

Rārangitake o Te Kāhui Matauraura

Iwi Liaison Committee Agenda

Rāapa 17 Hōngongoi 2024, 10 am

Wednesday 17 July 2024, 10 am

Council Chamber, Albion Street, Hāwera



Pūrongo Whaitikanga

Governance Information

Ngā Mema o te Komiti / Committee Members

Mayor Phil Nixon (Chairperson)
Deputy Mayor Robert Northcott (Deputy Chairperson)
Councillor Andy Beccard
Councillor Aarun Langton
Councillor Tuteri Rangihaeata

Te Kāhui o Rauru	Marty Davis Hinewai Katene
Te Kāhui o Taranaki	Peter Moeahu Wharehoka Wano
Te Korowai o Ngāruahine	Ngaraina Brooks Ferinica Hawe-Foreman
Te Rūnanga o Ngāti Ruanui	Ngapari Nui Turangapito Parata Graham Young

Ngā Mahi o ngā Komiti / Role of the Committee

The Iwi Liaison Committee's role is to enhance the relationship between Iwi and Council.

- The Committee comprises the Mayor, the Deputy Mayor, the Chairman of the Environment and Hearings Committee, one other councillor and two representatives from each of the four recognised Iwi of South Taranaki – Ngāti Ruanui, Ngā Rauru Kiihahi, Ngā Hapū o Ngāruahine and Taranaki. Each Iwi can appoint two members to attend the Iwi Liaison Committee but has one vote on the Committee.
- The Committee is delegated the power to grant funds from the Tangata Whenua Liaison Fund within the purpose of the Local Government Act 2002. A sum of \$50,000 is allocated by the Council to the Committee each financial year.
- Other than the Tangata Whenua Liaison Fund the Committee makes recommendations to the Council for it to consider and make decisions on.

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Huinga Tāngata / Attendance Register

Date	31/01/23	15/03/23	26/04/23	07/06/23	19/07/23	30/08/23	11/10/23	22/11/23	31/01/24	13/03/24	24/04/24	05/06/24
Meeting	O	O	O	O	O	O	O	O	O	O	O	O
Phil Nixon	√	√	√	A	√	NQ	√	√	√	√	√	√
Robert Northcott	√	√	√	√	√	NQ	√	√	√	√	√	√
Andy Beccard	√	A	√	√	√	NQ	√	√	√	√	√	√
Aarun Langton	√	√	√	√	√	NQ	√	√	√	√	√	√
Tuteri Rangihaeata	A	A	√	√	A	NQ	A	√	X	X	X	A
Marty Davis	X	√	A	A	X	NQ	A	X	X	A	X	A
Hinewai Katene	X	A	X	A	AO	NQ	AO	A	X	AO	X	AO
Peter Moeahu	-	-	-	-	-	NQ	√	√	√	√	√	√
Wharehoka Wano	-	-	-	-	-	-	-	-	-	AO	AO	A
Ngaraina Brooks	-	-	-	-	-	-	-	-	√	√	A	√
Ferinica Hawe-Foreman	√	√	X	√	X	NQ	√	√	A	√	√	√
Ngapari Nui	X	A	A	A	√	NQ	√	√	√	X	A	A
Turangapito Parata	X	√	√	√	√	NQ	√	X	√	X	X	X
Graham Young	X	√	√	√	√	NQ	√	√	A	A	√	A

Key

√	Attended
AO	Attended Online
-	Was not required to attend
A	Apology
Y	Attended but didn't have to attend
X	Did not attend - no apology
NQ	No Quorum

Types of Meetings

O	Ordinary Meeting
E	Extraordinary Meeting

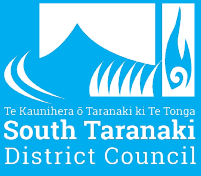


Rārangi Agenda

Rārangi Take o Te Kāhui Matauraura Rāapa 17 Hōngongoi 2024 at 10 am Wednesday 17 July 2024 at 10 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaae ngā Menīti / Confirmation of Minutes**
 - 5.1 [Te Kāhui Matauraura held on 5 June 2024](#) Page 9
6. **Purongo / Reports**
 - 6.1 [Tangata Whenua Liaison Fund 2023/24](#) Page 15
 - 6.2 [Iwi appointment for remainder of 2022-2025 triennium – Community Services Portfolio Group](#) Page 24
7. **Ngā Take Kawea / Items for Action**
 - 7.1 [List printed on 10 July 2024](#) Page 28
8. **Pūrongo-Whakamārama / Information Reports**
 - 8.1 [Community Development Activity Report](#) Page 29
 - 8.2 [Environmental Services Activity Report](#) Page 33
 - 8.3 [Community Services Activity Report](#) Page 40
 - 8.4 [Pouherenga-ā-Iwi Activity Report](#) Page 45
 - 8.5 [Climate Change Roadmap \(Adaptation and Decarbonisation Plan\)](#) Page 48
9. **Take Whānui / General Issues**
10. **Karakia**

Next Meeting Date: Wednesday 28 August 2024 – Council Chamber, Albion Street, Hāwera
Elected Members' Deadline: Wednesday 14 August 2024



Karakia

1. Karakia



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Ngā Whakaputanga Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: *Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968*



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

4

4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Komiti

Committee Minutes

5

To	Te Kāhui Matauraura
Date	17 July 2024
Subject	Te Kāhui Matauraura – 5 June 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 5 June 2024. Te Kāhui Matauraura is being asked to adopt their minutes from 5 June 2024 as a true and correct record.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura adopt the minutes of their meeting held on 5 June 2024 as a true and correct record.



Menīti Minutes

5

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 5 June 2024 at 10.16 am.

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard and Aaron Langton, Hinewai Katene *online* (Te Kāhui o Rauru), Peter Moeahu (Te Kāhui o Taranaki), Ngaraina Brooks and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Gordon Campbell (Corporate Planner), Sam Greenhill (Governance Officer), Reg Korau (Iwi Liaison Manager – Acting Planning Team Leader) Anne Sattler (Senior Policy Advisor) and one media.

Matakore / Apologies: Councillor Tuteri Rangihaeata, Graham Young and Ngapari Nui (Te Rūnanga o Ngāti Ruanui), Marty Davis (Te Kāhui o Rauru) and Wharehoka Wano (Te Kāhui o Taranaki).

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Mr Moeahu)

23/24 TKM **THAT** the apologies from Councillor Tuteri Rangihaeata, Graham Young and Ngapari Nui (Te Rūnanga o Ngāti Ruanui), Marty Davis (Te Kāhui o Rauru) and Wharehoka Wano (Te Kāhui o Taranaki).

TAUTOKO / CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 24 April 2024.

MŌTINI / RESOLUTION

(Ms Hawe-Foreman/Cr Beccard)

24/24 TKM **THAT** the minutes of Te Kāhui Matauraura meeting held on 24 April 2024 be confirmed as a true and correct record.

TAUTOKO / CARRIED

2. Ngā Take Kawea / Items for Action

2.1 Trade Waste Bylaw

It was noted that the Trade Waste Bylaw was being discussed at the Policy and Strategy Committee meeting on Monday 10 June.

3. Pūrongo-Whakamārama / Information Reports

3.1 Community Development Activity Report

The report provided an update on progress with community development projects and activities across the District and other items of interest.

Since the report was written there had been a number of updates. The State Highway designs for Eltham and Waverley were complete with one contract awarded and the other in the process of being awarded. The speed cushions on Egmont Street Pātea had been installed and the raised platform was not yet complete. A potluck dinner was being held in Waverley to seek wider community feedback on the town revitalisation plan. The first stage business case for Project Tūkau had been completed and would be presented to the Council before presenting to the wider community.

In response to a query regarding what pinch points were it was noted that these were concrete sections that reduced the width of the road resulting in speed reduction. The troughs in Waverley and Eltham were used as pinch points and worked in theory, however they were not considered aesthetically pleasing. It was noted that the project was carried out by Waka Kotahi and would be remediated by Waka Kotahi.

It was queried how much funding was available through the Local Discretionary Fund. It was noted that it varied depending on the population of the ward, however with the recent changes to the community funding policy each Board would receive an additional portion of equal amounts. There was criteria for allocating funding and applications were accepted from community groups and the Community Boards.

MŌTINI / RESOLUTION

(Cr Langton/Deputy Mayor Northcott)

25/24 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.

TAUTOKO / CARRIED

3.2 Environmental Services Activity Report

The report provided updates on activities relating to the Environmental Services group for the months of March and April 2024.

The planting day for the Pātea Salt Marsh was today after being postponed. There was a delay in obtaining the tress due to the Whanganui Prison, where the trees were being sourced from, going into lockdown.

Meeting adjourned at 10.29am due to a fire drill.

Meeting reconvened at 10.38am.

There had been ten submissions received on the Papakāinga Plan Change consultation.

It was highlighted that the total figure for building activity was significantly lower than last year. It was queried whether this reduction would have an impact on the District. In response it was noted that there would be an impact on income, however this would not significantly impact the rates.

MŌTINI / RESOLUTION

(Cr Beccard/Ms Brooks)

26/24 TKM THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

3.3 Infrastructure Services Activity Report

The report provided updates on recent and current activities by the Infrastructure Services Group across the District and other items of interest.

The upgrade to the Fantham Street water reticulation that connected Turuturu Road to Waihi Road was expected to be complete by the end of June. CCTV footage and inspections of the wastewater reticulation identified relining that was required. The majority of the relining was now complete. Trade Waste compliance was at 86% which was significantly up from previous years. Options had been considered for road maintenance and the process to review the contracts would start soon. The rehabilitation of Rowan Road was 40% complete and the Clifford Road and Collingwood Street intersection was completed in April. The road closures on King Edward Street in Eltham had been lifted following the completion of the resealing. Te Ranganuku Road had been opened in March and feedback from customers had been positive.

It was queried how successful the relining of pipes had been. It was noted that the relining mitigated any infiltration into the system. Relining extended the life of an asset and was cost effective.

It was highlighted that the anaerobic pond at the Hāwera Wastewater Treatment plant was coming to the end of its life. There was a fair amount of land designated for a new anaerobic plant facility to resolve the issue. In response to a query regarding the remaining sludge it was noted that the organic waste feasibility study that was being carried out might identify a way to beneficially use the sludge.

It was queried whether the four councils in Taranaki were working together on a regional approach to three waters. It was noted that New Plymouth District Council, Stratford District Council and South Taranaki District Council were working to see what benefits there could be for the community. It was highlighted that Taranaki Regional Council was not included in the work as they only dealt with fresh water.

In response to a query regarding the bridge replacement on Maben Road it was noted that it was suspected that the bridge had been damaged due to logging operations. It was suggested that there needed to be a process for recovering costs for damage caused by heavy vehicles.

MŌTINI / RESOLUTION**(Deputy Mayor Northcott/Cr Langton)****27/24 TKM THAT Te Kāhui Matauraura receives the Infrastructure Services Activity Report.****TAUTOKO / CARRIED****3.4 Review and Renewal of Cemeteries, Livestock Control, Public Swimming Pools and Skate Devices Control Bylaws**

The report sought input on the Cemeteries, Livestock Control, Public Swimming Pools and Skate Devices Control Bylaws.

A report would be presented to the Policy and Strategy Committee recommending that a special consultative procedure be carried out for the Cemeteries and Livestock Control Bylaws. It was considered that the Public Swimming Pools and Skate Devices Control Bylaws were no longer required, however some aspects needed to be retained which could be included in the Public Places Bylaw.

In response to a query regarding the cemetery being closed on Sundays and Public Holidays it was noted that this was only for burials and reflected the changes in the contract for digging graves. A burial could be carried out on either a Sunday or Public Holiday, however this was subject to approval by the Council.

It was queried whether animal remains had to be buried at the same time as a person. It was noted that practicalities of this were unknown, however the inclusion of these parameters were to allow more flexibility.

In response to a query regarding the exclusive right of burial it was clarified that this meant if a plot was purchased in advance the right to be buried in the plot only existed for 60 years. If the plot was not used within this time the plot could then be sold to someone else.

It was clarified that a natural burial referred to bodies that were not embalmed with the idea that the body returned to nature faster. There had not been a specific location in the Hāwera cemetery for this to occur.

In response to a query regarding the cost of different plot types it was noted that there were a number of variations including the number of people the plot would be used for and whether the plot was for a casket or a cremation plot.

MŌTINI / RESOLUTION**(Cr Beccard/Deputy Mayor Northcott)****28/24 TKM THAT Te Kāhui Matauraura receives the Review and Renewals of Cemeteries, Livestock Control, Public Swimming Pools and Skate Devices Control Bylaws Report and provides feedback on the proposals by its next meeting on 17 July 202.****TAUTOKO / CARRIED****3.5 Road Renaming at the South Taranaki Business Park**

The South Taranaki Business Park (STBP) was currently under development, Fitzgerald and Kerry Lanes would no longer meet the definition of 'lane' as per NZS 4819:2011 Rural and

Urban Addressing Standard. While discussing the road renaming it was decided to also rename Little Waihi Road due to the cultural inappropriateness of this name.

Three potential names had been provided for Little Waihi Road. It was proposed that public consultation for the road renaming would begin on 8 July.

In response to a query regarding the Council’s commitment to review the names of roads that had a controversial or negative impact on Iwi it was noted that an application would need to be submitted for any road name to be considered.

MŌTINI / RESOLUTION

(Cr Langton/Mr Moeahu)

29/24 TKM THAT Te Kāhui Matauraura receives the Road Renaming at the South Taranaki Business Park Report.

TAUTOKO / CARRIED

4. Take Whānui / General Issues

4.1 Māori Wards

Mr Moeahu thanked the Council for their stance on Māori wards and highlighted that it was a tremendous reflection of coming together as a broader community.

**Ko te wā whakamutunga 11.28 am o te ata.
Meeting closed at 11.28 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2024.

.....
TIAMANA / CHAIRPERSON



Pūrongo Report

6

To	Te Kāhui Matauraura
From	Kaiawhina Pūtea Hapori / Community Funding Advisor, Christina Wells
Date	17 July 2024
Subject	Tangata Whenua Liaison Fund 2023/24

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The purpose of this report is to facilitate the consideration and distribution of the Tangata Whenua Liaison Fund (the Fund) grants for the 2023/24 year. The main consideration for Te Kāhui Matauraura (the Committee) is that applications fit within the criteria of the Fund.
2. The recommendation to the Committee is to receive the applications and to consider those applications for the allocation of funds.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura;

- a) Receives the applications requesting funding assistance from the Tangata Whenua Liaison Fund; and
- b) Approves the allocation of funds from the Tangata Whenua Liaison Fund 2023/24 as presented by each Iwi.

Kupu Whakamārama / Background

Existing Council Policy

3. The Fund was established by the Council in 2002 and is administered through the Committee. There is \$50,000 available for distribution each financial year which is divided amongst the four Iwi. This gives each Iwi \$12,500 to allocate with the ability to carry over a maximum of 20% (\$2,500) of unallocated funds.

The Purpose of the Fund and Fund criteria

4. Below is a list of the current criteria for the Fund.

Applicants must provide the following:

- A signed declaration on the application form stating they are not-for-profit; and
- Current financial status (including a copy of a current bank statement).

Ineligible for funding:

- Travel costs;
- Individuals;
- Gifts;
- Conference attendance; and
- Food or catering costs.

5. The purpose of the Fund is to support projects and initiatives that develop positive relationships between Tangata Whenua, the Council and the people of South Taranaki, under the principles set out in the Treaty of Waitangi.
6. This includes projects, services, activities or facilities which:
 - Are provided by Tangata Whenua and are accessible to or benefit the wider community (for example on the marae or through cultural events);
 - Enable the Council to communicate more effectively with Tangata Whenua (for example, the cost of holding hui or researching and identifying wāhi tapu sites for protection by the Council under the Resource Management Act); and
 - Enable Council-related services to be carried out that respect Māori cultural traditions (for example maintenance of urupā and practices).
7. The following types of projects can be considered:
 - Marae: such as safety, fire or OSH compliance relating to accommodation, cooking, water supply and filtration systems or sanitation facilities;
 - Urupā/Wāhi Tapu: such as fencing/boundaries, memorial walls, sexton training or maintenance costs;
 - Whānau: such as safer community initiatives (for example Māori Wardens);
 - Performing Arts: such as piupiu, bodices/poi, instruments or festival support; and
 - Visual Arts: such as wānanga for “korero”/pakiwaitara, history relating to carvings and tukutuku, carving or tukutuku.
8. Applicants are advised that the Fund is not to be seen as a substitute for other funding sources (and which should usually be approached first) or are normally provided by other government agencies. It is aimed at local groups such as marae committees and/or hapū rather than private individuals.
9. Since 2002, and excluding the current round of applications, the Committee has considered 454 applications from marae, hapū and Iwi-affiliated groups who have asked for assistance to a value of \$2,633,479. In response to those applications, the Committee has distributed \$1,103,357 to 411 applicants.

Whakawhiti Kōrero/Aromātai/Discussion/Evaluation

2023/24 Grants

10. The current funding round opened on January 31 with the closing date of 31 March which was extended to 12 May. By the May closing date, 11 applications had been submitted for consideration for funding. The applications were checked that they met the criteria, further information was requested if required and then summarised and collated into a booklet for distribution to the Committee representatives. It is planned that the committee will confirm the grant allocation at the meeting scheduled for 17 July meeting.
11. All successful applicants from the 17 July meeting will be required to uplift their allocation within the 2024/25 financial year.
12. A summary of all applications is provided in the tables below:

<i>Te Kāhui o Rauru - \$13,000.00</i>		
<i>Roopu/Applicants</i>	<i>Project</i>	<i>Requested</i>
Waipapa Marae Trust	Urupā Restoration	\$1,000.00
Te Ihupuku Marae	Maintenance Equipment	\$3,000.00
Whenuakura Marae	Drilling/Poisoning Project	\$3,000.00
Total Requested		\$7,000.00

<i>Te Rūnanga o Ngāti Ruanui - \$13,500.00</i>		
<i>Roopu/Applicants</i>	<i>Project</i>	<i>Requested</i>
Wharepuni Marae	Repurposing of old kitchen to rangatahi room	\$5,300.00
Manutahi Marae	Supply and install new heat pump	\$4,980.00
Ngā Waihotanga - Sports and Cultural Club	Purchase new men's piupiu	\$15,000.00
Wai-o-Turi Marae	Purchase new stackable dining chairs	\$15,697.50
Meremere Pā and Hapū	Digital Operations Manual	\$6,212.99
Total Requested		\$47,190.49

<i>Te Korowai o Ngāruahine Trust - \$12,500.00</i>		
<i>Roopu/Applicants</i>	<i>Project</i>	<i>Requested</i>
Aotearoa Pā	Fencing of Aotearoa Pā	\$5,000.00
Total Requested		\$5,000.00

<i>Taranaki - \$12,500.00</i>		
<i>Roopu/Applicants</i>	<i>Project</i>	<i>Requested</i>
Te Kura Kaupapa Māori o Tamarongo	School Playground and Resources	\$8,200.00
Te Pōtaka Marae	New Fridge	\$4,257.65
Ōrimupiko Marae	Safety Gear	\$7,000.00
Total Requested		\$19,457.65

Local Government Purpose

13. The purpose of Local Government is: *“to promote the social, economic, environmental and cultural well-being of communities in the present and for the future”*. Funding projects that meet the criteria of the Tangata Whenua Liaison Fund meet the Social, Cultural and Environmental well-being of the community.

Māori Relationships with Land Other Taonga

14. While some individual projects put forward for funding may relate to the special relationship of Māori with land, bodies of water or other taonga, any consultation that might need to be carried out will be undertaken by the leaders of those projects. For the Council, the decisions that will arise out of this report will not require specific consultation with Māori in terms of Section 77 (1) of the Local Government Act 2002.

Considerations and Assessments

15. Each application should be considered against its alignment to the purpose of Local Government and the Fund as well as the extent to which projects meet the overall Fund objectives and criteria.

2022/23 Grants

16. All grants are required to be uplifted within their allocated financial year unless otherwise agreed. At the time of writing this report, there were no outstanding grant payments.

Iwi Allocation Amounts

17. The Fund has a total of \$50,000 available in the current year, each Iwi has \$12,500, excluding any carryover, to allocate from the 2023/24 fund. Iwi have the ability to carry over a maximum of 20% (\$2,500) of unallocated funds through to the next financial year.

Options

18. The possible options for each application are:
- a) Approve the application for the requested amount;
 - b) Approve the application for a different amount; or
 - c) Decline the application.

Whakakapia / Conclusion

19. The Fund was created for the purpose of supporting projects and initiatives that develop positive relationships between Tangata Whenua, the Council and the people of South Taranaki. The commencement of the 2023/24 allocation round allows the community to continue to receive the benefits that the Fund has historically provided.



Christina Wells
**Kaiawhina Pūtea Hapori /
Community Funding Advisor**



[Seen by]
Rob Haveswood
**Kaiarataki Tuarua Tatonga Hapori /
Group Manager Community Services**

Appendix 1

2024 TANGATA WHENUA LIAISON FUND ALLOCATIONS

Please complete the allocations you would like to grant, sign below and bring this sheet with you to the Allocation Meeting on 17 July 2024.

Each Iwi has an annual allocation of **\$12,500** plus any carryover from 2023 as indicated below. *Each Iwi has the ability to carry over a maximum of 20% (\$2,500) of their annual allocation to the next funding round.*

Te Kāhui o Rauru would like to allocate funds to the following applicants.

Sign _____

Sign _____

Applicants/Roopu	Project	Requested	Allocation
Te Kāhui o Rauru - \$13,000.00 (\$500 carryover)			
1	Waipapa Marae Trust	Urupā Restoration	\$1,000.00
2	Te Ihupuku Marae	Maintenance Equipment	\$3,000.00
3	Whenuakura Marae	Drilling/Poisoning Project	\$3,000.00

2024 TANGATA WHENUA LIAISON FUND ALLOCATIONS

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Te Rūnanga o Ngāti Ruanui would like to allocate funds to the following applicants.

Sign _____

Sign _____

Applicants/Roopu	Project	Requested	Allocation
Te Rūnanga o Ngāti Ruanui - \$13,500.00 (\$1,500 carryover)			
4	Wharepuni Marae	Repurposing of old kitchen to rangatahi room	\$5,300.00
5	Manutahi Marae	Supply and install a new heat pump	\$4,980.00
6	Ngā Waihotanga – Sports and Cultural Club	Purchase of men’s piupiu	\$15,000.00
7	Wai-o-Turi Marae	Purchase of new stackable dining chairs	\$15,697.50

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Te Korowai o Ngāruahine Trust would like to allocate funds to the following applicants.

Sign _____

Sign _____

Applicants/Roopu	Project	Requested	Allocation
Te Korowai o Ngāruahine Trust - \$12,500.00			
8	Aotearoa Pā	Fencing of Aotearoa Pā	\$5,000.00

2024 TANGATA WHENUA LIAISON FUND ALLOCATIONS

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would like to allocate funds to the following applicants.

Sign _____

Sign _____

Applicants/Roopu		Project	Requested	Allocation
Taranaki - \$12,500.00				
9	Te Kura Kaupapa Māori o Tamarongo	School Playground and resources	\$8,200.00	
10	Te Pōtaka Marae	New Fridge	\$4,257.65	
11	Ōrimupiko Marae	Safety Gear	\$7,000.00	



Pūrongo Report

6

To	Te Kāhui Matauraura
From	Kaiārahi Whaitikanga me ngā Kaitautoko / Governance and Support Team Leader, Sara Dymond
Date	17 July 2024
Subject	Iwi appointment for remainder of 2022-2025 triennium – Community Services Portfolio Group

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. A report was presented to Te Kāhui Matauraura (the Committee) in April 2024 regarding the resignation of Shannah Fiso from her position as Iwi representative on the Community Services Portfolio Group. The report asked the Committee to consider an appointment to the Community Services Portfolio Group for the remainder of the 2022-2025 triennium with registrations of interest to be presented to the Council by 19 June 2024.
2. This report asks the Committee to consider and appoint a representative to the Community Services Portfolio Group.

Taunakitanga / Recommendation(s)

THAT Te Kāhui Matauraura recommends Te Kaunihera o Taranaki ki Te Tonga appoints Ngaraina Brooks to the Community Services Portfolio Group.

Kupu Whakamārama / Background

3. In April 2023, the Committee recommended Iwi representatives on the Council's Risk and Assurance Committee, Environment and Hearings Committee, District Plan Review Committee, Community Services and Infrastructure Services Portfolio Groups. These recommendations were ratified at the 15 May 2023 Council meeting.
4. In January 2024 Shannah Fiso tendered her resignation from her position as Iwi representative of the Community Services Portfolio Group.
5. A report was presented to the Committee in April 2024 to consider an appointment to the Community Services Portfolio Group for the remainder of the 2022-2025 triennium. Registrations of interest were to be presented to the Council by 19 June 2024. At the meeting the Committee resolved:

21/24 TKM THAT Te Kāhui Matauraura;

- a) *Receives the resignation of Shannah Fiso in her role as Iwi representative of the Community Services Portfolio Group.*
- b) *Notes that registrations of interest are requested for an Iwi representative on the Community Portfolio Group, closing on 19 June 2024.*

CARRIED

6. This report asks the Committee to consider and appoint a representative to the Community Services Portfolio Group.
7. The following registrations of interest were received for the Community Services Portfolio Group:
 - Ngaraina Brooks – Te Korowai o Ngāruahine

Local Government Purpose

8. The purpose of local government is to enable democratic local decision-making and action by, and on behalf of, communities; and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. The appointment of Iwi members to Council committees meets the purpose of local government.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

9. Preferred option: Recommend to Te Kaunihera o Taranaki ki Te Tonga an Iwi appointment to the Community Services Portfolio Group.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

10. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	The appointment will enable democratic local decision making.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	There is no impact on levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The issue is unlikely to generate wide public interest.

Criteria	Measure	Assessment
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There is no impact on the LTP budget.
Reversible	The degree to which the decision or proposal is reversible.	The Mayor has the power to set appointments to committees throughout the 2022-2025 triennium.
Environment	The degree of impact the decision will have on the environment.	There will be no impact on the environment as a result of these decisions.

11. In terms of the Council's Significance and Engagement Policy this matter is of low significance.
12. The level to which the Council will engage will align with the significance of the decision and will inform the public through the meeting minutes.

Legislative Considerations

13. The Mayor has the ability to establish committees under the Local Government Act 2002 (LGA) Section 41A (3) (b) Appoint Committees. The Council must establish, maintain and provide opportunities for Māori to contribute to decision-making processes under Section 81 of the LGA.

Financial/Budget Considerations

14. Representatives and appointments on Council committees will be paid an attendance fee of \$400 along with payments for travel and travel time (0.95c for first 14,000kms and 0.34c per km thereafter, \$40 per hour after the first hour of travel).

Environmental Sustainability

15. There will be no significant impact on the environment as a result of these decisions.

Consistency with Plans/Policies/Community Outcomes

16. Nothing in this report is inconsistent with any Council policy, plan or strategy. The appointment of an iwi representative on the Community Services Portfolio Group aligns with Council's He Pou Tikanga o Ngā iwi o te Tai Whakarunga – Council Partnership Strategy.
17. This matter contributes to the following community outcomes:
 - Mana Mauri – *Cultural well-being*
 - Mana Tangata – *Social well-being*
 - Mana Oranga – *Economic well-being*
 - Mana Taiao – *Environmental well-being*

Consideration for Iwi/Māori

18. The decision to appoint Iwi members to committees will have a positive impact for Māori and Iwi as it works towards building a stronger relationship with iwi and providing opportunities for Māori to contribute to decision-making processes.

Whakakapia / Conclusion

19. Registrations of interest were sought for the Council's Community Services Portfolio Group. This report asks the Committee to consider and appoint a representative from the registrations of interest received.



Sara Dymond

**Kaiārahi Whaitikanga me ngā Kaitautoko /
Governance and Support Team Leader**



[Seen by]

Becky Wolland

**Pouhautū Rautaki me te Whaitikanga /
Head of Strategy and Governance**



Ngā Take Kawea

Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Te Kahui Matauraura 22/11/2023	Trade Waste Bylaw The Council adopted its Trade Waste Bylaw in 2017. Under section 158(1) of the Local Government Act 2002 (LGA 2002), a new bylaw must be reviewed no later than five years after the date on which it was made. The review must be completed by 30 June 2024.	Corporate Services	Policy and Governance Manager	The Council's Trade Waste Bylaw is due for a review and renewal. A copy of the Bylaw has been forwarded to the PSGEs for review and feedback. The Trade Waste Bylaw was adopted on 24 June. This item can be removed.	30/06/2024
Te Kahui Matauraura 22/11/2023	Ngā Kaitiaki Project The Ngā Kaitiaki group have been working collaboratively on proposed plan changes to the South Taranaki District Plan.	Environmental Services		Ngā Kaitiaki hui was held on 25 June to introduce the DP 4 Change of Urban Growth Development. An update was provided to the group on timing and any queries the Kaitiaki had. An update on the next stage of the DP 3 Change was also provided by staff.	30/06/2024
Te Kahui Matauraura 22/11/2023	Naming of Pilot Station Road Pilot Station Road was originally known as Lower Kaharoa Road. Concerns were raised around the historical process that was followed to change the road name.	Corporate Services	Policy and Governance Manager	Council Staff are investigating the history of the name change and the process to have it reverted back. LINZ have confirmed that they would not oppose the changing of Pilot Station Road to Lower Kaharoa Road. It is recommended that the Council will return the name back to Lower Kaharoa as the information discovered shows that no formal process was engaged by the Council in 1930. The Council will engage with affected households on the road of the planned reversal.	13/11/2024



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaiaratahi Ratonga Hapori / Group Manager Community Services, Rob Haveswood
Date	17 July 2024
Subject	Community Development Activity Report

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on progress with community development projects and activities across the District and other items of interest.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Development Activity Report.

Ngā Kawenga-ā-rohe / District Activities

Roadsafe Taranaki

2. During Road Safety Week (20 to 26 May), the Roadsafe Taranaki team delivered road safety hero resources to every school across Taranaki. Cycle and scooter training was delivered at two Stratford kindergartens, plus a road safety workshop was held at Normanby School in partnership with the New Zealand Police. Digital billboards across New Plymouth promoted safe driver messaging.
3. Roadsafe Taranaki staff supported the Central Taranaki Safe Community Trust to deliver a workshop in Stratford focussing on older drivers in the South Taranaki and Stratford districts. Approximately 30 people attended.
4. A staff member attended a Child Restraint Technician training workshop in Auckland so they could better educate parents about child restraints, help them correctly install their restraints and support and advocate for those babies and tamariki who rely on adults to transport them safely.

State Highway Design – Eltham and Waverley

5. South Taranaki District Council and Waka Kotahi (NZTA) have planned work to install two new sets of traffic islands on High Street (SH3), Eltham. This aims to reduce the speed of vehicles traveling through the township by creating pinch points. The work is expected to be finished by the end of June 2024.
6. Despite the draft Government Policy Statement issued in February 2024 restricting raised platforms/speed humps being installed on any State Highway throughout Aotearoa, the

Council and Waka Kotahi have been working together to enhance safety on Waverley's SH3 by implementing refuge crossings along Weraroa Road. This is a commitment to improving pedestrian safety within the framework of existing regulations. Designs submitted to Waka Kotahi focus on integrating the refuge crossings with the broader Waverley Town Revitalisation projects. These designs ensure a cohesive link between the new safety measures and the overall strategic development of the town. The refuge crossings will be installed and implemented by the end of July.

Te Takiwā o te Hāwera / Hāwera Ward

Clapham Common Celebration

7. The history of the Clapham Common green space has been researched for the installation of a new sign. A short gathering is being planned to celebrate and acknowledge the people who have contributed to the sign including Te Hāwera Community Board, South Taranaki District Council, Lysaght Watt Gallery, The Friends of Hāwera Parks and the Linnell family.

Hāwera Dog Park – Kamahi Avenue

8. Dual fencing has been installed at the Kamahi Avenue entrance of the Hāwera Dog Park. This allows dog owners to safely take their dogs off-leash and reduces the risk of dogs escaping onto the road.

Te Takiwā o Pātea / Pātea Ward

Pātea Loop Track

9. The Pātea Loop information boards are currently in the creation stage. The project includes a total of six Pātea historical information boards, with two generic information boards located at the beginning of the Loop Track. They are scheduled to be installed by the end of July.

Pātea Town Revitalisation

10. The Pātea Town Revitalisation co-design group met on 28 May to discuss the importance of broader community engagement. To further this goal, the group have agreed to hold a wider community hui on Tuesday 20 August at the Pātea Māori Club. The hui aims to gather input and ensure that the direction set by the group aligns with the broader community's vision for Pātea's Revitalisation.

Egmont Street, Pātea – Speed Cushion

11. The first stage of the installation of speed cushions and raised platforms on Egmont Street has been completed. Work on the second stage is expected to be completed before the end of July, further improving safety and traffic management in the area.

Wairoa-Iti / Waverley Town Revitalisation

12. Over 80 members of the public attended the Waverley Community hui, held on 5 June, hosted by the Waverley Town Revitalisation Co-Design group. Concept designs were presented and wider community feedback was sought.
13. Updates were shared on current projects in Waverley including the Waverley Town Belt and main street safety improvements. There were robust discussions that helped guide the thinking of the co-design group. The positive atmosphere and active participation highlighted the community's strong commitment to its revitalisation.

Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward

Eltham Town Revitalisation

14. A consultant who is working with the Community Development team on the Revitalisation projects met with Eltham's Co-Design group in May. They presented their earlier work and projects before discussing the group's vision for Eltham. They plan to meet with the consultant in August to discuss a proposal to redevelop Stark Park.

Eltham Walkway Sign

15. A new sign is being created after the renaming of the Eltham walkway by the local Iwi Ngāti Ruanui and Ngā Ruahine to Te Wahiawa Humarie o Mangawharawhara, meaning The Peaceful Dell of Mangawharawhara. The information on this sign includes the new name, walking distance, timing, and a map which will be placed at the entrance of Soldiers Park. Additional information will be added to the South Taranaki District Council's Pathways section on the website. This will be available directly on the website or by scanning the QR code on the new entrance sign with any digital device.

Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

Ōpunakē Town Revitalisation

16. As part of the consultation process for the proposed greenspace on Napier Street a community meeting was held on 8 May. Consultation closed on 15 May with 163 submissions received. An Extraordinary Council meeting was held at the Ōpunakē Town Hall on 12 June, in which nine individuals spoke to their submissions regarding the proposal.

Ōpunakē Pump Track

17. Sections of the pump track have begun to show signs of wear, with noticeable pitting. The issues have been investigated and have been promptly remediated with the re-pouring of asphalt to the isolated areas and applying a layer of seal coat to the track, giving a smooth finish. After the repairs were complete, the track was left to dry for a week before being reopened.
18. The grass seeding process at the pump track has been slow. To address this issue, hydro grass seeding for both the central and outer parts of the track is being investigated. This method aims to ensure the ground compacts effectively and requires minimal maintenance.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2024

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 9 September	12 February 25 March 6 May 17 June 29 July 9 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms. District Wide applications will be received quarterly.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.



Rob Haveswood

**Kaiaitaki Ratonga Hapori /
Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	17 July 2024
Subject	Environmental Services Activity Report

(This report shall not be construed as policy until adopted by full Council)

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on activities relating to the Environmental Services Group (the Group) for the month of May 2024.
2. The Group is comprised of four business units:
 - a) Planning and Development
 - b) Quality Assurance
 - c) Regulatory Services, and
 - d) Environment and Sustainability
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the month of May:
 - a) There is a downward trend in consenting activity for resource consents.
 - b) There has been a significant improvement in statutory timeframe compliance for building consents.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

Ratonga Hanga Whare / Building Control Services

5. Building consent activity increased during May, but overall, the lodgement numbers remain down on what was being lodged year-to-date at the same time last financial year (Table 1). Statutory compliance has improved, but we continue to review other measures that can be put in place to improve turnaround times.

Table 1. Building Consents Statistics Summary

Application Activity Building Consents	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Lodged	53	48	46	451	557	51
Issued	68	58	36	459	518	69
Issued within statutory timeframe	83.3%	63.8%	66.7%	72.5%	83.4%	92.8%
Inspections	268	202	224	2393	2619	214
Value	\$4,225,800	\$4,708,600	\$5,016,850	\$59,269,510	\$97,148,870	\$4,184,600

6. Building activity was highest in Te Hāwera Ward across the month of May, but Taranaki Coastal and Eltham-Kaponga saw significant activity also (Figure 1).

Figure 1



7. Commercial activity is not high compared to residential work across May (Table 2). Looking at Table 2, it is clear the consents are seasonal with higher numbers of fireplace consents. The higher number of amendments is also reflective of changes required to building work. A common amendment of late is addressing changes to work undertaken, that is not reflective of the plans that were originally approved.

Table 2. Building Consents lodged by Type May

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations	0	1	1	0	2
	Amendment	2	0	0	2	4
	New Construction	1	0	0	1	2
	Sub Total	3	1	1	3	8
Residential	Additions/Alterations	1	1	0	2	4
	Amendment	3	2	5	4	14
	Fire	5	3	5	6	19
	New Construction	1	1	3	0	5
	New Dwelling	0	0	0	1	1

	Relocation	0	0	1	1	2
	Sub Total	10	7	14	14	45
Total		13	8	15	17	53

Ratonga Whakamahere Taiao / Planning Services

8. Resource consents saw a significant decrease in May. For both lodgements and consents granted, the numbers are low when compared to the same time last year (Table 3).

Table 3. Resource Consent Statistics for May 2024

Application Activity	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Lodged	9	24	20	153	188	16
Granted	14	16	13	130	160	18
Issued within statutory timeframe	85.7%	81.3%	100.0%	90.8%	98.1%	94.4%

9. Subdivision and land use resource consents were evenly split during this reporting period (Table 4). With most land use consent activity occurring in Te Hāwera and Taranaki Coastal (Figures 2 and 3). Subdivision activity with the highest lot yields were in Taranaki Coastal and Eltham-Kaponga (Figure 3).

Table 4

Category	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Certificate of Compliance		1		1	2	
Land Use Change of Condition	1	3	1	10	9	4
Land Use General	4	6	8	53	74	3
Subdivision	4	13	10	83	98	8
Subdivision Change of Condition		1	1	6	5	1

Figure 2

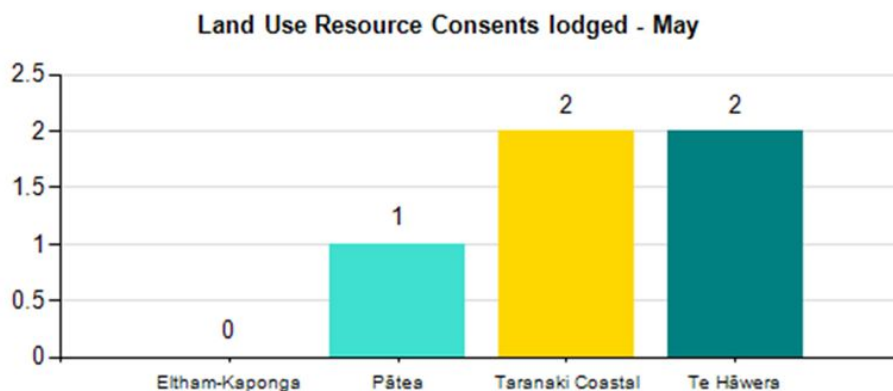
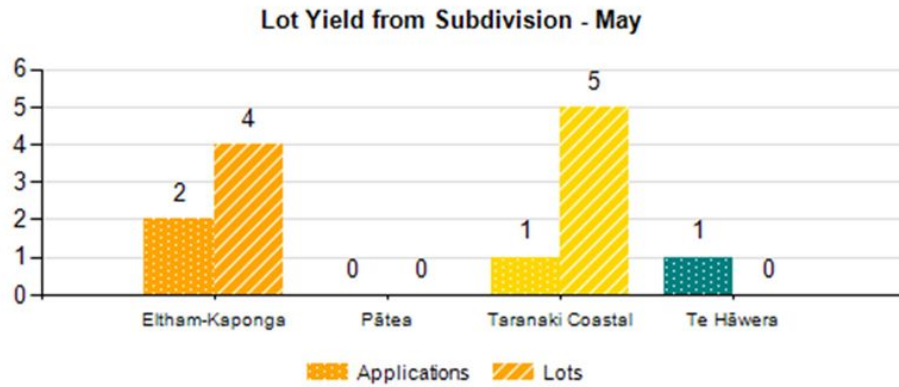


Figure 3



Land Information Memorandum

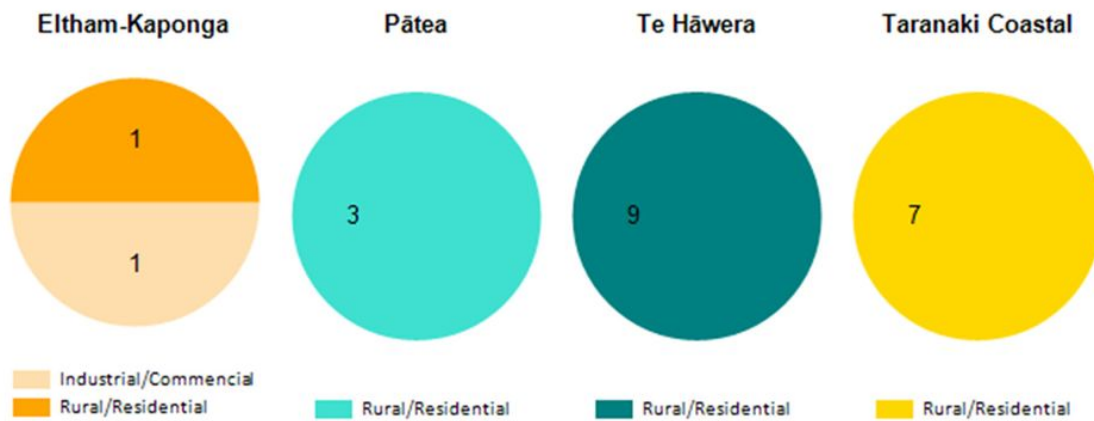
10. Requests for Land Information Memorandums (LIMs) remains high (Table 6). Overall, most of the LIM applications have been for residential or rural land, with most in Te Hāwera (Figure 7).

Table 6

LIM Applications	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Lodged	20	25	13	173	154	15

LIM Applications by Ward May

Figure 7



Ratonga Waeture / Regulatory Services

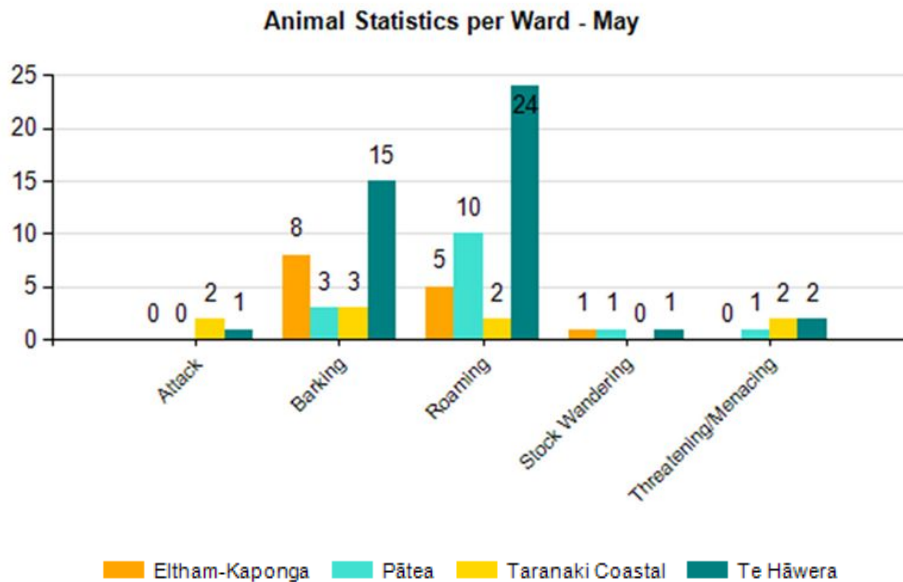
11. The statistics for Customer Service Requests relating to animals is shown in Table 7. The number of incidents in May are low compared to the peaks seen in March, with the exception of roaming dog reports.

Table 7

Service Requests Animals	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Attack	3	3	7	47	34	1
Barking	27	28	45	334	366	27
Roaming	41	49	43	529	617	50
Stock Wandering	3	6	7	93	119	4
Threatening/Menacing	4	1	6	34	44	3

12. Most of the barking and roaming dog call outs were in Te Hāwera ward during May (Figure 4).

Figure 4



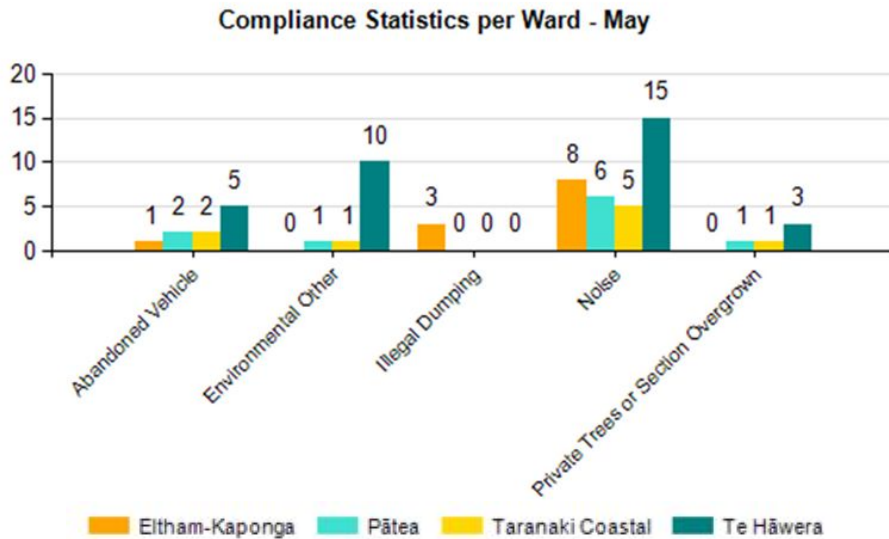
13. The statistics for Customer Requests relating to other regulatory compliance matters are shown in Table 8. Noise complaints have decreased since March and abandoned vehicle callouts have increased. Te Hāwera Ward was where most incidents were updated across all categories (figures).

Table 8

Service Requests Compliance	May 2024	April 2024	March 2024	YTD From 1 July 2023	YTD From 1 July 2022	May 2023
Abandoned Vehicle	9	6	3	88	68	3
Environmental Other	12	11	7	78	181	4
Illegal Dumping	3	1	5	35	36	6

Noise	34	40	51	576	578	38
Private Trees or Section Overgrown	5	4	2	48	50	3

Figure 5



8

14. Below are the details of current prosecutions:

Prosecution Type	Ward	Outcome
Dog Attack on Human	Taranaki Coastal	Ongoing – First appearance on 19 January 2024. The next appearance is set for 15 August 2024.
Dog Attack on Domestic Animal	Eltham-Kaponga	Charge Filed with Court – awaiting first appearance date.

Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

Regional Organics Processing Facility

15. The Request for Proposal (RFP) released on 24 April closes soon. The current focus is on the assembly of the tender evaluation panel.

Reforestation Project

16. Planting at the Rukumoana site (15km east of Eltham) will commence in July once the current lease has ended. The plan is to plant 5000 native trees!

17. Phase one of the Pātea Saltmarsh planting has been completed; 500 plants have been planted to support the ecosystem around the Saltmarsh. Further fencing work will be taking place later this year, accompanied by weed and pest control work.

Business Waste Minimisation

18. At the beginning of July, the Business Waste Minimisation unit will start implementing the Resource Wise Business Program. This program will support local small businesses to better manage their waste and will support them to reduce their waste. The Council administration building will be used as a demonstration site of what waste minimisation activities can be achieved in an office setting.

District Plan Change Update

19. Plan Change 2 (Todd Energy Plan Change). The Joint Witness Statement from the risk experts has provided a joint position on the four points that were raised at the last pre-hearing meeting. The next stage is for parties to resolve the outstanding matters in a third and final pre-hearing forum.
20. The submission period for Plan Change 3 – (Papakāinga) closed on 30 May 2024. Eight submissions were received, the majority of which have requested to be heard in support of their submission. The team are currently working through summarising the submission points before we move into the next round of further submissions.
21. Plan Changes 4 and 5 are the next two changes that are currently being worked on. Plan Change 4 is the rezoning of land within the area of the South Taranaki Business Park. As a part of this Plan Change, we are reconfiguring the existing Structure Plans within the District Plan to provide indicative roading layout and reticulated service to assist developers and landowners with an understanding of how these areas could be developed. Plan Change 5 will focus on an updated financial contributions chapter. An options paper for how we approach financial contributions will be going to the Council in July.

Proposed Legislation Changes – Granny Flat Consenting Pathways

22. Central Government is seeking feedback from Council's on whether the building and resource consent process needs to be easier for building granny flats on a property. If enabled, there will be changes to both the Building Act 2002 and the Resource Management Act 1991 and there may be a requirement to undertake a Plan Change to ensure the District Plan aligns with the proposed pathway.



Liam Dagg

**Tuarua Kaiarataki Taiao /
Group Manager Environmental Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaiarataki Ratonga Hapori / Group Manager Community Services, Rob Haveswood
Date	17 July 2024
Subject	Community Services Activity Report

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on recent and current activities by the Community Services Group (the Group) across the District and other items of interest.
2. The Group is split into four key activity areas and responsibilities, comprising of:
 - a) Property and Facilities
 - b) Economic Development
 - c) Libraries and Cultural Services
 - d) Community Development (Community Development activities, are reported separately in the Community Development Activity report).
3. Services are aimed at developing partnerships between the Council and the community, enabling the community to participate in the Council's planning, development and implementation of initiatives. This includes: public spaces, halls, swimming pools, public toilets, holiday parks, libraries, the Museum, Te W'anake | The Foundry, cemeteries and TSB Hub.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Services Activity Report.

Kawenga Mahi-ā-Rohe / District Activities

Property and Facilities

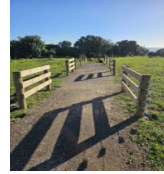
Kaponga Town Hall

4. Following the recent completion of the accessible toilet in Kaponga Town Hall, new vinyl flooring has been put into in the hall toilets.



Ōpunakē Walkway Reconfiguration

5. The reconfiguration of the Ōpunakē Walkway was completed in May 2024, this work was done because the original track closer to the coast was subsiding and becoming dangerous to users.



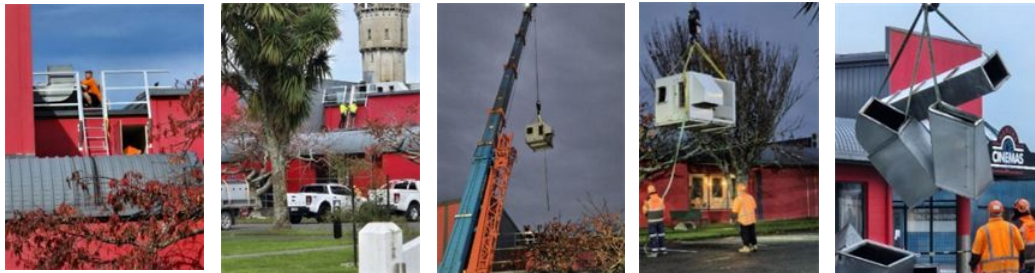
202 Princes Street

6. The demolition at 202 Princes Street, Hāwera was completed in May 2024. This land was purchased with the plan to develop more housing for the elderly in the future.



Cinema Heating, Ventilation and Air Conditioning (HVAC) Renewal Project

7. The Cinema HVAC Renewal Project is still in progress. The old units have been decommissioned and two local companies installed fall protection and scaffolding.



Normanby Hall

8. Driveway improvements were completed at the Normanby Hall. This has addressed health and safety concerns, has made the Hall more accessible and makes the area more aesthetically pleasing.



Housing for the Elderly

9. The following work has been completed on housing for the elderly units:
 - a) Unit B Norfolk Street Pātea upgrade - new carpets and vinyl; wallpaper removed and painted; refurbished pantry to useable quality.
 - b) Replaced rotten carpets in three conservatories in Centennial Close, Hāwera.
 - c) Installed privacy screens around exposed clotheslines that bordered driveways.
 - d) Perimeter fencing at Centennial Close painted.
 - e) Two heat pumps replaced at Willowbrook in Eltham.

- f) Hot water system replaced at Camellia Court, Hāwera.
- g) Two hot water systems replaced at Centennial Court, Kaponga.
- h) Replaced vinyl and carpets at Unit 4 Lammermoor in Eltham.

Waverley Clock Tower

- 10. Staff have had some training and support to understand what makes the Waverley Tower Clock tick, or not. We are now able to carry out routine repairs and maintenance in house, this will be a considerable saving on maintenance moving forward.



Ōpunakē Cemetery

- 11. The Ōpunakē cemetery has been tidied up and any dead or overhanging trees have been removed.



Waihi Cemetery – Normanby

- 12. We are finalising the work that has been done on the cemetery extension. Work on the cemetery extension is in the final stages. Rubbish and green waste from the bottom of the section closest to the road has been cleared and perimeter fencing completed.



Economic Development

South Taranaki Business Park

- 13. The infrastructure upgrades on Little Waihi Road began in February and have progressed well, aided by excellent weather and underground conditions. Once Little Waihi Road is complete, the contractor will progress to Kerry Lane and then Fitzgerald Lane. It is anticipated that Little Waihi Road will be complete in July.

- 14. Five case studies have been completed with businesses that are newly established in the Business Park. These will be used to promote the Business Park to potential new developers and incoming businesses. It was pleasing to read the benefits that are being felt, such as room to expand and fit for purpose infrastructure.



Mayor’s Taskforce for Jobs (MTFJ)

- 15. The MTFJ Whaimahi team have successfully reached their target for the year of 38 sustainable employment placements. Funded by the Ministry of Social Development, the MTFJ Community Employment Programme has funding confirmed until June 2025.

- 16. The team are busy with end of year reporting, which also includes the production of a video featuring highlights of the last 12 months. Several initiatives are already planned for later this year, relating to employment opportunities in construction, horticulture and agriculture.



Emergency Management

17. The percentage of staff trained in Emergency Management stands at 50%. All Emergency Operations Centre (EOC) roles now have a Lead and an Alternate. There is a range of role-specific training in the next three months and 17 staff are confirmed as attending. All EOC staff have attended training on D4H, the software that is used across Taranaki for Emergency Management work, enabling better communication and coordination.
18. Work on Community Response Plans (CRPs) is underway, with coffee 'n chat sessions booked in Eltham and Waverley. The plans are based on an East Coast CRP which is considered 'best practice' and used widely across New Zealand. With their permission, it has been modified to suit South Taranaki.
19. In early June, the Council participated in Rū Whenua, a nationwide exercise based on the Alpine Fault experiencing a magnitude eight earthquake. Exercises like Rū Whenua enable staff to practise their skills in a safe setting and provide an opportunity to test systems.

Library and Cultural Services

20. Staff have visited Te Paepae o Aotea twice, promoting activities and signing up teens with library cards. The result is an increase in teenagers participating in the *In Three Words* programme and weekly Teen Virtual Reality (VR) time. Staff are pleased with the interest in the Children's Chess Club, with up to 13 keen players attending.
21. South Taranaki Libraries have launched into winter with a reading programme, Takurua Toa, that gives children the chance to collect Taniwha trading cards every time they use their local LibraryPlus. There are 15 Taniwha Trading Cards to collect; visiting their local library and issuing books, drawing a taniwha, and attending a LibraryPlus activity are just a few of the ways tamariki can earn cards. Takurua Toa runs throughout winter, ending on Saturday 31 August.
22. In Three Words, a teen reading programme created in collaboration with Puke Ariki and Stratford District Libraries, ran in South Taranaki libraries during May. Teens could win weekly prizes, with a major prize draw at the end of the four-week programme, by reading books and writing a three-word review. Libraries saw an increase in teen users interacting and engaging with our spaces and staff, with 62 teens consistently issuing books and entering the weekly draw. We believe *In Three Words* has seen a shift in the way teens in our local communities view the libraries and hope this continues beyond the programme.

Arts

23. To celebrate World Book Day, the Arts Co-ordinator ran creative sessions, sharing techniques and examples of self-publishing at Pātea and Waverley LibraryPlus. Over 30 kids aged from 4-15 years made their own hand-bound books/zine, with content including collage, drawing, stamps, and original writing.

24. EmpowerYouth painted a mural at the Hāwera Skate Park. This project was completed in collaboration with Te Hāwera Community Board. EmpowerYouth members workshopped the designs with the final design being an amalgamation of three designs put forward by young people. After presenting the final design to the Te Hāwera Community Board, EmpowerYouth members painted the wall to bring their vision to life.



Horticulture

25. There have been some little projects happening. The Friends of Hāwera Parks hosted a tool-sharpening workshop which was led by recently retired Parks Curator, David Bruce. This was an opportunity on a nice sunny day to learn a little about the care and maintenance of small garden tools.



26. The volunteer Hāwera Cemetery Planting Group accepted a donation of about 100 plants from the owners of the local Garden Centre – Garden Edge. The centre is closing and donated the plants to the group for the work they do around the cemetery.



27. Friends of the Park have been busy increasing the stock of plants in preparation for planting at Te Ramanui o Ruapūtahanga. The team have potted 370 plants including Black Mondo grass, Libertia, and Rengarenga Lilly in readiness.

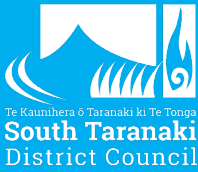


Whakakapia / Conclusion

28. This report updates Te Kāhui Matauraura on recent and current activities by the Community Services Group across the District and other items of interest. There continues to be a strong need for the physical connectivity that is facilitated through the Council facilities, events, and offerings throughout the District.

Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Pouherenga-ā-Iwi / Iwi Liaison Manager, Reg Korau
Date	17 July 2024
Subject	Pouherenga-ā-Iwi Activity Report

(This report shall not be construed as policy until adopted by full Council)

8

Whakarāpototo Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura (the Committee) on general activities that concern all Iwi groups and the organisation and activities relevant to each Iwi for the period April 2024 to July 2024.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Pouherenga-ā-Iwi Activity Report.

Ngā Kawenga Mahi ā-Iwi / Iwi Activities

2. The Iwi Liaison Manager (ILM) has permanently taken on the dual role of ILM and Planning Team Leader effective from 1 July 2024. With this position, the ILM is looking at what additional support may be required in the Iwi Liaison space going forward.
3. The Council has set up a working party to assist and coordinate support for the 2025 Te Matatini Festival Committee. This group includes the ILM, Group Manager Community Services, Communications Manager and Operations Manager Property and Facilities. This group will organise and utilise staff as required to help ensure that the South Taranaki aspects of the event run as smoothly as possible.
4. The urupā fund is still a focus for the Council and a budget has been allocated and the final criteria and details of how the fund will be provided are being finalised. The fund will be promoted and application forms available on the Council's website shortly.
5. Following the cultural competency framework review the ILM introduced Te Ao Mārama Cultural Framework to support staff to better understand and engage in Kaupapa Māori and development of a staff toolkit. This would also be guided by He Pou Tikanga.
6. Work with the Iwi Working Party on the cultural design of Te Ramanui o Ruapūtahanga continues. With the building progressing well, it is timely that our four Iwi have clear input into the stories and how they will be told both digitally and artistically. There was a catch-up in April with Iwi to look at the art aspects and future actions for the opening blessing.

7. The Huinga-ā-lwi meeting review has been initiated by the ILM to develop a more practical and beneficial process for lwi and staff to better develop engagement opportunities. A modified process is expected to be introduced by October 2024.
8. Some elected members have now completed their first Te Reo Māori classes which were well attended and introduced the councillors to basic introduction, karakia and place names and meanings.

Te Kāhui o Rauru

9. The ILM assisted Aotea Utanganui - Museum of South Taranaki staff and lwi with the repatriation of the waka tīwai from Aratoi, Masterton back to South Taranaki. This was a joint venture with Ngāti Ruanui who are hau kāinga to the museum. With the waka originally being in the Ōkoia area in its original time, Ngā Rauru Kītahi played an active part in the repatriation process.
10. The ILM is still working with Wai-ō-Turi marae on their road stoppage application around the marae and planned papakāinga development within the marae boundaries. This is a long process, and the ILM is very appreciative of the marae and their willingness to work through this. We are currently awaiting documentation from the Department of Conservation regarding the lot near the urupā.
11. Work continues with Ngāti Tai on town signage and art installations in Waverley as part of the town centre revitalisation plan. Designs have been developed and discussions with Waka Kōtahi on suitable locations and requirements continue. We have also had new discussions with Ngā Rauru representatives about designs for the pou to be installed.

Te Rūnanga o Ngāti Ruanui

12. The ILM assisted with the blessing of the Pātea Boat Ramp preparation as the contractors were ready to start upgrade work. The ILM also helped support lwi and tauheke, Tūrangapito Parata, with the blessing and karakia for Te Paepae o Aotea and their production opening of the Lion King.
13. Ngāti Tūpaia are still working on developing their remediation and restoration work at Turuturu Mōkai. The ILM is working with them to develop their Project Governance Group and structure which will assist them with the next steps of funding and development of the reserve.

Te Korowai o Ngāruahine

14. Work on Project Tūkau continues with the initial business case now being complete for consideration by both the Council and Te Korowai o Ngāruahine. A workshop is being held with the Council in July to further consider the business case, what spaces are being proposed for consideration and what the next steps for the Council will be. The ILM will maintain support for the Group Manager Community Services during this work.
15. The ILM has provided assistance to Ngāti Tū Hapū and Waiokura marae on opportunities to provide support as a Community Hub during an emergency response.

Te Kāhui o Taranaki

16. The ILM is still working with the Parihaka Papakāinga Trustees (PPT) and had an online meeting of the Parihaka inter-agency members. This gave us an update on where each agency was in relation to the ongoing support for the PPT now that the Parihaka visitor facility is on hold.
17. The ILM assisted with the organisation of the karakia for the sod turning and opening of the completed Ōpunakē Pump Track which was led by kaumatua John Hooker.
18. Hapū and marae have been assisted around the Waiaua River Erosion Report with the ILM supporting the Operations Manager Property and Facilities in this process which is ongoing.
19. Progress on road stopping around the Ngāti Moeahu area has been underway to assist the hapū in ensuring appropriate access to their lands and shores around Anglers Avenue.



Reg Korau

**Pouherenga-ā-Iwi /
Iwi Liaison Manager**



[Seen by]
Fiona Aitken

**Tumu Whakahaere /
Chief Executive**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Mataururua
From	Kaitātari Whakamahere Rautaki / Strategic Planner, Sophie Canute
Date	17 July 2024
Subject	Climate Change Roadmap (Adaptation and Decarbonisation Plan)

(This report shall not be construed as policy until adopted by full Council)

8

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council adopted the Environment and Sustainability Strategy (the Strategy) in 2021 alongside the 2021 – 2031 Long Term Plan. As part of the Strategy the Council made a number of commitments, but two of the commitments were specifically around the creation of a Climate Change Adaptation Plan and a Decarbonisation Roadmap.
2. Council officers are in the scoping process for the 'Climate Change Roadmap' which is a temporary name for the Climate Change Adaptation Plan and Decarbonisation Roadmap. Part of the scoping process is to determine a working/project group to ensure that the team has the relevant technical expertise to execute this project.
3. To fully ensure the success of this project, together (the Council, Iwi and hapū) we need to establish a working group, or another mechanism, to understand our natural environment in order to mitigate and adapt to the effects of climate change across South Taranaki. The purpose of this report is to discuss with Te Kāhui Mataururua what this group or framework could look like, who needs to be involved and how to set it up.

Taunakitanga / Recommendation

THAT Te Kāhui Mataururua receives the Climate Change Roadmap (Adaptation and Decarbonisation Report and provides feedback.

Kupu Whakamārama / Background

4. The Strategy sets the Council's strategic direction for the 2021 – 2051 period. The Strategy aims to guide decision-making for the Council across four priority areas:
 - **Sustainable Resource Management:** Sustainably managing the natural and physical resources of the District for future generations.
 - **Environmental Protection:** Recognising and protecting places of natural heritage and outstanding natural features and landscapes across the District.
 - **Climate Change:** Planning for and responding to climate change.

- **Waste Minimisation:** Continuing to implement and improve on our waste minimisation initiatives.
5. The Strategy is currently under review and the focus is on assessing how it has been used throughout Council decision-making over the last three years and what can be done better over the next three years.
 6. The Climate Change Adaptation Plan and the Decarbonisation Roadmap are two important documents that contribute to the goal of planning and responding to climate change. The officer recommendation is that these two documents sit together as adaptation and mitigation as both have an important role to play and are closely interlinked.
 7. The Council need the help of our Iwi and hapū partners to learn about the history of the South Taranaki environment, climate change vulnerabilities and to embody Mātauranga Māori into these plans. The Council seek guidance from Te Kāhui Matauraura to help create a framework or project team that is relevant to South Taranaki and the people across the District.

Whakawhiti Kōrero/Aromātai / Discussion/Evaluation

Staged Approach

8. The Environment and Sustainability Strategy sets a goal that the Council will be a carbon neutral organisation by 2035 and that the South Taranaki District will be carbon neutral by 2050.
9. The first stage of the Climate Change Roadmap will focus on the decarbonisation of the Council's three-water infrastructure. The Council has received Better Off Funding from Central Government to undertake this work and due to this funding, it has been identified as the first priority. No other priorities have been identified or signalled and this shows where in the process the creation of the roadmap is.

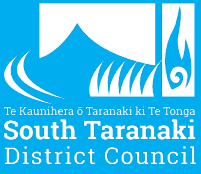
Whakakapia / Conclusion

10. In order to meet the Council's climate change goal, the Climate Change Adaptation Plan and Decarbonisation Framework needs to be designed and developed into a 'Climate Change Roadmap' for the South Taranaki District. The Council's Iwi and hapū partners are a critical piece to the development of this Roadmap and the purpose of this report is to seek feedback on what the collaboration looks like in this space and what type of group or mechanism needs to be put in place to create the Roadmap successfully.



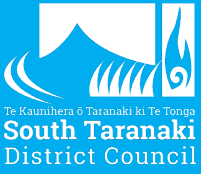
Sophie Canute

**Kaitātari Whakamahere Rautaki /
Strategic Planner**



Take Whānui General Issues

8. Take Whānui / General Issues



Karakia

10. Karakia