

Rārangi take Poari Hapori  
o Te Hāwera

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# Te Hāwera Community Board Agenda

Monday 22 January 2024, 11 am  
Ōkaiawa Hall, Ahipaipa Road, Ōkawiawa



# Pūrongo Whaitikanga

## Governance Information

### Ngā Mema o te Komiti / Committee Members



Nikki Watson  
*Chairperson*



Andrew Blanche



Heather Brokenshire



Raymond Buckland



Diana Reid  
*Councillor*

### Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

### He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

### He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

### Huinga Tāngata / Attendance Register

Date	10/11/22	23/01/23	06/03/23	17/04/23	29/05/23	10/07/23	21/08/23	02/10/23	16/11/23
<b>Meeting</b>	O	O	O	O	O	O	O	O	O
Nikki Watson	√	√	√	√	√	√	√	√	√
Andrew Blanche	√	A	√	√	√	√	A	X	√
Heather Brokenshire	√	√	√	√	√	√	√	√	√
Raymond Buckland	√	√	√	√	√	√	√	√	A
Diana Reid	√	√	√	X	√	√	√	A	√

#### Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

#### Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting



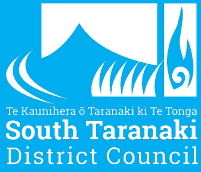
# Rārangi Agenda

## Te Hāwera Community Board Monday 22 January 2024 at 11 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
  - 5.1 [Te Hāwera Community Board meeting held on 13 November 2023](#) ..... Page 9
6. **Pūrongo / Report**
  - 6.1 [Local Discretionary Funding Applications](#) ..... Page 14
7. **Ngā Take Kawea / Items for Action**
  - 7.1 [List printed on 10 January 2024](#) ..... Page 22
8. **Pūrongo-Whakamārama / Information Reports**
  - 8.1 [Community Development Activity Report](#) ..... Page 23
  - 8.2 [District LibraryPlus Report – January 2024](#) ..... Page 29
  - 8.3 [Environmental Services Activity Report](#) ..... Page 34
  - 8.4 [Te Hāwera Facility Usage Report](#) ..... Page 42
  - 8.5 [Quarterly Economic Development and Tourism Report to 30 September 2023](#) ..... Page 50
9. **Karakia**

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**Next Meeting Date:** Monday 4 March – Normanby Hall, Ketemarae Road, Normanby  
**Elected Members’ Deadline:** Monday 19 February 2024



# Karakia

## 1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,  
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)  
strength and bravery)*

*Above*

*Below*

*Inwards*

*Outwards*

*The winds blow & bind us*

*Peace be with us.*



# Matakore Apologies

## 2. Matakore / Apologies

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



# Ngā Whakaputanga Declarations of Interest

### 3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

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***Declarations of Interest:*** Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

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# Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

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## 4. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

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*The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*





# Ngā Menīti Poari Board Minutes

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To	Te Hāwera Community Board
Date	22 January 2024
Subject	<b>Te Hāwera Community Board – 13 November 2023</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 13 November 2023. Te Hāwera Community Board is being asked to confirm their minutes from 13 November 2023 as a true and correct record.

## Taunakitanga / Recommendation

THAT Te Hāwera Community Board adopts the minutes from their meeting held on 13 November 2023 as a true and correct record.



# Menīti Minutes

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## Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Normanby School, 3 Hunter Street, Normanby on Monday 13 November 2023 at 11.00 am.

**Kanohi Kitea / Present:** Andrew Blanche, Heather Brokenshire, Nikki Watson (Chairperson) and Councillor Diana Reid.

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Ella Borrows (Community Development Manager), Sam Greenhill (Governance and Support Officer), Fran Levings (Community Development Advisor) and three members of the public.

**Matakore / Apologies:** Mr Raymond Buckland.

### RESOLUTION

(Ms Brokenshire/Mr Blanche)

54/23 HA **THAT the apology from Mr Raymond Buckland be received.**

CARRIED

### 1. **Tauākī Whakarika / Declarations of Interest**

*Ms Brokenshire declared a conflict of interest for the funding application from District 202D.*

### 2. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

#### 2.1 Andrea Berry and Robert Larsen – Normanby Indoor Bowling Club

The funding application from the Normanby Indoor Bowling Club was to help with financial assistance for hall hire. The Council had set new fees for the Normanby Hall and the hourly rate was \$13 more. There was communication from the Council in the form of a generic letter to all hall users. The application was a one off reset to help with the unexpected increase. It was noted that a number of the members were older and an increase in membership fees would be significant.

In response to a query regarding consideration for using a different hall it was noted that Kāpuni hall was cheaper, however this would require members to travel. The community user rate was no longer available.

## 2.2 Joe Clough – 202D 2024 Lions Convention

Each year a convention was held in each district and different groups took turns running the event. Half of the attendees would be from out of the District. The event would be based in the Hāwera Community Centre. The budget submitted was the bottom line and did not include contingencies.

## 3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Te Hāwera Community Board meeting held on 2 October 2023.

### RESOLUTION

(Ms Brokenshire/Ms Watson)

55/23 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 2 October 2023 as a true and correct record.**

**CARRIED**

## 4. Pūrongo / Report

4.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the November 2023 Local Discretionary Funds including the current status of the Board's Fund.

### RESOLUTION

(Mr Blanche/Cr Reid)

56/23 HA **THAT Te Hāwera Community Board receives the Local Discretionary Funding Report.**

**CARRIED**

### **Normanby Indoor Bowling Club**

An application was received from the Normanby Indoor Bowling Club (the Club) to cover the increased cost of hiring the Normanby hall.

It was highlighted that it seemed odd to fund an applicant to cover the cost of fees set by the Council. It was noted that free hireage was not a precedent to be set and instead groups were encouraged to apply for funding to help cover the cost of hireage. It was noted that the funding was a one off and would not be funded in the future.

### RESOLUTION

(Cr Reid/Ms Watson)

57/23 HA **THAT Te Hāwera Community Board allocates \$390.00 from their discretionary fund to the Normanby Indoor Bowling Club to cover the increased cost of hiring the Normanby Hall.**

**CARRIED**

*Ms Brokenshire left the meeting at 11.24 am.*

**District 202D**

An application was received from District 202D to run a convention which included the AGM for the 953 Lions in 202D.

It was noted that the application included food and beverage which was not eligible under the criteria. It was highlighted that the amounts for the hall hire and bus hire were similar to the amount applied for.

**RESOLUTION****(Mr Blanche/Cr Reid)**

**58/23 HA THAT Te Hāwera Community Board allocates \$2,663.00 from their discretionary fund to District 202D for the hall hire and bus hire to run a convention which included the AGM for the 953 Lions in 202D.**

**CARRIED**

*Ms Brokenshire returned to the meeting at 11.28 am.*

**5. Pūrongo-Whakamārama / Information Reports****5.1 Community Development Activity Report**

The report provided an update to the Board on progress with community development projects and activities across the District and other items of interest.

Work on the Pātea Loop Track had started and infrastructure work was being carried out at the same time which might result in the project completion being delayed until mid to late January. The Connect 23 event was successful and the youth were engaged with the stall holders.

There were concerns raised that there were events happening in the community, however it was believed that they were not well advertised. It was noted that big screens for advertising at The Foundry were being considered and there had been suggestions regarding advertising at Te Ramanui o Ruapūtahanga.

**RESOLUTION****(Ms Brokenshire/Ms Watson)**

**59/23 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.**

**CARRIED****5.2 District LibraryPlus Report – September 2023**

The report covered a range of library activities and statistics across the District for September 2023.

There had been a move away from technology for the most recent school holiday programme and there had been an increase in participation. The early reader programme collection had been reviewed to ensure the books were up to date. Incidents of aggression continued and work was being carried out with the Health and Safety team and Police to mitigate the issue.

**RESOLUTION**

**(Ms Brokenshire/Mr Blanche)**

**60/23 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for September 2023.**

**CARRIED**

**5.3 Environmental Services Activity Report – October 2023**

The report provided an update on activities relating to the Environmental Services Group for the month of October 2023.

The report included an upfront overview of the key points for the month. It was noted that there was a section 17A review underway to consider the afterhours services for animal and noise control.

**RESOLUTION**

**(Cr Reid/Mr Blanche)**

**61/23 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report – October 2023.**

**CARRIED**

**5.4 Facilities Usage Report**

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

**RESOLUTION**

**(Ms Brokenshire/Ms Watson)**

**62/23 HA THAT Te Hāwera Community Board receives Te Hāwera Facilities Usage Report.**

**CARRIED**

**The meeting concluded at 11.50 am.**

**Dated this        day of                                2023.**

.....  
**CHAIRPERSON**



# Pūrongo Report

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To	Te Hāwera Community Board
From	Kaiawhina Pūtea Hapori / Community Funding Advisor, Christina Wells
Date	22 January 2024
Subject	<b>Local Discretionary Funding Applications</b>

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the January 2024 Local Discretionary Funds (the Fund) including the current status of the Board's Fund. Revised budgets have been included in [Appendix 1](#) inclusive of any carryover from the 2022/23 year.
2. Each Community Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the set and individual criteria of that Board.

## Taunakitanga / Recommendation

THAT Te Hāwera Community Board

- a) Receives the Local Discretionary Funding Report
- b) Receives any applications (if applicable) requesting funding assistance from the Local Discretionary Fund and;
  - i. Approves to fund the application(s) for the amount requested; or
  - ii. Approves to fund the application(s) for a different amount; or
  - iii. Defers the application(s) to the next funding round; or
  - iv. Declines funding for the application(s) submitted.

## Kupu Whakamārama / Background

3. The purpose of the Fund is to fund small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community.
4. Projects must meet both the set and individual criteria of the Board to which they are applying and are to be treated as a last resort after all other attempts to raise funds or obtain assistance have been unsuccessful.
5. Community Boards are allowed to carry over 20% of each Board's annual allocation into the next financial year. The maximum amount for each Board is listed below:

Eltham-Kaponga Community Board	\$2,367.00
Te Hāwera Community Board	\$7,399.80
Taranaki Coastal Community Board	\$3,880.80
Pātea Community Board	\$2,302.20

6. The Fund opening balances for each financial year are included in the Board’s Discretionary Fund Report. Amounts budgeted for each Board are currently based on the 2013 Census population data and are as follows:

Eltham-Kaponga Community Board	\$11,835
Te Hāwera Community Board	\$36,999
Taranaki Coastal Community Board	\$19,404
Pātea Community Board	\$11,511

7. Any unspent allowable carryover (20%) funds are added to the next financial year's balance, some totals may be adjusted after the end-of-year reconciliation.

### Local Government Purpose

8. The purpose of Local Government is: “to promote the social, economic, environmental and cultural well-being of communities in the present and for the future”. Funding projects that meet the criteria of the Local Discretionary Funds meet the Social, Economic, Cultural and Environmental well-being of the community.

## Ngā Kōwhiringa / Options – Identification and analysis

### Option(s) available

9. The possible options for each application are:
- Option One: Approve the application for the requested amount; or
  - Option Two: Approve the application for a different amount; or
  - Option Three: Defers the application to the next funding round; or
  - Option Four: Decline the application.

## Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

10. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives set and individual criteria.

### Te Hāwera

- Requests to support wages or salaries will not be considered.
- Grants will normally be between \$250 and \$5,000.
- The Board does not normally consider retrospective funding.
- The Board will automatically decline any application where a representative does not attend the Board meeting.

**Pātea**

- a) The Board will not normally provide retrospective funding.
- b) Successful applicants are required to provide a written report upon completion of their project.

**Taranaki Coastal**

- a) The Board will not normally provide retrospective funding.
- b) Successful applicants are required to provide a written report upon completion of their project.

**Eltham-Kaponga**

- a) Successful applicants are required to provide a written report upon completion of their project
- b) Applicants must acknowledge funding where appropriate

**Ineligible for funding**

- a) Travel costs
- b) Individuals
- c) Gifts
- d) Conference attendance
- e) Food and catering costs

**Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding****Local Discretionary Funding Applications – January (Round Five)**

11. Te Hāwera Community Board funds available \$30,966.26. Total funds requested for this funding round \$18,725.38. Funds available should all requests be paid in full \$12,240.88.
12. **Te Hāwera Community Board - Normanby Recreation Centre Carpark**
  - a. Purpose of Group: To be a voice for the local community.
  - b. How is the group usually funded: Through the Council's Local Discretionary Fund.
  - c. Project Description: To upgrade the hall entranceway with concrete and sealing the existing grass and metal area.
  - d. Project cost details: Refer table 12.1.

*Table 12.1: Project cost details*

Item	Cost
Excavate, prep, concrete and seal entrance/carpark	\$38,581.70
Contingency	\$1,929.08
<b>Total Project Cost</b>	<b>\$40,510.78</b>

Income Source	Confirmed	Amount
Te Hawera Community Board 2020	Y	\$9,815.00
Te Hawera Community Board 2023	Y	\$1,275.50
STDC Capital Budget	Y	\$21,073.00
<b>Total Funds Available</b>		<b>\$32,163.50</b>



<b>Funding Summary</b>	
Total Project Cost	\$40,510.78
Less/Minus Total Funds Available	\$32,163.50
Difference/shortfall	\$8,347.28
Amount requested from Discretionary Fund	<b>\$8,347.28</b>

- e. Considerations: Refer to table 12.2

Table 12.2: Considerations and Sample Resolutions

<b>Items for consideration</b>	<b>Sample Resolutions</b>
NA	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Give a lesser amount; or</li> <li>• Decline</li> </ul>

### 13. Te Hāwera Community Board - TSB Hub Photo Frame

- a. Purpose of Group: To be a voice for the local community.  
 b. How is the group usually funded: Through the Council's Local Discretionary Fund.  
 c. Project Description: To install a photo frame at the TSB Hub.  
 d. Project cost details: Refer table 13.1.

Table 13.1: Project cost details

<b>Item</b>	<b>Cost</b>
Photo frame	\$8,015.50
Concrete, labour and materials	\$1,000.00
<b>Total Project Cost</b>	<b>\$9,015.50</b>

<b>Income Source</b>	<b>Confirmed</b>	<b>Amount</b>
Te Hawera Community Board 2022	Y	\$2,756.70
Total Funds Available		<b>\$2,756.70</b>

<b>Funding Summary</b>	
Total Project Cost	\$9,015.50
Less/Minus Total Funds Available	\$2,756.70
Difference/shortfall	\$6,258.80
Amount requested from Discretionary Fund	<b>\$6,258.80</b>

- e. Considerations: Refer to table 13.2

Table 13.2: Considerations and Sample Resolutions

<b>Items for consideration</b>	<b>Sample Resolutions</b>
NA	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Give a lesser amount; or</li> <li>• Decline</li> </ul>

### 14. Ararātā Hall Society Inc

- a. Purpose of Group: To provide a community hall for community and visitors to use.  
 b. How is the group usually funded: Through fundraising, STDC Rural Hall grant.  
 c. Project Description: To paint the interior and exterior of the hall to ensure longevity.  
 d. Project cost details: Refer table 14.1.

Table 14.1: Project cost details

Item	Cost
Interior and exterior painting including scaffolding and repair work	\$28,156.82
<b>Total Project Cost</b>	<b>\$28,156.82</b>

Income Source	Confirmed	Amount
TOI Foundation	Y	\$10,000.00
Flat track fundraiser	Y	\$802.50
Hall hire and donations	Y	\$120.00
STDC Rural Hall Grant 2022	Y	\$1,889.43
Total Funds Available		<b>\$12,811.93</b>

Funding Summary	
Total Project Cost	\$28,156.82
Less/Minus Total Funds Available	\$12,811.93
Difference/shortfall	\$15,344.89
Amount requested from Discretionary Fund	<b>\$4,119.30</b>

- e. Considerations: Refer to table 14.2

Table 14.2: Considerations and Sample Resolutions

Items for consideration	Sample Resolutions
The applicant usually received funding via the STDC Rural Hall Grant. The applicant's application in the last round was misplaced and the applicant did not receive any funding. The average Rural Hall Grant allocation for applicants in 2023/24 was \$2,275.41 per hall.	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Give a lesser amount; or</li> <li>• Decline</li> </ul>

## Whakakapia / Conclusion

15. The Funds were created for the purpose of supporting small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community. The eight funding rounds throughout each year allow the people of the South Taranaki community to continue to receive the benefits that the Fund provides.



Christina Wells

**Kaiawhina Pūtea Hapori /  
Community Funding Advisor**



[Seen by]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**

**Appendix 1**

Board's Discretionary Fund balance for the 2023/24 financial year.

<b>Te Hāwera Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$37,037.09</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
October 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	Deferred
October 2023	Te Hāwera Community Board	Skatepark art and competition event	\$2,767.81	\$34,269.28
November 2023	District 202D	Lions Convention South Taranaki	\$2,663.00	\$31,606.28
November 2023	Normanby Indoor Bowling Club	Coverage of hall hire costs	\$390.00	\$31,216.28
November 2023	Te Hāwera Community Board	Chairs Discretion – Clapham Commons Sign	\$250.00	\$30,966.28
January 2024	Te Hāwera Community Board	Normanby Recreation Centre Carpark	\$8,347.28	Pending
January 2024	Te Hāwera Community Board	TSB Hub Picture Frame	\$6,258.80	Pending
January 2024	Ararātā Hall Society Inc	Painting of Community Hall	\$4,119.30	Pending
			<b>Closing balance</b>	<b>\$30,966.28</b>

<b>Te Hāwera Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$58,064.89</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
May 2020	Te Hāwera Community Board	Manawapou/Puawai Cycleway	\$5,000.00	\$0.00
May 2020	Te Hāwera Community Board	Normanby Skatepark	\$9,815.00	\$0.00
April 2022	Te Hāwera Community Board	Denby walkway photo frame	\$3,956.70	\$1,200.00
April 2022	Te Hāwera Community Board	Artwork by Paul Rangiwahia	\$7,000.00	\$4,857.00
May 2022	Te Hāwera Community Board	Naumai Park formal entrance	\$4,000.00	\$4,000.00
May 2022	Te Hāwera Community Board	Skateboard signs and event	\$3,039.69	\$1,750.00
May 2023	Te Hāwera Community Board	Normanby Hall Carpark	\$1,275.50	\$0.00
May 2023	Te Hāwera Community Board	Hāwera Skatepark "Urban Jungle"	\$10,000.00	\$0.00
May 2023	Te Hāwera Community Board	Hāwera Skatepark Shelter	\$13,978.00	\$0.00
			<b>Balance Remaining</b>	<b>\$46,257.89</b>

<b>Eltham-Kaponga Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$13,522.77</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
October 2023	Eltham Lions Club	Chairs Discretion – Town Hall Hire	\$176.96	\$13,345.81
October 2023	Eltham Historical Society	Chairs Discretion – Research for Soldiers Park sign	\$50.00	\$13,295.81
November 2023	Eltham-Kaponga Community Board	Re-installment of Town of Firsts sign	\$559.26	\$12,736.55
November 2023	Rotokare Scenic Reserve Trust	Installation of AED	\$569.57	\$12,166.98
January 2024	Mangamingi Hall	Running costs of hall	\$3,237.22	Pending
			<b>Closing balance</b>	<b>\$12,166.98</b>

<b>Eltham-Kaponga Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$6,546.00</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
April 2019	Eltham-Kaponga Community Board	New signage at Soldiers Park	\$1,046.00	\$0.00
April 2023	Eltham-Kaponga Community Board	Drawings and Consent for disability toilet in Kaponga War Memorial Hall	\$5,500.00	\$5,200.00
			<b>Balance Remaining</b>	<b>\$1,346.00</b>

<b>Pātea Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$13,113.39</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
August 2023	Pātea Community Board	Chairs Discretion - Painting of Pātea and Waverley signs	\$142.03	\$12,971.36
November 2023	Waitōtara School	New playground foundations	\$3,000.00	\$9,971.36
November 2023	Pātea Historical Society	Mural on Hunter Shaw Building	\$3,000.00	\$6,971.36
November 2023	Waitōtara and District Hall	Trolley for stacking and moving tables	\$629.04	\$6,342.32
November 2023	Waverley Summer Jam	Chairs Discretion – to help cover costs	\$250.00	\$6,092.32
November 2023	Pātea Community Board	Chairs Discretion – Additional Paint for Ticket Booth and Fence	\$250.00	\$5,842.32
			<b>Closing balance</b>	<b>\$5,842.32</b>

<b>Pātea Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$4,249.00</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
May 2021	Pātea Community Board	Aotea Park shelter	\$2,749.00	\$1,269.00
May 2023	Pātea Community Board	Mural Design Competition and Painting	\$3,000.00	\$750.00
<b>Balance Remaining</b>				<b>\$2,230.00</b>

<b>Taranaki Coastal Community Board – 2023/24</b>			<b>Total Budget</b>	<b>\$21,464.33</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount</b>	<b>Balance</b>
July 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Deferred
July 2023	Ōpunakē Indoor Bowls	Help toward hall hire	\$530.00	\$20,934.33
August 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Deferred
October 2023	Ōpunakē St. Paul's Parish	Paint and repair the Youth Hall	\$10,000.00	Declined
October 2023	Ōrimupiko Reserve Trust	Ōrimupiko Maara Kai	\$2,000.00	\$18,934.33
October 2023	OEMG	Mobile Response Units	\$1,500.00	\$17,434.33
October 2023	Everybody's Theatre Trust	Couches, Signwriting	5,000.00	Declined
October 2023	Ōpunakē Community Baths	Maintenance Works	\$1,047.75	\$16,386.58
October 2023	Ōaonui Hall	Kitchen Appliances	\$1,148.99	\$15,237.59
November 2023	Ōpunakē Volunteer Fire Brigade	Electrical work to allow the Fire Brigade to tap into generator power from next door.	\$5,062.97	\$10,174.62
November 2023	Ōpunakē Business Assn	Ōpunakē Christmas Parade	\$1,600.00	\$8,574.62
November 2023	Manaia Community Services Group	Manaia Christmas Parade	\$950.00	\$7,624.62
<b>Closing balance</b>				<b>\$7,624.62</b>

<b>Taranaki Coastal Community Board Committed Funds</b>			<b>Total Committed</b>	<b>\$5,000.00</b>
<b>Date</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Committed</b>	<b>Amount Uplifted</b>
May 2023	Taranaki Coastal Community Board	Ōpunakē Pump Track	\$5,000.00	0.00
<b>Balance Remaining</b>				<b>\$5,000.00</b>



# Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
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# Pūrongo-Whakamārama Information Report

To	Te Hāwera Community Board
From	Kaihautū Whakawhanake Hapori / Community Development Manager, Ella Borrows
Date	22 January 2024
Subject	<b>Community Development Activity Report</b>

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Hāwera Community Board on progress with community development projects and activities across the District and other items of interest.

## Taunakitanga / Recommendation

THAT Te Hāwera Community Board receives the Community Development Activity Report.

## Ngā Kawenga-ā-rohe / District Activities

### RoadSafe Taranaki

2. Fatigue stops have been set up from Waitara/Bell Block in the north, Ōkato and around the coast, and as far south as Pātea. These highly visible stops have attracted a high number of holidaymakers, truck drivers and locals who hear the road safe message and are encouraged to take a break for a free cup of coffee or a snack.
3. The Decepta car is a 1 star rated vehicle built in a lab by Waka Kotahi for the promotion of the vehicle safety rating system as part of a road safety campaign. It has been on display at Mitre 10, New World, and Countdown in New Plymouth from 12-17 January 2024. Visitors to the sites were able to see the damage a 1 star vehicle receives in a head-on crash and then check their own vehicle safety rating. The more stars – the safer the car.

### Mayor's Taskforce for Jobs / Whai Mahi

4. The team has been working to place 38 or more jobseekers into work from July 2023 until the end of June 2024. 24 job seekers have been assisted into work to date.
5. The team continue to work at building and maintaining strong relationships in the business community. The team plans to connect business again this year with Connect 24 after the success last year at the Hāwera A and P Show Grounds in November.
6. The office has now moved from 109 Princes Street to Te W'anake/The Foundry. This move enables closer interactions between the team and the business community.

### **State Highway Design – Eltham and Waverley**

7. Both Waverley and Eltham State Highway designs have been through a Safe Systems Audit (SSA) and minor recommendations made. The Waka Kotahi Road Safety Engineer has provided feedback and this has been assessed by the Council's Project Manager before designs can proceed to finalisation. Once these have been signed and agreed the design can proceed to tender preparation.
8. Waka Kotahi are expecting the new Government Policy Statement (GPS) in January which may have implications for how they deliver some of their planned works, including the Waverley project. While it is hoped to proceed to tender preparation soon, physical works will not be able to commence until the GPS is released and considered.

### **Te Takiwā o te Hāwera / Hāwera Ward**

#### **Ablution Pod Installation at Nowell's Lakes**

9. A new ablution pod with handwashing and two toilet facilities has been installed at the Nowell's Lakes Walkway. A partnership between the Nowell's Lakes Trust, Fonterra and South Taranaki District Council has enabled the build. The facilities are now open and available for public use. Water is supplied by Fonterra via plumbing connections.
10. The new pod is one of three placed by the Council using funding received from the Ministry of Business, Innovation and Employment (MBIE). The other two are at Waihi Beach Reserve and Cape Egmont.

#### **Hāwera Skatepark Basketball Hoop**

11. Earlier this year Basketball New Zealand approached the South Taranaki District Council to identify existing outdoor basketball sites/half courts in need of some care and attention. At that time the Hāwera Skatepark hoop and net needed replacement and so the court was nominated as a popular location.
12. Basketball New Zealand ran an online promotion seeking votes from each nominated location to find winners nationwide – the Hāwera court won the competition for Taranaki and the installation is expected early this year.

### **Te Takiwā o Pātea / Pātea Ward**

#### **Pātea Loop Track**

13. Significant works have been completed on Kent Street and York Street, marking an important milestone in the efforts to enhance the beauty and functionality of the town. The next focus is the creation of a boardwalk between Seaview Lookout and Bourke's Lookout.

#### **Pātea Town Revitalisation**

14. In November, the Pātea Town Revitalisation Co-design group met with TGM designer Andrea Leadbetter, to discuss themes and colour palettes for signage, wayfinding and styles to enhance the overall revitalisation project. The discussion covered themes that hold



cultural, historical or geographical significance for the individuals and community with the intent to weave these themes into a narrative that tells the Pātea story.

15. A decision was made at the meeting to further explore the completion of the Pātea footpaths and tiling borders, as begun in an earlier upgrade several years ago. There was also an agreement to allocate some of the funds to update the area behind the Hunter Shaw building. This could include the cleaning of pavers, reviewing seating, planting and pruning of trees.
16. The next hui for the Pātea Town Revitalisation Co-Design group is scheduled for Tuesday 27 February 2024 at the Hunter Shaw Building.

### **Wairoa-Iti / Waverley Town Revitalisation**

17. Two meetings were held during November and December 2023. The purpose of the meetings were to discuss the concept plan for the town heart and develop a strategy to gather wider community feedback. It was decided that a community meeting would be organised in early 2024 whereby the Co-Design group would present the concept plan to the community. This will be an important step in the process to gain broader input and perspectives to aid decision-making.
18. Representatives from the local Iwi, Ngā Rauru and the Council met to review the project timeline and design progress for the pou, planned to be at the town entrance ways. Iwi and the Council have established a realistic and achievable timeline for the completion of the Waverley Pou.

### **Waverley BMX Track / Pump Track**

19. After careful consideration the children and young people in Waverley have expressed their preference to upgrade to a pump track rather than allocating funds to fix the current BMX track. Their enthusiasm for a new and exciting recreational facility has been contagious, and the Council is excited to support their vision for a pump track in Aotea Park.

## **Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward**

### **Eltham Town Revitalisation**

20. The Eltham Town Revitalisation co-design group has been presented with a concept design for the Stark Park information sign. The sign will match the designs and themes already agreed upon by the team and will incorporate the Heritage trail (town walkabout) completed by the Historical Society. The co-design group have been asked to provide feedback on the initial concept, and in the meantime the designers, museum and iwi are working together to ensure all information on the sign is accurate and the pictures selected are appropriate.
21. Installation of the Bridger Park Pou sign has now been completed. The sign tells the story of the unique aspects of the carvings. The completion of this special project for Eltham was marked on with iwi blessing the sign.

### Mural in Eltham

22. A second draft design for a new mural on the Village Gallery has been completed by local artist Dan Mills and is due to be painted in March 2024. The mural design references Lake Rotokare and the birdlife out at the lake.



## Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

### Ōpunakē Town Revitalisation

23. A hui was held with hapū at Ōrimupiko Marae to discuss the proposed green space at Napier Street. Conversation was focused around pou, public art, storytelling and inclusion of local culture and history. Hapū have proud affiliation and desire to see their rangatira Matakātea represented in the greenspace. Hapū will meet to discuss how this could look and any suggestions about how stories of Matakātea can be shared.
24. To gather community feedback on the proposal to create a green space/pedestrian mall on Napier Street, a Special Consultative Procedure (SCP) is being planned. The initiation of a SCP requires approval from the Council, and officers are presenting the proposal at the Ordinary Council meeting in April. If approved, public consultation will likely begin in May.

### Ōpunakē Pump Track

25. Vegetation along Tasman Street and Longfellow Road has been cleared in preparation to build the pump track. It is anticipated that work will begin in April 2024.

### Beach Connected Pathways

26. Maintenance work is planned for the Ōpunakē main beach pathway known as the “Goat Track”. On-site discussions have been held to discuss options and accessibility.

### Manaia Foot Bridge

27. Some erosion and structural damage is evident on the footbridge of the Manaia Walkway, likely caused by the weather events in 2022. The walkway meanders through and around the Manaia golf course with part of the path crossing over the Waiokura stream. Council engineers have recommended that the bridge is replaced. This has been budgeted in the next Long Term Plan.

## Pūtea Tautoko / Funding

### Pātea Centennial Bursary

28. The allocation meeting for the Pātea Centennial Bursary was held on Friday 15 December 2023. The committee had a total of \$3,688.40 available for allocation this year. Allocations can be found in the table below.

Applicant	Years Grant Received <i>(if applicable)</i>	Allocation
Natalie Dwyer		\$914.60
Logan Hitchcock		\$914.60
Oliver William Cole		\$914.60
Rhys Hurley		\$914.60

### Council Funding Round Dates for 2024

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	8 January 12 February 25 March 6 May 17 June 29 July 9 September	12 February 25 March 6 May 17 June 29 July 9 September 14 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms.
Creative Communities Scheme	8 February and 30 July	7 March and 30 August	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	30 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	13 February and 2 September	12 March and 1 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	3 April and 18 September	3 May and 18 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.



Ella Borrows

**Kaihautū Whakawhanake Hapori /  
Community Development Manager**



[Seen By]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**



# Pūrongo-Whakamārama Information Report

To	Te Hāwera Community Board
From	Kaihautū Puna Mātauranga me te Ratonga Ahurea / Libraries and Cultural Services Manager, Cath Sheard
Date	22 January 2024
Subject	<b>District LibraryPlus Report – January 2024</b>

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report covers a range of library activities and statistics across the District for October, November and December 2023.

## Taunakitanga / Recommendation

THAT Te Hāwera Community Board receives the District LibraryPlus Report for October, November and December 2023.

## Ngā Kawenga-ā-Whare Pukapuka Āpitianga / LibraryPlus, Activities

### Public Outreach and Events

2. Hāwera LibraryPlus Officer Emily Clough initiated a Community Strength and Balance exercise class. Training, and a grant of \$200 was provided by Sport Taranaki to purchase balls and resistance bands. There were three sessions in November and two in December, with the objective of improving the strength and balance of participants in a safe and social setting. Emily has worked with a core 10 people who all wish to continue in 2024. Physiotherapists and other health professionals have contacted the LibraryPlus wanting to send people and a waiting list has been created as the optimum number of attendees is 10.
3. Throughout the District there are regular groups who meet at the LibraryPlus, from knitters and crafters, to crossword fans or coffee drinkers who just want to socialise. Worldwide, libraries are seen as a *Third Space* – not work, home or school – but instead somewhere safe and accepting to spend time together, or alone together. There is considerable research suggesting people feel increasingly isolated, and libraries have a role in helping build the social glue that holds communities together. Towards the end of the year many of the groups organised their own informal Christmas gatherings.
4. The New Zealand Banking Association (NZBA) Banking Hub ATM is experiencing ongoing problems and breakdowns. Although the public appreciate the service, and the support of the Concierge, the issues have significantly impacted on people's confidence in the service. Group Manager Community Services Rob Haveswood and Libraries and Cultural Services Manager Cath Sheard have met with representatives from TSB and the NZBA to map a path forward.

5. Throughout the year New Zealand Deaf Aotearoa facilitator Tania Stuart ran a monthly access centre at Hāwera LibraryPlus. In the final session for 2023 she organised for a speaker through Zoom. Tania has connected with many of the people who use the library, increasing awareness, promoting sign language to strengthen the rights of deaf people in New Zealand and offering information and support. Ms Stuart is waiting on confirmation of funding in order to continue this valuable service in 2024.
6. Across the District a range of organisations use the LibraryPlus as a neutral space to meet, building on the relationship of trust people normally have in librarians. One example is Workbridge Consultant Peter Hokopaura, who met with six clients in the Family and Local History Room in November. He said the benefits of being in the library include *networking with other agencies and the public*, which helps raise the profile of Workbridge in the community.

### Children's Services

7. Planned layout changes for the children's area at Eltham LibraryPlus were completed at the beginning of November and feedback from the community has been positive. Parents of younger children have been particularly pleased with the change, with comments such as *"I really like that the picture books are away from the PlayStation and it feels more comfortable to sit and read aloud to my daughter"*.
8. Hāwera participated in the Playrocks project organised by Sport Taranaki. Throughout October children painted rocks in the library, at school and preschool. These were brought to the library and staff hid them in King Edward Park alongside rocks with the Sport Taranaki logo. Anyone finding a Sport Taranaki logo rock could collect one of the 40 prizes, donated by Sport Taranaki, from the LibraryPlus on Saturday 11 November. It was a busy morning with almost every prize claimed.
9. In the lead up to the Summer Blast launch a colouring competition was promoted across the District. This was popular across all LibraryPlus, with Hāwera receiving over 100 entries alone. In Kāponga and Eltham LibraryPlus there were 77 entries received, creating a difficult task for judges Councillor Mark Bellringer and Community Board Chairperson Karen Cave.
10. Ramanui school has a tradition of visiting the LibraryPlus at Christmas. This year 50 children created a 2024 calendar, made Christmas cards and sang to the Casual Cuppa group. Casual Cuppa member Fred Kumeroa thanked the children, commenting they showed great leadership skills, and their futures were bright.
11. Following an inquiry by Tawhiti school, sensory hour has been restarted at Hāwera LibraryPlus. Four Tawhiti school children attended the first session, where artificial lighting is turned off and noise is kept to a minimum. The sensory tent and other resources were set up for them to experience different textures, light etc.
12. The summer reading programme, Summer Blast, is back; staff visited schools all around the district to talk about the programme and encourage participation. The programme is designed to combat the summer slide where, over the summer break, children tend to lose knowledge and skills they had acquired during the school year.
13. South Taranaki Libraries have listened to community feedback and are focussing on books for Summer Blast, rather than looking at all literacies. The six-week programme is designed for 5–12-year-olds who they are encouraged to read for 15 minutes a day and visit the library three times to talk with staff about what they have been reading.

14. During December several events supporting the programme were held around the District, with varying levels of attendance. Throughout January there are events and activities, culminating in finale parties for those children who complete the programme.
15. 218 children registered for the programme, that is supported by Lysaght-Watt Trust and Normanby and District Lions Club.

### Digital Services

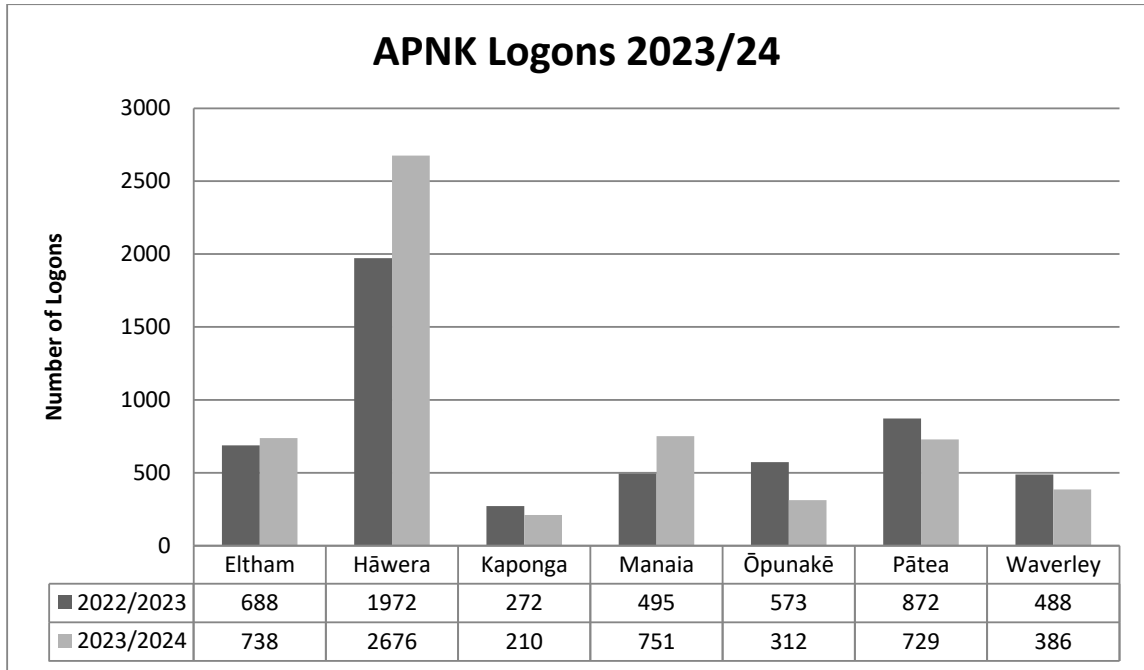
16. Facebook posts for the period October-December had a total reach of 17,400 with the highest reaching post at 3,340. Engagements totalled 1,500 (engagements are comments, shares and link clicks).
17. In the September report it was noted that, with the change of owner, and the move to X, the Twitter platform was no longer working well for the libraries and most analytics had stopped working. As anticipated, the account has been deactivated.
18. Community Outreach Librarian Katherine Bosworth ran a survey among staff to gather information around the technology the libraries hold. Based on the results, the technology crates have been weeded, with problematic tech being removed. There will be several *unplugged* crates developed in the new year, featuring less tech-focussed items, which can be used in programmes for adults and youth.
19. APNK services were interrupted for nearly a week at Ōpunakē LibraryPlus as a result of a patron becoming frustrated with social media and damaging both Chromebooks with water. The devices have been sent away for repair or replacement. In the meantime Hāwera LibraryPlus has loaned one chromebook and APNK has supplied another.

### Ngā Tauanga / Statistics

#### Wi-Fi and Aotearoa People's Network Kaharoa (APNK) Usage

20. In October and November there were 74,174 minutes used on APNK and 2,127 logons, compared with 63,914 minutes and 2,049 logons for the same period in the year prior. Statistics for December were not available at the time of writing this report.
21. In the second quarter of the 2023/24 financial year the Wi-Fi was used 9,464 times compared with 10,230 for the same period in the year prior. Statistics for December were not available at the time of writing this report.
22. The increase in use of the APNK is mainly in Hāwera and Manaia, with Eltham showing a small increase. Conversely, use is dropping in Ōpunakē, Pātea and Waverley. The District team is unsure what is driving this change, as traditionally the digital divide has been most apparent in our lower decile towns.

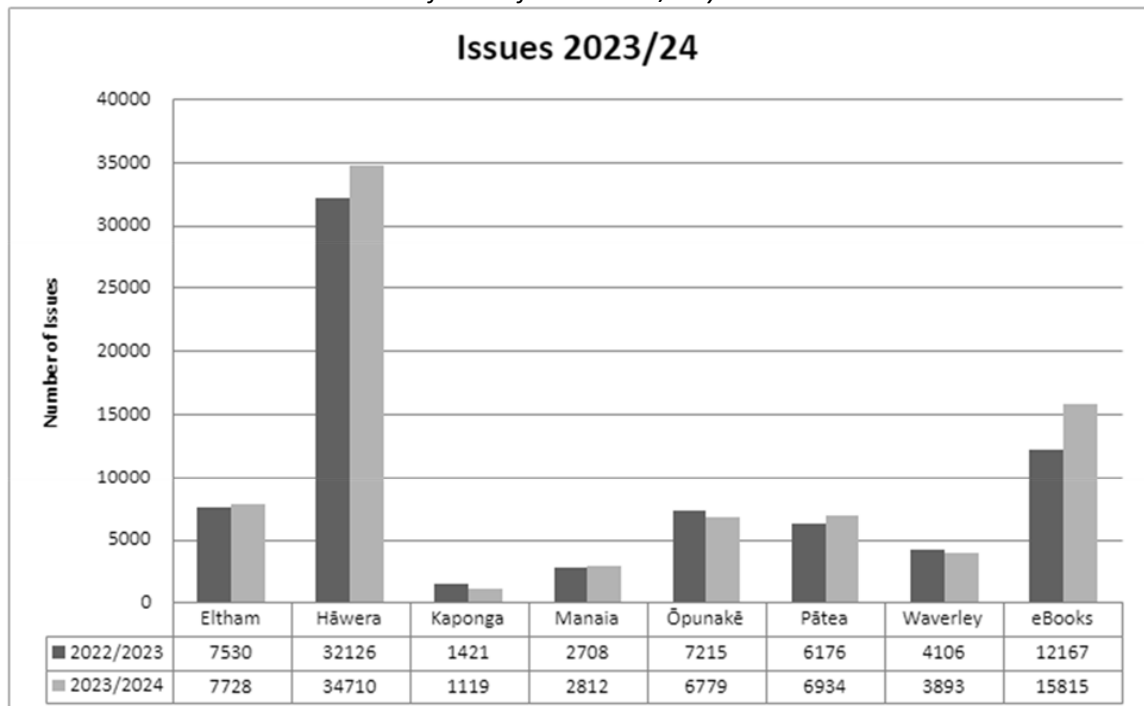
*The table below shows APNK usage for the 2023/24 year.*



**Circulation**

23. Issues for the second quarter of the financial year were 39,389 compared with 36,625 for the same period in the year prior.

*The table below shows the number of issues for the 2023/24 year.*

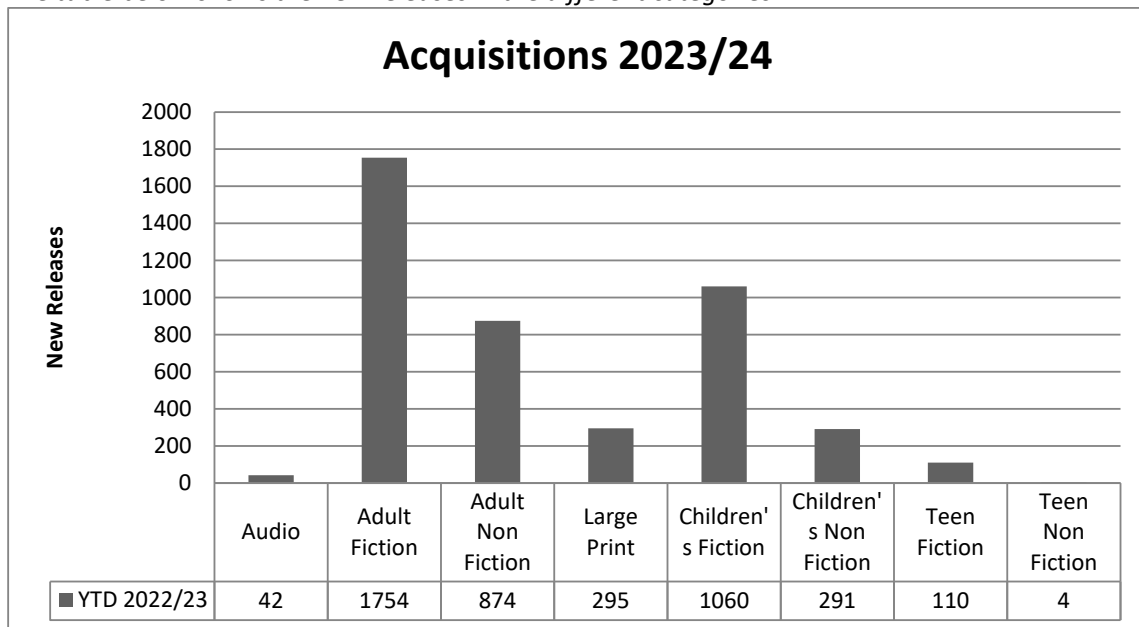


**New Resources**

24. The acquisitions department processed 4,430 resources and distributed them across the seven LibraryPlus branches in the second quarter of the financial year. Of these, 33% were for children and teens.



The table below shows the new releases in the different categories.



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**Membership**

25. Membership of the libraries stands at 13,324 or 54% of the population.

**Whakakapia / Conclusion**

26. The LibraryPlus have been busy during the last quarter of 2023, with a wide range of events and activities. Feedback on the move back to a more reading-focussed summer reading programme has been positive, and staff are looking forward to celebrating with those children who complete Summer Blast. As 2024 begins staff are focussed on providing safe spaces, with interesting materials, events and programmes catering to wide diversity of people that make up our district.

*C. Sheard*  
 Cath Sheard  
**Kaihautū Puna Mātauranga  
 me te Ratonga Ahurea /  
 Libraries and Cultural Services Manager**

*R. Haveswood*  
 [Seen by]  
 Rob Haveswood  
**Kaiarataki Ratonga Hapori /  
 Group Manager  
 Community Services**



# Pūrongo-Whakamārama Information Report

To	Te Hāwera Community Board
From	Tuarua Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	22 January 2024
Subject	<b>Environmental Services Activity Report</b>

(This report shall not be construed as policy until adopted by full Council)

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Hāwera Community Board on activities relating to the Environmental Services Group (the Group) for the months of November and December 2024.
2. The Group is comprised of four business units:
  - a) Planning and Development;
  - b) Quality Assurance;
  - c) Regulatory Services; and
  - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.
4. Key points to note for the months of November and December:
  - a) There is a downward trend in consenting activity for both building and resource consents.
  - b) There was a sharp increase in noise complaints during December, which is not uncommon given the time of the year (festive season).

## Taunakitanga / Recommendation

THAT Te Hāwera Coastal Community Board receives the Environmental Services Activity Report.

## Ratonga Hanga Whare / Building Control Services

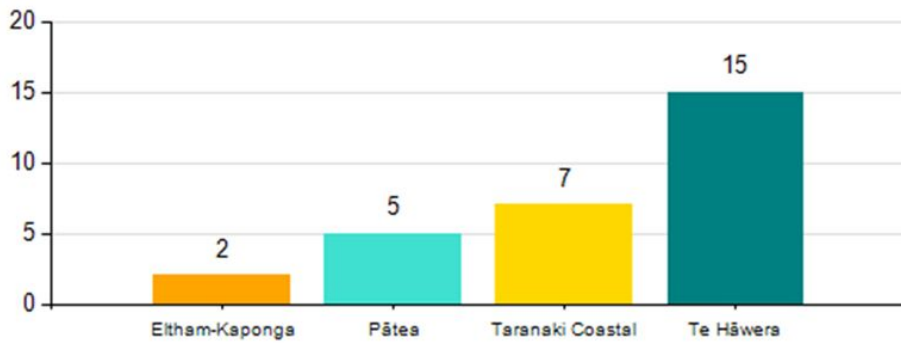
5. Below are the statistics for Building Consents.

Application Activity Building Consents	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Lodged	35	36	41	196	37	52
Issued	24	37	45	206	36	45

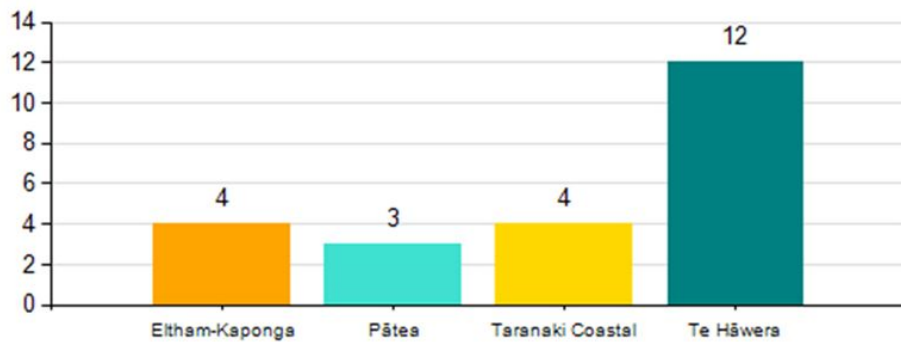
Issued within statutory timeframe	50.0%	32.4%	73.3%	75.7%	75.0%	84.4%
Inspections	63	188	232	1146	226	302
Value	\$3,406,267.00	\$2,822,950.00	\$3,279,000.00	\$17,097,368.00	\$9,511,000.00	\$2,508,200.00

- Building consent processing numbers are on a downward trend; the monthly average last financial year was 48.
- Building inspections are also showing a drop. The average monthly rate for the preceding year was 243 (2916 inspections for the year)

**Building Consents lodged by Ward - November**



**Building Consents lodged by Ward - December**



- Te Hāwera Ward saw the most building activity across both months. Note the data in the above graphs excludes applications to amend building consents already lodged.
- Below are the Building Consents lodged by type. Across both months the main activity has been residential in nature compared to commercial. New dwellings are also seeing a decrease.

**Building Consents lodged by Type - November**

Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations				1	1
	Amendment	1			2	3
	<b>Sub Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>
Residential	Additions/Alterations	1		4	5	10
	Amendment			2	2	4
	Fire		1		2	3
	New Construction	1	3	2	2	8
	New Dwelling			1	2	3
	Relocation		1		3	4
	<b>Sub Total</b>	<b>2</b>	<b>5</b>	<b>9</b>	<b>16</b>	<b>32</b>
<b>Total</b>		<b>3</b>	<b>5</b>	<b>9</b>	<b>19</b>	<b>36</b>

**Building Consents lodged by Type - December**

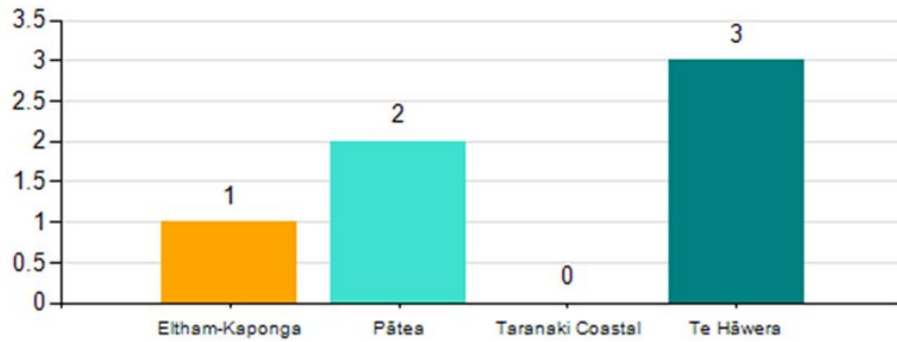
Category	Activity	Eltham-Kaponga	Pātea	Taranaki Coastal	Te Hāwera	Total
Commercial	Additions/Alterations		2		3	5
	Amendment	1		2	3	6
	New Construction				1	1
	<b>Sub Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>12</b>
Residential	Additions/Alterations	1	1	2	1	5
	Amendment	2	1	3		6
	Fire				1	1
	New Construction	1		1	3	5
	New Dwelling	2			3	5
	Relocation			1		1
	<b>Sub Total</b>	<b>6</b>	<b>2</b>	<b>7</b>	<b>8</b>	<b>23</b>
<b>Total</b>		<b>7</b>	<b>4</b>	<b>9</b>	<b>15</b>	<b>35</b>

**Ratonga Whakamahere Taiao / Planning Services**

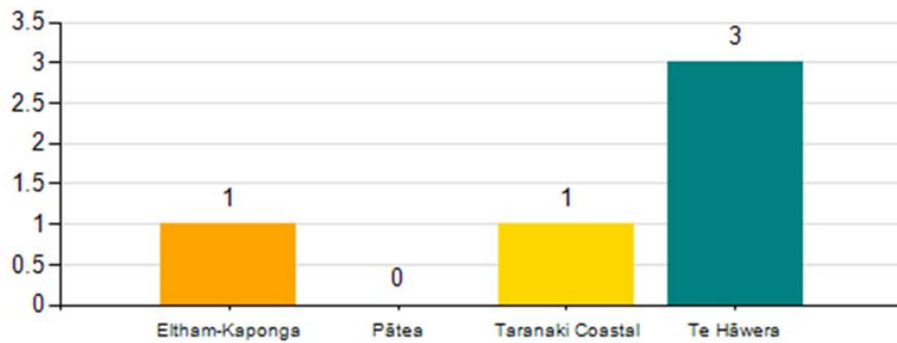
10. Below are the statistics for Resource Consents.
11. Similar to building consents, resource consent lodgements are showing a decrease. During the last financial year (183 granted) the monthly lodgement average was 15. Subdivision is the main type of activity compared to land use applications. Subdivision produced lot yields in all wards, with Taranaki Coastal seeing a significant increase.

Application Activity	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Lodged	13	12	17	62	9	25
Granted	7	17	9	55	14	17
Issued within statutory timeframe	57.1%	70.6%	100.0%	85.5%	100.0%	100.0%

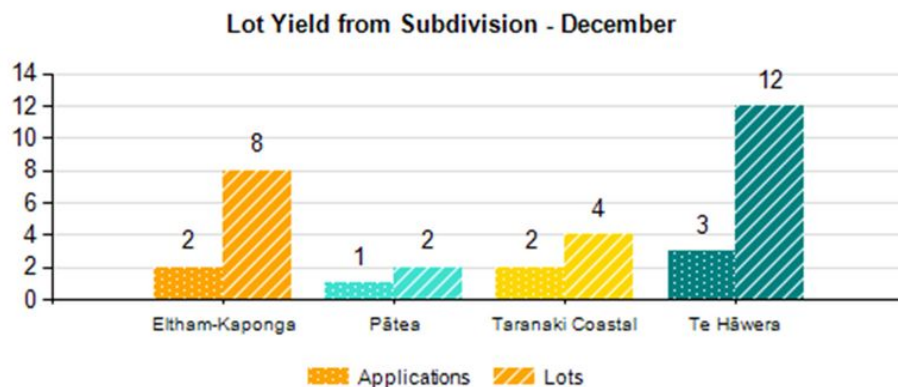
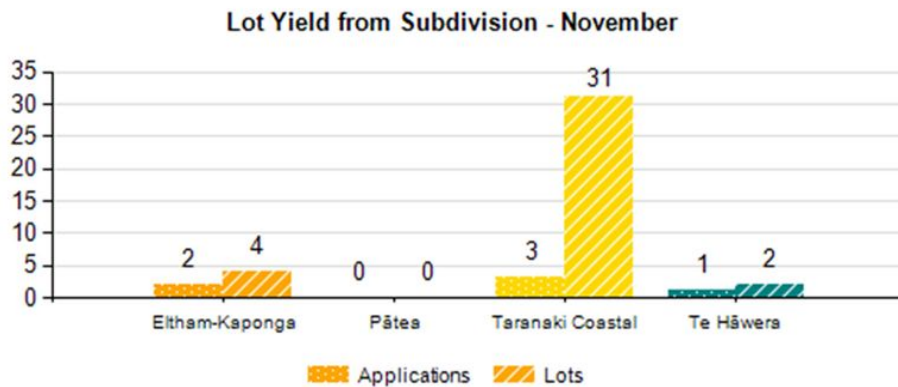
Land Use Resource Consents lodged - November



Land Use Resource Consents lodged - December



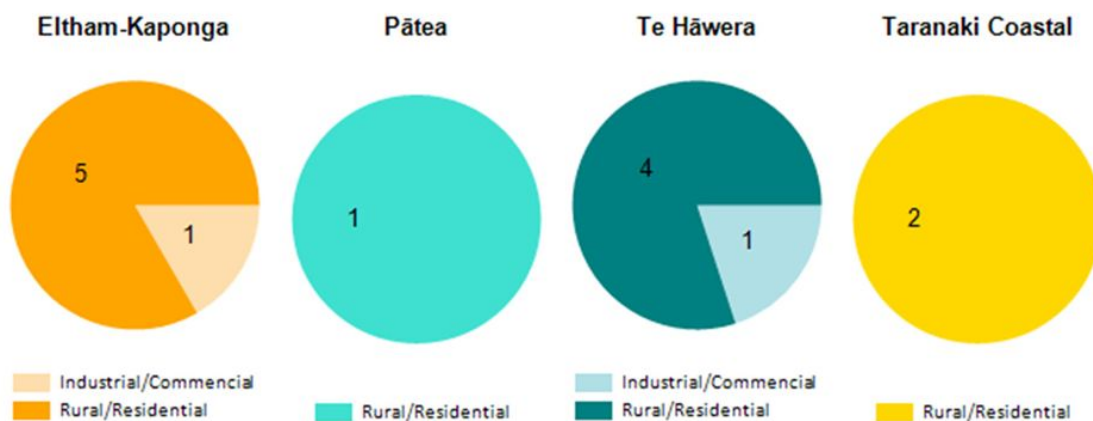
Category	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Certificate of Compliance					2	
Land Use Change of Condition	1	1		3		3
Land Use General	4	5	4	25	4	11
Subdivision	8	6	12	32	3	10
Subdivision Change of Condition			1	2		1



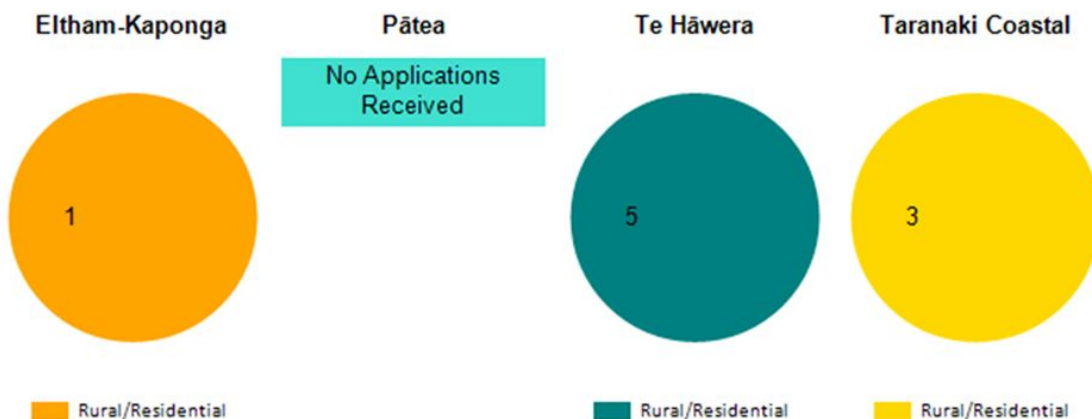
12. The Quality Assurance Team has managed the processing of LIMS since July 2023. Below are the statistics for LIM applications received in November and December 2023.

LIM Applications	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
LIM Application	9	14	11	74	12	13

**LIM Applications by Ward – November**



**LIM Applications by Ward – December**



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13. LIMs for residential and rural properties have been the most frequently applied for type, compared to commercial/industrial. Te Hāwera Ward has seen the most activity compared to other wards, although it could be argued that Eltham-Kaponga was a focus in November, and Taranaki Coastal in December.

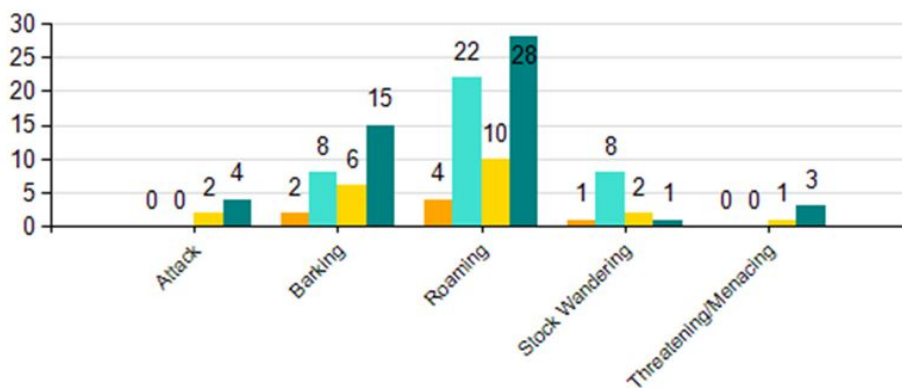
**Ratonga Waeture / Regulatory Services**

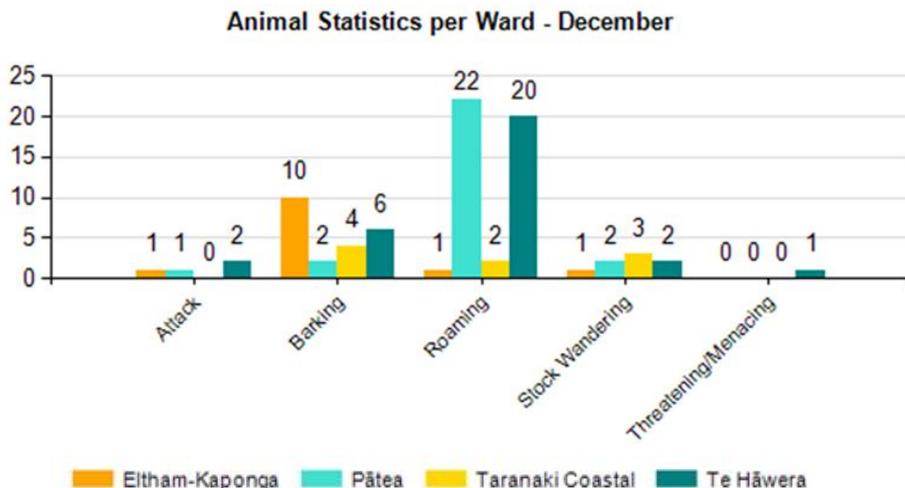
14. Below are the statistics for Customer Service Requests relating to animals.

Service Requests Animals	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Attack	4	6	1	24	7	2
Barking	22	31	23	140	29	31
Roaming	45	64	38	250	60	61
Stock Wandering	8	12	3	49	14	8
Threatening/Menacing	1	4	4	19	5	5

15. November was a high-volume month for all animal control callouts. Roaming dogs in Pātea was on par with Te Hāwera Ward for the first time in a long time during December.

**Animal Statistics per Ward - November**

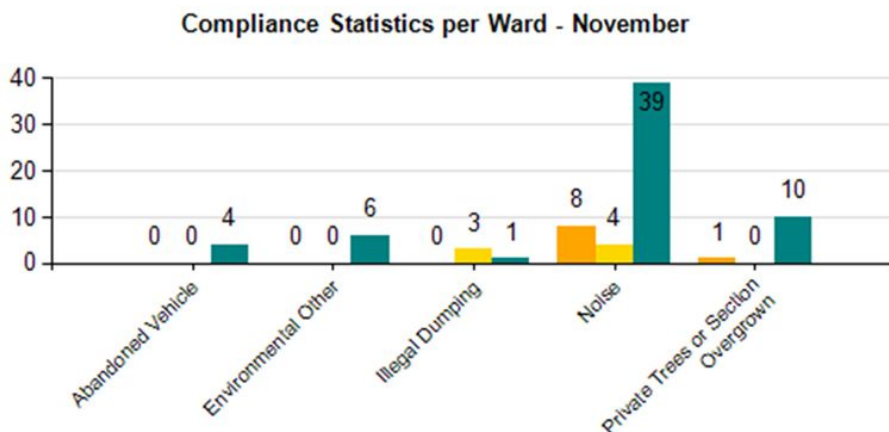




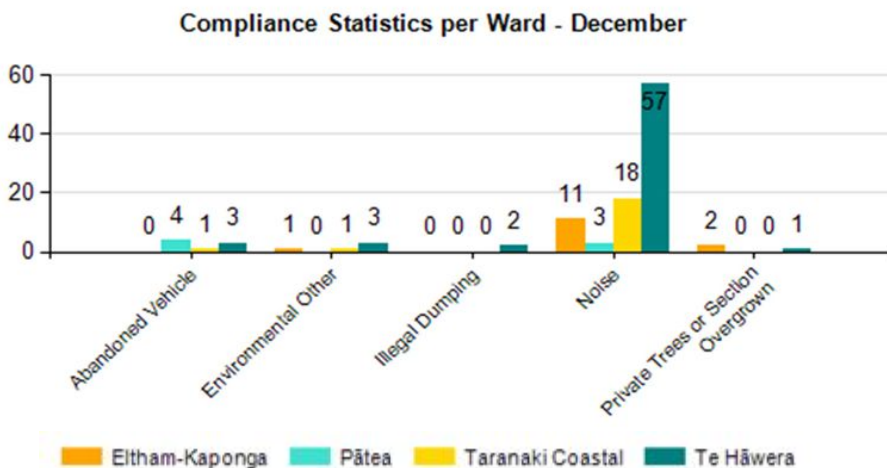
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16. Below are the statistics for Customer Requests relating to other regulatory compliance matters. A significant increase in noise complaints over December is the main feature, although not unexpected given the festive season. Te Hāwera was the main area of incidents across all activity types.

Service Requests Compliance	December 2023	November 2023	October 2023	YTD From 1 July 2023	December 2022	November 2022
Abandoned Vehicle	8	4	12	40	4	8
Environmental Other	5	6	10	31	13	16
Illegal Dumping	2	4	2	19	1	3
Noise	89	51	47	239	83	60
Private Trees or Section Overgrown	3	11	5	22	4	12







## Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

### Environment and Sustainability Team

#### Waste Management and Minimisation Plan (WMMP)

17. South Taranaki District Council’s WMMP’s special consultative process is now complete, with 777 submissions being received. A wide variety of feedback was received and the majority of it was in regard to the potential changes to the residential kerbside collection. The WMMP was adopted in December, with no significant changes to what was proposed.

#### Waste-ED Business Workshop with Katie Fenwick (nee Meads)

18. The workshop held on Tuesday 31 October aimed to address the challenges and barriers that businesses often face when striving to implement sustainable behaviour within their organisation, as well as strategies to deal with avoidable waste as a result of their business activities. The session focused on waste minimisation and how businesses can employ measurable waste reduction practices in the workplace. It also looked at exploring ways to overcome the common challenges faced with gaining buy in from both staff and stakeholders. There was good discussion from the participants about their waste streams from laboratory equipment, packaging from riparian plantings, predator trapping, office waste to nappies, and food waste to name a few.

Liam Dagg  
**Tuarua Kaiarataki Taiao /**  
**Group Manager Environmental Services**



# Pūrongo-Whakamārama Information Report

To	Te Hāwera Community Board
From	Kaitātari Tautoko ki te Kaiawhina Mātāmua / Executive Assistant Support Officer, Hayley Penny
Date	22 January 2024
Subject	<b>Facility Usage Report</b>

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## **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Facility Usage Report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

## **Taunakitanga / Recommendation**

THAT Te Hāwera Community Board receives the Facility Usage Report.

### Te Hāwera Facility Usage Report 2022/23

#### HĀWERA

*\*Please note: Figures for March, April and May 2020 will vary due to the closure of public facilities during the COVID-19 (Corona Virus) pandemic (national lockdown).*

#### Hāwera Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	5	3	5	3	5	3	3	3	8	4	3	3	4	1	2	3	2	1	3	2	6	4	3	3	49	33	
Burials and Cremations 12/13	7	2	3	6	1	1	2	7	0	6	1	1	4	6	0	3	4	0	2	2	4	4	0	8	28	46	
Burials and Cremations 13/14	0	8	6	3	1	3	7	3	2	1	7	4	2	1	5	2	3	2	7	6	2	3	5	2	47	38	
Burials and Cremations 14/15	8	2	3	0	4	2	4	0	3	0	0	3	3	4	3	2	5	7	0	7	6	5	10	4	49	36	
Burials and Cremations 15/16	7	4	9	2	4	0	7	8	4	2	1	4	5	2	5	3	2	4	7	7	4	4	4	2	59	42	
Burials and Cremations 16/17	1	1	6	3	4	4	2	3	2	0	3	8	2	2	4	9	3	2	3	11	3	1	4	3	37	47	
Burials and Cremations 17/18	6	3	4	2	8	7	4	1	2	1	3	1	9	6	1	1	1	5	3	3	4	2	7	4	3	47	41
Burials and Cremations 18/19	4	1	4	1	6	0	2	5	1	0	5	8	0	4	3	0	0	5	4	3	4	3	4	5	37	35	
Burials and Cremations 19/20	3	6	5	0	3	4	2	7	6	3	5	6	2	4	1	4	2	3	3	0	6	0	0	1	38	38	
Burials and Cremations 20/21	1	2	1	2	9	2	3	3	4	3	4	1	4	2	2	1	7	5	3	2	4	0	5	2	47	25	
Burials and Cremations 21/22	5	2	2	0	3	1	3	0	3	1	1	4	3	1	4	1	2	0	2	4	4	6	6	1	38	21	
Burials and Cremations 22/23	7	2	1	2	4	5	0	5	2	5	1	1	3	4	3	5	1	1	4	1	8	7	2	4	36	42	
<b>Burials and Cremations 23/24</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>3</b>																			

#### Hāwera Community Centre Monthly and Year to Date (YTD) Booking Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	51	35	54	55	63	44	16	44	27	50	46	26	511
Monthly Figures 12/13	43	24	73	63	35	27	9	26	28	33	31	71	463
Monthly Figures 13/14	48	18	74	27	29	21	27	74	35	32	35	29	449
Monthly Figures 14/15	18	32	67	37	36	30	3	17	41	50	29	24	384
Monthly Figures 15/16	13	20	16	17	24	12	3	14	9	11	30	Unavailable	169
Monthly Figures 17/18	24	16	48	82	79	21	7	23	12	15	18	48	393
Monthly Figures 18/19	21	22	19	40	21	17	5	10	9	11	14	17	206
Monthly Figures 19/20	22	25	16	43	17	22	8	19	13	0	4	6	195
Monthly Figures 20/21	26	33	28	35	31	24	8	25	38	55	48	17	368
Monthly Figures 21/22	73	31	8	26	13	20	6	14	70	7	33	74	301
Monthly Figures 22/23	31	25	41	51	35	23	9	19	20	26	31	22	333
<b>Monthly Figures 23/24</b>	<b>31</b>	<b>34</b>	<b>28</b>	<b>41</b>									

Please note the Hāwera Community Centre Hall and Memorial Theatre were closed temporarily in July 2015. Booking figures restart from July 2017 when the buildings reopened.

#### Hāwera Community Centre Attendance Numbers (People). Figures include chargeable events only

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
<b>2017/18</b>													
Community Centre Hall	240	30	290	272	850	0	0	306	300	120	380	240	3,028
Community Centre Hall Lounge	118	40	40	289	220	110	46	148	237	220	140	140	1,748
Memorial Theatre	741	45	1,315	900	1,088	703	0	306	0	116	194	1,491	6,899
Memorial Lounge	138	369	140	232	70	185	30	150	205	95	320	851	2,785
Monthly Figures 17/18	1,237	439	1,785	1,693	2,228	998	76	910	742	551	1,034	2,722	14,415
<b>2018/19</b>													
Community Centre Hall	550	490	260	520	1,670	720	60	260	455	675	950	550	7,160
Community Centre Hall Lounge	125	280	175	250	320	80	80	170	110	166	197	241	2,194
Memorial Theatre	140	222	60	486	858	860	0	0	0	175	0	2,544	5,345
Memorial Lounge	155	462	1,682	401	124	247	50	189	212	120	125	175	3,942
Monthly Figures 18/19	970	1,454	2,177	1,657	2,972	1,907	190	619	777	1,136	1,272	3,510	18,641
<b>2019/2020</b>													
Community Centre Hall	5,158	480	1,070	778	1,130	480	470	630	480	0	0	180	10,856
Community Centre Hall Lounge	136	116	243	392	100	100	80	120	12	0	30	24	1,514
Memorial Theatre	465	110	1,300	560	100	1,010	50	90	250	0	0	0	3,935
Memorial Lounge	230	414	120	370	800	40	0	151	0	0	12	0	2,152
Monthly Figures 19/20	5,989	1,120	2,733	2,100	2,291	1,630	600	991	742	0	42	219	18,457
<b>2020/2021</b>													
Community Centre Hall	392	490	955	1,020	750	540	260	730	520	520	510	370	7,057
Community Centre Hall Lounge	133	117	152	144	124	84	54	107	254	80	547	54	1,850
Memorial Theatre	120	419	0	172	147	1,265	10	1,503	52	147	377	450	4,662
Memorial Lounge	254	402	60	539	500	187	0	62	720	1,620	330	247	4,921
Monthly Figures 20/21	899	1,428	1,167	1,875	1,521	2,076	324	2,402	1,546	2,367	1,764	1,121	18,490
<b>2021/2022</b>													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD

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Community Centre Hall	655	520	90	120	240	160	94	484	145	30	400	449	3,387
Community Centre Hall Lounge	65	50	51	187	128	74	0	30	256	0	0	129	970
Memorial Theatre	2,460	0	0	150	20	1,000	0	0	46	154	1,240	0	5,070
Memorial Lounge	555	56	24	500	27	92	10	91	192	0	197	3,215	4,959
Monthly Figures 21/22	3,735	626	165	957	415	1,326	104	605	639	184	1,837	3,793	14,386
2022/2023	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
Community Centre Hall	461	850	1,800	295	940	1,000	284	353	375	416	422	515	7,711
Community Centre Hall Lounge	121	69	126	194	94	120	25	55	75	105	145	90	1,219
Memorial Theatre	824	250	202	430	191	1,680	40	144	156	128	129	65	4,239
Memorial Lounge	305	32	1,210	2,270	900	30	0	0	0	20	395	0	5,162
Monthly Figures 22/23	1,711	1,201	3,338	3,189	2,125	2,830	349	552	606	669	1,091	670	18,331
2024/2024	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
Community Centre Hall	824	880	204	630									
Community Centre Hall Lounge	174	114	84	74									
Memorial Theatre	3,137	298	848	424									
Memorial Lounge	165	290	124	169									
Monthly Figures 23/24	4,300	1,582	1,260	1,297	0	0	0	0	0				

**TSB Hub (Figures include those that visit HubFit)**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	20,499	11,514	12,190	22,778	9,335	5,060	3,049	10,509	11,678	9,586	23,853	21,694	161,745
Monthly Figures 12/13	13,050	11,505	7,036	7,411	9,901	5,207	3,662	9,884	21,742	17,458	24,431	22,701	153,988
Monthly Figures 13/14	17,481	18,262	9,398	10,522	13,981	8,265	3,986	10,684	14,562	15,368	19,193	25,637	167,339
Monthly Figures 14/15	12,211	13,445	8,566	11,875	9,455	6,994	4,485	11,250	13,355	12,172	20,350	27,184	151,342
Monthly Figures 15/16	14,876	16,180	9,311	11,440	12,928	7,213	4,644	11,565	13,527	11,672	19,419	21,239	154,014
Monthly Figures 16/17	15,299	17,776	10,086	9,959	10,356	6,062	5,674	8,616	11,738	11,347	20,374	19,907	147,194
Monthly Figures 17/18	15,146	15,578	9,449	9,471	10,714	5,713	4,900	8,400	14,982	8,372	12,141	22,658	137,524
Monthly Figures 18/19	14,300	23,572	14,248	11,115	11,760	8,883	5,289	11,989	21,898	16,248	26,224	16,439	181,965
Monthly Figures 19/20	15,818	13,499	14,354	12,124	20,069	10,260	5,640	12,187	7,738	CLOSED	3,126	14,441	129,256
Monthly Figures 20/21	14,054	17,234	15,932	10,778	20,285	17,696	6,348	13,591	21,186	15,675	20,476	23,827	197,082
Monthly Figures 21/22	30,321	15,427	10,694	13,100	14,627	9,358	7,074	8,134	8,841	10,603	14,667	26,079	142,846
Monthly Figures 22/23	14,382	18,341	13,813	11,458	16,333	8,871	5,076	9,122	13,767	9,771	15,275	17,781	153,990
<b>Monthly Figures 23/24</b>	<b>16,353</b>	<b>21,102</b>	<b>17,243</b>	<b>16,293</b>	<b>13,024</b>	<b>9,206</b>							

**Aquatic Centre Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	5,060	5,921	6,785	6,932	7,710	9,515	10,229	10,933	8,748	6,805	7,121	Unavailable	85,759
Attendance Numbers 12/13	5,762	6,529	6,726	7,683	7,526	9,481	10,739	14,363	10,520	6,831	6,975	5,615	98,750
Attendance Numbers 13/14	6,024	7,245	6,644	8,150	8,062	8,467	5,730	11,748	9,052	5,911	6,705	5,882	89,620
Attendance Numbers 14/15	5,382	6,389	6,556	7,598	7,147	8,475	11,431	11,838	8,768	5,924	6,570	6,187	92,265
Attendance Numbers 15/16	5,978	6,614	7,432	7,823	7,250	6,031	10,061	13,077	9,743	6,605	6,846	5,845	93,305
Attendance Numbers 16/17	5,551	6,824	6,867	8,096	7,011	8,235	8,564	12,095	10,978	6,867	7,181	6,062	94,331
Attendance Numbers 17/18	5,604	6,772	6,411	8,283	8,114	9,443	11,630	11,630	10,398	6,561	7,385	6,142	98,373
Attendance Numbers 18/19	6,800	6,448	6,321	7,674	7,709	8,769	9,899	13,499	12,456	6,837	8,013	6,373	100,798
Attendance Numbers 19/20	5,876	6,008	6,210	8,022	7,573	7,482	9,702	13,557	6,822	CLOSED	602	3,429	75,283
Attendance Numbers 20/21	6,183	4,480	4,342	8,289	7,605	8,159	6,985	10,985	8,047	6,769	6,348	7,220	85,392
Attendance Numbers 21/22	5,962	3,629	1,102	2,400	4,432	6,168	8,294	7,097	6,057	5,561	6,641	5,191	62,534
Attendance Numbers 22/23	6,030	6,223	6,545	7,017	7,125	8,172	9,278	8,346	8,136	5,031	5,012	5,441	82,356
<b>Attendance Numbers 23/24</b>	<b>5,703</b>	<b>5,517</b>	<b>5,678</b>	<b>6,386</b>	<b>5,597</b>								<b>28,881</b>

**Hāwera Landfill/Transfer Station Monthly and Year to Date (YTD) Figures**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Vehicle Numbers 11/12	1,144	1,110	1,108	1,261	1,288	1,510	1,643	1,382	2,247	1,324	1,139	1,030	16,186
Vehicle Numbers 12/13	1,223	1,277	1,214	1,269	1,364	1,641	1,700	1,419	1,331	1,358	1,275	1,002	16,073
Vehicle Numbers 13/14	1,149	1,194	1,408	1,469	1,489	1,850	1,528	1,415	1,601	1,447	1,479	1,194	16,878
Vehicle Numbers 14/15	1,195	1,224	1,200	1,378	1,433	1,810	1,643	1,297	1,405	1,301	1,290	1,132	16,308
Vehicle Numbers 15/16	1,338	1,347	1,179	1,487	1,433	1,687	1,533	1,465	1,619	1,464	1,348	1,225	17,125
Vehicle Numbers 16/17	1,347	1,303	1,278	1,457	1,523	1,812	1,537	1,397	1,441	1,543	1,401	1,313	17,352
Vehicle Numbers 17/18	1,223	1,345	1,405	Unavailable	Unavailable	Unavailable	1,810	1,662	1,733	1,832	1,529	1,482	14,021
Vehicle Numbers 18/19	1,606	1,622	1,677	1,700	1,881	2,149	2,097	1,717	1,813	1,574	1,645	1,493	20,974
Vehicle Numbers 19/20	1,477	1,541	1,589	1,799	1,870	Unavailable	2,072	1,593	1,769	Unavailable	2,238	1,585	17,533
Vehicle Numbers 20/21	1,800	1,751	1,908	2,111	2,128	2,619	2,441	2,240	2,404	2,276	2,266	2,126	26,070
Vehicle Numbers 21/22	2,246	1,328	2,186	2,373	2,693	3,043	3,115	2,419	2,868	2,745	2,474	2,295	29,785
Vehicle Numbers 22/23	2,184	2,274	2,696	2,335	2,598	2,972	2,761	2,558	2,798	2,292	2,282	2,357	30,107
<b>Vehicle Numbers 23/24</b>	<b>2,138</b>	<b>2,268</b>	<b>2,281</b>	<b>2,580</b>									<b>9,267</b>

**NORMANBY and ŌKAIWA**

**Normanby Hall Monthly and Year to Date (YTD) Booking Figures**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	20	13	8	16	6	7	4	3	10	17	21	16	141
Monthly Figures 12/13	14	19	19	11	5	10	12	8	22	13	16	12	161
Monthly Figures 13/14	13	16	12	8	3	2	5	10	11	12	17	15	124
Monthly Figures 14/15	10	18	8	7	15	6	4	9	17	15	16	20	145
Monthly Figures 15/16	12	10	10	5	3	5	6	4	11	13	14	17	110
Monthly Figures 16/17	17	16	7	11	8	12	4	8	22	16	19	17	157
Monthly Figures 17/18	19	14	6	9	9	10	12	12	21	17	17	11	157
Monthly Figures 18/19	9	10	8	6	3	3	2	4	6	10	12	5	78
Monthly Figures 19/20	10	7	5	6	5	4	6	5	7	0	1	1	57
Monthly Figures 20/21	7	6	5	6	8	2	6	2	8	14	14	10	88
Monthly Figures 21/22	10	7	7	13	9	8	2	13	20	8	13	13	110

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Monthly Figures 22/23	12	22	6	6	6	9	6	7	10	11	13	15	123
Monthly Figures 23/24	10	10	9	2									

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**Okaiawa Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)**

	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Burials and Cremations 12/13	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1
Burials and Cremations 13/14	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	1	4	0
Burials and Cremations 14/15	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	4	0	
Burials and Cremations 15/16	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	1	
Burials and Cremations 16/17	0	0	0	0	0	0	0	0	0	0	1	0	1	0	1	1	0	0	0	0	0	0	0	0	3	1	
Burials and Cremations 17/18	2	0	1	0	0	0	0	0	0	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	6	1	
Burials and Cremations 18/19	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	
Burials and Cremations 19/20	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
Burials and Cremations 20/21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burials and Cremations 21/22	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2
Burials and Cremations 22/23	0	0	0	0	0	0	0	2	0	0	0	1	1	0	1	0	0	0	0	0	0	0	0	0	2	3	3
<b>Burials and Cremations 23/24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>																			

**Waihi Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)**

	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Burials and Cremations 12/13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burials and Cremations 13/14	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2	0	0
Burials and Cremations 14/15	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Burials and Cremations 15/16	0	0	2	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	
Burials and Cremations 16/17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burials and Cremations 17/18	0	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2	2	2
Burials and Cremations 18/19	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0	0	0	0	0	0	1	2	2
Burials and Cremations 19/20	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Burials and Cremations 20/21	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	0	0
Burials and Cremations 21/22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burials and Cremations 22/23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	1
<b>Burials and Cremations 23/24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>																			

Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip)														Average	
Waverley to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	YTD	Cost Recovery	
2011/2012	12.5	16.1	18.3	18.9	21.8	20.4	18.8	21.0	22.3	21.6	16.5	13.8	18.50	38.80%	
2012/2013	13.9	18.9	22.6	22.8	27.1	25.6	26.0	28.3	25.1	25.4	23.4	24.8	23.66	40.00%	
2013/2014	26.6	20.3	21.0	22.0	17.3	16.3	15.1	14.6	20.4	17.3	14.5	13.6	18.25	47.40%	
2014/2015	17.5	23.5	18.3	18.6	15.0	17.9	15.6	18.8	15.5	16.6	11.9	14.8	17.00	56.24%	
2015/2016	14.6	13.6	10.4	11.5	14.0	13.9	17.0	15.8	15.0	19.4	15.1	15.8	14.68	48.87%	
2016/2017	13.9	14.4	14.9	10.0	13.3	15.6	14.0	14.4	11.9	14.5	14.3	11.2	13.53	44.56%	
2017/2018	10.9	11.3	10.0	14.1	11.5	16.4	12.8	12.9	10.3	9.8	12.9	8.6	11.79	32.35%	
2018/2019	7.6	9.8	9.5	9.9	11.0	11.2	15.2	8.8	6.9	6.2	6.8	6.8	9.41	19.10%	
2019/2020	5.1	6.8	6.3	6.9	5.9	6.5	6.9	6.7	5.1	1.8	1.8	3.6	5.30	8.60%	
2020/2021	4.2	3.3	1.5	4.4	2.6	3.3	4.3	5.5	3.5	3.5	3.6	3.4	3.60	6.00%	
2021/2022	5.1	2.9	3.8	4.7	4.6	4.6	4.2	4.1	4.6	4.6	3.8	4.0	4.20	6.90%	
2022/2023	4.3	4.8	4.8	3.9	5.1	4.1	4.9	4.8	6.6	6.4	4.0	5.2	4.5	5.88%	
2023/2024	5.2	3.7	4.7										4.4	0.07%	
Ōpunakē to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	YTD	Cost Recovery	
2011/2012	13.4	19.4	24.5	25.0	25.6	23.6	24.6	21.5	23.8	14.5	18.6	13.3	20.65	35.70%	
2012/2013	15.0	12.0	13.9	13.4	14.3	17.5	12.6	11.4	9.0	9.5	12.9	10.9	12.70	19.90%	
2013/2014	9.5	13.4	10.8	7.8	10.5	11.3	10.6	10.5	6.8	5.3	6.2	7.1	9.15	20.70%	
2014/2015	5.5	8.0	8.4	5.3	7.8	2.9	5.8	7.4	4.8	4.1	5.8	4.8	5.88	17.02%	
2015/2016	5.7	3.4	9.0	4.2	6.0	2.4	2.1	4.3	3.1	5.0	1.5	5.1	4.32	12.96%	
2016/2017	4.6	4.6	6.0	2.8	4.6	5.3	2.8	2.9	4.5	3.6	6.4	3.7	4.32	13.41%	
2017/2018	2.0	4.5	3.9	4.0	5.3	4.2	2.8	4.4	5.3	3.4	2.0	2.6	3.70	11.27%	
2018/2019	2.8	1.2	3.3	2.6	3.8	1.4	1.7	3.9	3.00	4.5	3.0	4.1	2.94	4.50%	
2019/2020	3.5	3.3	2.4	4.2	4.0	2.9	2.3	3.1	2.90	0.0	3.1	4.4	3.00	0.04%	
2020/2021	5.0	3.6	3.0	3.6	5.1	6.6	6.0	5.9	6.0	4.6	4.9	6.6	5.00	0.05%	
2021/2022	5.1	4.8	4.1	5.4	5.8	5.1	6.0	4.3	4.1	2.8	4.4	4.1	5.00	5.40%	
2022/2023	5.3	4.0	4.2	4.8	3.8	4.6	3.4	3.9	4.2	3.6	3.0	3.6	4.5	10.89%	
2023/2024	4.3	4.3	4.6										4.4	0.06%	
Ōpunakē to New Plymouth	July	August	September	October	November	December	January	February	March	April	May	June	YTD	Cost Recovery	
2011/2012	10.5	6.0	15.5	13.9	16.6	14.9	17.0	18.6	18.1	16.1	19.0	14.2	15.03	34.30%	
2012/2013	12.4	16.9	11.3	14.8	16.5	20.0	14.5	23.7	14.4	20.8	12.5	11.4	15.76	19.90%	
2013/2014	16.8	11.7	18.8	12.3	19.3	13.3	20.5	17.5	11.6	16.3	10.7	16.3	15.43	30.00%	
2014/2015	13.8	10.3	14.8	10.5	13.6	12.4	10.9	11.5	10.8	8.1	10.9	7.5	11.26	23.08%	
2015/2016	12.3	9.8	9.3	12.7	10.4	9.8	7.9	11.4	9.0	7.4	8.9	10.4	9.94	21.46%	
2016/2017	10.3	9.4	7.7	5.8	9.0	8.5	6.8	9.8	7.3	6.6	6.8	8.2	8.02	17.62%	
2017/2018	6.6	7.6	7.3	6.3	11.9	10.7	10.3	11.0	6.4	7.1	6.6	7.1	8.24	16.60%	
2018/2019	8.5	8.1	10.1	7.1	9.3	7.7	6.3	6.1	6.6	5.0	7.5	7.6	7.49	16.00%	
2019/2020	8.1	6.4	10.4	13.0	11.7	10.0	15.9	16.4	7.1	0.0	12.0	10.5	11.00	20.80%	
2020/2021	8.2	10.0	7.1	12.6	12.8	3.7	5.8	8.6	9.4	5.6	8.8	7.0	8.20	14.40%	
2021/2022	4.1	5.9	8.4	6.0	5.9	3.7	4.6	5.1	9.1	2.2	6.0	6.1	5.50	10.90%	
2022/2023	5.1	6.4	6.9	6.9	6.6	6.0	6.0	11.5	13.0	6.5	12.0	11.5	6.3	0.06%	
2023/2024	7.8	12.0	8.9										9.5	0.07%	



**HÄWERA**

**Centennial Close, Hāwera [9 flats] Monthly and YTD Occupancy Figures**

<i>Nine Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	9	9	9	9	9	9	9	9	9	9	9	9
Occupancy 12/13	9	9	9	9	9	8	8	8	7	7	7	7
Occupancy 13/14	7	7	7	7	8	8	9	9	9	9	9	9
Occupancy 14/15	8	8	8	9	9	9	9	9	9	9	9	9
Occupancy 15/16	9	9	8	8	9	9	9	9	9	9	9	9
Occupancy 16/17	9	9	9	9	9	9	9	9	9	9	9	9
Occupancy 17/18	9	9	9	9	9	9	9	8	9	9	9	9
Occupancy 18/19	9	9	9	9	9	9	9	9	9	9	9	9
Occupancy 19/20	9	9	9	9	9	9	9	9	9	9	9	9
Occupancy 20/21	9	9	9	9	9	9	9	9	9	9	9	9
Occupancy 21/22	9	9	7	7	9	9	9	9	9	9	9	9
Occupancy 22/23	9	9	9	9	9	9	9	9	8	9	9	9
<b>Occupancy 23/24</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>								
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>								

**Camellia Court, Hāwera [8 flats] Monthly and YTD Occupancy Figures**

<i>Eight Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	7	7	7	7	7	7	7	8	7	7	7	7
Occupancy 12/13	7	7	7	7	7	7	7	5	7	7	7	8
Occupancy 13/14	8	8	8	8	7	7	7	7	6	6	7	7
Occupancy 14/15	7	7	7	7	7	8	8	8	8	8	8	8
Occupancy 15/16	7	7	6	7	7	8	8	8	8	8	8	7
Occupancy 16/17	7	8	8	8	8	8	8	8	8	8	7	7
Occupancy 17/18	7	7	8	8	8	8	8	8	8	8	8	8
Occupancy 18/19	8	8	8	8	8	8	8	8	8	8	8	8
Occupancy 19/20	8	8	8	8	8	8	8	8	8	8	8	7
Occupancy 20/21	7	8	8	8	8	8	8	8	8	8	8	8
Occupancy 21/22	8	8	8	8	8	7	7	8	8	8	8	8
Occupancy 22/23	8	8	8	8	8	8	8	8	7	8	8	8
<b>Occupancy 23/24</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>								
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>								

**Tainui Court, Hāwera [7 flats] Monthly and YTD Occupancy Figures**

<i>Seven Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 12/13	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 13/14	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 14/15	7	7	7	7	7	7	7	7	6	5	5	7
Occupancy 15/16	7	7	7	7	7	7	7	7	6	6	7	7
Occupancy 16/17	7	7	7	7	7	7	7	7	7	6	6	7
Occupancy 17/18	7	7	7	7	7	7	6	6	7	7	7	7
Occupancy 18/19	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 19/20	7	7	7	6	6	6	7	7	7	7	7	7
Occupancy 20/21	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 21/22	7	7	7	7	7	7	7	7	7	7	7	7
Occupancy 22/23	7	7	7	7	7	7	7	7	7	7	7	7
<b>Occupancy 23/24</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>								
<b>YTD Occupancy %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>								



# Pūrongo-Whakamārama Information Report

To	Te Hāwera Community Board
From	Kaihautū Whakawhanake Pakihi / Business Development Manager, Scott Willson
Date	22 January 2024
Subject	<b>Quarterly Economic Development and Tourism Report to 30 September 2023</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a combined update of activities of the Economic Development and Tourism units, including highlights of the key activities undertaken at the South Taranaki i-SITE Visitor Centre.

## Taunakitanga / Recommendation

THAT Te Hāwera Community Board receives the Quarterly Economic Development and Tourism Report to 30 September 2023.

## Whakawhanake Ohanga / Economic Development

### South Taranaki Business Park

2. Significant progress has been made with enabling infrastructure in the South Taranaki Business Park West End Precinct. This includes a 360m extension to Fitzgerald Lane, a 170m portion of new road and underground services and earthworks to enable 13 stage one lots, many of which are already tenanted. Work continues on an upgraded intersection at Fitzgerald Lane and Little Waihi Road, Hāwera.
3. Four shortlisted contractors for the construction of a wastewater pump station, roading and three waters infrastructure on Fitzgerald Lane, Little Waihi Road, Kerry Lane and Waihi Road (SH3) participated in Early Contractor Involvement (ECI) workshops in August. These workshops included discussions on capacity, timing, methodology, subcontractors, risks and mitigations, opportunities and specific experience such as pump station builds.
4. Following the ECI, the project proceeded to a Request for Tender and the responses are expected in November.
5. The construction programme will continue in early 2024.

### **Te W'anake The Foundry**

6. The team at Te W'anake The Foundry have been busy building the coworking community by attracting new customers and developing an events programme for members and the wider community.
7. The venue now has customers from nearly 70 businesses and community groups and the private offices will all be leased by the end of this year.

### **Bizlink Business Workshops**

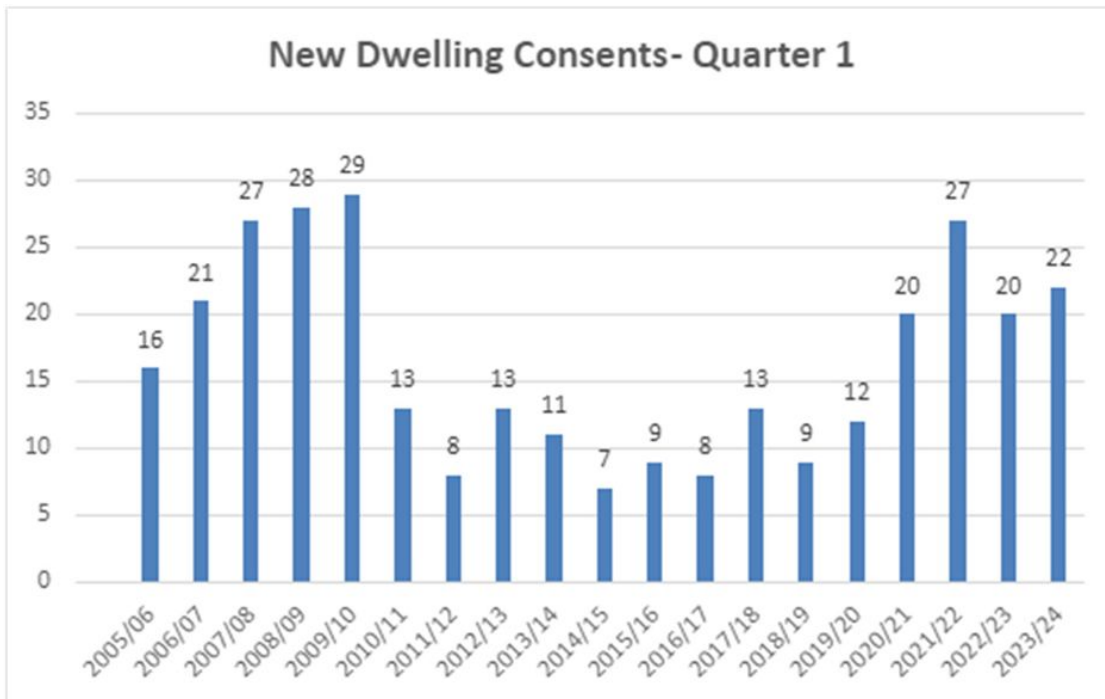
8. The Council's Business Development Team organized a series of business workshops as part of the Bizlink Hāwera annual plan. Designed to provide a variety of business and personal development opportunities, the series includes four events. The topics this quarter were video content creation, finding your strengths in business and visionary leadership of self and others. Attendance was excellent, and participants came from a range of industries and business stages.
9. The final workshop in the series this year is Pitch Perfect (to give participants confidence in public speaking and telling their brand stories).

### **Startup Weekend Taranaki**

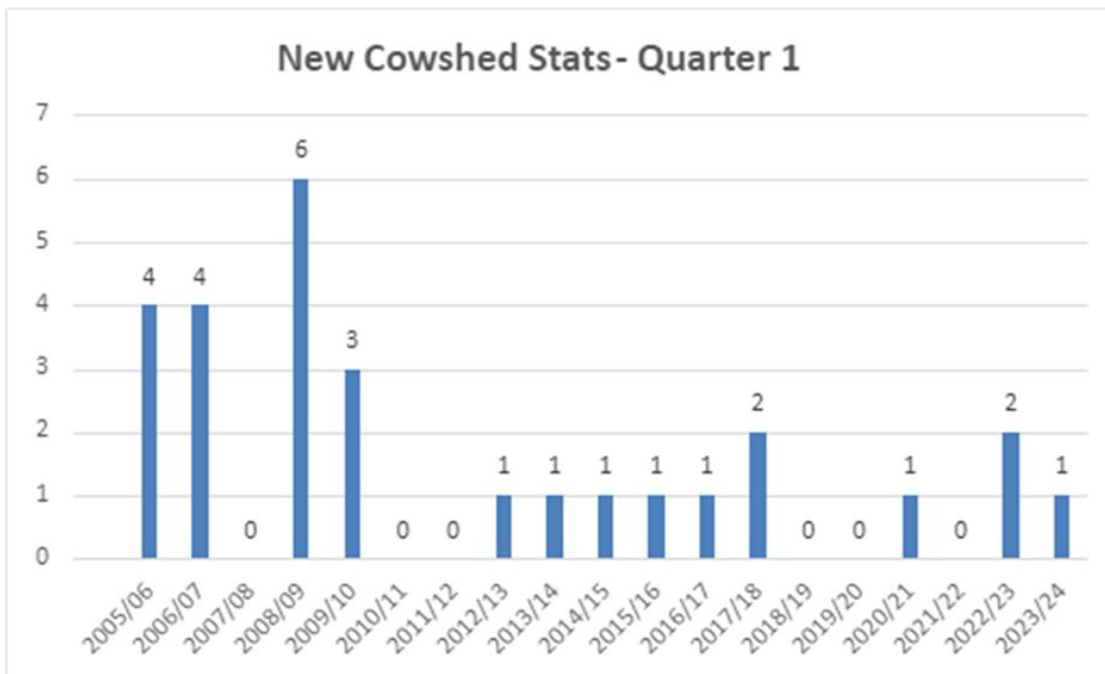
10. Hāwera hosted Startup Weekend Taranaki for the second time in September. Run at Te W'anake The Foundry over 54 action packed hours, participants pitched their business ideas, received innovation training, met excellent mentors, co-founders and funders. The weekend resulted in four exciting startups - Refill-It, Gift Genius, chatFrame and Gravity Grip, with Refill-It taking out the win.
11. One of the benefits of the weekend was showcasing a range of local catering for participants who had come from throughout Taranaki as well as Whakatane, Palmerston North, Hamilton and Auckland.
12. The Council's Business Development Team all participated this year, joining separate teams. The team learnt new skills in lean canvas methodology, problem solving, validation and building a viable business which will be valuable in their work with the local business community.

### **New Building Consents**

13. Building consents are reviewed with the number of new dwelling building consents collated and recorded to provide an indication of the state of the construction industry. There were 22 new dwelling consents for the last quarter.



14. Similarly, with new dwelling consents, the number of new cowshed consents are recorded as one tool to monitor confidence in the dairy farming industry.



**Whakatairanga Tāpoi me to Rohe / Tourism and Regional Promotion**

**Tourism and Promotion**

15. Venture Taranaki attended the NZ Cruise conference in August. The conference was an opportunity to connect directly with inbounders and cruise handlers, as well as cruise line representatives and destination managers and provide them with the Cruise Taranaki

prospectus. This has since resulted in one cruise liner that currently doesn't come into port seriously considering Taranaki as a destination.

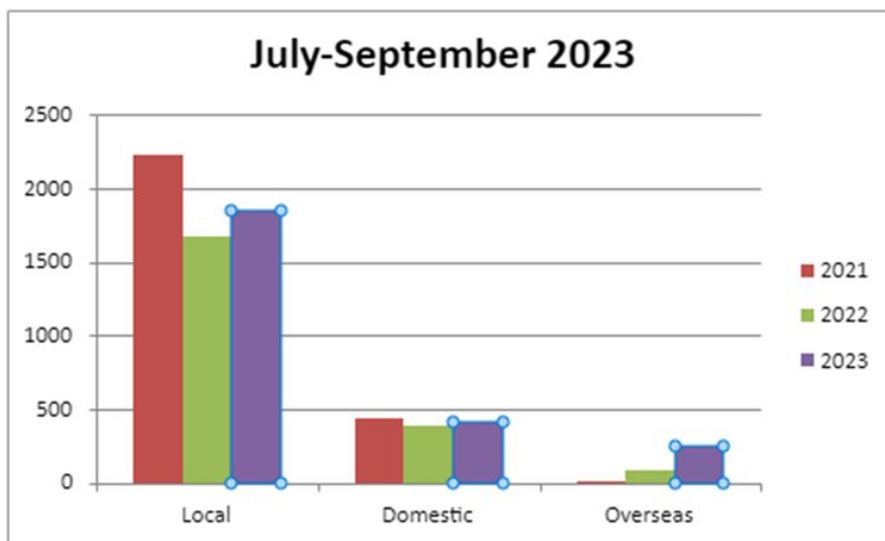
16. In August Venture Taranaki hosted a team from a large American film production company who were looking at locations for the filming of a high profile international film. Feedback was very positive from both the Producer and Director, and we are waiting to hear the outcome. Securing this film would not only profile the region on an international scale, but it would also bring a film crew, cast and support to the region for multiple days to weeks.
17. A hui for South Taranaki operators was held at Ōhangai at the end of August, bringing together over 20 people who share a passion for building the South Taranaki tourism industry.
18. Taranaki has been successful in winning the rights to host the Business Events Industry Aotearoa Conference in 2024. The event will attract approximately 170 event professionals to the region and will promote Taranaki as an events and conference destination.

**South Taranaki i-SITE Visitor Centre**

19. There has been strong support for the local shows and events, including Hāwera Repertory's Christmas Crackup 2, and the Council run Christmas Caberet with tickets on sale now. The Centuria Taranaki Garden Festival will run in October and November which brings many visitors to the District.

**Visitor Statistics**

20. The following graph has been provided to show the i-SITE visitor trends that have occurred over the past three years. With international borders open and domestic travel increasing, we are seeing more people travelling around the region. It is good to see an increase in the number of overseas visitors.



21. The following graph has been provided to show the i-SITE visitor trends that have occurred over the past six years.



**Events**

22. Events held during the first quarter of 2023/24 were:

- July School Holidays
- Yarrows Taranaki Bulls in Manaia
- Looking For Alaska - Arts on tour event
- The Great Eltham Comedy Show
- The Great Hāwera Comedy Show
- Brendan Dooley Comedy Magic Show

23. Events planned for the second quarter of 2023/24:

- Turkey the Bird Goes Brass...again!
- Whirimako Black - Arts on Tour
- Arts in the Park
- Ronald Hugh Morrieson Literary Awards
- King Edward Park Scale Ship Regatta
- Oh What Fun Christmas Cabaret
- Hāwera Street Festival and Christmas Parade

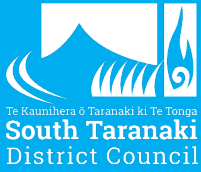
Scott Willson

**Kaihautū Whakawhanake Pakihi /  
Business Development Manager**

[Seen by]

Rob Haveswood

**Kaiarataki Ratonga Hapori /  
Group Manager Community Services**



# Karakia

## 9. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te  
tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

*Draw on, draw on,*

*Draw on the supreme sacredness*

*To clear, to free the heart, the body and the  
spirit of mankind*

*To be clear, will be clear, yes is cleared.*

*Deeply in peace!*