

Rārangitake o Te Kāhui Matauraura

Iwi Liaison Committee Agenda

Rāapa 28 Here-turi-kōkā 2024, 10 am

Wednesday 28 August 2024, 10 am

Council Chamber, Albion Street, Hāwera



Pūrongo Whaitikanga

Governance Information

Ngā Mema o te Komiti / Committee Members

Mayor Phil Nixon (Chairperson)
Deputy Mayor Robert Northcott (Deputy Chairperson)
Councillor Andy Beccard
Councillor Aarun Langton
Councillor Tuteri Rangihaeata

Te Kāhui o Rauru	Marty Davis Hinewai Katene
Te Kāhui o Taranaki	Peter Moeahu Wharehoka Wano
Te Korowai o Ngāruahine	Ngaraina Brooks Ferinica Hawe-Foreman
Te Rūnanga o Ngāti Ruanui	Ngapari Nui Turangapito Parata Graham Young

Ngā Mahi o ngā Komiti / Role of the Committee

The Iwi Liaison Committee's role is to enhance the relationship between Iwi and Council.

- The Committee comprises the Mayor, the Deputy Mayor, the Chairman of the Environment and Hearings Committee, one other councillor and two representatives from each of the four recognised Iwi of South Taranaki – Ngāti Ruanui, Ngā Rauru Kiihahi, Ngā Hapū o Ngāruahine and Taranaki. Each Iwi can appoint two members to attend the Iwi Liaison Committee but has one vote on the Committee.
- The Committee is delegated the power to grant funds from the Tangata Whenua Liaison Fund within the purpose of the Local Government Act 2002. A sum of \$50,000 is allocated by the Council to the Committee each financial year.
- Other than the Tangata Whenua Liaison Fund the Committee makes recommendations to the Council for it to consider and make decisions on.

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Huinga Tāngata / Attendance Register

Date	15/03/23	26/04/23	07/06/23	19/07/23	30/08/23	11/10/23	22/11/23	31/01/24	13/03/24	24/04/24	05/06/24	17/07/24
Meeting	O	O	O	O	O	O	O	O	O	O	O	O
Phil Nixon	√	√	A	√	NQ	√	√	√	√	√	√	√
Robert Northcott	√	√	√	√	NQ	√	√	√	√	√	√	A
Andy Beccard	A	√	√	√	NQ	√	√	√	√	√	√	√
Aarun Langton	√	√	√	√	NQ	√	√	√	√	√	√	A
Tuteri Rangihaeata	A	√	√	A	NQ	A	√	X	X	X	A	A
Marty Davis	√	A	A	X	NQ	A	X	X	A	X	A	AO
Hinewai Katene	A	X	A	AO	NQ	AO	A	X	AO	X	AO	AO
Peter Moeahu	-	-	-	-	NQ	√	√	√	√	√	√	√
Wharehoka Wano	-	-	-	-	-	-	-	-	AO	AO	A	AO
Ngaraina Brooks	-	-	-	-	-	-	-	√	√	A	√	√
Ferinica Hawe-Foreman	√	X	√	X	NQ	√	√	A	√	√	√	√
Ngapari Nui	A	A	A	√	NQ	√	√	√	X	A	A	√
Turangapito Parata	√	√	√	√	NQ	√	X	√	X	X	X	A
Graham Young	√	√	√	√	NQ	√	√	A	A	√	A	√

Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology
- NQ No Quorum

Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting

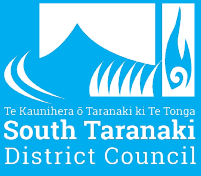


Rārangi Agenda

Rārangi Take o Te Kāhui Matauraura Rāapa 28 Here-turi-kōkā 2024 at 10 am Wednesday 28 August 2024 at 10 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaae ngā Menīti / Confirmation of Minutes**
 - 5.1 [Te Kāhui Matauraura held on 17 July 2024](#) Page 9
6. **Ngā Take Kawea / Items for Action**
 - 6.1 [List printed on 21 August 2024](#) Page 16
7. **Pūrongo-Whakamārama / Information Reports**
 - 7.1 [Community Development Activity Report](#)..... Page 17
 - 7.2 [Environmental Services Activity Report](#)..... Page 23
 - 7.3 [Community Services Activity Report](#) Page 31
8. **Take Whānui / General Issues**
9. **Karakia**

Next Meeting Date: Wednesday 9 October 2024 – Council Chamber, Albion Street, Hāwera
Elected Members’ Deadline: Wednesday 25 September 2024



Karakia

1. Karakia



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Ngā Whakaputanga Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

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4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Komiti

Committee Minutes

To	Te Kāhui Matauraura
Date	28 August 2024
Subject	Te Kāhui Matauraura – 17 July 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 17 July 2024. Te Kāhui Matauraura is being asked to adopt their minutes from 17 July 2024 as a true and correct record.
2. There was one recommendation within the minutes for the Council to consider.
3. Te Kāhui Matauraura move recommendation 34/24 TKM that Te Kaunihera o Taranaki ki Te Tonga appoints Ngaraina Brooks to the Community Services Portfolio Group.
4. The Council adopted recommendation 34/24 TKM at its Ordinary Council meeting on 5 August 2024.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura adopt the minutes of their meeting held on 17 July 2024 as a true and correct record.



Menīti Minutes

5

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 17 July 2024 at 10.26 am.

Kanohi Kītea / Present: Mayor Phil Nixon, Councillor Andy Beccard, Ngapari Nui and Graham Young (Te Rūnanga o Ngāti Ruanui), Marty Davis *online* and Hinewai Katene *online* (Te Kāhui o Rauru), Peter Moeahu and Wharehoka Wano *online* (Te Kāhui o Taranaki), Ngaraina Brooks and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Rob Haveswood (Group Manager Community Services), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Cindy Koen (Environment and Sustainability Manager), Reg Korau (Iwi Liaison Manager – Planning Team Leader), Anne Sattler (Senior Policy Advisor), Becky Wolland (Head of Strategy and Governance) and four members of the public.

Matakore / Apologies: Deputy Mayor Northcott, Councillors Aaron Langton and Tuteri Rangihaeata and Sandy Parata (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

30/24 TKM **THAT** the apologies from Deputy Mayor Northcott, Councillors Aaron Langton and Tuteri Rangihaeata and Sandy Parata (Te Rūnanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Anne Sattler – Open Consultations and Speed Changes

The consultation for the South Taranaki Business Park road renaming was now open. Kerry Lane and Fitzgerald Lane needed to be renamed as they would no longer fit the criteria of a lane. At the same time the renaming of Little Waihi Road was also being considered.

The Freedom Camping Bylaw was also being consulted on. Under the new Freedom Camping Act camping in a tent was allowed on any local authority land. Town boundary maps were being proposed which would prohibit freedom camping within the town boundary unless specified as permitted.

The Land Transport Rule for the setting of speed limits had proposed changes which would require all school speed limits to be changed. This change would move the current speed limits from permanent to only during drop off and pick up times.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 5 June 2024.

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

31/24 TKM **THAT the minutes of Te Kāhui Matauraura meeting held on 5 June 2024 be confirmed as a true and correct record.**

TAUTOKO / CARRIED

3. Pūrongo / Report

3.1 Tangata Whenua Liaison Fund 2023/24

The purpose of the report was to facilitate the consideration and distribution of the Tangata Whenua Liaison Fund grants for the 2023/24 year.

There was \$50,000 available in the Tangata Whenua Liaison Fund for distribution in the 2023/24 financial year which was evenly split between the four Iwi.

It was highlighted that Taranaki Iwi were over prescribed with applications while Ngāruahine was under prescribed. It was queried whether there was appetite from Ngāruahine to allocate a portion of their remaining funds to contribute to the funding of the application from Ōrimupiko Marae. It was noted that the fund was a discretionary fund which meant each Iwi had the discretion to transfer their funds to another Iwi for allocation. It was agreed that Ngāruahine would allocate their remaining funds less the maximum carryover amount to Taranaki Iwi to fund the application from Ōrimupiko Marae.

MŌTINI / RESOLUTION

(Ms Brooks/Ms Hawe-Foreman)

32/24 TKM **THAT Te Kāhui Matauraura agrees the remaining amount of \$5,040 minus the maximum carryover (\$5,000) from Te Korowai o Ngāruahine be transferred to Te Kāhui o Taranaki for the funding application from Ōrimupiko Marae.**

TAUTOKO / CARRIED

It was felt that people needed to be encouraged to apply to the Tangata Whenua Liaison Fund. It was noted that it was difficult when the closing date was extended due to a lack of applications.

It was noted that this year was the first year of the Urupa Maintenance Fund and the intention was for funding to be easy to access with funds under \$250 being approved by officers. The Committee would be presented applications that were over \$250 for consideration and allocation.

MŌTINI / RESOLUTION

(Mr Moeahu/Ms Brooks)

33/24 TKM **THAT** Te Kāhui Matauraura;

- a) Receives the applications requesting funding assistance from the Tangata Whenua Liaison Fund; and
- b) Approves the allocation of funds from the Tangata Whenua Liaison Fund 2023/24 as presented by each Iwi.

TAUTOKO / CARRIED

3.2 Iwi Appointment for remainder of 2022-2025 triennium – Community Services Portfolio Group

The report asked the Committee to consider and appoint a representative to the Community Services Portfolio Group.

In response to a query regarding the vacancy it was noted that the resignation was received in January 2024. It was good to have Iwi representatives on the two portfolio groups.

TAUNAKITANGA / RECOMMENDATION

(Mr Moeahu/Mr Davis)

34/24 TKM **THAT** Te Kāhui Matauraura recommends Te Kaunihera ō Taranaki ki Te Tonga appoints Ngaraina Brooks to the Community Services Portfolio Group.

TAUTOKO / CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Trade Waste Bylaw

This item could now be removed from the Items for Action.

4.2 Naming of Pilot Station Road

Mr Davis thanked the Council for supporting the name change of Pilot Station Road. It was noted that the process would be slow as it was not simple. Residents on the road would have a change of address and communication with those residents was being worked through.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided an update on progress with community development projects and activities across the District and other items of interest.

The report largely provided updates on the town revitalisation plans and other smaller projects.

In response to a question regarding the community meeting for the proposed greenspace in Ōpunakē it was noted that feedback was mixed however approximately two thirds of the submissions received were in favour. A report was being presented to the next Policy and Strategy Committee meeting to consider the feedback and approval of the concept design. It was noted that change and the unknown were drivers for those not in support of the greenspace.

In response to a query regarding the history of Clapham Common it was noted that information was requested from Whānau members. It was acknowledged that the sign included information on the naming history however there was a wider history as well.

MŌTINI / RESOLUTION

(Mr Moeahu/Cr Beccard)

35/24 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.

TAUTOKO / CARRIED

5.2 Environmental Services Activity Report

The report provided updates on activities relating to the Environmental Services Group for the month of May 2024.

It was highlighted that the number of building consents issued within the statutory timeframe had increased. It was good to see that reforestation projects were beginning.

In response to a query regarding when the confirmation of the Papakāinga plan change would be confirmed it was noted that consultation was currently open for further submissions. A hearing would be held to hear from the submitters who had indicated they wished to speak to their submission.

MŌTINI / RESOLUTION

(Cr Beccard/Mr Nui)

36/24 TKM THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

5.3 Climate Change Roadmap (Adaptation and Decarbonisation Plan)

The Council adopted the Environment and Sustainability Strategy (the Strategy) in 2021 alongside the 2021 – 2031 Long Term Plan. As part of the Strategy the Council made several commitments, but two of the commitments were specifically around the creation of a Climate Change Adaptation Plan and Decarbonisation Roadmap.

The Council was in the preliminary stages of forming a Climate Change Adaptation Plan and Decarbonisation Roadmap. The Council set a goal to be a carbon neutral organisation by 2035 and a carbon neutral District by 2050. The Council was seeking feedback on how to integrate Iwi and hapū into the development of these plans.

Ngāti Ruanui felt there was an opportunity to capture the partnership agreement into the process and requested input into the formation of the plan for the District. It was felt that there should be a partnership role in developing the plan for the District. Ngāruahine and Taranaki Iwi agreed with this approach.

In response to a query regarding where input was required from Iwi, it was noted that the plans were in the early stages of being formed and the Council wanted Iwi to have a voice from the outset of the development.

MŌTINI / RESOLUTION

(Mr Young/Mr Davis)

37/24 TKM THAT Te Kāhui Matauraura receives the Climate Change Roadmap (Adaptation and Decarbonisation Report) Report.

TAUTOKO / CARRIED

5.4 Community Services Activity Report

The report updated the Committee on recent and current activities of the Community Services Group across the District and other items of interest.

It was noted that Ngāti Ruanui would like further engagement on emergency management as it required more traction.

MŌTINI / RESOLUTION

(Mr Moeahu/Ms Brooks)

38/24 TKM THAT Te Kāhui Matauraura receives the Community Services Activity Report.

TAUTOKO / CARRIED

5.5 Pouherenga-ā-Iwi Activity Report

The report updated the Committee on general activities that concerned all Iwi groups and the organisation and activities relevant to each Iwi for the period April 2024 to July 2024.

The role of Iwi Liaison Manager had now become a joint role with the Planning Team Leader position. Additional support was being investigated for the Iwi Liaison space which was being considered by the Senior Leadership Team.

MŌTINI / RESOLUTION

(Mr Moeahu/Mr Nui)

39/24 TKM THAT Te Kāhui Matauraura receives the Pouherenga-ā-Iwi Activity Report.

TAUTOKO / CARRIED

6. Take Whānui / General Issues

6.1 Huinga-a-lwi

It was noted that a review of the format for Huinga-ā-lwi was being carried out to provide better productivity for both the Council and lwi. It was suggested that an online option would be beneficial for those located out of the District.

5

**Ko te wā whakamutunga 11.18 am o te ata.
Meeting closed at 11.18 am.**

(Ko te rangi / dated this)

(te rā o / day of)

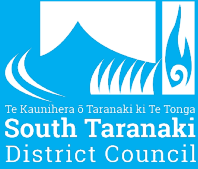
2024.

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TIAMANA / CHAIRPERSON



Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Te Kahui Matauraura 22/11/2023	Ngā Kaitiaki Project The Ngā Kaitiaki group have been working collaboratively on proposed plan changes to the South Taranaki District Plan.	Environmental Services		Ngā Kaitiaki hui was held on 25 June to introduce the DP 4 Change of Urban Growth Development. An update was provided to the group on timing and any queries the Kaitiaki had. An update on the next stage of the DP 3 Change was also provided by staff.	Ongoing
Te Kahui Matauraura 22/11/2023	Naming of Pilot Station Road Pilot Station Road was originally known as Lower Kaharoa Road. Concerns were raised around the historical process that was followed to change the road name.	Corporate Services	Policy and Governance Manager	Council Staff are investigating the history of the name change and the process to have it reverted back. Council officers are preparing a plan and communications to engage with affected households along Lower Kaharoa road.	13/11/2024



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaihautū Whakawhanake Hapori / Community Development Manager, David Pentz
Date	28 August 2024
Subject	Community Development Activity Report

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on progress with community development projects and activities across the District and other items of interest.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Development Activity Report.

Ngā Kawenga-ā-rohe / District Activities

RoadSafe Taranaki

2. Two members of the RoadSafe Taranaki partnered with Waka Kotahi and other road safety personnel across the North Island to deliver road safety education at the Mystery Creek Fieldays in Hamilton from 12 - 15 June 2024. More than 2,000 people received free “restraint” education over the four days.
3. The Wheel of Questions has been scheduled at all South Taranaki libraries in the coming months. The questions are road code or road user behaviour-based questions on coreflute wedges that are interchangeable. All questions have either “Yes” or “No” as the answer.

Hāwera LibraryPlus	Thursday 15 August 2 – 4 pm and Friday 13 September 10 am – 12 pm
Ōpunakē LibraryPlus	Friday 4 October 10 am – 12 pm
Pātea LibraryPlus	Monday 7 October 10 am - 12 pm
Waverley LibraryPlus	Monday 7 October 2 – 4 pm
Manaia LibraryPlus	Thursday 24 October 2 - 4 pm
Eltham LibraryPlus	Thursday 28 November 10 am – 12 pm
Kaponga LibraryPlus	Thursday 28 November 2 - 4 pm

State Highway Design – Eltham and Waverley

4. The Eltham State Highway project has been completed ahead of schedule, with execution finalised before the end of June 2024.
5. The red painted sections of the Eltham 'Main Street' (State Highway) serve as a visual cue to alert drivers that they are entering the town centre, where pedestrian activity is higher. The vibrant colour is intended to grab attention, encourage drivers to reduce their speed and exercise greater caution.
6. In the absence of other traffic calming measures, due to the status of the road as a State Highway, these cost-efficient measures aim to enhance safety by making drivers more aware of their surroundings and the presence of pedestrians, thus fostering a safer and more pedestrian-friendly environment in the town centre.
7. The Council is continuing to monitor the red-marked area after being informed of some confusion among pedestrians who mistake it for a pedestrian crossing. While the initial aim was to slow vehicles, this potential issue is under observation. If confirmed, it will be raised with Waka Kotahi for resolution.
8. The Waverley State Highway Project started on Monday 24 June 2024. All four refuge crossings were installed and completed at the end of July 2024. The subsequent work included the installation of bins and new lighting to complement and match the town revitalisation project, and new decking to highlight the heart of Waverley. This project was funded by Waka Kotahi.

Town Revitalisation – RoadMap to Revitalisation

9. The purpose of the proposed Town Roadmaps to Revitalisation is to create a comprehensive and visually compelling document that, recognises all the work done to date, and clearly articulates and lays out the community's vision, plans, priorities and sequencing, and dollar spend for the towns of Waverley, Pātea, Eltham and Ōpunakē. The intention is to capture the 3 year funding cycle in detail and the 5 to 10 year development vision but without budget.
10. The RoadMaps will articulate the following:
 - Vision and goals
 - Key projects: brief descriptions of each preferred capital works project.
 - Timeline: a visual timeline showing the start and completion dates of each project.
 - Priority and sequencing: order in which projects will be executed, highlighting dependencies and critical milestones.
 - Budget and indicative costs: approved funding or estimated costs for each project.
 - Community benefits: highlighting the expected benefits and impact of each project on the community.
 - Stakeholder involvement: a section acknowledging the input from the co-design group, Iwi, the wider community, and other stakeholders.
12. Note that this is not a restart or a rehash but rather a process that seeks to validate all the work done to date, particularly the invaluable feedback from the co-design groups and the community. The essence of the various master plans, concept plans and other relevant studies, if still fit for purpose, will be incorporated in this initiative.

13. A Project Control Group (PCG) and a Technical Advisory Group (TAG) have been established. The purpose of the PCG is to oversee the planning, execution and delivery of all town revitalisation projects and initiatives. The PCG will ensure that projects are delivered on time, within budget, and to the expected quality standards, while aligning with the strategic objectives of the Council.
14. The purpose of the TAG is to provide specialist technical advice and guidance on the concept and detailed design phases of the Roadmap and current projects are under guidance and direction from the co-design groups (CDG). The TAG will ensure that the projects meet technical standards, are feasible, and align with the strategic objectives of the Council.
15. Dates for the CDG workshops for Waverley, Pātea, Eltham and Ōpunakē, are being scheduled during August, September and October 2024, which will be followed by either a town meeting and/or an open day for community viewing.

Te Takiwā o te Hāwera / Hāwera Ward

Hāwera Skatepark Shelter

16. The Community Development Unit, alongside Te Hāwera Community Board, have been considering installing a shelter with additional tables and chairs at the skatepark. Currently, the necessary council consents and approvals are being obtained.

Te Takiwā o Pātea / Pātea Ward

Pātea Loop Track

17. Tamariki from Pātea Area School and TGM designers are collaborating to create a recognisable and visually appealing pathway for the Pātea Loop Track, focusing on the section directly outside the school on the road reserve.
18. The original pathway, marked with yellow paint on existing asphalt, has caused confusion. The new design will reflect Pātea and the school while meeting road guidelines.

Pātea Town Revitalisation

19. The Pātea Town Revitalisation CDG met on Tuesday 16 July 2024. The CDG was introduced to the new Community Development Manager, David Pentz. Discussions centered on the focus areas for using the revitalisation funding and pinpointing the date for the community town meeting.
20. The discussions for the revitalisation focused on three primary areas: the northern side of Pātea, specifically around the Waka and its surrounding area; the southern side of Pātea, around the public toilets on Cambridge Street; and Pātea Beach, particularly around Bourke's Lookout and the jetty on York Street.
21. A community town meeting for Pātea is planned for September 2024.

Egmont Street, Pātea – Speed Cushion

22. Final work on the Egmont Street, Pātea raised platform crossing was conducted between Monday 15 July to Friday 19 July. This installation aims to slow down traffic on Egmont Street. The first stage of the installation was completed in June 2024 and this final stage involved the installation of the raised platform.
23. Additionally, removal of lichen and tyre marks on Egmont Street, Pātea, was undertaken on Saturday 13 July, in conjunction with the raised platform implementation. The results are impressive, achieving at least 90% success in addressing pavement issues.

Wairoa-Iti / Waverley Town Revitalisation

24. The Waverley Town Revitalisation CDG met on Tuesday 2 July 2024 to debrief on the Community town meeting that took place in May 2024. The meeting focused on reviewing the community feedback.

Waverley Town Belt

25. The pathway, which starts at Aotea Park and extends north towards Waitangi Road, will be built in stages. The first section of stage one will run from Aotea Park to Dallison Park. Work on this first stage is to be completed in August 2024.
26. Subsequent development stages are planned to incorporate a proposed pathway with boardwalks in a restored wetlands area to the east of Dallison Park.

Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward

Eltham Town Revitalisation

27. An onsite meeting with the Eltham CDG was held at Stark Park in July 2024. The purpose of the meeting was to discuss the CDG's vision for this area.
28. Directional finger signage has been designed in line with the style guide created for the newly repainted elements. These signs will highlight key areas around the township. Upon completion, they will be affixed to the recently repainted lamp posts.

The Peaceful Dell of Mangawharawhara, Eltham Walkway Sign

29. The walkway signs at Soldiers Park have been successfully installed. These signs, positioned at the walkway entrances, serve as wayfinding aids. The three walkway signs feature essential information such as the walkway's new name, walking distance, estimated time, and a detailed map. Additional details have been incorporated into the South Taranaki District Council's Pathways section on the website. This information is easily accessible directly from the website or by scanning the QR code located on the new entrance signs using any digital device.

Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

Ōpunakē Town Revitalisation

30. The Council has endorsed the designation of a section of Napier Street, Ōpunakē as a pedestrian mall to enable the development of the Greenspace, as planned by the CDG. As stipulated by the Local Government Act there is now a 30 day period to appeal to the Environment Court.
31. Dates for the CDG workshop for Ōpunakē, are scheduled for October 2024 to develop the proposed Roadmap to Revitalisation and fine-tune priorities, including those related to greenspace.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2024

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 5 September	12 February 25 March 6 May 17 June 25 July 5 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms. District Wide applications will be received quarterly.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.



David Pentz
**Kaihautū Whakawhanake Hapori /
Community Development Manager**

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[Seen by]
Rob Haveswood
**Kaiarataki Ratonga Hapori /
Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	28 August 2024
Subject	Environmental Services Activity Report

(This report shall not be construed as policy until adopted by full Council)

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Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on activities relating to the Environmental Services Group (the Group) for the month of June 2024. As June represents the end of the financial year, it also provides an opportunity to look at trends over a 12 month and 24 month timeframe.
2. The Group is comprised of four business units:
 - a) Planning and Development
 - b) Quality Assurance
 - c) Regulatory Services, and
 - d) Environment and Sustainability
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the month of June:
 - a) The downward trend for resource consents continued from May and building consent lodgements also dropped again after a brief peak in May.
 - b) There has been a significant improvement in statutory timeframe compliance for building consents.
 - c) The building and resource consent lodgements for the year were well down compared to the previous financial year (2022/23).
 - d) There are encouraging signs in the regulatory area, where roaming dog and barking incidents are also down compared to the 2022/23 financial year, although an increase in reported dog attacks remains a concern.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Environmental Services Activity Report.

Ratonga Hanga Whare / Building Control Services

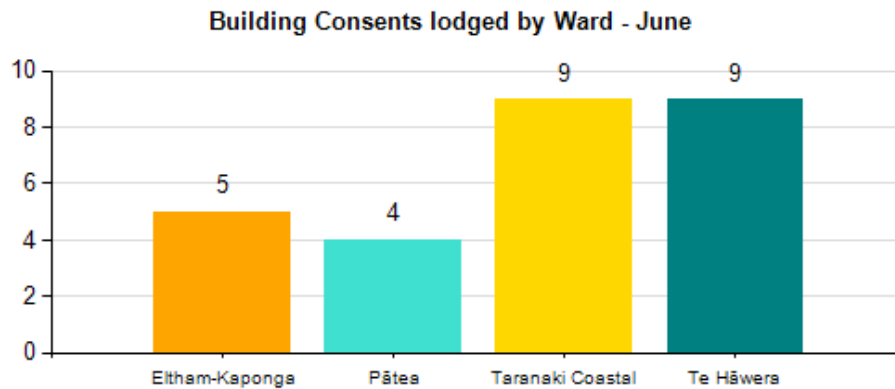
- Building consent activity decreased in June after a peak in May (Table 1). Building consent lodgements are well down on the previous financial year. Statutory compliance has seen a significant improvement over the last two months bringing compliance for the year close to what was achieved for the 2022/2023 financial year. The value of building works for the financial year just ended was also well down on the previous year (2022/23).

Table 1. Building Consents Statistics Summary

Application Activity Building Consents	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year	June 2023
Lodged	28	55	48	484	601	40
Issued	35	68	58	496	569	48
Issued within statutory timeframe	91.4%	82.4%	63.8%	73.8%	83.5%	85.4%
Inspections	232	285	202	2642	2856	228
Value	\$6,514,156	\$4,434,800	\$4,708,600	\$66,022,666	\$100,942,430	\$2,462,560

- Building activity was highest in Te Hāwera ward and the Taranaki Coastal ward across the month of June.

Figure 1 – Building Consents lodged by Ward - June



- Commercial activity is not high compared to residential work across June (Table 2). New dwellings still feature, despite the low overall numbers.

Table 2. Building Consents lodged by Type June

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations	1		1		2
	Amendment			1	1	2
	New Construction			1		1
	Sub Total	1	0	3	1	5
Residential	Additions/Alterations		1			1
	Amendment	1	2	1	2	6
	Fire	2	2	1	5	10
	New Construction	1				1
	New Dwelling			3	1	4
	Relocation			1		1
	Sub Total	4	5	6	8	23
Total		5	5	9	9	28

Ratonga Whakamahere Taiao / Planning Services

8. Resource consent lodgements have not recovered from the sharp decrease in May (Table 3). Lodgements for the year are 20% down on what was received in the 2022/23 financial year. Statutory compliance has also declined along with consent volume, which will be an area of focus.

Table 3. Resource Consent Statistics for June 2024

Application Activity	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year	June 2023
Lodged	12	9	24	165	199	9
Granted	11	15	16	142	173	11
Issued within statutory timeframe	100%	100%	100%	97%	97.7%	90.9%

9. The number of subdivision and land use resource consents were similar during this reporting period (Table 4). This contrasts to most previous months, where subdivision consents significantly outnumbered land use consents. This difference is evident from the YTD figures (87 subdivision:58 land use). Given the low numbers for June, there was no clear pattern across the wards for land use consents (Figure 2). Subdivision activity with the highest lot yields was in Pātea and Te Hāwera (Figure 3), but again the sample size is small.

Resource Consent by Type for June 2024

Table 4 - Subdivision and Land Use Resource Consents

Category	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year	June 2023
Certificate of Compliance			1	1	2	
Land Use Change of Condition	2	1	3	12	9	
Land Use General	5	4	6	58	83	8
Subdivision	4	4	13	87	100	1
Subdivision Change of Condition	1		1	7	5	

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Figure 2 – Land Use Resource Consents lodged - June

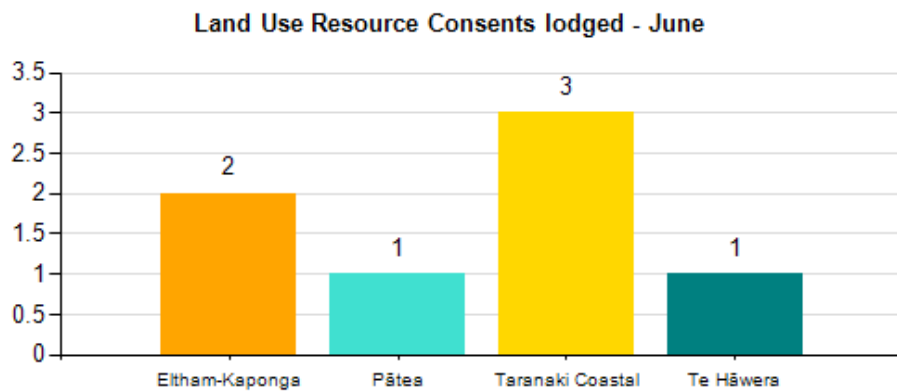
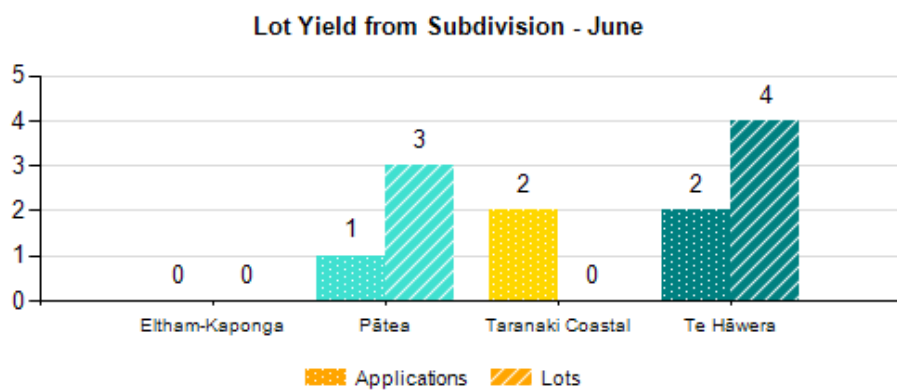


Figure 3 – Lot Yield from Subdivision - June



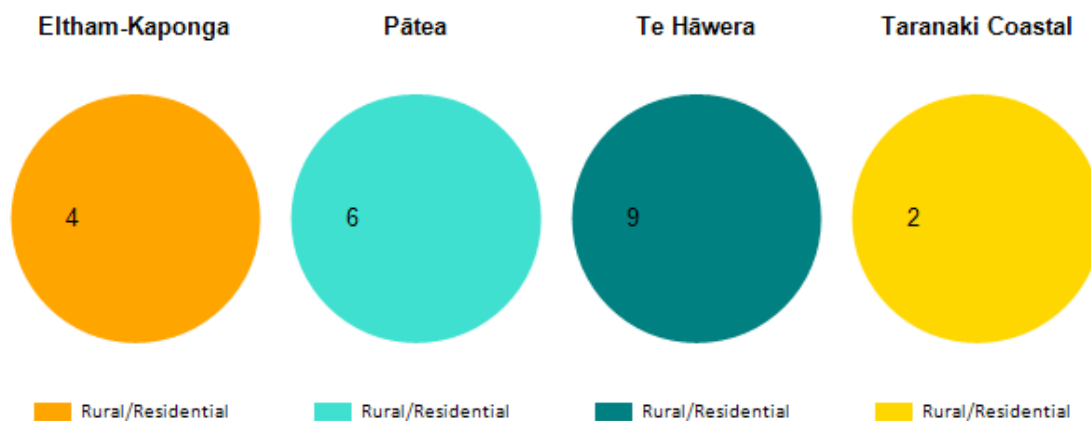
Land Information Memorandum

10. Requests for Land Information Memorandums (LIMs) remain high (Table 6). Overall, most of the LIM applications have been for residential or rural land, with most in Te Hāwera (Figure 7).

Table 6 – LIM Applications for June 2024

LIM Applications	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year
Lodged	21	21	25	195	174

Figure 7 - LIM Applications by Ward June 2024



Ratonga Waeture / Regulatory Services

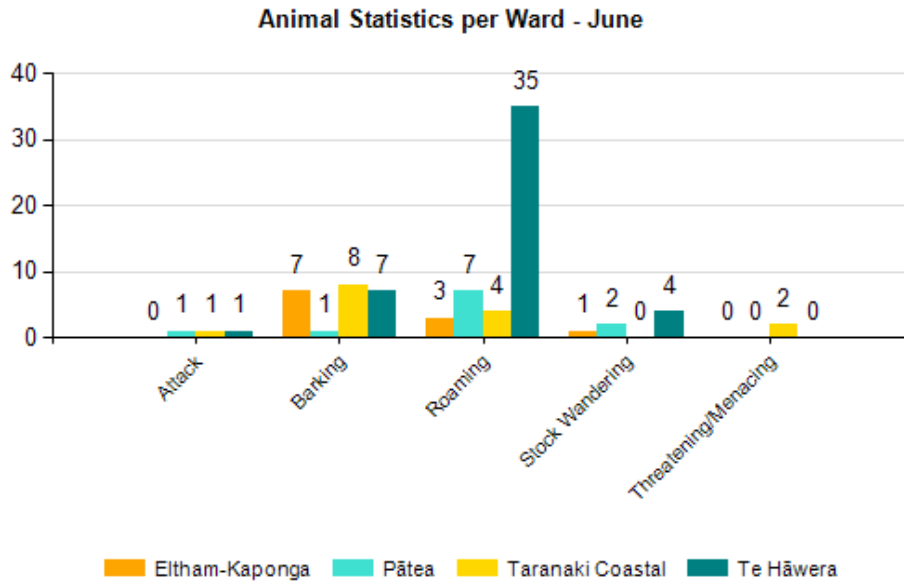
11. The statistics for Customer Service Requests relating to animals is shown in Table 7. The number of incidents in June are similar compared to the previous month and June last year. While more attacks were reported in the 2023/24 financial year compared to the previous year, roaming, threatening and barking incidents saw significant decreases.

Table 7 – Customer Service Requests: Animal Control

Service Requests Animals	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year	June 2023
Attack	3	3	3	50	37	2
Barking	23	29	28	359	391	22
Roaming	49	41	49	578	672	54
Stock Wandering	7	3	6	100	123	4
Threatening/Menacing	2	5	1	37	49	5

12. Most of the roaming dog call outs were in Te Hāwera ward during June (Figure 4). This has been a consistent pattern for the year with occasional spikes in the Pātea ward.

Figure 4 – Animal Statistics per Ward - June

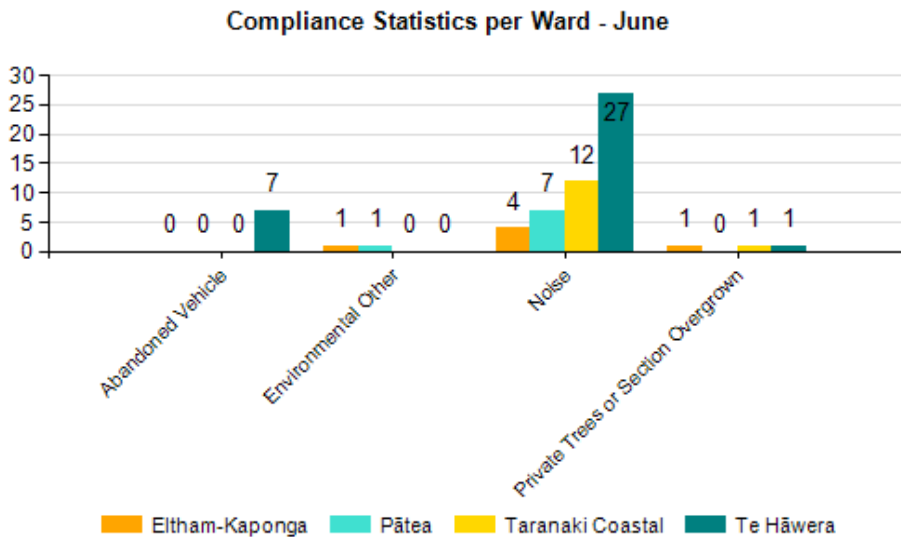


13. The statistics for Customer Requests relating to other regulatory compliance matters are shown in Table 8. The year on year trends are noteworthy; abandoned vehicles and noise complaints are up, illegal dumping and ‘other’ reports saw decreases. Te Hāwera Ward was where most incidents were reported across all categories (figure 5).

Table 8 - Customer Service Requests: Other Types

Service Requests Compliance	June 2024	May 2024	April 2024	End of Financial year 2023/24	2022/23 Financial Year	June 2023
Abandoned Vehicle	7	10	6	96	76	8
Environmental Other	2	12	11	80	190	8
Illegal Dumping		3	1	35	44	7
Noise	49	34	40	625	616	34
Private Trees or Section Overgrown	3	5	4	51	56	6

Figure 5 – Compliance Statistics per Ward - June



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14. Below are the details of current prosecutions:

Prosecution Type	Ward	Outcome
Dog Attack on Human	Taranaki Coastal	Ongoing – First appearance on 19 January 2024. The next appearance is set for 15 August 2024.
Dog Attack on Domestic Animal	Eltham-Kaponga	Charge Filed with Court – first appearance held on 12 July 2024. Owner pleaded guilty. Sentencing hearing to be held on 20 August 2024.
Dog Attack on Domestic Animal	Eltham-Kaponga	Owner filed request for release of the dog whilst prosecution case is considered. Request has been declined. Objection hearing set for 24 September 2024.

Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

Reforestation Project

15. Pātea Saltmarsh – planning for phase two is currently underway and monitoring will be continued.

Business Waste Minimisation

16. As part of the ResourceWise business waste minimisation program, all Council facilities will be audited to identify ways to reduce waste. Currently, four facilities have been completed and the remainder will be carried out soon. These reports will be shared once all audits have been completed.

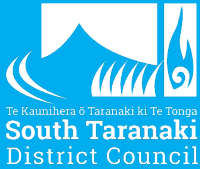
District Plan Change Update

17. Plan Change 2 (Todd Energy Plan Change). The Joint Witness Statement from the risk experts has provided a joint position on the four points that were raised at the last pre-hearing meeting. The next stage is for parties to resolve the outstanding matters in a third and final pre-hearing forum scheduled for September 2024.
18. The further submission period for Plan Change 3 – (Papakāinga) has closed. The team are currently working through summarising the submission points before we schedule as hearing, which will take place before the end of the year.



Liam Dagg

**Tuarua Kaiarataki Taiao /
Group Manager Environmental Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Pouhautū Rautaki me te Whaitikanga / Head of Strategy and Governance, Becky Wolland and Te Tumuaki Whakamana Pakihi / Head of Business Enablement, Vipul Mehta
Date	28 August 2024
Subject	Corporate Services Activity Report

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on activities across the District relating to the Corporate activities, since the last report in April 2024.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Corporate Services Activity Report.

Rautaki me te Whaitikanga / Strategy and Governance

Local Government Amendment Act - Māori Wards

2. The Coalition Government has passed the Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act to reinstate the previous provisions of the Local Electoral Act 2001 that allowed the establishment of Māori wards to be the subject of a poll. The Act enables councils to return to their 2019 representation arrangements by disestablishing their Māori wards or rescinding their decision to establish Māori wards, provided the former arrangements will provide fair representation. Alternatively, they can resolve to hold a poll alongside the 2025 local elections.
3. The Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act requires the Council to make a decision by 6 September 2024. A report is being presented to an Extraordinary Council meeting for decision on 4 September 2024.

Cemeteries and Livestock Control Bylaws

4. Consultation on the reviews of the Cemeteries and Livestock Control Bylaws will begin on Monday 19 August and will run until Monday 23 September. Several changes to the Cemeteries Bylaw are proposed, including burial hours, the burial of animal remains with a human body or ashes, making it clear that the purchase of a burial plot lasts for 60 years (as

per the Burial and Cremation Act 1964), provision for natural burials and denominational areas.

5. Minimal changes are proposed for the Livestock Control Bylaw. The Underpass Policy is being reviewed at the same time, also with minimal change.

Freedom Camping Bylaw

6. The Freedom Camping Bylaw is undergoing a review and public consultation closed on Sunday 11 August with 19 submissions received. The Council will examine the feedback from the public through a hearing scheduled for 2 September and deliberations scheduled for 25 September. The Council will make their final decision on the revised Bylaw on 31 October.

Hāwera to Normanby Corridor Strategy

7. Council officers have developed a Hāwera to Normanby Corridor Strategy (the Strategy) to share the aspirations that the Council has for the section of State Highway between Hāwera and Normanby (the Corridor). The Corridor is located on Waihi Road (State Highway 3) from the Glover/Waihi Road roundabout to the Ketemarae/Waihi Road intersection. The purpose of the Strategy is to advocate for safety improvements, a reduction in speed along the Corridor and as a supporting document for national and regional funding opportunities. The Strategy has been developed to align with Waka Kotahi and Taranaki Regional Council aspirations. The draft Strategy is scheduled to be on the Policy and Strategy Committee agenda on Monday 2 September 2024 and the next Te Kāhui Matauraura in October.

Environment and Sustainability

8. Officers are in the process of reviewing the Council's Environment and Sustainability Strategy that was adopted in 2021 alongside the 2021-2031 Long Term Plan. To inform the review of the Strategy, an Environment and Sustainability Progress Report has been created to assess the progress made on the goals, objectives and actions identified in the Strategy. Both the draft Strategy and the Progress Report are scheduled to be circulated to Policy and Strategy and Te Kāhui Matauraura Committees during the meetings scheduled in October.
9. Progress is being made on the development of the Decarbonisation Plan. The project team are in the process of creating the required procurement documentation to hire consultants to establish an emission profile for the Council's 3-water assets. The goal is to undertake an emission profile in the remaining months of 2024 so that Council officers can begin to create the framework for internal emission reduction, with a specific focus on 3-waters.
10. At the July 2024 Te Kāhui Matauraura hui a report was presented on how Iwi, hapū and the Council can work together on the development of a climate change roadmap. Te Kāhui Matauraura was asked to provide feedback on the establishment of a working group or another mechanism to undertake the development of these plans.

South Taranaki Business Park – Road Renaming

11. The South Taranaki Business Park (the Park) is currently in development and part of this development has meant that three roads that form part of this area require renaming. Fitzgerald and Kerry Lanes will no longer meet the definition of 'lane' as per the NZS

4819:2011 Rural and Urban Addressing Standard (the Standard). Consultation on the Road Renaming of both Fitzgerald and Kerry Lanes closed on Sunday 4 August with 47 submissions received from the public. The Council will examine the feedback and a final decision will be made on 28 October 2024.

Pūtea / Finance

Annual Report 2023/24

12. The interim audit was completed in July 2024 and the auditors will be back on site in September to perform their final audit on the 2023/24 Annual Report. The Annual Report must be adopted by the Council by 31 October and the Council is meeting on 30 October to do this.

Long Term Investment Fund (LTIF)

13. The Long Term Investment Fund made a positive return of \$9.02 million (m) to the end of June. The market is volatile given geopolitical events and interest rates are still high which also affects global markets. However, inflation is easing and interest rates are anticipated to ease in the next three months. The balance of the Fund at the end of June is \$143.2 m including internal borrowing of \$12.9 m.

Borrowing

14. Total borrowing was \$161.9 m at 30 June 2024, including external borrowing of \$149 m and internal borrowing of \$12.9 m. The Council has total interest rate swaps (notional value), of \$120 m of which \$87 m are live.

Ratonga Mōhiohio / Information Services (IS)

Audio/Visual Equipment Upgrade

15. An upgrade of the audio/visual equipment in three of the Hāwera Administration building meeting rooms has been completed. The old setups have been replaced with modern interactive displays which will significantly improve the meeting experience and make it easier to connect and collaborate.
16. The displays are fully compatible with Microsoft Teams, Zoom, Google Meet, and Webex, allowing for smooth and efficient virtual meetings. They also offer enhanced features for presentations and interactive sessions, which will help us work together more effectively.

Cybersecurity Assessment Summary

17. Over the past year the Council has made significant improvements in its cybersecurity vulnerabilities management, exceeding the results from 2023 and surpassing the ALGIM national benchmark for May 2024.

18. Key improvements include upgrading the network infrastructure, securing remote access, and migrating our server infrastructure to cloud-based services. We have also strengthened internet access controls, improved hardware and software inventory processes, and enhanced malware protection. The Information Systems department has continued to demonstrate a strong commitment to information protection through an effective cybersecurity awareness programme.

Haumaru me te Arotake-o roto / Risk and Internal Audit

Risk Management

19. The Business and Risk team has been working on aligning risks that are included in our Asset Management Plans (AMPs) and Health and Safety risks with the overall Risk Register in Promapp.

Internal Audit

20. Internal audits have been undertaken on Privacy Compliance and Property Leases over the last six months. The recommendations for improvement from these two audits have been discussed and approved by the Leadership Team and will be reported to the next Risk and Assurance Committee meeting on 26 August 2024.

Ture me te Rironga / Legal and Procurement

Privacy

21. The Office of the Privacy Commissioner (OPC) recently launched a free online toolkit, Poupou Matatapu. The toolkit sets out expectations about what good privacy practice looks like and helps agencies to get there. The processes in the toolkit are not new, and confirm that although we need to improve constantly, our current processes in this area are robust.

Local Government Official Information and Meeting Act (LGOIMA) Requests

22. Requests for official information continue to be received and responded to within the legislative timeframes. There is a rising trend in the number of requests received over the previous years, see comparison table below:

10 January to 30 June 2022	10 January to 30 June 2023	10 January to 30 June 2024
37	46	79

23. Year to date requests for 2024 are at 79 and of these 30% were for Office of the Chief Executive, 42% Environmental Services, 18% Infrastructure Services and 10% Community Services. There was no particular trend from the various requests for information.

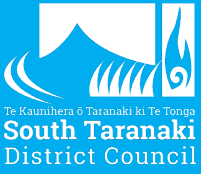
Kaupapa – Huringa Matihiko / Digital Transformation

ERP Replacement

24. We are replacing our current Enterprise Resource Planning (ERP) system which is about 20 years old, because it is no longer supported and lacks the latest features and functions that we need in order to provide our customers with excellent service in today's modern world. The ERP is the core system which manages all our financials, customer applications and interactions, and property data.
25. This is a multi-year project with three key phases:
- Phase 1 Transition (April 2024 – Dec 2024) – this involves moving the current system to the cloud.
 - Phase 2 Migration to the new platform (broken down over 2-3 years) – this involves migrating our core financials system to the latest version (Jan25-Dec 25) and our property and rating system (Jan 2026-Dec 2027).
 - Phase 3 Transformation (Dec 2024 – ongoing) – this involves incorporating additional modules into our system to enhance functionality and efficiency.
26. Some of the other Digital Transformation Projects currently underway include
- Contact Centre as a Service with Teams Calling – almost complete
 - Council Facility CCTV Upgrade – work in progress
 - GIS Upgrade – work in progress

Becky Wolland
Pouhautū Rautaki me te
Whaitikanga / Head of Strategy
and Governance

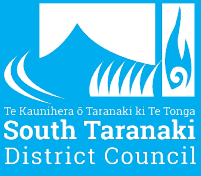
Vipul Mehta
Te Tumuaki Whakamana Pakihi /
Head of Business Enablement



Take Whānui

General Issues

8. Take Whānui / General Issues



Karakia

9. Karakia