongo-Whakamārama Information Report

## Appendix 2

### Allocation Process

<p><b>January</b></p> <p>Reminder email to all outstanding grant recipients from the previous round to uplift grant by 1 June.</p>
<p><b>January</b> <b>Te Kāhui Matauraura Meeting</b></p> <p>Current Funding Allocation Timeframes updated and confirmed.</p>
<p><b>January 31</b></p> <p>Funding round opens.</p>
<p><b>March 31</b></p> <p>Funding round closes.</p>
<p><b>April</b></p> <p>Completed eligible applications distributed to iwi representatives for consideration of grant allocation.</p>
<p><b>June</b></p> <p>Outstanding grants not uplifted advised grant is no longer available.</p>
<p><b>June</b> <b>Te Kāhui Matauraura Meeting</b></p> <p>Allocation report provided to Iwi with allocation sheets.</p> <p>Allocation sheets are completed and signed by two Iwi representatives confirming funding application decisions.</p> <p>Applicants advised of outcomes.</p>



To	Te Kāhui Matauraura
From	Pouherenga-ā-Iwi / Iwi Liaison Manager, Reg Korau
Date	31 January 2024
Subject	<b>Pouherenga-ā-Iwi Activity Report</b>

(This report shall not be construed as policy until adopted by full Council)

7

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura (the Committee) on general activities that concern all Iwi groups and the organisation and activities relevant to each Iwi for the period October 2023 to December 2023.

## Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Pouherenga-ā-Iwi Activity Report.

## Ngā Kawenga Mahi ā-Iwi / Iwi Activities

2. The Council accepted He Pou Tikanga, Ngā Iwi o te Tai Whakarunga/Council Relationship Strategy on Monday 11 December 2023. Officers will now develop a plan for implementation of the strategy.
3. A Cultural Competency Framework is ongoing. A survey was conducted with staff in early December 2023 and the results highlighted areas of improvement as an organisation and areas of strength. This information will be used to develop programs to support the organisation as a whole and align this to He Pou Tikanga.
4. The Urupā Fund (the Fund) is still a focus for the Council and a budget has been allocated as part of the 2024-2034 Long Term Plan (LTP). The Governance team and Iwi Liaison Manager (ILM) are looking at how this will be delivered and the criteria for allocation. The Fund will start at \$15,000 and be reviewed annually to increase by \$5,000 up to \$40,000. This is likely to be a contestable fund through the Tangata Whenua Liaison Fund.
5. Te Reo Policy was reviewed and provided to Iwi for comment. This will be included in the draft policy. The ILM is working with Iwi to provide and collate suggestions.
6. The Environmental Services team is being supported to work with the Ngā Kaitiaki Group to review and work with the Council on the District Plan changes. The focus for the group is the final changes for Papa Kāinga developments. This has been actively worked on by both Council officers and Iwi partners.



7. The Council staff waiata group continues, this was introduced to assist staff in learning waiata kinaki, mōteatea, haka pōwhiri to further enhance Tikanga and te reo Māori within the organisation. This has progressed to the point that staff are running the practices themselves supported by the ILM.
8. An Iwi Liaison Advisors' regional meeting was held to look at how councils could support the 2025 Te Matatini Festival to be held in Taranaki. This hui was an update for Iwi Liaison members to gauge how each council could support the event.
9. Work with the Iwi Working Party on the cultural design of Te Ramanui o Ruapūtahanga continues. With the building going well, it's timely that our four Iwi have clear input into the stories and how they will be told both digitally and artistically.
10. Stage Three of the information signage for the organisation is with the Communications team for design. Job title plates are underway and will sit on all staff desks, making them transferrable should teams or individuals move or transfer. Stage Three also includes bilingual signage of the new fleet vehicles.
11. Continued assistance has been given to the Civil Defence Advisor, Glenn Hansen, to meet with marae in the rohe to discuss opportunities and options to develop sites as potential Civil Defence Emergency Centres. This has been slow and the ILM and Civil Defence Advisor will continue to work with marae to progress this opportunity.
12. The Huinga-ā-Iwi meeting cycle is quarterly and ongoing, the ILM discusses with each Iwi upcoming items to ensure that the meetings are still valuable to them. The next round is Wednesday 31 January 2024. The ILM has been out to visit all Iwi to update them on current practice and provide the outline of the hui. Notes and actions will be recorded for meetings and followed up for the next hui.
13. Council staff Te Reo Māori classes continue teaching basic introduction, pronunciation and conversation. There have now been seven cohorts of staff learning basic te reo Māori within the Council.

### **Te Kāhui o Rauru**

14. The first Nukumarū Reserve Working Party hui has been held at Tauranga-Ika Marae. Discussions were held on the development of some Terms of Reference and goals for the reserve. Attended by the Mayor, Councillor Rangihaeata, Gordon Campbell and the ILM on behalf of the Council. It was a positive initial meeting with some opportunities to work together being identified.
15. The ILM has been working with Wai-ō-Turi marae on the road stoppage application around the marae and planned papakāinga development within the marae boundaries. This is a long process, and the ILM is very appreciative of the marae and their willingness to work through this.
16. The ILM has continued to work with the Environmental Sustainability team and researcher, Hilary Webb. This is around hui being arranged with hapū and marae as part of resilience work for the Waitōtara community during flood or weather events. This is ongoing and we will be supporting the team and Iwi members where possible as part of the Deep South

Challenge research project with Professor Bruce Glavovic. The project was progressed with Hilary making a presentation to the Council in December 2023 on work so far.

17. Work continues with Ngāti Tai on town signage and art installations in Waverley as part of the Town Centre Revitalisation plan. Designs have been developed and work with Waka Kōtahi on location and requirements continues.

### **Te Rūnanga o Ngāti Ruanui**

18. The blessing of the new Ablution Block at Nowell's Lake was held and led by Ngāti Ruanui members and kaumatua. This block will cater for all the expected visitors during the summer and ensure school groups could return to the reserve with facilities now available and more appropriate for use. This was attended by the Mayor, Ella Borrows, Te Ao Mulligan, Colin Dudley and the ILM on behalf of the Council.
19. Ngāti Ruanui and the Council have signed a Housing Strategy Memorandum of Understanding to work with each other to ensure best practice for housing developments within their takiwā. This was signed by the Council's Chief Executive and the Chairperson of Ngāti Ruanui Holdings Incorporation Limited.
20. Ngāti Tūpaia have elected a committee and are now going through the re-establishment of their incorporated society, they are working on their constitution currently. The ILM will work closely with the Iwi and Hapū to support them through any processes necessary to ensure the Hapū can begin their goals of the restoration of Turuturu Mōkai.

### **Te Korowai o Ngāruahine**

21. Work on Project Tūkau and the Manaia Facility Project continues. The ILM will maintain support for the Group Manager Community Services during this work. This is progressing positively and has had good engagement. The Request For Proposal (RFP) process for the development of a business case is nearing completion.
22. The ILM and property team have been working with Ngāti Manuhiakai on the future prospects for the hapū to take over management of the Te Ngutu o te Manu lease.

### **Te Kāhui o Taranaki**

23. Hapū and marae have been assisted around the Waiaua River Erosion report with the ILM supporting Phil Waite in this process and by listening to Hapū concerns and ideas.
24. The ILM has been liaising with Hapū and developers around the development plans at Ōpunakē Rest Home and has been pleased with the decisions and outcomes achieved by them to meet conditions in a well-engaged hui to agree on progressing the consent process.



Reg Korau  
**Pouherenga-ā-Iwi /  
Iwi Liaison Manager**



[Seen by]  
Fiona Aitken  
**Tumu Whakahaere /  
Chief Executive**



# Pūrongo-Whakamārama

## Information Report

To	Te Kāhui Matauraura
From	Kaiarataki Tuarua Ratonga Pūhanga / Group Manager Infrastructure Services, Herbert Denton
Date	31 January 2024
Subject	<b>Infrastructure Services Activity Report</b>

(This report shall not be construed as policy until adopted by full Council)

7

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on recent and current activities by the Infrastructure Services Group (the Group) across the District and other items of interest.
2. The Group covers the following services:
  - Infrastructural assets, water supply, wastewater collection/treatment/disposal, collection and disposal of solid waste and recyclable materials; and
  - Asset Management, Strategic Planning, Policy Initiatives, Service Delivery and Emergency Management, relating to the Council's infrastructural services.
3. The Group is split into three key activity areas and responsibilities, comprised of Projects, Assets Planning and Operations.

### Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Infrastructure Services Activity Report.

### Ngā Kawenga-ā-rohe / District Activities

#### Water Reticulation

4. Based on the minimum night flow data, plans are in place to reduce losses. The areas of focus are Rāhotu, Ōpunakē, Kaponga and Normanby. Step-testings were completed for Rāhotu and Normanby in December 2023. This involved turning off the water to areas of town for ten minutes at a time to isolate those areas to identify what part of the network was losing water. The times the areas were turned off could then be compared with the telemetry information from the water treatment plant to see if a reduction in water was identified. From this information, some areas needing further investigation were found. The network team is analysing the data to identify points/areas of a potential leak.
5. High water usage or losses in Rāhotu has meant that the Water Treatment team are struggling to meet the demand. Rāhotu is a small supply so contractors undertook a letter

drop and looked for leaks in the area in the hope of finding obvious leaks. Water accounts were sent out to Inaha users with a letter explaining the high demand and to look for leaks. This has been beneficial as many in the area have reported leaks or high users as a result of this letter. Plans are now in place to do letter drops for Rāhotu, Waverley, and other reticulated systems by the end of January 2024.

### Wastewater Reticulation

6. An inspection of the quality of manholes in Manaia has been carried out to discover any that may be allowing stormwater to infiltrate the wastewater network. Any damaged manholes will be repaired and will reduce overloading of the wastewater treatment plants in times of heavy rain.
7. Manhole repairs were also done in Kaponga and Ōpunakē that will further reduce inflow and infiltration.

### Stormwater Reticulation

8. Reports from the Asset team have identified areas of the Stormwater Reticulation that have damaged or collapsed pipes. Council officers are currently in talks with contractors on the best course of action for these repairs.

### Trade Waste

9. Trade waste compliance has increased in the past year. 80% of trade waste customers have valid trade waste consents compared to 56% in December 2022. Face-to-face meetings and notices are given to customers to apply for trade waste consents by 31 January 2024. From 1 February, customers without valid trade waste consents will be charged for inspection fees.

### Rātā Street, Hāwera Gravity Sewer Mains Renewal

10. This project involves the upgrade of approximately 450m of sewer main along Rātā Street in Hāwera. Recent CCTV shows significant dips that have resulted in numerous blockages along this line, and the sewer line is currently running at full capacity. There is future development that would have a direct impact on the sewer main, so it is proposed to upgrade the sewer main to eliminate future blockages and increase pipe capacity to support future growth. The tender evaluation has been concluded and has been awarded to the preferred contractor. Physical works are envisaged to start in late February 2024.



**Speed Cushion Proposal Egmont Street, Pātea**

- 11. A proposal has been developed to install some speed cushions and possibly a raised pedestrian crossing on Egmont Street in Pātea. This was proposed as a result of a petition sent to the Council about speeding vehicles and safety along Egmont Street. The proposed measures should slow traffic down in this area and make for a safer street in the community. Community consultation is being planned and will be done before any work will progress.

**Pātea Loop Track**

- 12. This contract is for the construction of a pathway loop at Pātea. The work includes excavation, concrete walkway, metalled walkway, concrete driveway, road shoulder reinstatement and various other items. Construction is well underway with at least 75% of the scheduled works completed. The project is expected to be completed towards the end of February 2024.



**Road Maintenance, Operations and Renewals**

**Maintenance**

- 13. The Council’s road maintenance contracts are separated into the Northern and Southern areas and Fulton Hogan is the contractor for both contracts. Overall, the current progress is on track with expenditure at 45% for maintenance and 37% for renewal works. All renewal works have been programmed. It is expected that by the end of the financial year, the roading expenditure will be at 100% for both the maintenance and renewal works.

**Renewals**

- 14. HEB Construction commenced the third year of the reseal contract in November 2023 and has undertaken approximately 50% of the programme. They are now back in South Taranaki to complete the remaining sites and should have this work completed by mid-February.
- 15. The following 2023-24 reseal sites have already been completed (by date of sealing).

Site Name
Beach Road, Ōpunakē
Hector Place, Ōpunakē
Domett Street, Ōpunakē
Fox Street, Ōpunakē
Dorset Street, Pātea
Allison Street, Ōpunakē
Gisborne Terrace, Ōpunakē
Tennyson Street, Ōpunakē
Waiaua Crescent, Ōpunakē
Napier Street, Ōpunakē
Preston Street, Eltham

Railway Street, Eltham
Cornwall Street, Eltham
Stanners Street, Eltham
Taylor Street, Eltham
Mabey Street, Eltham
Bath Street, Eltham
London Street, Eltham
Mountain Road
Whakamara Road, Manutahi
Ngārongo Road, Normanby
Wynward Street, Normanby
Egmont Street, Pātea (Local)
Kohi Road, Waverley
London Street, Eltham
York Street, Eltham
Kohi Road
Eltham Road (Kaponga - SH45)
Kohi Road
Skeet Road




The following 2023-24 reseal sites will be completed by mid-February 2024

Site Name
Skeet Road
Ōpunake Road
Eltham Road (Eltham - Kaponga)
Wiremu Road
Mis Parihaka Road
Manaia Road

### Rehabilitation work

16. Work is progressing on the nine programmed sites to be completed this financial year as below:

Description	Estimate cost	Status
Ngāwhini Road - (50% cost share)	\$750,000	Design completed. to be tendered January 2024
Rowan Road	\$800,000	Physical works to begin early 2024
Skeet Road/Palmer Road Intersection	\$675,000	Design work progressing
Skeet Road /Lower Duthie Road Intersection	\$95,250	Design work progressing
Skeet Road/Manaia Road Intersection	\$450,000	Design work progressing
Skeet/Rowan Intersection	\$90,000	Design work progressing

Eltham Road/Hastings Road Intersection	Road	\$62,500	Physical works to begin early 2024
Ōhangai Road/Tawhiti Road Intersection	Road	\$37,500	Physical works to begin early 2024
Eltham Road/Palmer Road Intersection	Road	\$750,000	Design work progressing
Clifford Road /Collingwood Street Intersection including water utility work		\$675,000	Physical works commenced 8 January 2024 
Collingwood Street (outside Fonterra)		\$280,000	Completed November 2023 
Kohiti Road (cost share with Taranaki Bi Products)		\$80,000	Completed December 2023 (except for the imminent asphaltting of the approach slabs). The construction works (excavation, aggregate placing and compaction, boxing, steel fixing, and concrete pouring) were all completed in less than two weeks, which is a new record. 
King Edward Street		\$705,000	Physical works to start January 2024

### Footpath work

17. The 23/24 Footpath Replacement contract is 60% completed, with Hadfield and Elizabeth Streets in Pātea, as well as sections of Gloag Street and Weraroa Road in Waverley being completed. Work on Albion Street in Hāwera has commenced and is due to be completed by the end of January 2024. These replacements will renew the footpaths to excellent condition and will bring older footpaths up to the new 1.5m standard width.



Weraroa Road



Elizabeth Street



Hadfield Street



Gloag Street

**Low-Cost Low Risk**

- 18. This category of work includes improvement to or the upgrading of existing roads within the existing or widened road reserve, bridge upgrades, improved walking and cycling routes, and road safety improvements.
- 19. The Council is currently programming to carry out the work for the road to zero project, bridge upgrades, and walking and cycling projects. It is expected that the majority of the work will be done by the end of this financial year.

**Bridges**

- 20. Weraweraonga Road bridge embankment has eroded recently following heavy rainfall. Following inspections, repairs were completed in December 2023.



**Nukumarū Station Road Update**

- 21. The survey plan for the new section of road, Te Ranganuku Road, has been approved. The documentation will now be submitted to Toitū Te Whenua Land Information New Zealand (LINZ) for legalisation and registration. If Toitū Te Whenua LINZ are able to process the application within the expected timeframes the road will be legalised by April 2024 at the latest.
- 22. On the northern side of Nukumarū Station Road, the new state highway intersection is waiting to be marked. The additional asphalt surfacing by the railway crossing will be undertaken by KiwiRail and it is hoped that this will be completed by early March 2024. The





road stopping application for the East-West private access and North-South balance stopped road land application was submitted to Toitū Te Whenua LINZ on 15 December 2023.

### **Pātea Water Treatment Plant**

23. The Water Supply Performance Audit has been completed. The findings showed Pātea has insufficient treatment. Treatment options are being investigated and this includes a treatment process trial that will commence as soon as the equipment is in place.

### **Ōpunakē Water Treatment Plant**

24. An upgrade to the water treatment system is required at Ōpunakē Water Treatment Plant to address the historic complaints regarding discoloured (brown) water being delivered through the pipes caused by high levels of dissolved iron and manganese in the source water, which may be exacerbated by “parasitic currents” which exist between water, metal pipework, and surrounding soil.

### **Kāpuni Water Treatment Plant**

25. Kāpuni awa intake and bank rock protection works have been completed. This work has been done to stabilise and secure the intake structure and stream against flood event erosion.

### **Inaha Water Treatment Plant**

26. The findings in the Water Supply Performance Audit showed Inaha is lacking instrumentation to meet sufficient treatment. These instruments will be provided in conjunction with the filter replacement and wash water recycle project commencing 2024/25.

### **Hāwera Wastewater Treatment Plant**

27. Hāwera Wastewater Treatment Plant will be undergoing a fencing upgrade as a result of health and safety precautions. The project is set to be completed before the end of the financial year.
28. The anaerobic lagoon that services Silver Fern Farms is nearing the end of its life. Enhancements have been undertaken in the hope of extension into the 2024/25 dry weather construction season when a replacement in ground digester can be built. In the interim, there is a risk of less than desirable performance in the form of odours and solids emission.

### **Ōpunakē Wastewater Treatment Plant**

29. The Ōpunakē Wastewater Wetland Soakage Enhancements project has been initiated. A strategy is being developed to determine the appropriate technical solution to resolve the issue of poor soakage/soil infiltration of wastewater into the wetland and adjacent soakage trenches during winter months, where the land is saturated due to high rainfall. An options assessment report is currently being developed.

### Waimate West water supply

30. The new 6,000 m<sup>3</sup> bolted stainless steel reservoir has continued to fail performance criteria. Following structural issues the ventilation mesh has now opened up allowing bird life contamination. The reservoir has been out of service and issues referred to the contractor for correction.

### Solid Waste

#### Pātea Beach Dune Stabilisation Project

31. Coastal Scientist, Roger Shand completed a report on the Pātea Beach sand dunes, and it identified concerns around the potential instability of some of the sand dunes. In particular, he noted:
- The area that was stabilised with green waste in April 2022 is being eroded and an area of 500m<sup>2</sup> needs to have green waste placed on it immediately. The Council have enough green waste stockpiled at the Pātea Transfer Station to do this. A digger and truck will be used to transport the green waste to the beach and place it with oversight from Dr Shand. This will happen at the end of January 2024.
  - An area of dune (approximately 600m<sup>2</sup>) fronting the upper car park which is used for pedestrian access to the beach has become increasingly unstable. Dr Shand recommended that the Council cover this area with green waste next May/June (during winter when it's not too hot and dry). This will give the Council time to stockpile suitable green waste at the Pātea Transfer Station to do this job. In the meantime, beach access from the upper car park has been closed by putting up warning signs.

#### Waverley, Eltham, Ōpunakē Transfer Stations – 24hr Recycling Stations

32. There is a serious issue with illegal dumping at the 24-hour recycling stations at three areas in the District. Waverley's station often has animal carcasses and offal placed in the bins along with general rubbish and is often overwhelmed with glass bottles. Council officers are investigating options to address this, which may include the closure of the 24-hour recycling stations.



#### Hāwera Transfer Station

33. The pit gates on the three green waste and one scrap metal pits have failed and were removed for safety. These will be refurbished with heavy-duty custom hinges, jockey wheels, and the posts concreted in the ground to provide a sustainable solution to safety for users. They will be reinstated and operational by the end of January.



[Seen by]  
Herbert Denton

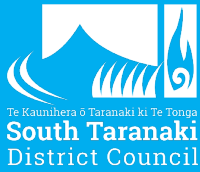
**Kaiarataki Tuarua Ratonga  
Pūhanga / Group Manager  
Infrastructure Services**



Fiona Aitken

**Tumu Whakahaere /  
Chief Executive**

7



# Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura Community Board
From	Kaihautū Whakawhanake Hapori / Community Development Manager, Ella Borrows
Date	31 January 2024
Subject	<b>Community Development Activity Report</b>

7

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on progress with community development projects and activities across the District and other items of interest.

## Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Development Activity Report.

## Ngā Kawenga-ā-rohe / District Activities

### RoadSafe Taranaki

2. Fatigue stops have been set up from Waitara/Bell Block in the north, Ōkato and around the coast, and as far south as Pātea. These highly visible stops have attracted a high number of holidaymakers, truck drivers and locals who hear the road safe message and are encouraged to take a break for a free cup of coffee or a snack.
3. The Decepta car is a 1 star rated vehicle built in a lab by Waka Kotahi for the promotion of the vehicle safety rating system as part of a road safety campaign. It has been on display at Mitre 10, New World, and Countdown in New Plymouth from 12-17 January 2024. Visitors to the sites were able to see the damage a 1 star vehicle receives in a head-on crash and then check their own vehicle safety rating. The more stars – the safer the car.

### Mayor's Taskforce for Jobs / Whai Mahi

4. The team has been working to place 38 or more jobseekers into work from July 2023 until the end of June 2024. 24 job seekers have been assisted into work to date.
5. The team continue to work at building and maintaining strong relationships in the business community. The team plans to connect business again this year with Connect 24 after the success last year at the Hāwera A and P Show Grounds in November.
6. The office has now moved from 109 Princes Street to Te W'anake/The Foundry. This move enables closer interactions between the team and the business community.

### **State Highway Design – Eltham and Waverley**

7. Both Waverley and Eltham State Highway designs have been through a Safe Systems Audit (SSA) and minor recommendations made. The Waka Kotahi Road Safety Engineer has provided feedback and this has been assessed by the Council's Project Manager before designs can proceed to finalisation. Once these have been signed and agreed the design can proceed to tender preparation.
8. Waka Kotahi are expecting the new Government Policy Statement (GPS) in January which may have implications for how they deliver some of their planned works, including the Waverley project. While it is hoped to proceed to tender preparation soon, physical works will not be able to commence until the GPS is released and considered.

### **Te Takiwā o te Hāwera / Hāwera Ward**

#### **Ablution Pod Installation at Nowell's Lakes**

9. A new ablution pod with handwashing and two toilet facilities has been installed at the Nowell's Lakes Walkway. A partnership between the Nowell's Lakes Trust, Fonterra and South Taranaki District Council has enabled the build. The facilities are now open and available for public use. Water is supplied by Fonterra via plumbing connections.
10. The new pod is one of three placed by the Council using funding received from the Ministry of Business, Innovation and Employment (MBIE). The other two are at Waihi Beach Reserve and Cape Egmont.

#### **Hāwera Skatepark Basketball Hoop**

11. Earlier this year Basketball New Zealand approached the South Taranaki District Council to identify existing outdoor basketball sites/half courts in need of some care and attention. At that time the Hāwera Skatepark hoop and net needed replacement and so the court was nominated as a popular location.
12. Basketball New Zealand ran an online promotion seeking votes from each nominated location to find winners nationwide – the Hāwera court won the competition for Taranaki and the installation is expected early this year.

### **Te Takiwā o Pātea / Pātea Ward**

#### **Pātea Loop Track**

13. Significant works have been completed on Kent Street and York Street, marking an important milestone in the efforts to enhance the beauty and functionality of the town. The next focus is the creation of a boardwalk between Seaview Lookout and Bourke's Lookout.

#### **Pātea Town Revitalisation**

14. In November, the Pātea Town Revitalisation Co-design group met with TGM designer Andrea Leadbetter, to discuss themes and colour palettes for signage, wayfinding and styles to enhance the overall revitalisation project. The discussion covered themes that hold

cultural, historical or geographical significance for the individuals and community with the intent to weave these themes into a narrative that tells the Pātea story.

15. A decision was made at the meeting to further explore the completion of the Pātea footpaths and tiling borders, as begun in an earlier upgrade several years ago. There was also an agreement to allocate some of the funds to update the area behind the Hunter Shaw building. This could include the cleaning of pavers, reviewing seating, planting and pruning of trees.
16. The next hui for the Pātea Town Revitalisation Co-Design group is scheduled for Tuesday 27 February 2024 at the Hunter Shaw Building.

### **Wairoa-Iti / Waverley Town Revitalisation**

17. Two meetings were held during November and December 2023. The purpose of the meetings were to discuss the concept plan for the town heart and develop a strategy to gather wider community feedback. It was decided that a community meeting would be organised in early 2024 whereby the Co-Design group would present the concept plan to the community. This will be an important step in the process to gain broader input and perspectives to aid decision-making.
18. Representatives from the local Iwi, Ngā Rauru and the Council met to review the project timeline and design progress for the pou, planned to be at the town entrance ways. Iwi and the Council have established a realistic and achievable timeline for the completion of the Waverley Pou.

### **Waverley BMX Track / Pump Track**

19. After careful consideration the children and young people in Waverley have expressed their preference to upgrade to a pump track rather than allocating funds to fix the current BMX track. Their enthusiasm for a new and exciting recreational facility has been contagious, and the Council is excited to support their vision for a pump track in Aotea Park.

## **Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward**

### **Eltham Town Revitalisation**

20. The Eltham Town Revitalisation co-design group has been presented with a concept design for the Stark Park information sign. The sign will match the designs and themes already agreed upon by the team and will incorporate the Heritage trail (town walkabout) completed by the Historical Society. The co-design group have been asked to provide feedback on the initial concept, and in the meantime the designers, museum and iwi are working together to ensure all information on the sign is accurate and the pictures selected are appropriate.
21. Installation of the Bridger Park Pou sign has now been completed. The sign tells the story of the unique aspects of the carvings. The completion of this special project for Eltham was marked on with iwi blessing the sign.

## Mural in Eltham

22. A second draft design for a new mural on the Village Gallery has been completed by local artist Dan Mills and is due to be painted in March 2024. The mural design references Lake Rotokare and the birdlife out at the lake.



## Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

### Ōpunakē Town Revitalisation

23. A hui was held with hapū at Ōrimupiko Marae to discuss the proposed green space at Napier Street. Conversation was focused around pou, public art, storytelling and inclusion of local culture and history. Hapū have proud affiliation and desire to see their rangatira Matakātea represented in the greenspace. Hapū will meet to discuss how this could look and any suggestions about how stories of Matakātea can be shared.
24. To gather community feedback on the proposal to create a green space/pedestrian mall on Napier Street, a Special Consultative Procedure (SCP) is being planned. The initiation of a SCP requires approval from the Council, and officers are presenting the proposal at the Ordinary Council meeting in April. If approved, public consultation will likely begin in May.

### Ōpunakē Pump Track

25. Vegetation along Tasman Street and Longfellow Road has been cleared in preparation to build the pump track. It is anticipated that work will begin in April 2024.

### Beach Connected Pathways

26. Maintenance work is planned for the Ōpunakē main beach pathway known as the "Goat Track". On-site discussions have been held to discuss options and accessibility.

### Manaia Foot Bridge

27. Some erosion and structural damage is evident on the footbridge of the Manaia Walkway, likely caused by the weather events in 2022. The walkway meanders through and around the Manaia golf course with part of the path crossing over the Waiokura stream. Council engineers have recommended that the bridge is replaced. This has been budgeted in the next Long Term Plan.

## Pūtea Tautoko / Funding

### Pātea Centennial Bursary

28. The allocation meeting for the Pātea Centennial Bursary was held on Friday 15 December 2023. The committee had a total of \$3,688.40 available for allocation this year. Allocations can be found in the table below.

Applicant	Years Grant Received <i>(if applicable)</i>	Allocation
Natalie Dwyer		\$914.60
Logan Hitchcock		\$914.60
Oliver William Cole		\$914.60
Rhys Hurley		\$914.60

### Council Funding Round Dates for 2024


Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 9 September	12 February 25 March 6 May 17 June 29 July 9 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	30 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.





Ella Borrows

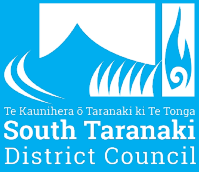
**Kaihautū Whakawhanake Hapori /  
Community Development Manager**



[Seen By]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**



# Pūrongo-Whakamārama

## Information Report

To	Te Kāhui Matauraura
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	31 January 2024
Subject	<b>Environmental Services Activity Report</b>

(This report shall not be construed as policy until adopted by full Council)

7

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on activities relating to the Environmental Services Group (the Group) for the months of November and December 2024.
2. The Group is comprised of four business units:
  - a) Planning and Development;
  - b) Quality Assurance;
  - c) Regulatory Services; and
  - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the months of November and December:
  - a) There is a downward trend in consenting activity for both building and resource consents.
  - b) There was a sharp increase in noise complaints during December, which is not uncommon given the time of the year (festive season).

### Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

### Ratonga Hanga Whare / Building Control Services

5. Below are the statistics for Building Consents.

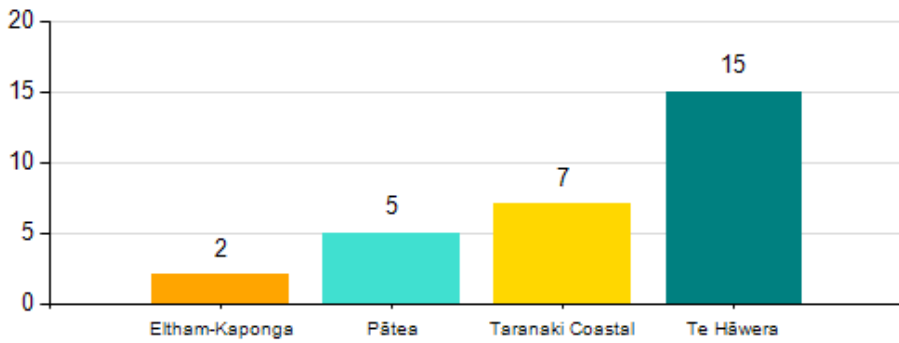
Application Activity	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Building Consents						
Lodged	35	36	41	196	37	52
Issued	24	37	45	206	36	45

Issued within statutory timeframe	50.0%	32.4%	73.3%	75.7%	75.0%	84.4%
Inspections	63	188	232	1146	226	302
Value	\$3,406,267.00	\$2,822,950.00	\$3,279,000.00	\$17,097,368.00	\$9,511,000.00	\$2,508,200.00

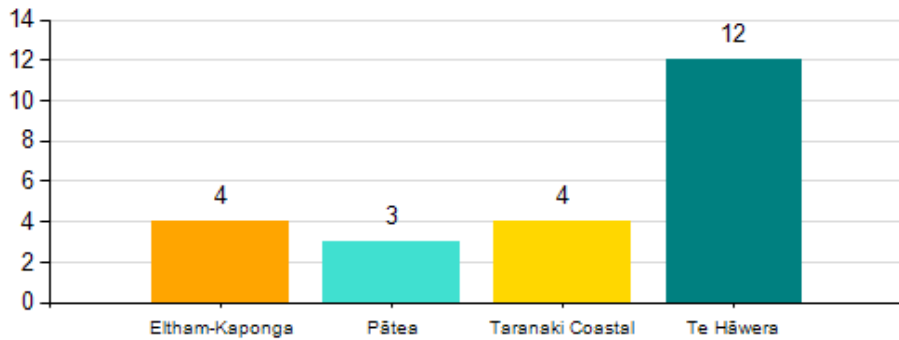
- Building consent processing numbers are on a downward trend; the monthly average last financial year was 48.
- Building inspections are also showing a drop. The average monthly rate for the preceding year was 243 (2916 inspections for the year)

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**Building Consents lodged by Ward - November**



**Building Consents lodged by Ward - December**



- Te Hāwera Ward saw the most building activity across both months. Note the data in the above graphs excludes applications to amend building consents already lodged.
- Below are the Building Consents lodged by type. Across both months the main activity has been residential in nature compared to commercial. New dwellings are also seeing a decrease.

**Building Consents lodged by Type - November**

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations				1	1
	Amendment	1			2	3
	<b>Sub Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>
Residential	Additions/Alterations	1		4	5	10
	Amendment			2	2	4
	Fire		1		2	3
	New Construction	1	3	2	2	8
	New Dwelling			1	2	3
	Relocation		1		3	4
	<b>Sub Total</b>	<b>2</b>	<b>5</b>	<b>9</b>	<b>16</b>	<b>32</b>
<b>Total</b>		<b>3</b>	<b>5</b>	<b>9</b>	<b>19</b>	<b>36</b>

**Building Consents lodged by Type - December**

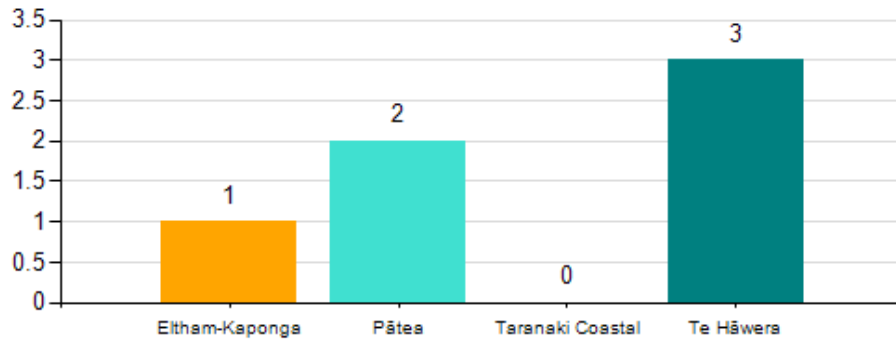
Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations		2		3	5
	Amendment	1		2	3	6
	New Construction				1	1
	<b>Sub Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>12</b>
Residential	Additions/Alterations	1	1	2	1	5
	Amendment	2	1	3		6
	Fire				1	1
	New Construction	1		1	3	5
	New Dwelling	2			3	5
	Relocation			1		1
	<b>Sub Total</b>	<b>6</b>	<b>2</b>	<b>7</b>	<b>8</b>	<b>23</b>
<b>Total</b>		<b>7</b>	<b>4</b>	<b>9</b>	<b>15</b>	<b>35</b>

**Ratonga Whakamahere Taiao / Planning Services**

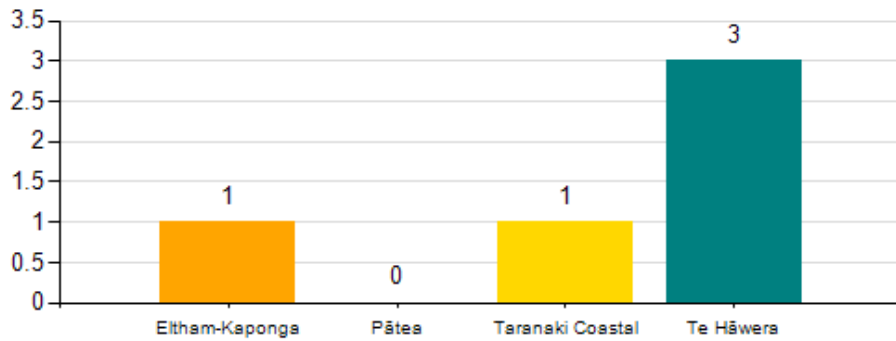
10. Below are the statistics for Resource Consents.
11. Similar to building consents, resource consent lodgements are showing a decrease. During the last financial year (183 granted) the monthly lodgement average was 15. Subdivision is the main type of activity compared to land use applications. Subdivision produced lot yields in all wards, with Taranaki Coastal seeing a significant increase.

Application Activity	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Lodged	13	12	17	62	9	25
Granted	7	17	9	55	14	17
Issued within statutory timeframe	57.1%	70.6%	100.0%	85.5%	100.0%	100.0%

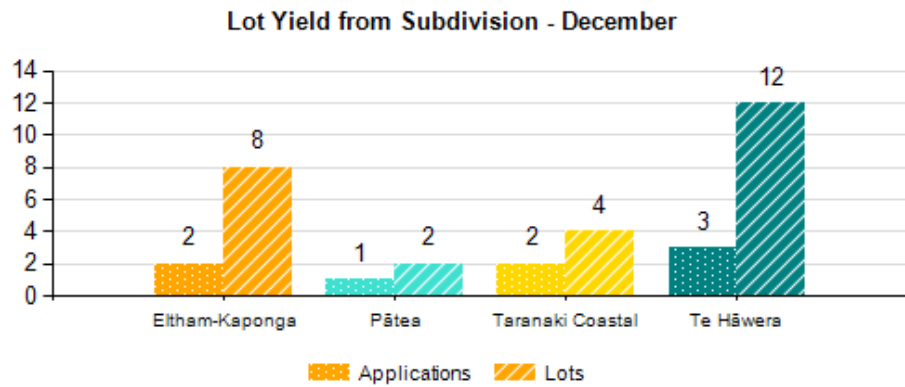
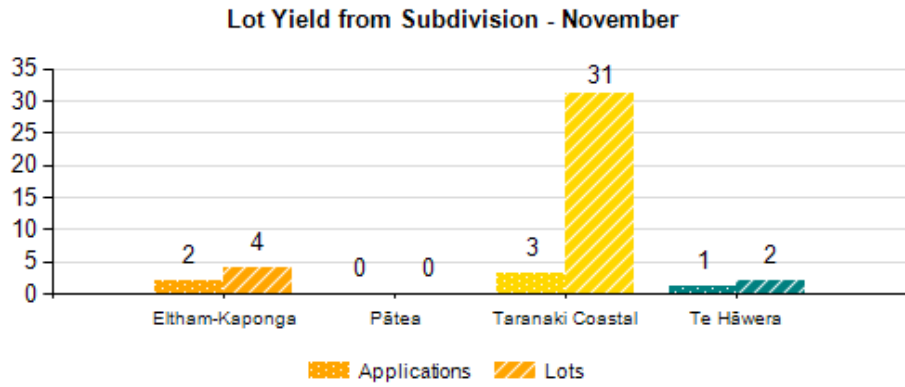
Land Use Resource Consents lodged - November



Land Use Resource Consents lodged - December



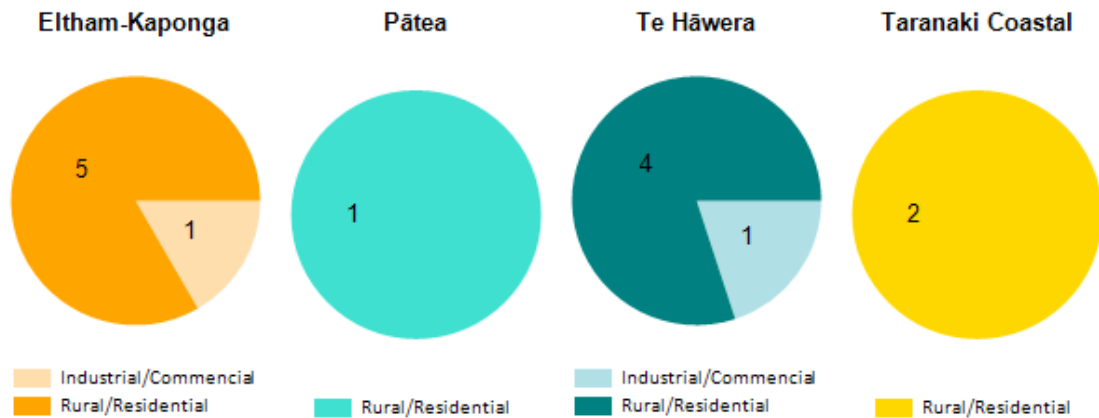
Category	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Certificate of Compliance					2	
Land Use Change of Condition	1	1		3		3
Land Use General	4	5	4	25	4	11
Subdivision	8	6	12	32	3	10
Subdivision Change of Condition			1	2		1



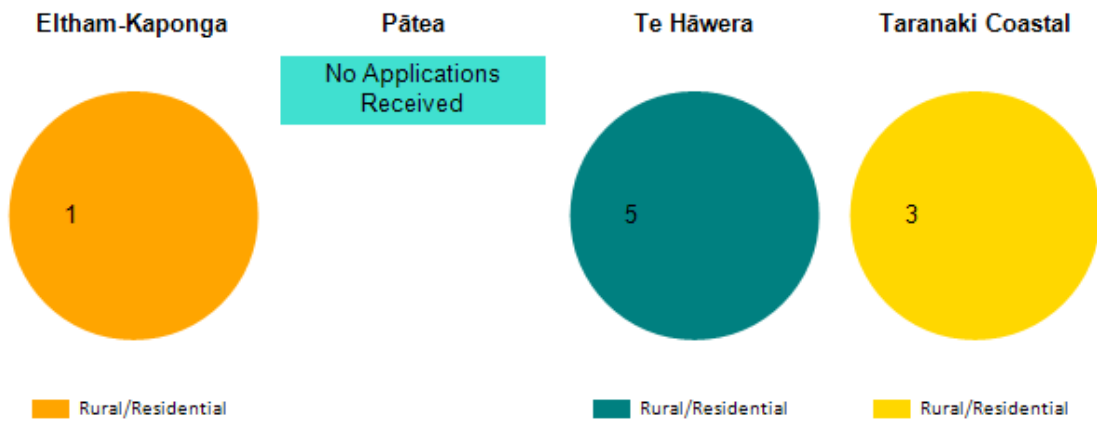
12. The Quality Assurance Team has managed the processing of LIMS since July 2023. Below are the statistics for LIM applications received in November and December 2023.

LIM Applications	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
LIM Application	9	14	11	74	12	13

**LIM Applications by Ward – November**



**LIM Applications by Ward – December**



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13. LIMs for residential and rural properties have been the most frequently applied for type, compared to commercial/industrial. Te Hāwera Ward has seen the most activity compared to other wards, although it could be argued that Eltham-Kaponga was a focus in November, and Taranaki Coastal in December.

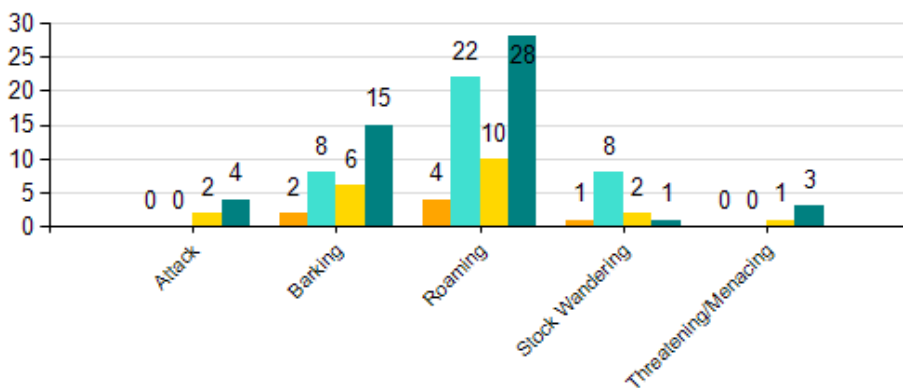
**Ratonga Waeture / Regulatory Services**

14. Below are the statistics for Customer Service Requests relating to animals.

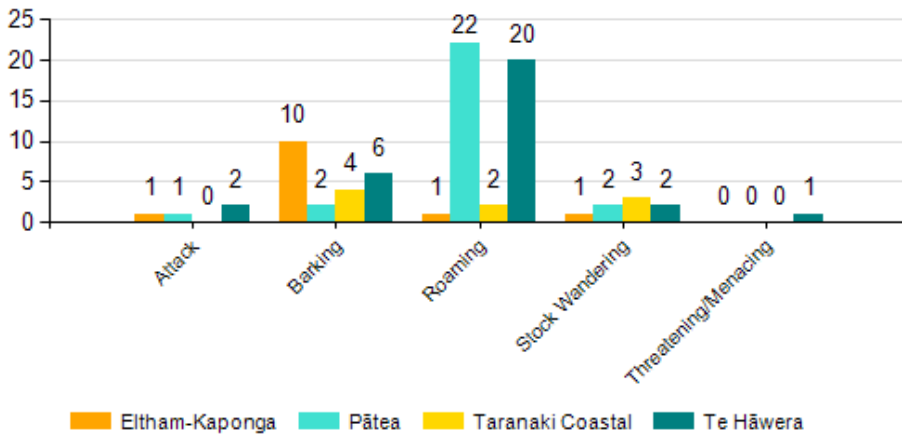
Service Requests Animals	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Attack	4	6	1	24	7	2
Barking	22	31	23	140	29	31
Roaming	45	64	38	250	60	61
Stock Wandering	8	12	3	49	14	8
Threatening/Menacing	1	4	4	19	5	5

15. November was a high-volume month for all animal control callouts. Roaming dogs in Pātea was on par with Te Hāwera Ward for the first time in a long time during December.

**Animal Statistics per Ward - November**



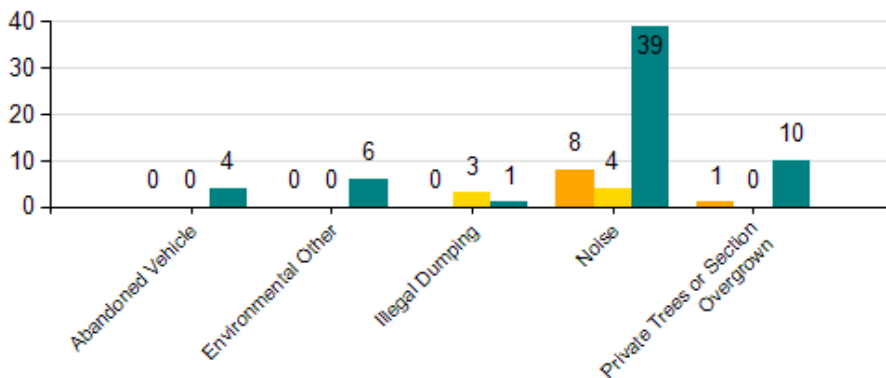
Animal Statistics per Ward - December



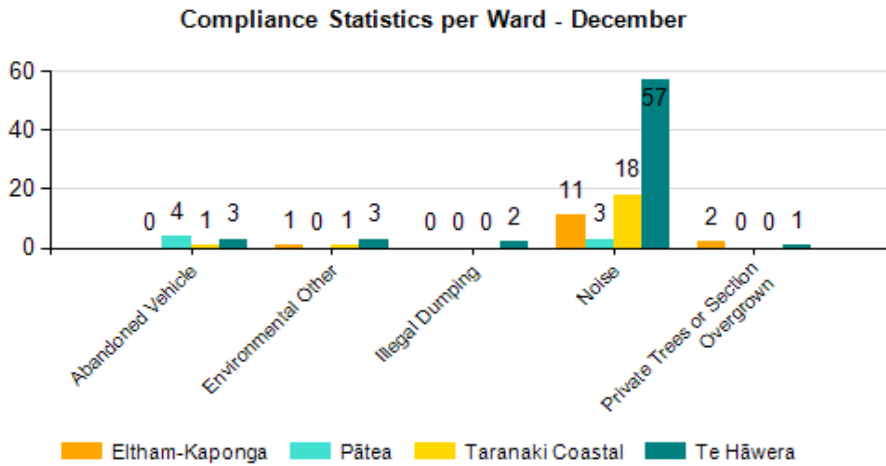
16. Below are the statistics for Customer Requests relating to other regulatory compliance matters. A significant increase in noise complaints over December is the main feature, although not unexpected given the festive season. Te Hāwera was the main area of incidents across all activity types.

Service Requests Compliance	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Abandoned Vehicle	8	4	12	40	4	8
Environmental Other	5	6	10	31	13	16
Illegal Dumping	2	4	2	19	1	3
Noise	89	51	47	239	83	60
Private Trees or Section Overgrown	3	11	5	22	4	12

Compliance Statistics per Ward - November







## Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

### Environment and Sustainability Team

#### Waste Management and Minimisation Plan (WMMP)

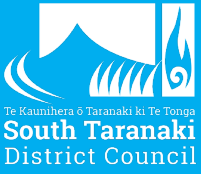
- South Taranaki District Council’s WMMP’s special consultative process is now complete, with 777 submissions being received. A wide variety of feedback was received and the majority of it was in regard to the potential changes to the residential kerbside collection. The WMMP was adopted in December, with no significant changes to what was proposed.

#### Waste-ED Business Workshop with Katie Fenwick (nee Meads)

- The workshop held on Tuesday 31 October aimed to address the challenges and barriers that businesses often face when striving to implement sustainable behaviour within their organisation, as well as strategies to deal with avoidable waste as a result of their business activities. The session focused on waste minimisation and how businesses can employ measurable waste reduction practices in the workplace. It also looked at exploring ways to overcome the common challenges faced with gaining buy in from both staff and stakeholders. There was good discussion from the participants about their waste streams from laboratory equipment, packaging from riparian plantings, predator trapping, office waste to nappies, and food waste to name a few.

Liam Dagg

**Tuarua Kaiarataki Taiao /  
Group Manager Environmental Services**



# Take Whānui General Issues

## 8. Take Whānui / General Issues



# Karakia

## 9. Karakia